

**Minutes of the Sexual Harassment Prevention Committee Meeting**  
**Thursday, September 28, 2006. 1:30-1:30 pm**

Committee members present: Camille Hoffman, Rick Kappra, Linda Jackson, Elisa Shore, Winnie Leong, Joan Vitorelo

Linda Jackson presented an on-line tutorial, "Preventing Sexual Harassment", which was used by St. Louis Community College. This tutorial is free of charge for our use. The best feature is that it is an interactive tutorial. Students can log on it at any time, read the different scenarios and react to it. There are multiple choice questions for the students to respond to and receive answers instantly. It is certainly the best tutorial she has come across so far.

Linda had spoken with Mamie How, the Dean of ITS, over the possibility of installing this tutorial for our community college district. The Dean will look into it and request funding for purchasing equipment for installation.

The committee members had an overview of the tutorial and discussed its content.

Since it was made in Missouri, does it comply with the Title V, California laws? Linda said, most of the cases are focused on federal regulations rather than state laws. Therefore, it should not be a problem.

The next discussion was on how we can make good use of the tutorial. How can we promote it? How can we encourage the faculty and students to use it? It was suggested that we contact other committees such as the Committee on Diversity and the Committee on Student Complaints. Perhaps with a broader base, we would have greater support.

Other committee members brought up the questions on how to handle cases in the classrooms when students dressed inappropriately in class, or when students made subtle offensive remarks. These activities become disruptive to teaching and learning in the classroom. It was suggested to contact the Dean of Student Affairs: Mark Robinson or Ted Alfaro.

Camille was concerned over the low attendance at our meeting.  
Meeting was adjourned at 2:30 pm.

Minutes taken by Winnie Leong  
Minutes reviewed and edited by Camille Hoffman, Chair SHPC