

PROGRAM REVIEW COMMITTEE
MINUTES
October 16, 2000

Present:

Armstrong; Gabriner; Shaeffer; Handler; Cabral; Jenkins; Starr; Lin; Cockrell

1. Introductions and Brief Orientation for New Student and Faculty Members

2. Status Report on Deadlines Policy (Jim Armstrong)

Jim provided the members with a report on his conversation with the Chancellor on program review and noted that the Chancellor will be invited to discuss his views with the PRC. Jim also noted that neither the Chancellor nor the Vice Chancellors had any disagreements with the proposed policy.

Discussion ensued among the PRC members about Jim's report.

3. Environmental Horticulture Report

Members expressed appreciation for the breadth and scope of the report. They also indicated some concerns including,

1. The department lacks an advisory board
2. The department's plans for new programs are not clearly addressed.
3. The report lacks any discussion about the enrollment, average class size and load trends.
4. There is no discussion about student demographics and enrollments in the department's programs.
5. There is no discussion about department efforts to improve teaching and student learning within the department
6. There is no discussion about collaborations between the department and other programs within CCSF or agencies outside CCSF.
7. There is no clear linkage between the report itself and the department's plans for the next six years.
8. There are no plans to address the expressed need for full time faculty.