

PROGRAM REVIEW COMMITTEE
Minutes
March 26, 2001

Present: Handler; Armstrong; Podenski; Schaeffer; Gabriner
Absent: Starr; Jenkins; Lin; Cabral

1. Hotel and Restaurant Department report

Concerns were expressed regarding

1. Lack of student graduate tracking system
2. Enrollment declines
3. Falling graduation rates
4. Significant student dissatisfaction with the program
5. Weak goals for six year plan
6. Confusion over revamped curriculum as to what was new and what had been deleted and why.
7. No signoff from the Dean

The committee resolved to wait for the Vice Chancellor for AA to review the report and then meet with her and AVC McGuire possibly on April 16 in late afternoon.

2. Framework for reports using accreditation studies

The committee reviewed Jim Armstrong's proposed framework for reports for units that already completed an accreditation study for a special agency. Jim will draft a complete version of this framework for distribution.

3. Overdue reports

Committee members assigned to follow up with units that have overdue reports:

Music	Jim
Film	Francine
Architecture	Jim
A/R	Sandra
Duplicating	Chris
Business	Jim
Staff Devel.	Francine
Affirmative Action	Bob
Mail Services/ Custodial	Jim
ITS	Bob
Photography	Bob
Public Inform.	End of March
Child Devel/FS	Sandra