

PLANNING AND BUDGETING COUNCIL

December 8, 2004

Minutes

Present: Kendrix; Bixler; Teti; Mueller; McAllister; Low; McKnight; Vela; del Portillo; Lopez; Yee; Young; How; Re; Lam

1. Minutes Review October 20, 2004

Approved

2. Annual Plan 2005/6

Discussion and review of modifications from Board of Trustees. The plan was approved by the PBC members. M/S/U

3. Faculty Position Allocation Committee Recommendations

Vice Chancellor Griffin reported on FPAC recommendations that included an additional 1 FTE to be funded by the CCSF unrestricted general fund. Other recommendations are supported by restricted funds. One position for Engineering was approved but without a recommendation for funding at this time. FPAC recommended an additional 1 FTE for a long term substitute for Spring 2005 for Culinary Arts and Hospitality Studies

4. Budget Update

James Kendrix provided an update as of November 8, 2004. Chancellor Day reported on a meeting with the Governor's policy director.

5. Special Request for Classified Position (1021)

Doug Re requested funding support for a 1021 technical support position to cover three College computer labs. Total cost for the remainder of FY05 is \$28,000. PBC approved the request to support funding for a full time position (currently a part time position). It was noted that the PBC approval was based on special circumstances and that other units can present their case to PBC on an as-needed basis.

6. Preliminary Results of Online Survey about the College Budgeting and Planning System

Discussion of preliminary results. Final report will be presented at the PBC January 2005 meeting.

7. Next PBC Meeting: January 2005

It was requested that the PBC discuss the processes and procedures for identifying and prioritizing classified staff positions.