

PBC Minutes
9/22/04

Present: Ron Bixler; Philip Day; Carlota Del Portillo; Peter Goldstein; Don Griffin; Stephen Herman; James Kendrix; Mark Kitchel; Susan Lopez; Joanne Low; Madeline Mueller; Athena Steff; Rose Vela; David Yee

Student Reps: Nicholas R. Atencio; Marilyn Dugyami; Adam Fetterman; Melissa Munsell; Ronald Young (Evans)

Copy of PBC Shared Governance framework; copy of manual/guide

1. AB1417 and Implementation for CCSF

Chancellor Day introduced and gave background on AB 1417 which allows flexibility to re-allocate the funds within local budgets.

2. Trustee Marks Budget Items

The Council reviewed a list of budget concerns from Trustee Milton Marks. Chancellor Day explained that these issues would be brought to PBC for review and discussion for consideration for FY06 budget.

3. Public/Private Partnership with Lick-Wilmerding

Chancellor Day provided background on the discussions with Lick Wilmerding High School about a possible partnership built around the new planned CCSF Wellness Center. This partnership would be limited and non-exclusive use of the new facility. Lick's use of the Center would not interfere with CCSF programming. The Chancellor distributed his memo to Board of Trustees dated September 3, 2004 on this subject for full background information for PBC members.

PBC members moved support for this partnership M/S/U.

4. Evaluation of CCSF Planning and Budgeting Report

Re-introduced framework. PBC members agreed to implement the evaluation framework beginning this Fall semester.

5. Annual Plan 2005/6

Chancellor Day asked PBC members to begin thinking about the annual plan for 2005/6. He asked PBC members to read over the objectives for 2004/5. The October meeting will focus a draft annual plan for 2005/6. Ideas for the annual

plan will also be solicited from the Chancellor's cabinet and the Board of Trustees.

Susan Lopez presented an analysis of how the annual plan is utilized by major cost center managers. She noted that the mid year and end of year assessments focus on the objectives that are derived from the annual plan, not the annual plan objectives themselves. She also noted that some units do not appear to be addressing appropriate objectives.

Chancellor agreed that concerns must be reviewed and addressed.

Susan Lopez also provided the PBC with her observations on the Management Plan for 2004/5.