

PLANNING AND BUDGETING COUNCIL

Minutes: April 11, 2003

1. Budget Status Report for FY03 and FY04

Vice Chancellor Peter Goldstein provided a report on the current status of the CCSF budget for FY03 and the latest information on the state's fiscal condition related to FY04.

2. Review of Year Ahead Report

Members briefly discussed the format and content of the Year Ahead Report. The Chancellor will work with the Dean of Research, Planning and Grants and the Vice Chancellor's on revising the format as appropriate.

3. Budgeting/Planning Process for FY04

Copies of the planning materials distributed to all Major Cost Center managers was handed out. It was agreed that the proposed operational and developmental objectives for FY04 from each major cost center would be provided to the PBC at its May 16 if they were completed and submitted to the Vice Chancellors in a timely way.

4. Status Reports

- Strategic Plan Implementation

A draft is being prepared for review in June. A working group comprised of the Vice Chancellors, Denton Crews, Susan Lopez, Kristin Hershbell, and Bob Gabriner and Kevin Boggess is responsible for the developing the draft.

- Budget/Planning Guide

A working group comprised of Madeline Mueller, Ann Clark and Bob Gabriner is reviewing the guide and modifications as appropriate will be made.

- Core Performance Indicators

Early Fall 2003 draft will be distributed to the PBC

- Education Master Plan

EMP will be reviewed by the Board at its May work session and be ready for adoption in June.