

Transfer Issues Subcommittee
Minutes: November 4, 2008 meeting

In Attendance: Steve Spurling, Carl Jew, Deanna Abma, Grace Hom, Tom Blair, Donna Hayes

1. **Foreign language verification:** Carl and Tom brought up the issue of verifying language other than English competence for students who cannot provide their transcripts indicating language instruction. There are students who want the Foreign Language Department to verify their language proficiency through individualized testing and providing written verification. This can be a time-consuming process.

After some discussion, it was agreed that Tom will review the options outlined on the IGETC form for Area 6. There may be difficulties for students who are fluent in languages that CCSF does not teach, i.e., Portuguese, Arabic and Turkish. Donna will bring the form to his office.

2. **Accountability Reporting for Community Colleges (ARCC):** Steve discussed the ARCC research and potential importance for the College's budget. This report, through the Student Proficiency and Achievement Rates (SPAR), studies and compares the student pass (and fail) rates in basic skills, English and math courses.
3. The next Transfer Issues Subcommittee meeting will be Tuesday, December 2 from 11:00 – 12:00 in Cloud 334. Steve will discuss statistics related to CCSF students and transfer.