

**Official Minutes of the Planning and Budgeting Council (PBC)
Ocean Avenue Campus, Room R518
2005 December 15**

Present: John Bilmont, Sunny Clark, Denton Crews, Philip R. Day, Jr., Carlota del Portillo, Peter Goldstein, Don Griffin, Stephen J. Herman, Marc Kitchel, Donald Lind, Joanne Low, Susan Lopez, Keith McAllister, Madeline Mueller, Mark Robinson, James Rogers, Fred Teti, David Yee

I. Capital Projects Plan for Reallocation: recommendation from Facilities Review Committee (FRC)

Vice Chancellor Goldstein distributed the FRC plan for redistributing bond funds, and he explained that the rules allow for reallocating funds among the projects listed within each bond proposal, but not between bond proposals. The FRC proposes, inter alia, that we divert money from renovations and the Joint Use Building to the Mission and Chinatown Campus projects. Even with the infusion of new money, those two campus projects are still underfunded. Goldstein reported that the FRC voted unanimously to recommend the re-allocation plan. The PBC approved the FRC plan.

II. Long Range Budget Planning and Reallocation Plan; Budget Projections

Dr. Day explained the necessity of strategically re-evaluating the College's fiscal situation during Spring 2006, identifying options are matching expenses with projected revenues, and deciding among those options. Vice Chancellor Goldstein distributed a handout showing the effect of various possible COLA "pass thrus" on the ending fund balance. He pointed out that the status quo would result in a negative ending balance before long, if CCSF did not curb expenses or raise revenues. Interim Chief Financial Officer Bilmont distributed a handout detailing many things, including the sharply increasing cost of benefits.

Dr. Day distributed an overview of the proposed *Comprehensive Budget Review and Recommendations Process*. He mentioned his intent to include enrollment projection planning. It was noted that the Steering Committee described in the document shared most of its membership with the College Advisory Council, and that some of those individuals might want to have the option of sending designees. Dr. Day agreed.

III. Student Health Fee Increase

Student Health Services Department Chair Sunny Clark explained the recent change in BOGG waiver policy and the effect it will have on the District, her department, and our students. Clark has drafted a Board resolution asking that the District charge a \$14 health fee per semester, and \$11 for summer (both figures \$1 higher than current ones). She reported that the Associated Students and the Academic Senate had already approved of her resolution.

2005-12-15-01 (del Portillo/Lopez) That the PBC approve Clark's resolution for consideration by the Board.

IV. 2006–2007 Annual Plan

Dr. Day reported that the Board had made minor changes to the draft of the 2006-2007 Annual Plan at its December work session, and asked for final approval by the Council.

2005-12-15-02 (del Portillo/Bilmont) That the PBC approve the draft of the 2006–2007 Annual Plan.

V. Faculty Position Allocation Committee (FPAC) Recommendations

Dr. Griffin reported that FPAC recommended that we approve

- 8 general-fund full-time position requests for Fall 2006,
- 6 grant-funded full-time position requests for Fall 2006, and
- 30 general-fund full-time position requests for Fall 2007.

(There were 16 other position requests that FPAC denied.)

2005-12-15-03 (Griffin/delPortillo) That the PBC approve the FPAC recommendations.

VI. Student Wage Increase

Stephen Herman reported that the City and County of San Francisco now requires all entities operating under contractual agreement with the City and County of San Francisco must pay new minimum wage. He asked that we approve his sending forward a Board resolution raising the student wage to \$9/hr. He added that

- students working off-campus at nonprofits will earn more, but the nonprofits pay the extra, and
- the total student allocation will not change, so fewer hours will be available to student workers.

2005-12-15-04 (Herman/Kitchel) That the PBC recommend that the Board increase the student wage to \$9/hr.

VII. Approval of Minutes

The PBC approved the minutes from its October and November meetings.