

College Planning and Budgeting Council  
Minutes for Tuesday, November 16, 2010

**MINUTES**

**Members Present:** Fred Chavaria, Jeffrey Fang, Dave Gallerani, Peter Goldstein, Don Griffin, Maria Heredia, Carl Jew, Steve Kech, Marc Kitchel, Madeline Mueller, Alice Murillo, Francine Podenski, Karen Saginor, Athena Steff, Toan Tran, Elizabeth Weinberg

**Resources Present:** John Bilmont, Monika Liu, Frederick Teti

**Guests Present:** Pamela Mery, Loren Bell, Tom Boegel, Jessica Brown, Tracy Burl, John Carrese, Beth Cataldo, Ophelia Clark, Venette Cook, Ms. Bob Davis, Brad Duggan, Ray Gamba, Peg Grady, Dan Hayes, Hal Huntsman, Sami Kudsi, Lorelei Leung, Brandi Machado, Phyllis McGuire, Alisa Messer, Mabel Michelucci, Nadine Rosenthal, Jim Sauve, Leslie Smith, Kathleen White, Kathy Wong, David Yee

1. Approval of Minutes - Minutes for 11/2 were approved with no amendments.
2. Budget Update - Peter Goldstein and John Bilmont provided an update based upon the November 2<sup>nd</sup> elections. The College faces possible mid-year cuts. A verbal synopsis of how the College is funded emphasized that most of the College's revenue is generated by student enrollment, also referred to as FTES (Full Time Equivalent Student).
3. FTES Workgroup Update - Peter Goldstein shared a list of strategies developed by the taskforce and intended to maximize the College's enrollment. The taskforce will continue to meet to monitor implementation.
4. Basic Skills Committee Funding Request - Nadine Rosenthal presented on behalf of the Ad Hoc Basic Skills Coordinating Committee (BSCC). Karen Saginor explained that the ad hoc group, a short-term group, reports to the Academic Senate. The BSCC delineated the number of positions (identified as classified 3598) needed to support students enrolled in the new Mathematics and English sequences, as well as to support ongoing needs. This request for positions needs to go to VRC for approval.
5. Strategic Planning Update - Pamela Mery presented on the status of the Priorities & Major Objectives (2nd Draft). Two Interactive Listening Sessions were held last week at Downtown and John Adams Campuses last week. A Student Equity Hearing yesterday also focused on the Strategic Plan.
6. Accreditation Update - Alice Murillo and Karen Saginor provided an update.
7. Government Relations Update - Leslie Smith provided an update.
8. Committee Reports and Associated Action Items
  - i. FPAC – one additional grant-funded position for Spring 2011 was approved.
  - ii. Program Review – the Accreditation Rubric for program evaluation was discussed, and the need for a formal process was emphasized.
  - iii. Facilities Review – no report