

## MINUTES

### College Planning and Budgeting Council Minutes for Tuesday, September 6, 2011

**Members Present:** Jeffrey Fang, Peter Goldstein, Don Griffin, Carl Jew, Steve Kech, Madeline Mueller, Alice Murillo, Francine Podenski, James Rogers, Karen Saginor, Jane Sneed, Athena Steff, Fred Teti

**Resources Present:** Fred Chavaria, Hal Huntsman, Lidia Jenkins, Monika Liu, Phyllis McGuire, David Yee

**Guests Present:** Pamela Mery, Loren Bell, Raymond Chen, Ms. Bob Davis, Lindy McKnight, Alisa Messer, Angela Thomas

#### **PART TWO – SEPTEMBER 6<sup>th</sup> 2011**

**(Note numbering below begins at five due to extension of August 30<sup>th</sup> agenda.**

**See August 30<sup>th</sup> for Part One)**

5. Program Review Recommendations. Alice Murillo and Loren Bell provided an update on program review. An evaluation will be conducted during Fall 2011 via survey, modeled on the evaluation from two years ago. In addition, a separate survey of CPBC members will be implemented regarding further aligning planning and budgeting to help better guide the work of PRC as it relates to CPBC. Finally it was noted that as program review moves to a biennial process, different deadlines will allow for better timing and enhanced alignment with the budgeting process
6. Strategic Plan 2011-2016. Phyllis McGuire presented regarding the Strategic Plan. Council members were asked to review the “overview” (sometimes referred to as “front matter) contained in pages 2-7. Please review for clarity in particular. In addition, please review pages 14-15 regarding implementation. The CAC has also been asked for feedback and given a September 16 deadline. Please send comments / edits to Pamela Mery and copy Phyllis McGuire.
7. Government Relations Update. Phyllis McGuire reported that Leslie Smith continues to work with the statewide group for the March on March. Some discussion ensued regarding the appropriateness of involving the CPBC in discussion regarding the March on March.
8. Parcel Tax Update. Phyllis McGuire provided an update.
9. Committee Reports & Associated Action Items
  - i. Program Review (PRC). See above.
  - ii. Facilities Review (FRC). Has not met yet.
  - iii. Faculty Position Allocation (FPAC). No LTS process for another year. Five positions were requested and approved.

Two consolidations in the Math department -- Approved.

Two consolidations in the Business department -- Approved.

One Distance Education position in the Education Technology department – Approved.

Before the close of the meeting, another CPBC meeting was scheduled for 9/13 at 3:00 to discuss the Annual Budget and Annual Plan for 2011-12.

Student Trustee Fang reported on his visit to Foothill-DeAnza to observe a Board meeting.