

Official Minutes of the Planning and Budgeting Council (PBC)
Ocean Avenue Campus, Room R518
2006 May 30

Present John Bilmont, Philip R. Day, Jr., Carlota del Portillo, Robert Gabriner, David Gallerani, Peter Goldstein, Don Griffin, Marc Kitchel, Donald Lind, Susan Lopez, Joanne Low, James Rogers, Fred Teti, David Yee

I. Summary: Budget Review Process Spring 2006

- A. Chancellor Day distributed copies of the *Budget Review and Recommendations Process Report #1*, and of the *Rough Cut Analysis* produced jointly by his office and by the Office of Institutional Advancement.
1. These documents identified programs for further investigation, some because of enrollment data, others because of "detailed analysis" based on changes between the 1998/1999 and the 2004/2005 Academic Years.
 2. PBC members noted the following:
 - (a) Some of these changes may be the result of combining noncredit and credit students (e.g., as in Culinary Arts and Hospitality Studies).
 - (b) Some programs are already recovering from a slump (e.g., Fire Science).
 - (c) High school exit testing and immigration reform legislation may impact others (e.g., ESL, TRST).
- B. Dr. Day emphasized the need to do further fact-finding and analysis during the summer, and said that he would not finalize the list of programs until the PBC made policy recommendations in the Fall.

2006-05-30-01

Whereas, the PBC recognizes that the list of programs identified in the *Rough Cut Analysis*, is preliminary; and

Whereas, the PBC will not meet again until August; be it

Resolved, That the PBC authorize the District to conduct during the summer a process whose participants will

- draft explanations for why programs appeared on the lists in the *Rough Cut Analysis*,
- continue the fact-finding and analysis,
- identify proposed criteria for interpreting the results of that analysis,
- identify proposed criteria for the next phase of review, and
- report back to the PBC in August, possibly with proposed policy recommendations.

II. Status Report: State Budget and CCSF Budget 2006-2007

- A. Vice Chancellor Goldstein reported that the State Budget is still changing as the Senate and Assembly work out their differences in Conference Committee meetings. He hopes to know more about the impact on community colleges by June 15.
- B. Goldstein distributed copies of the General Fund Unrestricted Tentative Budget 2006-07. He made these observations:
1. The tentative budget assumes no increase in growth funding, even though CCSF is eligible for such funding if able to achieve growth.
 2. It assumes also no change in noncredit apportionment and no credit equalization.
 3. We may need to raise the international student fee but the budget does not reflect any increase.
 4. The SFCCD has had a \$25K deductible insurance policy. Goldstein is exploring possible cost-savings with a \$50K deductible (but the budget assumes no change).

5. The tentative budget does not reflect any employee raises that may be negotiated.

2006-05-30-02

That the PBC approve the ~\$173M tentative 2006-2007 CCSF Budget, as presented by Vice Chancellor Goldstein..