

Official Minutes of the Planning and Budgeting Council (PBC)
Ocean Avenue Campus, Room R518
2006 May 16

Present John Bilmont, Adam D'Acquisto, Carlota del Portillo, Robert Gabriner, Don Griffin, Stephen Herman, Marc Kitchel, Susan Lopez, Keith McAllister, Madeline Mueller, James Rogers, Fred Teti, David Yee

Approval of Minutes

The PBC approved the 2006 May 5 minutes as corrected.

I. Budget Update

- A. Vice Chancellor Griffin described how the Governor's Revise might affect CCSF.
1. The Revise did not include noncredit funding. There may be other opportunities to secure funding for noncredit equalization. Dr. Day, Vice Chancellor Goldstein, and Dean Leslie Smith are in Sacramento doing all they can to make this happen.
 2. The Governor allocated ~\$156M for enrollment growth and proposed ~\$23.6M for implementing the new funding formula. The Chancellor hopes to convince Sacramento to direct some of these funds toward noncredit apportionment.
 3. COLA increased from 5.19% to 5.92%, which could translate into an additional \$1M for CCSF.
 4. An increase of ~\$800K in matriculation funds can help pay for counselors.
 5. Griffin expects we can get ~\$1.7M of the categorical Physical Plant/Instructional Support funds.
 6. Further, depending on FTES reported, CCSF might get as much as \$6M from the one-time Physical Plant/Instructional Support and the Block Grant funds.
- B. PBC members discussed how best to use one-time funds, how to address the continuing CCSF budget's structural deficit, and how to proceed while we have this unexpected but short-lived relief.

2. Finance & Administration Program Profile Review Report

- A. Vice Chancellor Griffin summarized the findings from the May 9 hearing.
1. Vice Chancellor Goldstein's operation formerly had 27 more employees than it does now. Some of these vacancies are in critical areas.
 2. Some business units may see some savings from increased use of technology.
- B. Vice Chancellor Gabriner observed that CCSF should produce a "Total Cost of Ownership Plan" for the next 3–5 years, one that addresses *inter alia* the costs associated with maintaining new District facilities. Discussion ensued about which bodies (e.g., PBC, Facilities Review, Office of Research, Planning, and Grants) should help produce the plan. Dr. Gabriner agreed to take responsibility for follow-up.