

Official Minutes of the Planning and Budgeting Council (PBC)
Ocean Avenue Campus, Room R518
2007 January 25

Present

John Bilmont, Denton Crews, Philip R. Day, Jr., Carlota del Portillo, Richard Gale, Robert Gabriner, Don Griffin, Marc Kitchel, Donald Lind, Dennis Piontkowski, Fred Teti, David Yee

The PBC approved the draft minutes from December 12, 2006.

I. Consideration of the 2007-2008 Institutional Annual Plan

1. Chancellor Day distributed the latest draft copies of the 2007-2008 Institutional Annual Plan, and an extra sheet showing modifications to Objective 6.4 and an additional Objective 8.6 to include references to the Sustainability Plan (which is due to be finished in June).
2. Vice Chancellor Gabriner will continue to improve the wording of new Objective 8.6.

2007-01-25-01 That the PBC approve the draft 2007-2008 Institutional Annual Plan, together with the modified Objective 6.4 and new Objective 8.6 (exact language still in process), for Board consideration.

II. Refining the Planning and Budgeting System

1. Dr. Gabriner reported that there is broad-based concern for the volume of paperwork generated by the Planning and Budgeting System, and much support for making the System's outcomes more accessible.
2. We will decentralize the other institutional plans (e.g., Education Master Plan, Technology Plan). This allows the appropriate Vice Chancellors to work with their units on developing and implementing local plans while the PBC and the Board concentrate on the Annual Plan.
3. Dr. Day pointed out that, for example, the Chancellor's Objectives are aligned with those in the Annual Plan.
4. There will be no management plan this year, and the Mid-Year Assessment will be considerably abridged. (See Item IV in 12/12/2006 minutes.)
5. In order to satisfy fully the WASC recommendation, we must still decide how to include the Program Review process into the Planning and Budgeting System.

III. Budget Review Process, Stage 3

1. Dr. Gabriner discussed the four points entailed by the financial strategy WASC recommendation. He confirmed that Vice Chancellor Goldstein is already prepared to respond to 3 of the 4 points.
2. He reminded the PBC that we formed a special work group (3 PBC members and 3 Programs Review Committee members) to review recommendations from the Vice Chancellors regarding the areas identified for further scrutiny.
3. Through the Spring semester, the work group will bring the following to the PBC
 - Reasons for why particular areas should remain on the watch list
 - Options for savings and/or additional revenues
 - Proposed responses to the Vice Chancellors' recommendations
4. Discussion ensued about retiree health benefits and how best to measure the magnitude of the challenge thereof.

IV. Faculty Position Allocation Committee (FPAC) Report

Vice Chancellor Griffin explained the PT-FT consolidation procedure, and reviewed the FPAC recommendations. Some departments will be appealing FPAC's decisions in the coming weeks. Dr. Griffin requested approval for the remainder so that the departments may start the hiring process.

2007-01-25-02 That the PBC approve the FPAC consolidation recommendations for Fall 2007 - Spring 2008.

