

**Facilities Review Committee  
Minutes  
Sept. 22, 2004**

Members Present: Nicolas Atencio, Julia Bergman, Sunny Clark, David Gallerani, Terry Hall, Larry Lauser, Joanne Low

Resources, Guests: Susan Baker, Jim Blomquist, Tobin Kendrick, David Liggett, Madeline Mueller, Norma Nelson, Muriel Parenteau

The meeting was chaired by David Liggett

The meeting schedule for the semester is: Oct. 6, Nov. 17, Dec. 15

**Subcommittee Reports**

*Works of Art Committee-Julia Bergman*

Sargent Johnson bas reliefs-Tobin continues to work with the Health/Wellness Center architects on the location for two of three bas reliefs to be re-located to the new building. The third, of women tennis players, might be re-located near the tennis courts.

*Olmec Head-"El Rey"* is expected to arrive at City College Sept. 30-Oct. 2. The head will be placed in the garden courtyard adjacent to the Diego Rivera Theatre. The dedication celebration will take place Saturday, Oct. 9, 1:30p.m.

*Volz Mural Restoration*-this project might need to be re-scheduled as funds originally destined for this project might be needed for the Olmec head installation.

*Redevelopment Agency Funds*-A resolution authorizing the allocation of funds received annually from the San Francisco City and County Redevelopment Agency for restoration projects, not to exceed \$50,000, will be on the Board of Trustees agenda on Sept. 30.

*Whales & Dolphins*-The Whales will be shipped to the College soon. The Dolphins are badly deteriorated and information is being gathered regarding options for their future.

*Ann Carter's "Constellation"*-Two custodians made a valiant effort to clean the glass installation in August but a permanent solution is still needed. Tobin continues to explore the concept of a permanent rigging system at the top of the Atrium wall.

*Sara Bostwick*-She has secured some of the funding needed for her Balboa Reservoir art project. She had an exhibit of her "cast drawings" at the Lind Gallery this summer and it received a glowing review from the local art critic.

*Health & Safety Committee-Muriel Parenteau*

The Chief of Police Carl Koehler and Jim Keenan are planning for District-wide fire drills in the near future. There is also a need to review all emergency plans for the District. A 1992 Emergency Plan needs to be reviewed and updated, with evacuation plans for each campus, and in some cases, coordinated with the City of San Francisco. There might be some funds available for this project from Homeland Security funds received by the City.

*Parking & Transportation-Muriel Parenteau*

All of the new signs in each parking lot look good and seem to be having a positive impact. Parking at the beginning of the semester for students and employees went very well. The parking regulations will be re-written for the Time Schedule.

68 letters went to students who had registered for classes, paid for parking stickers, and then dropped all of their classes. The letter asked those students to return their parking stickers. None of them did so.

The No Left Turn regulation at Cloud Circle was enforced at the beginning of the semester and also worked well. Discussion about revising the time of day that the regulation is in effect did not result in a recommended change. Discussion will resume when the Balboa Reservoir entrances/exits are finished.

No funding has been identified to support a BART-Cloud-Reservoir shuttle.

Information about car/van pooling is being distributed.

Locations for additional bicycle racks are needed. The police will put a lock on all illegally parked bicycles; students will have to go to C119 to get their bike unlocked.

Parking ticket vending machines for the Balboa Reservoir will be installed in the middle of October.

*Balboa Reservoir Update-Jim Blomquist*

The number of staff and ADA parking spaces created on the berm of the reservoir will approximately double the number lost in Lots E & F. S.F. Dept. of Parking and Traffic will work on the signals for the new entrance/exit (two lanes each way). Muriel suggested that there should be an audible signal at that location.

*Project Committee-Larry Lauser*

In spite of a listing in the Master Calendar, there have been no attendees at meetings. Larry offered a few small project suggestions of his own:  
Par fitness course around the Ocean Avenue Campus  
Automatic seismic gas shutoff at Cloud Hall  
Lease roof space at the Downtown Campus-purchasers of 1 square foot could then say "I own property in San Francisco". Revenue generated might pay for a new roof for the building.

*Projects Update-David Liggett*

*Performing Arts complex*-the RFQ for architects went out in June, 2004. National and international architectural firms have expressed great interest in the project. Written qualifications of the firms are due Oct. 4. A resolution recommending a firm might go to the Board by April, 2005. The Facilities Dept. website was used extensively for the dissemination of information about this project.

*Student Health Center*-The project will go to bid for construction this fall. A S.F.U.S.D. model for pre-qualification of contractors is being used by the District. Groundbreaking might take place in November, 2004. Relocation of the Early Childhood & Mentoring Program, presently housed in B213 is being discussed.

*Health & Wellness Center*-The project is going to the Office of the State Architect at the end of September. It might go to bid by February, 2005.

*Child Development Center*-The F Lot will be available until the end of the spring semester.

*Mission*-This project will go out to bid this fall. Campus staff & students will be re-located over the Winter Break to a temporary site on Alabama Street where the College has leased space for four years.

*Chinatown/North Beach*-Renovation of the Colombo Building will begin in the spring and will take approximately one year.

*John Adams*-Design development for a \$25 million project for seismic upgrade and renovation of the campus will begin next year.

*Joint Use Facility*-This project is not well defined at this time.

*Greenhouses*-Negotiations are underway for the purchase of this property; however the seller will have to clean up the hazardous materials at the site (arsenic used to kill rats).

*Practice Field-Work* on this project will begin after the Child Development Center project.

The *Total Cost of Ownership* of new buildings, a topic to be covered during this cycle of Accreditation, needs to be calculated for the new projects. The College needs to do a better job of calculating TCO, which includes cost of: new staff, utilities, supplies, etc. Julia noted that in an attempt to prepare the College for a major financial hit, a Staffing Report was prepared for the Planning & Budget Committee two years prior to the opening of the Rosenberg Library/LRC. Copies of that report were requested by Joanne Low, Madeline Mueller, Ann Clark, Sunny Clark, David Liggett.

CCSF & 13 other community college developed a statewide system to track facilities maintenance costs. The database contains space inventories, 5-year plans, scheduled maintenance reports and other facilities and planning documents for the entire community college system. However, the state has never funded the amount needed to cover all facility maintenance needs.

*Facilities Office Staffing*-City layoffs were announced in August for 3 architects; however Tobin's notice was rescinded. Way and Caroline might leave the College Nov. 5.

Jim Blomquist will hire 6 civil service exempt project managers for the new projects.

*Miscellaneous*-Copies of an article from the SF Bay Guardian regarding the Health & Wellness Center & the Performing Arts Complex were distributed to those present.

Agenda for next meetings:

Oct. 6 meeting: review the Facilities Master Plan (David will distribute copies to FRC members prior to the meeting)

Nov. TBD

Dec. 15 review the 5-year plan