

COLLEGE ADVISORY COUNCIL

Minutes of the March 29, 2007 meeting

I. Approval of Minutes

The Council approved the March 1 minutes.

II. Reports from the Committee Chairs

A. *Communication Committee (Francine Podenski)*

- **Vocational Brochure**

Kelley Karandjeff gave a presentation on the Vocational Brochure CTE Career and Technical Education Program to the Communication Committee. The brochures will be in a template form that the departments can mold to their needs and choose from variety of colors. Dr Day asked that a presentation be given at the College Council, on this topic.

- **Web Advisory Subcommittee**

Beth Cataldo, the chair of the Web Advisory Subcommittee gave a presentation to the council. The subcommittee reviewed the RFPs. The subcommittee also defined what were the top level items for the website. The presentation provided additional inside look at how the portal technology going to work on the future CCSF website. The subcommittee is working with an aggressive timeline and a hope to provide a candidate for the consulting job to the Board of Trustees at their June 28, meeting. This item will be also showcased at the next meeting of the College Council.

- **EATV**

After the channel receives the promised DTIS capital improvement grant for headend and equipment upgrade, the programming for both Channel 27 (EATV) and 75 will be expended.

B. *College Diversity Committee (Dr. Philip R. Day)*

Chancellor Dr. Philip R Day, the chair of the College Diversity Committee gave the following update the projects the committee is working on. The main focus was on the Grow Your Own program. The two important aspects of the program were; to make sure that departments set aside resources to work with the program, and that the program is well advertise. The later resulted in sending out the Grow Your Own brochures which was well received by the college community.

C. *Information and Technology Policies Committee (David Yee)*

- **Faculty Privacy Policy**

The ITPC approved the Faculty Privacy Policy document. The CAC also approved the document with an understanding that there will be slightly different version for other constituent groups. For example, the classified version will include SEIU 1021 instead of the Academic Senate. The AFT 2121 and the SEUI 1021 will also review the document.

- **Proposed Public Record Procedure, Section 15 & 16**

Ron Lee, the district legal counsel was present at the ITPC meeting to provide additional background information on the issue. The ITPC made several revisions to the two sections, and included feedback it received from CIPR and CAC. Section 15 and 16 was forwarded to CIPR for review before it was sent to CAC for finalization.

College Advisory Council

Dr. Philip R. Day Jr., (Chair)

♦ Darlene Alioto ♦ Derrick Brown ♦ Brian Ellison ♦ Terry Hall ♦ Attila Gabor ♦ Dave Gallerani ♦
♦ Peter Goldstein ♦ Don Griffin ♦ Joanne Low ♦ Anthony Navarro ♦ James Rogers ♦ Athena Steff ♦ Fred Teti ♦

D. Committee on Information and Public Records (Attila Gabor)

Dr. Ron Lee presented a substitute document concerning public records with explanation attached to each section where changes were made. The committee also discussed Section 15 and 16 which was revised by the ITPC per the request of the CAC. The committee accepted these changes with some amendments. The CIPR also made additional changes to the document. The committee unanimously approved these changes and forwarded its recommendation to the CAC.

III. Trustee Dr. Anita Grier's Proposed Resolution Regarding Public Records Procedures (Attila Gabor)

After the presentations from both the ITPC and CIPR, the council proceeded in a discussion on the document. This was the second version of the document presented to the College Advisory Council. In addition to the CIPR and the ITPC, the document was also reviewed by the Communication Committee. Over 50 members of the college community; students, faculty, administrators and classified, were involved in the revision of the document. The revised policy was accepted by the College Advisory Council. However, it was suggested that the following steps should be taken if necessary;

- A cost analysis of some of the requested proposals. For example, the cost to hire a fulltime person to index and post on the web all requested information vs. the cost to hire a teacher to teach our students.
- A meeting to take place with Dr. Ron Lee, Dr Philip R. Day Jr., Trustee Dr. Anita Grier and Attila Gabor on proposed procedures.

The document will be further discussed at the Board of Trustees' April 12, worksession.