

# ***COLLEGE ADVISORY COUNCIL***

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## **Minutes of the December 3, 2004 meeting**

### **I. Reports from the Committee Chairs**

#### *A. College Diversity Committee (Dr. Day)*

Dr. Day gave a brief update on the topics that the College Diversity Committee focused at its November meeting. These were;

- The Multi-Cultural Infusion dealing with staffing and employment.
- The finalization of the Grow Your Own program.

Dr. Day will give more update on these topics at the February meeting of the College Advisory Council.

#### *B. Communication Committee (Francine Podenski)*

Francine Podenski gave a presentation on the work of the Communication Committee, first on the District Communication Plan. The plan was transferred in to a matrix with provides and eases over view of the project. As the next step, a work group will be created to further develop the plan.

Second item was the City College's web casting. As web-casting reaches worldwide audience, Cecile Hale, the instructor in charge of the web-casting class, will regularly confer with the Communication Committee.

The next item was the request of the Communication Committee to revise the purpose statement of the committee to better reflect the scope of work of the committee. Francine Podenski will work with the Communication Committee and she will bring back the revised purpose statement to the next CAC meeting.

The final topic was the ADCAMP – KIOSK. Juan Gonzales, the chair of the journalism department, was approached by ADCAMP to provide \$100 a month for every ADCAMP – KIOSK placed throughout the campus. The ADCAMP would ask for a 5-year commitment from the College. The council asked for further information before it would approve the ADCAMP – KIOSKs.

#### *C. ITPC (David Yee)*

David Yee reported that the Banner 6 conversion is going to take place during the winter break and the system will not be available during that period. He also reported that the current GroupWise 6, which is not a very stable system, would be upgraded to GroupWise 6.5. Several members expressed their concern about the conversion. The most pressing was the Banner timeline, which was not reasonable from the faculty's point of view, due to grade submission deadlines. David Yee was asked to take the concern of the council back to ITPC to provide a more accommodating timeline.

### **II. Shared Governance Implementation (Fred Teti)**

The proposed role and purpose statement for the Sunshine Oversight Committee on Information and Dissemination was distributed. The Council adopted both the role and the purpose statement.

Minutes were prepared by Attila Gabor

College Advisory Council

Dr. Philip R. Day Jr., (Chair)

♦ Darlene Alioto ♦ Lu Marla Dea ♦ Marilyn Dugyawi ♦ Attila Gabor ♦ Dave Gallerani ♦ Peter Goldstein ♦ Don Griffin ♦  
♦ Veronica Lawrence ♦ Mai Lee ♦ Joann Low ♦ Fred Teti ♦ Athena Steff ♦ Rose Vela ♦ Ron Young ♦