

STRATEGIC PLAN WITH IMPLEMENTATION SCHEDULES

STRATEGIC PRIORITY 1:

To ensure student access, progress, success and transfer readiness through an effective and expanded approach to improving basic skills, remediation, and transitional studies including instruction, academic and student support services, and other services as necessary.

STRATEGIC PLAN IMPLEMENTATION SCHEDULE

Strategic Objective 1.1: Expand and improve programs and activities that focus on basic skills.

Activities	Actions	Timetable	Responsibility	Resources	Outcomes
a. Examine effective retention practices, strategies, and models such as those that increase the intensity of coursework and that accelerate the work in basic skills.	1. Review literature and CCSF practices for effective practices in basic skills.	Fall 2003 – Fall 2004	Dean Research, Planning & Grants	N	A comprehensive review of effective practices promoting success in basic skills will be completed and the results disseminated to the college community.
	2. Develop report to college on effective practices/models with recommendations for CCSF.	Fall 2004	In collaboration, as appropriate, with: Shared Governance System Department Chairs	N	
	3. Disseminate report to College.	Fall 2004		N	

Key for the codes in Resource Column: H- high cost, M = medium cost, L = low cost, N = no cost, R = reallocation recommended

Strategic Objective 1.2: Increase success rates for students with basic skills needs.

Activities	Actions	Timetable	Responsibility	Resources	Outcomes
a. Analyze English and math sequences to ascertain where student success can be increased.	1. Develop report to college on success in basic skills in English and Math sequences.	Spring 2004	Dean Research, Planning & Grants	N	A comprehensive review of English and Math sequence in basic skills will be completed and the results disseminated to the college community.
	2. Disseminate report to College.	Spring 2004	In collaboration, as appropriate, with: Shared Governance System Department Chairs	N	
b. Continue to expand the use of alternative methods of instruction and academic support.	1. Based upon reports on effective practices, expand effective methodologies, programs, and academic support activities that promote basic skills success.	Fall 2004 – Spring 2008	Vice Chancellor Academic Affairs Vice Chancellor Student Development In collaboration, as appropriate, with: Shared Governance System Department Chairs	L	An expansion of alternative methods of instruction and academic support to meet basic skills needs.

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Strategic Objective 1.3: Expand access for students needing basic skills courses.

Activities	Actions	Timetable	Responsibility	Resources	Outcomes
a. Ensure that part-time students receive the same opportunities as full-time students.	1. Review part time student enrollment patterns to determine if part time students have appropriate access to basic skills classes and academic support as full time students.	Fall 2004 – Spring 2008	Vice Chancellor Academic Affairs Dean Instructional Support In collaboration, as appropriate, with: Shared Governance System Department Chairs	N	Part time students receive same opportunities as full time students to access basic skills classes.
	2. Review schedule of basic skills classes and academic support to ensure availability of classes during day and evening, and at all appropriate campus sites.	Fall 2004/8		N	
	3. Recommend, if needed, expansion of basic skills classes at appropriate campus sites.			L-M	
b. Determine and advocate for funding at the state level.	1. Develop a focused advocacy campaign at the State level for more funding for basic skills education.	Fall 2004 – Spring 2008	Chancellor Dean Governmental Relations In collaboration, as appropriate, with: Shared Governance System Department Chairs	N	Additional funding for basic skills education.

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Strategic Objective 1.4: Expand support programs to meet needs of students who do not perform well on high school exit exams and other standardized tests.

Activities	Actions	Timetable	Responsibility	Resources	Outcomes
a. Expand support programs to meet needs of students who do not perform well on high school exit exams and other standardized tests.	1. Develop and support joint SFUSD & CCSF council to foster cooperative efforts to support high school students to pass exit exams.	Fall/Spring 2004-05 (depends on timetable for implementation of high school exams)	Vice Chancellor Student Development Vice Chancellor Academic Affairs Dean Contract & Continuing Education	N	Increased number of high school students better prepared to enter collegiate level courses at CCSF.
	2. Develop coordinated plan to support targeted high school students.	Fall/Spring 2004-05 (depends on timetable for implementation of high school exams)	In collaboration, as appropriate, with: Shared Governance System Department Chairs	N	
	3. Review transitional programs to determine need for realignment of services to accomplish objectives of plan.	Fall/Spring 2004-05 (depends on timetable for implementation of high school exams)		N	
	4. Continue development of special summer programs to meet the needs of secondary students.	Fall/Spring 2003-08		N	

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Strategic Objective 1.5: Provide a comprehensive student success curriculum.

Activities	Actions	Timetable	Responsibility	Resources	Outcomes
a. Increase access to college success courses that develop study skills and other necessary skills.	1. Review current number of college success courses and workshops offered and student demand for such courses and workshops.	Fall 2004	Vice Chancellor Student Development In collaboration, as appropriate, with: Shared Governance System Department Chairs	N	Increased student access to college success courses and improved academic performance for those students.
	2. Recommend additional classes and publicity and promotion of these classes based upon review.	Fall 2004		L to M	
b. Expand initiatives through which student organizations address retention issues.	1. Identify student representatives to lead review of College student organization programs.	Fall 2004	Vice Chancellor Student Development Dean Student Activities In collaboration, as appropriate, with: Shared Governance System Department Chairs	N	Increased student retention.
	2. Conduct discussion and review within student organizations.	Fall 2004		N	
	3. Recommend strategies for student organizations to support and promote student success within the College.	Fall 2005		N	

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Strategic Objective 1.6: Expand and improve linkages from basic skills through transfer courses in the college curriculum.

Activities	Actions	Timetable	Responsibility	Resources	Outcomes
a. Expand and improve linkages from basic skills through transfer courses in the college curriculum.	1. Conduct review and analysis of linkages of current academic support programs for basic skills students to progress through transfer courses.	Spring 2005	Vice Chancellor Student Development Vice Chancellor Academic Affairs Dean Student Services Assoc Dean Grants & Resource Development	N	Increased student success among basic skills students reaching transfer level courses.
	2. Recommend steps to expand and improve current programs.	Fall 2005	In collaboration, as appropriate, with: Shared Governance System Department Chairs	N	
	3. Pursue additional funding to support expansion and improvement of current funds.	Spring 2006		N	
	4. Implement recommendations.			M-H	

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Strategic Objective 1.7: Expand the College’s organizational capacity to address needs of basic skills students.

Activities	Actions	Timetable	Responsibility	Resources	Outcomes
a. Expand the College’s organizational capacity to address needs of basic skills students.	1. Analyze and make recommendations for support of basic skills students (see Obj. 1.1 to 1.6 above).	Spring 2006	Chancellor Vice Chancellors	N	Increase in the College’s capacity to achieve higher levels of success for basic skills students.
	2. Convene a Basic Skills Summit consisting of faculty, students, other CCSF staff and stakeholders from the external community.	Spring 2006	In collaboration, as appropriate, with: Shared Governance System Department Chairs	N	
	3. Based upon the deliberations of the Summit, develop recommendations to expand college capacity to support needs of basic skills students.	Fall 2006		N	
	4. Implement recommendations.	Spring 2007		R	

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