Accreditation Steering Committee Minutes
Feb. 1, 2011
12:30 pm
MUB 360

Present: Deanna Abma, Beth Cataldo, Kristin Charles, Ophelia Clark, Attila Gabor, Gus Goldstein, Lidia Jenkins, Phyllis McGuire, Pamela Mery, Gohar Momjian, Alice Murillo, Andrea Niosi, John Rizzo, Lisa Romano, Karen Saginor, Fred Teti, Suk Wah Wong, David Yee

1. Proposed Additions to Employee Survey: After a discussion on several items, the proposed additions were approved with corrections.

2. The Steering Committee approved the minutes for Feb. 2, 2011 with corrections.

3. The Steering Committee reviewed preliminary drafts of Standard IIA to identify significant errors, omissions, and confusing passages. Various passages were discussed and improvements suggested. In the interest of time, it was decided all stylistic items be mailed to Karen to be included in a style sheet for later discussion. Deanna Abma’s name should be added to this standard as a tri-chair contributor.

4. The Steering Committee gave general feedback on the preliminary draft of Standard IIC. Andrea will make the draft more concise, less detailed and better organized for a second review.

5. The Steering Committee reviewed preliminary drafts of Standard IVB2 to identify significant errors, omissions, and confusing passages. It was suggested that editorial comments be removed and essential subjective comments be moved from the description to the evaluation section of the standard. It was also suggested that IVB2a and IVB2e be reworked to address the questions more adequately.

6. Budget for Website Improvements: The WASC Accreditation team will begin to examine the CCSF website three to four months prior to their Spring 2012 visit. A college wide effort to find errors, outdated pages, broken links, typos and other inconsistencies is necessary. The Communication committee is looking into ideas on how to organize the effort and proposed a modest budget be allocated to support the effort.

Minutes submitted by Andrea Niosi