Accreditation Steering Committee Minutes  
December 6, 2010  
12:30 pm  
MUB 360 111  

Present: Deanna Abma, Beth Cataldo, Kristin Charles, Ophelia Clark, Jeffrey Fang, Attila Gabor, Gus Goldstein, Lidia Jenkins, Pamela Mery, Lindy McKnight, Gohar Momjian, Alice Murillo, Lisa Romano, Karen Saginor, Fred Teti, Suk Wah Wong (Suki)

1. The Steering Committee approved the minutes for October 25, 2010 with corrections.

2. Committee discussed compensation issue and felt it is better to close out the communication loop with a conclusion rather than let the issue dissipate. Karen Saginor will clarify with the Chancellor on the compensation issue.

3. Each of the Standards Groups provided updates on progress: Standard I is on target; Standard 4B will make deadline; Standard 4A is in deep discussions with constituent leaders and board reps, and is 2-4 weeks behind with no completed templates yet.; in Standard 3, the financial piece is done, beginning to write draft on technology section, most material on human resources has been gathered, they will make deadline; Standard 2A (21 our of 29 templates done), Standard 2B (12 out of 15 complete), Standard 2C (6 out of 6 done).

4. The committee reviewed and revised the Spring 2011 Timeline. The Steering Committee will be reviewing each of the standards on a staggered timeline beginning in January through early February. College wide review of the first draft will begin February 17. All feedback will be considered and then the 2nd draft will be reviewed as whole (rather than making changes as move along).

5. Surveys: Student Opinion Survey launched with about 1,500 responses so far. This survey can be augmented in the Spring targeting a new student group for example. The Employee Survey will be out in January and can consider adding a question related to the the Board of Trustees or Shared Governance. Noncredit Student Survey will roll out in Spring 2011, as well as the Technology Survey. Not clear when the Board of Trustees Self Evaluation will be available for discussion, perhaps December or January board agenda.

6. AS student feedback is being coordinated by David Yee. The Steering Committee would like an update on findings.

Minutes submitted by Gohar Momjian