Process for Mission and Vision Review

CCSF reviews its vision and mission statements annually through Participatory Governance and community input, concluding with a final recommendation from the Chancellor and Board approval.

Annual indices regarding the efficacy of the mission statement are assembled in various formats including a summary assessment of learning outcomes, a dashboard of key performance indicators, an end-of-year assessment of annual objectives, program review results, and other annual data.

College-wide discussion is fostered through Participatory Governance and other venues. Annual indices are presented to the Participatory Governance Council, posted online, and announced college-wide to encourage full participation and input. Suggestions for modifications to the vision and mission statements are collected electronically and assembled for PGC and Chancellor’s review. Constituent groups are also encouraged to solicit input, particularly through their regular meetings. Options for affirmation or amendment are discussed by the PGC.

Following these discussions, the Chancellor presents a recommendation for affirmation or amendment of the vision and mission statements. The annual review process concludes upon Board approval.

This Year’s Timeline

- All constituent input assembled and provided to PGC members by September 12
- Discussion at PGC on September 19
- Chancellor recommendations by September 20
- Board review by September 26
- Survey specifications
  - Survey opens August 20
  - Survey closes September 2
  - Data links provided along with survey link
  - Text of mission and vision provided along with survey link
- Survey questions / options:
  1. Your role at CCSF (Faculty, Classified, Admin, Credit Student, Noncredit Student)
  2. I affirm the current vision and mission statements
  3. I would like to make the following suggestions for the Mission Statement
  4. I would like to make the following suggestions for the Vision Statement

For 3 & 4, encourage respondents to reference data or other rationale that support their suggestion(s) and ask respondents to clearly distinguish between multiple suggestions if more than one.

Reviewed with PGC on 8/15/2013
Discussed with Academic Senate on 8/21/2013