Accreditation Steering Committee Minutes
9/23/11

Present: Deanna Abma, Lidia Jenkins, Gohar Momjian, Alice Murillo, Andrea Niosi, John Rizzo, James Rogers, Karen Saginor, Fred Teti, David Yee

1. **Minutes** The Committee approved the 2011 September 9 minutes with corrections.

2. **Progress Report**
   - The listening team has engaged many of the constituency groups and is receiving feedback.
   - The Committee agreed that if the Listening Team receives significant feedback that could, for instance, change "meets this standard" to "partially meets this standard," it should be sent directly to Larry Klein.
   - The Board’s Institutional Effectiveness Committee will have a series of meetings over the next few weeks to review the Self Study report.
   - Administrators will be asked to email updated biographical information to Gohar Momjian.

3. **Cross checking the Introduction**
   - The Introduction will be reviewed to ensure that its information is consistent with information given in the Standards chapters. This will be done by some of the Co-Chairs for Standards I-III, and by Gohar Momjian and Karen Saginor for consistency with Standard IV.

4. **Review**
   - As requested by Larry Klein, the Steering Committee reviewed the charts showing transfer numbers on pp. 41 and 137, and recommended that the text of the chart on p. 41 be changed to show that it reflects only transfers to public universities in California.
   - The Committee reviewed and discussed the Eligibility Requirements and suggested Revisions to them.
   - The Committee recommended that only standards that CCSF does not meet or only partially meets should have Planning Agendas (and Major Findings). The Self Evaluation sections should be edited to incorporate any other items currently listed in Planning Agendas. This will be done by some of the Co-Chairs for the Standards (and Gohar for Standard IV B)
   - Members of the Listening Team recorded additional revisions suggested by the Steering Committee.