Accreditation Steering Committee Minutes
May 17, 2011
12:00 pm
MUB 380

Attendees: Deanna Abma, Beth Cataldo, Ophelia Clark, Lidia Jenkins, Pamela Mery, Alice Murillo, Andrea Niosi, Lisa Romano, Karen Saginor, Fred Teti, David Yee

1. Approval of Minutes:
   Minutes from 5/3/2011 meeting were approved.

2. Report Webcred Projects – Beth Cataldo
   Beth Cataldo reported that the Webcred group has been providing support for improving web pages as requested by the owners of the pages before the end of April. A list of the top 50 CCSF pages (in terms of usage) was pulled from Google and those have been reviewed. Best methods for approaching the owners of pages in need of copy-editing were discussed.

3. Employee Survey and other data questions – Pam Mery and David Yee
   As requested, Pam Mery provided data on time spent on shared governance cross tabulated by constituency and whether full or part time. David Yee reported on survey in progress of student cohorts at multiple campuses, including both credit and noncredit students.

4. Self-Study Report format
   Committee reviewed the Self-Study Report content list from the WASC 2009 Self-Study Manual. The WASC 2011 Manual for Institutional Self Evaluation was also distributed. Format decisions (such as order of sections for each standard) might be finalized at the May 25th meeting.

5. Work plan for Summer
   Committee discussed plans for finalizing the Report for final review in the fall and delivery to the Visiting Team in December.

6. Draft Timeline for Summer/Fall
   Committee reviewed a general time line. A more specific timeline will be presented at the May 25th meeting.

Minutes submitted by Karen Saginor