Accreditation Steering Committee Minutes
April 12, 2011
12:30 pm
MUB 380

Attendees: Deanna Abma, Beth Cataldo, Ophelia Clark, Attila Gabor, Gus Goldstein, Peter Goldstein, Don Griffin, Barbara Hernandez, Lidia Jenkins, Milton Marks, Phyllis McGuire, Pam Mery, Gohar Momjian, Madeline Mueller, Alice Murillo, Steve Ngo, Andrea Niosi, John Rizzo, Lisa Romano, Karen Saginor, Athena Steff, Fred Teti, David Yee

1. Minutes. We approved the March 15, 2011 minutes.

2. Review Preliminary Draft 2 Standard I.
All but the last few pages of the document were reviewed. Specific input was given to the co-chairs. General input (that will also apply to other Standards) included:
   ▪ Emphasis should be on addressing the standard itself – less emphasis on addressing each question
   ▪ Evaluative comments should be taken out of the Description section and moved to the Evaluation section
   ▪ When surveys are described, the number of respondents and other relevant statistics should be included.

3. Discussion of Standard IV.
Very preliminary drafts of Standard IV sections were reviewed. Input for this section included:
   ▪ Make the sections more robust
   ▪ Present a less negative, more balanced tone with examples that can be substantiated
   ▪ In the Evaluation section, identify problems that can be addressed before the accreditation team visit, e.g., developing a selection process for the new chancellor and exploring the use of a Board parliamentarian. Note: Check how the chancellor selection process was addressed in the 2006 report.
   ▪ Dr. Griffin will work directly with the Board to elicit additional input.

4. Next Meeting.
Drafts for Standard II.B and II.C will be submitted by Friday. Steering Committee members should read these documents prior to the next meeting on April 19.

Minutes submitted by Deanna Abma