DATE: December 19, 2002

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr., Chancellor


Given the emphasis on matters related to the budget, my report will be given at the Board meeting. However, I am enclosing a copy of the agenda materials for the meeting of the Board of Directors of the Foundation that was held this month at our Downtown Campus.

Below are specific activities I was engaged in during the month of December:

1) Met with Peter Goldstein and James Kendrix to discuss and review the budget.

2) On the invitation of Governor Davis, attended a symposium co-sponsored by the Office of the Governor and the Bay Area Council and chaired breakout session on Workforce Development.

3) Attended the annual SFUSD Ed Fund luncheon at the Fairmont Hotel.

4) Chaired meeting of the College Advisory Council and discussed issues and plans.

5) Met with architects from SOM in preparation for the community meeting on the master plan.

6) Chaired first meeting of the Small Local Business Enterprise Advisory Committee.

7) Met with the Administrators’ Executive Committee to discuss issues and plans for general meeting with administrators.

8) Attended a follow-up meeting with AFT leadership, Vice Chancellors, and Steve Hale.

9) Attended the City College Foundation Board meeting.

10) Met with officers of the Academic Senate to discuss the strategic plan review and their approval of same.
11) Attended the Faculty Association’s annual party.

12) Gave welcome remarks at the Industry Advisory Board meeting at the Palace Hotel.

13) Met with the Administrators’ Council.

14) Attended and chaired joint DCC/College Council meeting.

15) Attended and participated in the meeting of the Board’s Diversity Committee.

16) Met with Phyllis McGuire and Suzanne Korey regarding our collaborative project with the SF Muni.

17) Hosted the Chancellor’s Scholarship Awards at Diego Rivera Theater.

18) Met with Susan Lopez and Bob Gabriner regarding Course Completion issues related to Annual Performance Indicators.

19) Attended meeting of the Workforce Investment Board Executive Committee.

20) Met with leadership of AFT 2121 to discuss labor/management issues.

21) Conducted Department Chair interview with Don Griffin.

22) Chaired the meeting of the College Diversity Committee.

23) Met with the Labor (SEIU 790)/Management Council to discuss budget issues.

24) Hosted, along with Dr. Carlota del Portillo, the meeting of the Mission Campus Advisory Committee.

25) Attended meeting of the San Francisco Chamber of Commerce where I was introduced as incoming Board member.

Thanks and if you have any questions and concerns, please contact me directly.

Enclosure

PRDJ:jcd