

DATE: December 19, 2002
TO: Board of Trustees
FROM: Dr. Philip R. Day, Jr., Chancellor
SUBJECT: Chancellor's Monthly Report – December 2002

Given the emphasis on matters related to the budget, my report will be given at the Board meeting. However, I am enclosing a copy of the agenda materials for the meeting of the Board of Directors of the Foundation that was held this month at our Downtown Campus.

Below are specific activities I was engaged in during the month of December:

- 1) Met with Peter Goldstein and James Kendrix to discuss and review the budget.
- 2) On the invitation of Governor Davis, attended a symposium co-sponsored by the Office of the Governor and the Bay Area Council and chaired breakout session on Workforce Development.
- 3) Attended the annual SFUSD Ed Fund luncheon at the Fairmont Hotel.
- 4) Chaired meeting of the College Advisory Council and discussed issues and plans.
- 5) Met with architects from SOM in preparation for the community meeting on the master plan.
- 6) Chaired first meeting of the Small Local Business Enterprise Advisory Committee.
- 7) Met with the Administrators' Executive Committee to discuss issues and plans for general meeting with administrators.
- 8) Attended a follow-up meeting with AFT leadership, Vice Chancellors, and Steve Hale.
- 9) Attended the City College Foundation Board meeting.
- 10) Met with officers of the Academic Senate to discuss the strategic plan review and their approval of same.

- 11) Attended the Faculty Association's annual party.
- 12) Gave welcome remarks at the Industry Advisory Board meeting at the Palace Hotel.
- 13) Met with the Administrators' Council.
- 14) Attended and chaired joint DCC/College Council meeting.
- 15) Attended and participated in the meeting of the Board's Diversity Committee.
- 16) Met with Phyllis McGuire and Suzanne Korey regarding our collaborative project with the SF Muni.
- 17) Hosted the Chancellor's Scholarship Awards at Diego Rivera Theater.
- 18) Met with Susan Lopez and Bob Gabriner regarding Course Completion issues related to Annual Performance Indicators.
- 19) Attended meeting of the Workforce Investment Board Executive Committee.
- 20) Met with leadership of AFT 2121 to discuss labor/management issues.
- 21) Conducted Department Chair interview with Don Griffin.
- 22) Chaired the meeting of the College Diversity Committee
- 23) Met with the Labor (SEIU 790)/Management Council to discuss budget issues.
- 24) Hosted, along with Dr. Carlota del Portillo, the meeting of the Mission Campus Advisory Committee
- 25) Attended meeting of the San Francisco Chamber of Commerce where I was introduced as incoming Board member.

Thanks and if you have any questions and concerns, please contact me directly.

Enclosure

PRDJ:jcd

