

MEMORANDUM

DATE: October 26, 2000

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr.
Chancellor

SUBJECT: Chancellor's Monthly Report – October 2000

Well, the Fall Semester is now in “high gear.” A number of activities of major importance have been underway which have and will require my continued involvement and leadership. First, the Enhanced Self-Study (ESS) was formally launched with more than 170 faculty, staff, and students engaged and volunteering their time. Under separate cover, I will be forwarding a full copy of the materials we used during the orientation workshop held on Friday, October 13. The highlight of the program was a panel of students who represented both the credit and non-credit areas. Each of the students shared their City College experience with the ESS participants. Their comments were candid, honest, and concentrated on both our strengths and weaknesses. The Student Panel was videotaped, and if you’d like to view it, please contact my office and we will make appropriate arrangements.

At the state level, we have been very directly involved with the development of the statewide community college budget request. Of particular importance to City College are the issues of **Part-Time Faculty Compensation, Non-Credit Funding, the Partnership for Excellence** initiative, and the new methodology for requesting the **COLA/Salary Compensation** funds for the budget. I’m pleased to report that all these areas have been included in the Board of Governor’s request, which will be formally adopted at their next meeting. Over the next several weeks and through December, our efforts will be focused on the Department of Finance and the Governor’s Office to insure that these areas are included in his January Budget Message. Included in this strategy will be an attempt by us to get critical staff from both areas into the District to visit with us and observe our operations. When and if this happens, I want to involve the Board in these meetings. A copy of the full proposals of the System Budget will be provided under separate cover and you should consider this as a primary source document for future reference. I have included in this report a one-page summary of the total budget request and a copy of specific background information related to the four items referenced above.

Other activities I have been involved in are reflected below:

- 1) Met with the Administrators' Council Executive Committee.
- 2) Met with Bob Gabriner, Phyllis McGuire and Suzanne Korey regarding plans for a Transportation Academy that will include follow-up meetings with CCSF departments, as well as other agencies, including BART, Muni, SamTrans, etc.
- 3) Met with leadership of AFT 2121 to discuss labor/management issues.
- 4) Met with members of the Labor-Management Council (SEIU officers and management staff) regarding follow-up workplace issues and concerns.
- 5) Met with committee members to discuss plans for this year's Chancellor's Awards Ceremony, including renaming the event to highlight student success.
- 6) Met with Sandra Handler, Leo Paz, John Whitehead, and Stephen Rico regarding the Urban Forum.
- 7) Met with Diana Verdugo to finalize plans for the Latino College Fair.
- 8) Met with officers of the Academic Senate.
- 9) Met with members of the Cabinet.
- 10) Together with Peter Goldstein and Bob Gabriner, met with Gerald Warburg of Cassidy and Associates, a Washington-based advocacy firm that specializes in assisting public and private partners in getting access to federal funds for purposes of exploring a potential contractual relationship with his firm.
- 11) Attended and chaired meeting of the Planning and Budgeting Council.
- 12) Attended and chaired a meeting of the College Advisory Council.
- 13) Met with officers of the Family Resource Center regarding questions on the hiring status of women in faculty and staff positions at the College.
- 14) Met with Trustees Rodis and Varni, Mamie How, and Dr. Crews (consultant) to preview plans for ITS.
- 15) Met with Chuck Jackson, architects and representatives of the Mission Campus to preview new drawings for the new Mission Campus.
- 16) Together with Trustee Rodel Rodis, Chuck Jackson, and consulting architect, Bill Liskamm, met with Dennis Normandy, PUC Commission President, and other PUC staff (Gary Dowd, John Mullane, and Ms. Kubrick) regarding the Balboa Reservoirs and their proposed uses, development funding and implementation schedule.

- 17) Met with Bob Gabriner and Kathleen Alioto regarding plans for the Alumni Project.
- 18) With Kathleen Alioto, met with the CEO of Goldman Insurance Company regarding fund-raising strategies.
- 19) Met with Larry Klein, Linda Squires-Grohe, Phyllis McGuire, and Bernice Brown regarding plans for the Evans Campus.
- 20) Attended the 25th Anniversary Celebration of the Private Industry Council.
- 21) Met with Martha Lucey and Bob Gabriner regarding the “Promoting Diversity” project.
- 22) Met with Roberta Achtenberg, Senior Vice President of the San Francisco Chamber of Commerce, regarding the collaborative effort between CCSF, SFUSD, and SFSU and our plans for a “joint-use facility,” as well as networking with the Chamber.
- 23) Met with Joanne Low and Jill Heffron regarding the China Project.
- 24) Together with Vice Chancellor Don Griffin, met with AS President Alma Soto and the AS Shared Governance Coordinator Desirree Abshire regarding general issues related to student concerns and plans.
- 25) Attended a reception given by the Administrators’ Council at the Educated Palate to welcome new administrators.
- 26) Met with administrators at Evans Campus to discuss issues related to organization and restructuring.
- 27) Conducted an orientation workshop on the Enhanced Self Study (ESS) with Academic Senate President Ophelia Clark and Dr. Kathe German.
- 28) Met with Phyllis McGuire and representatives from BART regarding training for current workers and different options to develop programs to meet the needs of BART and other mass transportation providers in the Bay Area.
- 29) Met with Espanola Jackson, a candidate for the Board of Supervisors, regarding plans for the Southeast Campus.
- 30) Met with Mr. James Fang, Editor of Asian Week, regarding concerns about some Board candidates’ erroneous statements about the College.
- 31) Met with student Tyler Mendoza, regarding the Achievers’ Forum program he coordinated.
- 32) Met with Janet McKenzie regarding public image and fund-raising strategies.
- 33) Attended, with Trustees Grier and Mayo, the welcome reception for representatives from HBCUs, here for CCSF’s annual Black College Transfer Day.

- 34) Attended, with Trustee Mayo, a luncheon at Pierre Coste Restaurant in honor of Black College Transfer Day.
- 35) Met with the Academic Senate's Executive Council to discuss Administrative Hiring Policies and Procedures.
- 36) Met with Roger Baird, Arts Department Chair, and art instructors Rick Rodriguez and John Seckman and Lorraine Leber, Chair of Graphic Communications, to pick the winning entry and 2 runner-ups for the Holiday Greeting Card Art Competition sponsored by the Chancellor's Office.
- 37) Together with Trustee Natalie Berg, Bob Gabriner, Phyllis McGuire and Rose Endres, met with Abby Snay and other representatives of the Jewish Vocational Services to discuss high technology training with the CISCO Corporation and community-based organizations.
- 38) Hosted and conducted a meeting of the College Council.
- 39) Met with the Vice Chancellors, Darlene Alioto, Madeline Mueller and Terry Hall regarding enrollment issues.
- 40) Welcomed Nicole Schapiro, President of a global training and management consulting company and Guy Kawasaki, former Chief Evangelist of Apple Computer, who were guests speakers at CCSF's Achievers' Forum.
- 41) Attended the Open House for International Students and met with representatives from the Accent Program.

Thanks and if you have any questions and concerns, please contact me directly.

Attachment

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