

MEMORANDUM

DATE: September 20, 2002

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr., Chancellor

SUBJECT: **Chancellor's Monthly Report – September 2002**

September was a very busy month as the schedule below reflects. I wanted to highlight a couple of issues and meetings that focus on important City College priorities. First, I want to highlight a series of meetings that have been taking place regarding **“Student Access for Technology.”** These meetings have included a group of students from around the District, including Student Trustee, Rick Cantora, and Raymond Smith, student member of the Information Technology Policy Committee. The purpose has been to focus on identifying access issues for students and to develop an overall “Technology Vision for Student Access,” which goes well beyond just the often referenced notion of a “computer laptop loan program.”

The major objective is to develop a “student access plan” that is multi-dimensional and targeted to both the varying levels of expertise that students bring with them, as well as the issue of financial need. In this emerging plan, we will be focusing on various methods of providing access, including but not necessarily limited to:

- Computer Lab Access
- LRC Access
- PC Loan Program
- PC Discount Purchasing Program
- Corporate Computer Gift Program
- Info-Port Access
- Wireless Area Access for Palms or Laptops
- Other

The various methods that will be utilized can provide student access for some of the following purposes:

- Web Registration, records, etc.
 - Student-initiated degree audits
 - Monitoring of transfer studies (credits accumulated, requirements met, etc.)
 - Email (within college)
 - Internet research, etc.
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- On-line courses

- Video courses (real time and delayed)
- Use of portal
- Other

I am very excited about this aspect of our Technology Conversion and Upgrading Project. As we move towards finalizing this plan and implementing the “Vision for Student Access,” I do believe we can help close the gap of the ever present “digital divide” that impacts so severely on the students we serve. I am attaching a short description of the elements of the plan that has emerged from these discussions with my report. We will be continuing to work directly with the students on this effort over the next several weeks and broadening communications and soliciting broader input into these plans.

A second highlight of the month was related to receiving an invitation from the core staff of the White House Initiative on HBCUs to attend their annual meeting in Washington, D.C. I was asked to attend because of City College’s leadership role and involvement in the National Articulation and Transfer Network. It was an excellent session and well worth the trip. I was able to connect with the leadership of several of our national parent organizations who have been supporting NATN, including Dr. Fred Humphries (formerly President of Florida A&M University and now the head of the National Association for Equal Opportunity in Higher Education; several officials of the United Negro College Fund; and, the Executive Director of the White House Initiative, Ambassador Leonard Spearman. Additionally, a large number of the HBCU presidents were present and together we met and discussed with other CEOs (who are not currently members of the network) their possible involvement and membership opportunities in NATN. The meeting also afforded me the opportunity to connect with the highest levels of the Department of Education (Secretary Rod Paige) and several Deputy Secretaries who oversee critical aspects of post-secondary education. Interestingly, one of these deputies, Mr. Jeff Andrade, oversees the Fund for Improvement of Post-Secondary Education (FIPSE), which provided our initial funding for NATN. He also oversees policy and research matters for DOE and two issues emerged for our discussion. First, DOE/FIPSE will be hosting a major “summit” or TRANSFER in January and they want us (NATN/City College) to play a major role in this planned activity. Secondly, Dr. Andrade will have major responsibilities in helping to draft the Administration’s position on the Reauthorization of the Higher Education Act. He clearly emphasized and expressed the view that Transfer was going to be a major element of the new bill and that puts City College in an excellent position to help draft this important piece of legislation. A copy of the meeting agenda and list of HBCU member institutions is attached, along with a brief description of the White House Initiative on HBCUs.

Finally and briefly, we had the second meeting of the Citizens’ Prop A Oversight Committee, as well as the quarterly meeting of the Board of Directors of City College Foundation. A copy of the agenda and meeting materials for both are included for your information. Also included is a copy of the End of Year Assessment Report for 2001-02, which is provided for information purposes.

Additionally, I was involved in the following:

- 1) Met with Bruce Smith and Marylou Leyba to discuss plans for '02 – '03 related to Administrators' Council.
- 2) Met with Patrick Donahue, Interim Director of the Mexican Museum of San Francisco, to discuss plans for their museum and possible areas of collaboration and mutual interest.
- 3) Together with Dr. Denton Crews and Richard Middaugh, met with Lynn Bunim and Steve Darragh of SBC Pacific Bell to discuss the long-range telecommunications plans of the District.
- 4) Met with the College's Labor Management Council to discuss relevant issues related to personnel.
- 5) Met with Dr. Crews, Dr. Kathe German, and Ann Zinn regarding the National Articulation Transfer Network and future plans related to grants and resource development.
- 6) Chaired meeting of the College Advisory Council and discussed agenda for upcoming year.
- 7) Met with officers of the San Francisco Organizing Project and provided technical advice on their upcoming plans. Also discussed status of Balboa Reservoir.
- 8) Met with the Vice Chancellors, Dr. Crews, Doug Re and others regarding the Desktop Rollout.
- 9) Met with Martha Lucey regarding CCSF's Annual Report to the Community for 2002.
- 10) Together with Trustee Julio Ramos and Ted Alfaro, met with the Executive Director of the U.S. Hispanic Chamber of Commerce Foundation, Frank Lopez, to finalize plans for BizFest 2002, a three-day "camp" on the basics of entrepreneurship to be hosted by CCSF.
- 11) Together with Peter Goldstein, Phyllis McGuire, and Charlie Hoenish, Department Chair for Administration of Justice/Fire & Science, met with the new Chief of the San Francisco Police Department, Prentice (Earl) Sanders regarding our Police Academy program and the continuation of the partnership between CCSF and SFPD.
- 12) Met with the College's Diversity Committee and discussed a number of issues and plans.
- 13) Attended the Executive Committee meeting of the Workforce Investment Board of San Francisco.
- 14) Attended the National Conference on Race and Ethnicity in American Higher Education (NCORE) 2003 luncheon meeting at the Westin St. Francis.
- 15) Met with Student Trustee Rick Cantora for monthly meeting to discuss developments and plans for the college.

- 16) Met with Dean Carlota del Portillo and Mission Campus faculty regarding issues, concerns and ideas on the new Mission campus.
- 17) Met with the Administrators' Council Executive Committee to discuss issues and plans regarding the upcoming year.
- 18) Met with Frances Lee, Peter Goldstein, Don Griffin, Darlene Alioto and the DCC Advisory Committee members regarding scheduling and enrollment management.
- 19) Met with Linda Legaspi, faculty, regarding the Kellogg Institute and follow-up plans.
- 20) Met with the Department Chair Council (DCC) regarding the desktop roll-out project.
- 21) Met with Supervisor Tony Hall and Elizabeth Goldstein, General Manager of the SF Recreation and Parks Department regarding joint efforts on new Health and Wellness Center and Balboa Park.
- 22) Met with members of the College Council to discuss a number of issues and plans.
- 23) Met with student leaders regarding development plans for student access and computer loan program.
- 24) Together with Dr. Kathleen Alioto and Kay Dryden, Foundation Board member, met with Terry Lachenbruch, a representative of Golden Gate Bank, a prospective donor.
- 25) Met with Sandy Edwards and Sharon Collins of Koret Foundation.
- 26) Met with Mamie How, CIS staff, and architects regarding the remodeling of the computer laboratory.
- 27) Met with officers of AFT 2121 to discuss issues and future plans.
- 28) Attended an organizational meeting on the project labor agreement.
- 29) Attended the second meeting of the Citizen's Oversight Committee at Gough.
- 30) Met with Frances Lee, Brian Ellison, and members of the Curriculum Committee regarding Dacum and Online Courses.
- 31) Met with members of the Planning and Budgeting Council.
- 32) Attended the Donor's Wall Unveiling at the Rosenberg Library.

Encl.

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