

MEMORANDUM

DATE: June 26, 2003

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr., Chancellor

SUBJECT: **Chancellor's Monthly Report – June 2003**

This month has been unusually busy for the month of June. June is always a busy month normally as we try to wind down the year and focus on budget close-out; status of next year's budget; summer session, and next year's plans. With development and plans moving ahead on matters related to Facilities and Prop A (Mission Campus, Chinatown/North Beach; FPP for Performing Arts Classroom Complex; the Master Plan, Wellness Center, Child Care Center, Student Health Services Center, John Adams, and the Downtown Campus construction project) things have been incredibly busy. As I write this report, it is 3:00 a.m., June 19, 2003 and it is the only time that I have had all week to accomplish this task and there is another long day ahead.

My monthly calendar and schedule of meetings is listed below and please note that I have tried to indicate which of my Chancellor's Objectives related to the specific activity with which I am engaged so you (and others) can see the relationship between my pattern of work and the Chancellor's approved objectives for the year. At our evaluation session earlier this month, I provided you with a copy of a **Draft** of Proposed Chancellor's Objectives for 2003-04. These objectives were developed by me after reviewing last year's objectives and my End-of-Year Report. I have had an extensive review of these objectives with the members of the Chancellor's Cabinet and they have provided input and suggested revisions. And, as of yesterday, the leadership of the Academic Senate has a copy and they intend to get back to me with their reactions. It has also been shared with the Executive Committee of the Administrators' Council and the leadership team of SEIU. I am providing you with another copy (**Attachment A**) for your information and look forward to a discussion of the proposed objectives at our upcoming retreat.

In reference to the latter, it appears as though we need to opt for a late afternoon/early evening plan for the retreat and it looks like we can do that in August. You should have heard from Ann Zinn on this matter and we'll get back to you on a consensus date as soon as we have responses from Board members as to which date works best. Unfortunately, September 6 did not work for enough people, so we are now looking at a 5-10 p.m. time period on either August 5, 7, 12, or 19.

I also wanted to provide you with a copy (**Attachment B**) of a report entitled “**Circle of Prosperity**,” prepared for the Workforce Investment Board of San Francisco by an independent consultant/research analyst named Mr. Kevin Stange. It provides a comprehensive overview of workforce development issues, programs, services, and needs of the City of San Francisco and is very much in sync with the “Workforce Development White Paper” I provided to you earlier this month.

Most significantly, Mr. Stange devotes a chapter (Section 4 Research Brief) on City College of San Francisco which he acknowledges is, by far, the major player in this arena. He provides an excellent overview and an assessment which by and large I believe is on target. City College is also mentioned prominently throughout the report in terms of our collaboration with the Union-affiliated training programs and Community-Based Organizations. Bottom line, we look very good – not perfect – but very good as the area’s largest provider of workforce training. There are 10 sections of the report (see Table of Contents). Given the voluminous nature of Section 8 and the cost of reproduction, I have not included them in your report. They are available upon request. This is a very comprehensive report and one you may want to review, particularly since workforce development will be an issue in the upcoming Mayoral race.

Additionally, you will note that within my schedule of meetings I reference my participation in a conference call with AACC and the staff of the American Association of State Colleges and Universities (AASCU) who sponsored an invitation-only conference entitled “Access to the Baccalaureate” in Washington, D.C. in May. I was invited to participate in that conference (funded by the Lumina Foundation). The focus was on the issue of transfer: locally, regionally, statewide, and nationally, with a particular emphasis on issues of transfer success for low income students and students of color. I am providing you with information (**Attachment C**) related to the May conference for your review. It is without a doubt one of the more substantive work sessions I’ve ever attended, particularly in the approach emphasized on access, equity, and support for greater numbers of students attaining a baccalaureate-level education. The materials include a conference agenda; list of participants; Executive Summary of the Access to Baccalaureate Project Survey; a Research Synopsis; a copy of a Joint Statement on Transfer and award of Credit developed by the American Council on Education, American Association of Collegiate Registrars and Admissions Offices (AACRAO), and the Council for Higher Education Accreditation; and finally, a copy of an article entitled “*4 Year Degrees Elude Poor*” (LA Daily News). Please note that this month, I also met with the immediate Past President of AACRAO, Heather Smith, to discuss issues related to Transfer, NATN, and AACRAO.

I know that this sounds hard to believe but the reason why the subject of transfer is receiving so much renewed attention is because of the concerted efforts of City College, NATN and AACC working together to force this dialogue. The national dialogue is occurring within the framework of the reauthorization of the Federal Higher Education Act and for the first time (and I have been involved directly in trying to influence at least three different reauthorization processes over a span of 20 years), the issue of transfer is “front and center” and with that is the National Articulation and Transfer Network. Given the success we have achieved, federal funding through the Fund for Improvement of Post-

Secondary Education for three years; two special earmarks totaling just over \$1M - thanks to Minority Leader Nancy Pelosi and Senator Arlen Specter (I know, strange partnership isn't it, but there is an explanation); as well as the full support of the Black, Hispanic, Native American, and Hawaiian, Asian, Pacific Island caucuses, clearly NATN is emerging as a recognized network of schools, colleges, and universities dedicated to improving transfer success for underserved populations. I am enclosing (**Attachment D**) a copy of a special report that was signed and submitted to Congress by 53 major organizations representing various constituencies of post-secondary education. I call your attention to the section on Transfer (**see pages 6 and 7**) and note the reference to NATN as an example of best practices for voluntary participation by a network of colleges and universities. This is great news and reflects the level of status and recognition that NATN (and City College) is receiving.

I know early last year we had a special briefing session on the status of NATN for interested Board members. If I recall correctly, Trustees Grier, Carter, Marks, and Ramos were in attendance. I do believe it is time for another very extensive briefing at which time the Board could get a comprehensive update on the National network, its status, organization and growth, funding options, and most importantly a demonstration on the website (not active yet) that has been created called CollegeStepz and its related applications. By mid-July, I will provide the Board with a written report addressing all of these issues and would like to schedule a special executive briefing session for the Board in the very early part of August before the busy school year begins. I'll be in touch with you later to coordinate our schedules.

Other activities I have been involved in this month are reflected below:

- 1) Met with Dr. Al Adams, Headmaster of Lick Wilmerding High School, Peter Goldstein, and Brad Duggan, as a follow-up to their school's proposal for a mutually beneficial partnership with CCSF – the construction of an all-weather turf field at City College (carry over).
- 2) Met with Bob Gabriner regarding the status of the Strategic Plan, Year Ahead Report, and Accreditation Student Learning Outcomes. (RCO: #2.0/4.0)
- 3) Met with Brian Ellison to discuss the candidates Early Tenure Review. (RCO: Oper. Objective 1)
- 4) Interviewed by Madeline Patton of the Community College Journal about the institutional impact of the NSF Advanced Technology Education (ATE) grants, which funds our Bio-Link Initiative. (RCO: #12)
- 5) Participated in a telephone conference with Jim Jacobs of Macomb Community College (IL), David Baime/Jim Hermes of AACC in regards to Reauthorization of Perkins Voc Ed Act. (RCO: #15)

- 6) Met with Deirdre Kane of the Women's Family Resource Center to discuss future staffing needs of the FRC for '03-'04. (RCO: #13 and Oper. Obj. #2)
- 7) Met with Peter Goldstein, Frances Lee, Bob Gabriner, Kristin Hershbell, Elaine Johnson regarding our BioLink program and future funding issues. (RCO: #12 and Oper. Obj. #4)
- 8) Met with Julie Brandt of the Mayor's Office of Economic Development as a follow-up to our discussion on Workforce Development. (RCO: #14)
- 9) Met with Gloriamarie Araneda, the newly-elected Student Trustee, to discuss upcoming League-sponsored Student Trustee Workshop and general matters related to her orientation. (RCO: #10 and #13)
- 10) Attended meeting of the Workforce Investment Executive Committee to discuss budget, the status of contract negotiations, and upcoming agenda for full Board. (RCO: #14)
- 11) Met with the Administrators' Council Executive Committee regarding plans for upcoming (August) planning retreat and agenda for next meeting. (RCO: #13)
- 12) Participated in a telephone conference as a follow-up to the Access to the Baccalaureate invitational conference with staff of AACC and the American Association of State Colleges and Universities (AASCU). (RCO: # 9 and #15)
- 13) Met with the ITS staff to thank them for their great job on the desktop rollout. (RCO: #5 and #13)
- 14) Attended the first meeting of the Board of Trustees Technology and New Media Committee, chaired by Trustee Johnnie Carter. The Board Personnel Committee also met to discuss the Chancellor's annual evaluation. (RCO: #10 and #5)
- 15) Met with Supervisor Gavin Newsom (at his request) to discuss issues related to education, workforce and economic development, and City College's plans for the future. (RCO: #14)
- 16) Participated in a video conference to speak to a graduate class at the University of Florida, Higher Education Leadership Program and to answer questions on the national budget crisis, national and state legislative issues, and projected long-term impact on community colleges. (RCO: #16)
- 17) Together with spouse attended the Administrators Dinner Party at Villa d'Este. (RCO: #13)
- 18) Met (in San Francisco) with Heather Smith, immediate past President of the American Association of Collegiate Registrars and Admissions Officers (AACRAO)

on national transfer issues and partnership opportunities with NATN. (RCO: #9 and #15)

- 19) Attended two meetings of the Board Facilities Committee regarding Chinatown/North Beach Program Plan; the final project proposed for Performing Arts Classroom Complex; the Master Plan; and the new Mission Campus. (RCO: #11 and #8)
- 20) At the invitation of Trustee Berg attended a breakfast meeting hosted by Mayor Willie Brown at Moscone Convention Center. (RCO: #14; Oper. Obj. #4)
- 21) Addressed members of the Bohemian Club at Diego Rivera Theater. (RCO: #13, #14, and #12)
- 22) Met with Pamela Calloway, President of the Private Industry Council, to discuss workforce development and collective bargaining issues. (RCO: #14)
- 23) Met with leadership team of Academic Senate to discuss issues related to the close-out of the year and next fall's agenda (Shared Governance Program Review; Strategic Plan Implementation Draft; Budget and preparations and plans for Institutional Self-Study scheduled for 2006. (RCO: #13; #4; #2 and Oper. Obj. #5)
- 24) Met with Dr. Robert Corrigan, SFSU President, Superintendent Ackerman, and Mark Philips of San Francisco Unified School District to follow-up on future program collaboration. (RCO: #13)
- 25) Together with some Board members attended a reception sponsored by the ACCT in conjunction with their annual Regional Conference at the Hyatt Regency Hotel in San Francisco. (RCO: #16)
- 26) Met with Larry Mazzola, Stan Warren, and members of our negotiating team to discuss our respective positions regarding PLA, timetable, and next meeting time. (RCO: #8)

If there are any questions on the above schedule or activities, please don't hesitate to contact me directly. Thanks for your continuing support.

Attachments

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