

## MEMORANDUM

**DATE:** May 27, 2004

**TO:** Board of Trustees

**FROM:** Dr. Philip R. Day, Jr., Chancellor

**SUBJECT:** **Chancellor's Monthly Report – May 2004**

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Given the time constraints related to my schedule and the time necessary to provide my End-of-Year Chancellor's Evaluation earlier than usual, and the need to attend to other important business of the District, I am simply outlining my monthly schedule and describing the various activities in which I've been engaged. Highlights include:

- Attending the state Board of Governors' meeting and advocating for a budget approach that would give priority attention to growth, Non-Credit funding, etc. The compromise budget approach we were advocating for was approved.
- Coordinating the effort to get both the Assembly and Senate to address the Non-Credit funding issues. Increasing the amount of support that the Governor had proposed from \$4M to \$6M; and, changing the Governor's language to reflect a Non-Credit rate increase rather than funding only Non-Credit growth. Special commendation to Leslie Smith and Dale Shimasaki who logged very long hours in working to help make this happen.
- Initiating the formal start of the Self-Study process.

I am also attaching a copy of a recently published report entitled "*Learning Partnerships: Strengthening American Jobs in the Global Economy*," published by the Albert Shanker Institute and the New Economy Information Service and its Task Force on Workforce Development (April 20, 2004). The report provides an excellent overview and compelling evidence to support expanded commitments related to workforce training and development. After reviewing the report and reflecting on our own efforts locally, I am left with the impression that City College is in pretty "good shape." The report itself addresses the Workforce Investment Act (among other things) and local Workforce Investment Boards and calls for an increased level of funding and program support, something we have been calling for over a period of time.

Other activities I have been involved in this month are reflected below:

- 1) Hosted a luncheon for international ambassadors and consular officials to showcase our International Students Program.
- 2) Met with Peter Goldstein, Stan Warren, Ron Lee, Carl Uehlein, Stan Warren and the Executive Council of the San Francisco Building and Construction Trades Council to discuss the Project Labor Agreement.
- 3) Attended a meeting of the Workforce Alliance which was coordinated by Theresa Feeley of SF Works to discuss legislative issues and federal priorities on Workforce Development.
- 4) Attended a reception hosted by the Latino Services Network staff to celebrate Cinco de Mayo.
- 5) Met with officers of the Academic Senate to discuss a variety of issues.
- 6) Attended the Internship Appreciation Luncheon of the Culinary Arts Program at PCR.
- 7) Met with the College Advisory Council to discuss issues related to shared governance.
- 8) Attended a “House Party” honoring Assemblymember Sally Lieber, a CCSF alumnus, in San Jose.
- 9) Met with Trustee Ramos, Don Griffin, Jorge Bell, Vivian Calderon and others regarding the Chicana/Latina Foundation and LEA.
- 10) Interviewed finalists for the Campus Police Chief position.
- 11) Together with Kathleen Alioto, met with labor leader Larry Mazzola and Michael Strunsky (Head of the Gershwin Trust) to discuss our Performing Arts Project.
- 12) Met with Mary Bitterman of the Bernard Osher Foundation on matters related to fundraising and scholarships.
- 13) Met with the Administrative Evaluation Oversight Committee to review the administrative evaluation process for those administrators evaluated in Fall 2003 and Spring 2004.
- 14) Met with the Labor/Management Council (SEIU) regarding future plans and labor/management issues.
- 15) Met with Peter Goldstein, Don Griffin, Bob Gabriner, Denton Crews, and Ann Zinn regarding the upcoming Accreditation Self-Study.
- 16) Met with Peter Goldstein, Ronald Lee, and Bob Gabriner for a wrap-up on the Sunshine Ordinance Task Force and follow-up steps required to prepare a report to the Board of Trustees.
- 17) Attended the annual Faculty Association Retirement Party at Pierre Coste.

- 18) Conducted a public hearing at Smith Hall Cafeteria to review the Final EIR.
- 19) Attended a Board Worksession at Gough to discuss Basic Skills Accountability – Parts 1 & 2, Technology Updates and Budget updates.
- 20) Met with Kathe German, Bob Gabriner, Nadine Rosenthal and Carol Heard to discuss re-application for the Writing Success Project funded under the TRIO Program.
- 21) Met with Hal Huntsman and Nadine Rosenthal regarding Basic Skills development and plans.
- 22) Met with Phyllis McGuire and Tiana Werthrop who is evaluating the City's First Source Hiring Program.
- 23) Met with Gloriamarie Araneda, outgoing Student Trustee, and Veronica Lawrence, incoming Student Trustee, and Skip Fotch to discuss transition plans.
- 24) Met with Don Griffin, Sue Homer, and Lynda Hirose regarding the Multi-cultural Infusion Program.
- 25) Met with the Accreditation Steering Committee to discuss organizational matters related to the Self-Study, Role of Steering Committee, Timetable, and plans for Fall.
- 26) Met with members of the College Diversity Committee to discuss issues and plans related to various diversity initiatives of the college.
- 27) Delivered the luncheon address at the Dual Enrollment Summit Conference (sponsored by AACRAO) held at Oregon State University. This 2<sup>nd</sup> annual conference showcases a unique program begun by OSU in 1998, which develops partnerships with community colleges to allow students to be jointly admitted and able to enroll concurrently at both institutions.
- 28) Met with Don Griffin, Darlene Alioto, Glenn Nance and other Ethnic/Gender Studies Department Chairs regarding program and course planning issues.
- 29) Attended and chaired May meeting of the Planning and Budgeting Council at which time the Preliminary Budget for 04/05 was approved.
- 30) Met with Rita Jones, Bonnie Gratch and Peter Goldstein to discuss the possible participation of CCSF students in an exam development project that Educational Testing Service (ETS) is undertaking with colleges and universities to produce an information and communications technology (ICT) assessment instrument.

- 31) Attended a “Moving to our New Home” celebration at the Mission Campus to thank members of the community for helping the Mission Campus rebuild on its existing site (106 Bartlett Street).
- 32) Met with the Vice Chancellors, Jeff Sloan, and Steve Hale regarding labor/management issues and contract negotiations.
- 33) Met with leadership of AFT2121 to discuss labor/management planning issues.
- 34) Met with Peter Goldstein, Don Griffin, David Liggett, Terry Hall, Aly Satterlund, and Jim Blomquist for a monthly update on Facilities projects.
- 35) Met with the Prop A Citizens Oversight Committee to discuss status of Prop A.
- 36) Hosted a reception for our Board of Trustees and Foundation Board members.
- 37) Attended commencement ceremony at Masonic Auditorium.

If there are any questions on the above schedule or activities, please don't hesitate to contact me directly. Thanks for your continuing support.

Encl:

PRDJ:jcd