

DATE: April 29, 2004
TO: Board of Trustees
FROM: Dr. Philip R. Day, Jr., Chancellor
SUBJECT: Chancellor's Monthly Report – April 2004

The list of monthly activities seems to be getting longer and longer and that is a reflection of the level of activity that the District (and myself) is involved. Major issues related to the state budget; preparation for our budget planning efforts; the Master Plan and related EIR process; fundraising/friendraising; working on preparations for upcoming PLA negotiations; preparing for the Sunshine Ordinance Task Force meeting; and other activities important to the District have been my principal focus. I am attaching a copy of a special newsletter which highlights City College of San Francisco, sponsored by the group RC2000. This group is a coalition of urban community colleges throughout the country and we have been institutional members. I'm also attaching a copy of my powerpoint presentation to the National Educational Writer's Association that met in San Francisco and invited me to talk to them about important community college issues.

Of special note is the effort in which I have been engaged relating to the preparation of a new report entitled "**Institutional Response and Action Plan,**" which addresses the recommendations within the **Institutional Audit**. I felt that the standard approach to responding to the audit via specific sections outlining **Management's Response** was not sufficient, particularly on matters related to "re-engineering," which has been one of our priorities for some time (see Strategic Planning Objectives). I do believe the short- and long-term action strategies that are suggested within the Institutional Response document finally address some issues that have been needing attention for some time. Peter Goldstein, James Kendrix and his staff (particularly John Bilmont), with support from Dr. Crews, were all involved in the preparation of this plan of action and I appreciate both their openness and commitment to improvement in these critical areas.

Other activities I have been involved in this month are reflected below:

- 1) Attended the RC2000 Spring Meeting in St. Louis, Missouri to discuss best practices, explore collaborative efforts and fundraising opportunities..
- 2) Attended a meeting with Mayor Newsom of Bay Area college/university Presidents and CEO's.

- 3) Attended a reception at Macy's Union Square for Dr. Guadalupe Rivera - Marin, Mexican writer, lecturer, and daughter of Diego Rivera. The event was a fundraiser for our Mural and Pan American Unity Project.
- 4) Met with Jeff Clark, President and CEO of KQED and Kathleen Alioto regarding possible collaboration and programming opportunities.
- 5) Met with leadership of the Academic Senate, Department Chairs Council, AFT 2121, SEIU 790, Vice Chancellors Goldstein and Griffin, Stephen Herman, Veronica Hunnicutt, Steve Hale, James Kendrix for a discussion on the budget and suggested cost-saving scenarios for the upcoming year.
- 6) Met with Tobin Kendrick and architects regarding the Health and Wellness Center's Interior Design. Also in attendance were Linda Squires-Grohe, Peter Goldstein, Don Griffin, Jim Blomquist, and a group of faculty from the department.
- 7) Met with Peter Goldstein and Steve Glick regarding possible business opportunities with potential private sector partners at the Downtown Campus.
- 8) Met with Sue Homer regarding update on the Multicultural Infusion Program.
- 9) Met with Madeline Mueller, Bruce Smith, Peter Goldstein, and others to discuss the Performing Arts Theater Project.
- 10) Met with Don Griffin, Leslie Smith, Peter Goldstein, Bob Gabriner, and Ron Lee to discuss their major areas and the pressures their areas face with the 2004/2005 budget and for a discussion on priorities and strategies for managing costs.
- 11) Met with the Administrators' Council Executive Committee to discuss current plans and issues regarding Shared Governance, Hiring Committee Process and budget issues.
- 12) Met with Peter Goldstein, Aly Satterlund, Jim Blomquist, Bruce Smith, and Merle Cannon, consultant, for a discussion on the Performing Arts Project.
- 13) Attended a Board Work Session at Gough to discuss Shared Governance and Budget Updates.
- 14) Attended a meeting of the Treasury Oversight Committee.
- 15) Was a speaker and presenter at the National Education Writers Association's 57th National Seminar. The EWA National Seminar brings together the nation's leading education reporters and editors from all over the country. The co-presenter was Mr. Cliff Edelman, Senior Researcher for the USOE and the theme was, "What Should be Written About Community Colleges?"
- 16) Attended the annual JVS Strictly Business Luncheon at the San Francisco Hilton.

- 17) Met with Kathleen Alioto, Peter Goldstein, and Lynda Moershaecher to discuss the Sarbanes-Oxley Bill passed by Congress in 2002 and the potential campaign bill in the California Senate. Bill relates to new regulations regarding non-profit 501C3 organizations.
- 18) Together with Dr. Kathleen Alioto, attended the Summer Search Leadership (SSL) Luncheon as the guest of SSL Board member Bob Friend and Bernard Osher.
- 19) Met with members of the College Diversity Committee to discuss issues and plans related to diversity, Multicultural Infusion Project, and Grow Your Own Project.
- 20) Attended a reception honoring Osher Scholars and Osher fellows at the Oakland Museum of California.
- 21) Met with the Labor/Management Council of SEIU Local 790 to discuss future plans and issues.
- 22) Was interviewed by statewide Career Ladders Project researchers who were in the campus for a site visit.
- 23) Met with Don Griffin, Peter Goldstein, Steve Hale, and Jeff Sloan to discuss labor negotiations.
- 24) Attended the annual Wok on the Wild Side fundraising dinner at PCR.
- 25) Had a follow-up meeting with Don Griffin, Peter Goldstein, Bruce Smith, David Yee, Ken Baccetti, Larry Klein, Bob Balestreri, and Bob Gabriner to discuss parking issues.
- 26) Attended the annual meeting of the AACC for purposes of representing the District (along with Trustee Rodis and selected faculty) in the awards ceremony for the Met Life Foundation.
- 27) Met with officers of the Academic Senate to discuss current issues and plans.
- 28) Chaired a PBC-sponsored budget workshop to discuss the budget status/needs among the Major Cost Centers.
- 29) Met with members of the College Council to discuss technology and budget issues.
- 30) Met with the Labor/Management Council (SEIU) regarding future plans and labor/management issues.
- 31) Welcomed participants to the annual CCSF Career Fair.

- 32) Attended a dinner meeting hosted by the Bernard Osher Foundation to for a discussion regarding further philanthropic investments that might be made by the Foundation in post-secondary education in the Bay Area.
- 33) Met with Martha Lucey, Ron Lee, and Peter Goldstein regarding their annual evaluation.
- 34) Met with leadership of AFT2121 to discuss labor/management planning issues.
- 35) Attended a press conference held in the Chinatown/North Beach Campus for a formal announcement of award from the Met Life Foundation.
- 36) Met with Steve Arcelona regarding future collaboration between City College and the San Francisco Department of Human Services.
- 37) Met with Stephen Rico and Don Griffin regarding the Child Development Project budget.
- 38) Attended the annual Asian Coalition Scholarship Award Dinner.

If there are any questions on the above schedule or activities, please don't hesitate to contact me directly. Thanks for your continuing support.

Attachments

PRDJ:jcd