

MEMORANDUM

DATE: March 25, 2004
TO: Board of Trustees
FROM: Dr. Philip R. Day, Jr., Chancellor
SUBJECT: **Chancellor's Monthly Report – March 2004**

This has been an incredibly busy month and given that, I will provide an oral update at our March meeting. I have also provided specific background information related to some of the activities I will be reporting on this month. You will find the agenda and back-up materials from the Foundation's Board of Directors' Quarterly Meeting, as well as a copy of my presentations to the CCAOE/CCCCIO Conference and to the League of Innovations. You'll also find information from my meetings in Washington, D.C. for the Welcome Back Project and materials from the recent ATE/NSF Conference.

Other activities I have been involved in this month are reflected below:

- 1) Met with Superintendent Arlene Ackerman to discuss the joint Spring Board meeting in and facility planning issues associated with Mission Campus/Downtown High School.
- 2) Attended a press conference in the Visual Arts Building hosted by Steve Westley, California State Controller, to discuss Propositions 55, 57 and 58.
- 3) Co-presented with Dr. Wing Tsao and Kristin Hershbell on a workshop on Two-Year Colleges and Biotechnology at the League for Innovations Conference held at San Francisco Hilton. (See attached Powerpoint Presentation).
- 4) Conducted a public hearing at Pierre Coste Dining Room facility on the EIR for the District's Master Plan.
- 5) Was guest lecturer at Professor Lou Schubert's Political Science honors classes where I discussed the issue of governmental advocacy at the state and national level.
- 6) Met with Don Griffin, Brian Ellison, Carl Jew, and Lindy McKnight to discuss the AA/AS transfer issues.
- 7) Met with Brian Ellison regarding the College Catalog and the Board's expressed concerns regarding Board visibility and Sunshine issues.

- 8) Met with Don Griffin, Peter Goldstein, Brian Ellison, Marylou Leyba, and Terry Hall for a discussion on the issue of Late Adds/Repeats.
- 9) Met with Peter Goldstein, Don Griffin, David Liggett, Terry Hall, Aly Satterlund, and Jim Blomquist for a monthly update on Facilities projects.
- 10) Made the keynote remarks at the California Community College Association of Occupational Educators (CCCCAOE) spring conference held at the Holiday Inn, Select Downtown. The conference is a joint effort with the California Community College Chief Instructional Officers (CCCCCIO) and the theme of the conference was “Building Bridges to Innovation.” (See attached Powerpoint Presentation)
- 11) Met with CH/NB tenants regarding the new campus plans and their concerns about housing.
- 12) Met with Dr. Steve Warnes, head of Cornwall College in England who was here to discuss the role of community colleges and post-secondary education.
- 13) Chaired meeting of the College Advisory Council and discussed issues and plans.
- 14) Met with Bob Gabriner, Don Griffin, and Leslie Smith regarding their annual performance evaluation.
- 15) Attended a statewide video conference with Dr. Mark Drummond, the new Chancellor of California Community Colleges. Our students representing the Guardsmen were also in attendance.
- 16) Met with Kristin Hershbell and Elaine Johnson in preparation for the Advanced Technological Education (ATE) Centers Presidents’ Meeting in Monterey Peninsula College.
- 17) Welcomed a delegation from the state of Hidalgo, Mexico, led by the State Chancellor for Education, to discuss joint efforts and a proposed partnership.
- 18) Met with Rachel Perez and other students regarding the Foundation and Social Responsibility Investment (SRI) policies.
- 19) Met with Supervisor Tony Hall to discuss issues and briefing on Master Plan.
- 20) Met with Peter Goldstein and Kathleen Alioto for a pre-Foundation Board agenda review.
- 21) Met with Pam Calloway of the Workforce Investment Board regarding follow-up issues related to the Board’s post planning retreat.

- 22) Attended a Board Work Session at Gough for a discussion on Program Review, Self-Study, 5-Year Capital Outlay Projects and a presentation on “Proposed Small Business Enterprise Program for Construction Contracting.”
- 23) Met with leadership of AFT2121 to discuss labor/management planning issues.
- 24) Met with the Labor/Management Council of SEIU Local 790 to discuss future plans and issues.
- 25) Gave the keynote address at the regional conference of the Council on Black American Affairs held at Baltimore City Community College. While in Washington, DC, I met with Judith Eaton, President of the Council on Higher Education Accreditation (CHEA) and Joan Athen, Special Assistant for Community Colleges. Together with David Baime (AACC Director for Governmental Relations), I also met with Sally Stroup, Assistant Secretary for Post-Secondary Education and the legislative aides for Senator Barbara Boxer, Congresswoman Zoe Lofgren, and Congressman Tom Lantos regarding our Welcome Back Grant. (See attached Earmark Request Form and WBI Report).
- 26) Led thousands of City College administrators, faculty, and staff and joined other community colleges for the March in March to protest budget cuts.
- 27) Met with the Administrators’ Council Executive Committee to discuss current plans and issues.
- 28) Along with Board President Lawrence Wong, Dean Joanne Low, and Department Chair Carmen Lamha, met with the Brazilian Ambassador to discuss educational and cultural exchange opportunities for Brazil and City College of San Francisco. We were later joined by some Brazilian students.
- 29) Met with Foundation Board members regarding their Quarterly Meeting (Meeting Agenda attached).
- 30) Was interviewed by CNN/Comcast regarding community college issues.
- 31) Met with Don Griffin, Peter Goldstein, Bob Balestreri, Bob Gabriner, and Larry Klein to discuss parking issues.
- 32) Met with Peter Goldstein, Don Griffin, Steve Hale, Carmen Plaza de Jennings, and Jeff Sloan to discuss collective bargaining issues.
- 33) Met with members of the College Diversity Committee to discuss issues and plans related to our ongoing agenda.
- 34) Attended ATE/NSF Conference in Monterey.
- 35) Together with Peter Goldstein, Jim Blomquist, and Brad Duggan, met with Dr. Al Adams, Headmaster of Lick Wilmerding High School regarding their school’s proposal for a

mutually beneficial partnership with CCSF – the construction of an all-weather turf field at City College.

- 36) Attended a “Mini Budget Summit” of community college CEOs hosted by Chancellor Brice Harris of Los Rios CCD.
- 37) Met with Peter Goldstein, Dr. Don Griffin, Dr. Denton Crews, and Richard Middaugh to discuss the fiscal and human resource impacts of document imaging.
- 38) Welcomed Bio-Link’s National Visiting Committee (NVC).
- 39) Attended the Faculty Tenure Party at Pierre Coste Restaurant.

If there are any questions on the above schedule or activities, please don’t hesitate to contact me directly. Thanks for your continuing support.

Attachments

PRDJ:jcd