

# CITY CURRENTS



A NEWSLETTER FOR THE CITY COLLEGE COMMUNITY

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MARCH 12–18, 2007



*Photo by Monica Davey*

## Dr. Anita Grier, Julio Ramos sworn in as CCSF Board President and Vice President by Mayor Gavin Newsom

San Francisco Mayor Gavin Newsom (left) administers the oath of office to Dr. Anita Grier (center) as President of the Board of Trustees of City College of San Francisco and to Julio J. Ramos, Esq., (right) as Vice President. The swearing-in took place March 1 in the Mayor's Conference Room at San Francisco City Hall. A small reception followed. Delicious foods and refreshments were prepared and presented by students in the Culinary Arts and Hospitality Studies Department, under the direction of Ed Hamilton, Chair. The Graphic Communications Department designed and printed the invitations, under the direction of Smiley Curtis, Chair. Floral arrangements were made by the Environmental Horticulture and Floristry Department, under the direction of Steven Brown, Chair.

**CCSF 2007 Graduation Saturday, May 26, 11 A.M.**

*Nob Hill Masonic Center, 1111 California Street, San Francisco, California*

To reserve your Cap and Gown, please use the Graduation Participation Form on Page 10.

# CITY CURRENTS

*City Currents* is published weekly during the Fall and Spring semesters by the Marketing and Public Information Office of City College of San Francisco. It is distributed free to all faculty, classified and administrators through the regular campus mail system. It is also available on the College's website at [www.ccsf.edu](http://www.ccsf.edu)

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*City Currents* welcomes submissions from all members of the City College of San Francisco Community.

**Please note that the deadline is 10 AM Monday one week prior to the issue date.**

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# Administrative opportunities

It is anticipated that job announcements will be issued shortly for the following administrative openings.

- Dean of Diversity and Student Equity
- Dean, Admissions, Enrollment, and Matriculation Services
- Associate Dean, Admissions and Recruitment
- Associate Dean, Enrollment, and Matriculation Services
- Dean, Registration and Records (Registrar)
- Associate Dean, Registration and Records (Noncredit)

# Volunteer for hiring committees

Faculty and Classified are needed to serve on the hiring committees for the above positions. Interested Faculty should contact **Fred Teti**, President, Academic Senate, at (415) 239-3611 or email [fteti@ccsf.edu](mailto:fteti@ccsf.edu). Interested Classified should contact **David Gallerani** at (415) 452-5452 or email [dgallera@ccsf.edu](mailto:dgallera@ccsf.edu).

## SAVE THE DATE

**Friday, May 18**

### Retirement Party for Bob Balestreri

Dominic's at Oyster Point, South San Francisco.  
Details to follow in future editions of *City Currents*.

Celebrate the life and service of  
**Rachel Webb**  
*Thursday, March 22*  
**3-5 P.M., Pierre Coste Room**  
**Cost is \$14**

**RSVP by Friday, March 16 to  
William A. McGuire at (415) 452-7257  
or email [wmcguire@ccsf.edu](mailto:wmcguire@ccsf.edu)**

## CORRECTION

In last week's *City Currents*, the art works for *Veils and Lamentations* were inadvertently switched. *City Currents* apologizes for the error. The art works are on exhibit through March 23 at City Art Gallery, Room V119, Ocean Campus.

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## Concert & Lecture Series events

• **Tuesday, March 20**, 11 A.M.–1 P.M., Diego Rivera Theatre — Screening of the film *Screaming Queens: The Riot at Compton's Cafeteria*. The film chronicles the 1966 confrontation of young street hustlers, queens and gay men against the police oppression. As part of the LGBT Film Festival there will be special guests: Dr. **Susan Stryker**, UC Berkeley historian and filmmaker, and **Rope Wolf** who will discuss his short documentary *Two-Spirit: Belonging*, which also will be screened. This event is co-sponsored by the CCSF Queer Alliance and Queer Resource Center, Gay Lesbian Bisexual Transsexual Studies, Women's Resource Center, Interdisciplinary Studies, HIV/STD Education Office, Community Leadership Training, Transgender Voices Transgender Rights, Department of Health Education and Community Health Studies and Project Safe.

• **Friday, March 23**, 12 NOON–1 P.M., Science Building, Room 300 — *Corals and Coral Reefs* will be the topic of **Gary Williams**, Ph.D., Curator, Department of Invertebrate Zoology, California Academy of Sciences. It is part of the Biology Seminar Series of the CCSF Biology Department.

• **Monday, April 9**, 10:30–11 A.M. and 11:15–11:45 A.M. — Jazz Improvisations with guitarist **Bob Brumeloe**, accompanied by drummer **Omar Aran** and bassist **Andrew Higgins**. They will discuss and demonstrate jazz standards and jazz improvisation. It is co-sponsored by the Music Department.

• **Tuesday, April 10**, 7 P.M., Diego Rivera Theatre — **Karsten Voigt**, Coordinator of German-North American Cooperation at the German Foreign Office, talks with Dr. **Stephan Johnson** of the CCSF Social Science faculty on the topic *Germany, Europe and the U.S.: Commonalities and Differences*. It is co-sponsored by the Foreign Language Department and the Social Sciences Department. The presentation was facilitated by CCSF Trustee

**Lawrence Wong**, Esq., and by **Rolf Schütte**, Consul General for Germany in San Francisco.

• **Monday, April 16**, 6:30 P.M., Rosenberg Library R305 — **Bill Owens**, photographer, brewer, distiller and raconteur, discusses his 1972 book *Suburbia* and how he plans to update it by driving across the country to photograph *The New Suburbia*. It is co-sponsored by the Photography Department.

• **Thursday, April 19**, 1:30 P.M., Ram Plaza — Alternative fuel vehicles take center stage for Earth Day. There will also be presentations by the CCSF Environmental Horticulture and Floristry Department, the CCSF Center for Habitat Restoration, CCSF campus environmental organizations, Bay Area environmental organizations, the Golden Gate National Recreation Area and the San Francisco Parks Trust.

• **Friday, April 20**, 12 NOON–1 P.M., Science Building, Room 300 — **Eric Huang**, M.D., Ph.D., of UCSF and the Veterans Medical Center, speaks about *Life and Death in Dopamine, Neurons: The Implications for Parkinson's Disease*. This is part of the Biology Seminar Series. For further information on any of the above events, telephone the Concert and Lecture Series office at (415) 239-3580 or email [slyons@ccsf.edu](mailto:slyons@ccsf.edu).

### Discuss 'German Romanticism' in French at Café Musée

*Caspar David Friedrich and German Romanticism* will be the topic of a slide show and discussion at Café Musée on **Saturday, March 24**. This opportunity to practice your French and meet others will be held from 9:30 A.M. to 12:30 P.M. in V115, Visual Arts Building, Ocean Campus. For further details, call **Renée Morel** at (415) 255-8301 or email [rmorel@ccsf.edu](mailto:rmorel@ccsf.edu).

### Heart and Sole returns

The Classified Senate of City College of San Francisco will sponsor *Heart and Sole* for the Spring 2007 semester. Participation is limited to 20 children. Choose a card on one of the Classified Senate Bulletin Boards in Conlan Hall and Batmale Hall and purchase the designated items.

## Asian Coalition Scholarship Dinner April 20

The Asian Coalition invites all members of the City College community to its annual Scholarship Dinner on **Friday, April 20** at Gold Mountain Restaurant, 644 Broadway, San Francisco, between Grant and Stockton. It will be from 5:30 to 9 P.M. The theme is "Celebrating Ethnic Diversity." Dr. **Frank Chong**, who was the Dean of Student Affairs at CCSF College, and now the President of Laney College, will be the keynote speaker. There will also be quality items available in the silent auction. If you have additional quality items to donate towards the silent auction, please drop them off at the APASS office, L208.

Before April 1, tickets are \$50 for non-members, \$45 for AC members and classified, and \$40 for students. After April 1, all tickets will sell for \$50. For ticket information, please telephone: **Eva Cheng** (561-1094), **Maria Ma** (561-1815), **Mabel Michelucci** (239-3946) **Patricia Seid** (452-5863), **Gary Tom** (561-1879), **Grace Yu** (452-7243) or **Sing Kin Yue** (452-5623)

You can renew your membership or join the Asian Coalition for only \$10 for an individual, and \$15 for a couple. For more information, please telephone **Debra Liu** at 701-2835 or email [dliu@ccsf.edu](mailto:dliu@ccsf.edu).

# Official Minutes CCSF Academic Senate Executive Council

Ocean Campus, Rosenberg 518 — Wednesday, January 31, 2007

**Council Members Present:** João Barretto, Loren Bell, Monica Bosson, Beth Cataldo, Ophelia Clark, Sunny Clark, Maria Heredia, Christopher Kox, David Lisker, Suzanne Lo, Billington Mbolo, Rodolfo Padilla, Muriel Parenteau, Francine Podenski, Fred Teti, Pierre Thiry, Edgar Torres, Melinda Weil

**Council Members Absent:** Rosemary Brinson, Fred Chavaria, Mark Fan, Christine Francisco

**Other Senate Members Present:** Madeline Mueller

## I. Call to Order

The Academic Senate Executive Council meeting came to order at 2:35 p.m.

## II. Adoption of Agenda

Council adopted the agenda with some modifications.

## III. Approval of Minutes

Council approved the minutes of the 13 December 2006 Executive Council Meeting and the 16 January 2007 Plenary Session.

## IV. Officers' Reports

A. President Teti distributed a written report listing various issues, events, and announcements. He attempted to attend the January 3 Orientation for newly-elected Trustee Rizzo but was asked politely to leave; he announced the results of the Board's officers election. The College Advisory Council will review Trustee Marks's draft resolution amending the Board Policy Manual. Senate member Mueller explained the history of a similar previous document and the reasons that it had been rejected. Mueller also spoke to the importance of responding appropriately to a negative editorial about CCSF in a recent *SF Bay Guardian* newspaper. Teti disbursed graduation requirement packets and reminded Council to prepare for the Bipartite Committee on Graduation Requirements.

B. 2nd Vice President Suzanne Lo announced upcoming ASCCC items of interest, including awards deadlines, the 2007 Plenary Session, the Leadership and Curriculum Institutes, and the California Great Teachers Seminar. She also presented information about upcoming CCSF seminars, talks, and readings.

## V. Unfinished Business

### A. Goal Groups

Council member Bell reported that the G.E. Graduation Requirements goal group is gathering pertinent information from Dean Ellison and meeting this Friday. Council member Padilla, facilitator of the Enhancing Faculty Diversity goal group, reported on several efforts he has made, including the creation of a website. Effective Senate Communication goal group leader Teti suggested that a "resolutions database" will assist in providing continuity. In response, Council members Podenski, Cataldo, and Padilla offered to help with improving the Senate website.

## VI. New Business

### A. Discussion: Motion Supporting Chinatown/North Beach (CHNB) Campus Building

Council discussed whether to draft a resolution to ask the Board of Trustees to continue to support the building of the new CHNB Campus. Some neighbors and nearby businesses seek to block the building. Senate members present noted that the Filbert Street lease is up soon, that the Filbert Street building is not accessible, and that the ADA settlement may set a deadline for CCSF to have an accessible Chinatown Campus.

### B. First Reading: Draft Administrator Job Descriptions

#### 1. Dean of Contract and Continuing Education

Council registered some concerns about the draft job announcement. These included

- the Contract Education Committee chair is an elected position.
- the need to collaborate with department chairs as appropriate
- the proper name of the "Enrollment Task Force"
- the need for three years experience in instruction or student services

Council generally felt that dean-level positions should require (in the minimum equals) three (not one) years of experience in supervisory management or administration, and educational administrators should have three years of faculty experience.

#### 2. Dean of the Office of Diversity and Student Equity (OD&SE)

All references should be to student equity. There should be more clarity on what the programs and units this dean would supervise. Points 2 and 6 of the Major Duties and Responsibilities need to be revisited so that there is no appearance that this dean is able to interfere with faculty primacy regarding course content. All District protected categories must be referenced, not just the few now mentioned.

#### 3. Dean of Registration and Records (formerly Admissions and Records)

Under Desirable Qualifications, point 8 can be removed as three years of faculty experience is to be included under Minimum Qualifications. Points 9 and 12 should be revisited.

### **Resolution 2007.01.31.01: Dean of Registration and Records**

**Resolved**, that the Academic Senate Executive Council approve this job announcement with the noted changes.

**Passed.**

#### 4. Associate Dean of Registration and Records, Noncredit ("Associate Registrar")

*Continued on Page 5*

# Official Minutes CCSF Academic Senate Executive Council

Downtown Campus, Room 320 — Wednesday, February 14, 2007

**Council Members Present:** João Barretto, Loren Bell, Monica Bosson, Rosemary Brinson, Beth Cataldo, Fred Chavaria, Sunny Clark, Mark Fan, Christine Francisco, Maria Heredia, Suzanne Lo, Rodolfo Padilla, Francine Podenski, Fred Teti, Pierre Thiry, Edgar Torres, Melinda Weil

**Council Members Absent:** Ophelia Clark, Christopher Kox, Billington Mbolo, Muriel Parenteau,

**Council Members Attending Other Shared Governance Meetings:** David Lisker

**Guests:** Dean Steven Glick, Vice Chancellor Don Griffin

## I. Call to Order

The Academic Senate Executive Council meeting came to order at 2:43 P.M. Steven Glick, Dean of the Downtown Campus and of the School of Business welcomed us.

## II. Adoption of Agenda

Council adopted the agenda.

## III. Approval of Minutes

Council approved the minutes of the 31 January 2007 Executive Council Meeting with slight modifications.

A. President Teti distributed a written report listing various issues, events, and announcements. The District will leave the CFO as a dean-level position instead of upgrading it to an Associate Vice Chancellor position. The methods by which purported performance is measured in the 600-page Accountability Reporting for Community Colleges (ARCC) report do not flatter CCSF. Dr. Day has written a protest letter to State Chancellor Drummond; Teti will contact the incoming ASCCC president to ask for state-wide response. Dean Martha Lucey has requested photographs of the 2006 – 07 Executive Council for the Fall 2007 Schedule and the 2007–08 Catalog covers.

B. 2nd Vice President Suzanne Lo announced that the lovely refreshments at Downtown Campus were arranged by former Council member Chris Johnson; we are appreciative of his efforts.

## V. Committee Appointments

### Resolution 2007.02.14.01: Shared Governance Committee Appointments

**Resolved**, that the Academic Senate Executive Council approve the shared governance committee appointments, as recommended by the Committee on Committees.

Moved: Francine Podenski; seconded: Suzanne Lo; motion carried.

## VI. Unfinished Business

### A. Goal Groups

#### 1. Enhancing Faculty Diversity

Rodolfo Padilla announced where and when the next meeting is to be held and explained that he encourages an active listening exercise on a fact, feeling, and opinion in order to sunshine issues.

#### 2. Effective Senate Communication

Teti proposed an online resolutions database modeled on the ASCCC's.

#### 3. Graduation Requirements.

Loren Bell reported. He mentioned that the Math and English Departments are discussing the probable impacts of the imminent Title 5 graduation requirements. The group is discussing such proposals as a process manual, a technical review, and templates for the process and review, a limit of two areas per course, the interpretation of the terms “introductory” and “integrative”, and the appropriateness of topical courses.

### B. Motion Supporting CHNB Campus Building

Discussion focused on efforts to encourage the Board of Trustees to engage with supportive neighborhood groups to counteract the reported efforts by interested parties to create neighborhood resistance to the project.

### Resolution 2007.02.14.02: Supporting the Chinatown/North Beach Campus Building

Whereas CCSF faculty and students have been anticipating a 30-year dream: a new Chinatown/North Beach Campus (CHNB) building, and

Whereas the District intends to have a CHNB Campus building that is accessible (which the Filbert Street building is not),

## Minutes of 1/31/07

*Continued from Page 4*

### Resolution 2007.01.31.02: Associate Dean of Registration and Records, Noncredit

**Resolved**, that the Academic Senate Executive Council approve this job announcement with the noted changes.

### Passed.

5. Council tabled discussion of the remaining job descriptions.

## VII. Open Forum

A. Padilla still has copies of the ASCCC Local Senates Handbook.

B. Francine Podenski reviewed the changes proposed by Trustee Marks to the Board Policy Manual and presented the current objections to them. Discussion ensued of the role of the Board.

## VIII. Adjournment

Council adjourned at 4:59 P.M. in memory of Barbara Stewart, and with wishes for Fred Chavaria's swift recovery.

Respectfully submitted,

Melinda L. Weil, Academic Senate Secretary

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# Minutes of Executive Council February 14, 2007

*Continued from Page 5*

Resolved, that the Academic Senate ask the Board of Trustees to continue to move the new CHNB building project forward, and

**Resolved**, that the Academic Senate urge the Board to seek out and collaborate with neighborhood and other interested groups to bring their voices into the discussion.

Moved: Suzanne Lo; seconded: Monica Bosson; motion carried.

## C. Update: Administrator Job Descriptions

Administration agreed to Council-suggested changes to the job announcements for the Dean of Registration and Records and the Associate Dean of Registration and Records, Noncredit. Council has approved the modified announcements (as voted on last meeting). In addition, the job announcement for the Dean of the Office of Diversity and Student Equity has been modified as requested.

### **Resolution 2007.02.14.03: Dean of the Office of Diversity and Student Equity Job Announcement**

**Resolved**, that the Academic Senate Executive Council approve this job announcement with the noted changes.

Moved: Rosemary Brinson; seconded: Francine Podenski; motion carried.

## **VII. New Business**

### A. Preparation for the Bipartite Committee on Graduation Requirements

The Bipartite will be held on Wednesday, February 21 at 3:30 in Rosenberg 518. Concerns were expressed about some course submissions. Council members who develop concerns are encouraged to contact the Officers. The Officers will make efforts to advise the relevant department chairs.

### B. First Reading: Draft Administrator Job Descriptions

Dean of Admissions, Enrollment, and Matriculation Services:

Dr. Griffin agreed to move the responsibility for budget supervision from the Associate Dean of Enrollment and Matriculation Services to this position's duties.

### **Resolution 2007.02.14.04: Dean of Admissions, Enrollment, and Matriculation Services Job Announcement**

Resolved, that the Academic Senate Executive Council approve this job announcement with the noted changes.

Moved: Fred Chavaria; seconded: Maria Heredia; motion carried.

### C. First Reading: Proposed New Administrator Positions

#### 1. Associate Dean of Admissions and Recruitment

Dr. Griffin agreed to move Major Duty/Resp. #12 (collaborative outreach) higher in the list.

### **Resolution 2007.02.14.05: Associate Dean of Admissions and Recruitment Position Creation and Job Announcement**

**Resolved**, that the Academic Senate Executive Council approve this position and its job announcement with the noted changes.

Moved: Maria Heredia; seconded: Fred Chavaria; motion carried.

#### 2. Associate Dean of Enrollment and Matriculation Services

A Classified position similar to this administrator position is presently filled by a classified staff member whose job responsibilities have expanded significantly since hiring. This position formalizes that increase. See above for Point 5 (budgets). Changes to the Desirable Qualifications were approved that increase the focus on experience with large, complex budgets. Dr. Griffin

expressed appreciation for Teti and the Council's efforts.

### **Resolution 2007.02.14.06: Associate Dean of Enrollment and Matriculation Services Position and Job Announcement**

**Resolved**, that the Academic Senate Executive Council approve the conversion of the present classified supervisory position to this associate dean position and the related job announcement with the noted changes.

Moved: Sunny Clark; seconded: Francine Podenski; motion carried.

### D. Discussion of the Future of R209 and R210

Dr. Griffin addressed the future of the computer laboratories in R209 and R210 in the face of the instatement of the African-American Scholastic Program (AASP) in those rooms. He asserted that he has identified replacement rooms (R414 and Batmale 301) and that they will be fully equipped and available for use previous to the AASP move. Some council members expressed concern about scheduling lab courses and workshops in R414 if the room becomes a computer laboratory.

## **VIII. Committee Reports**

### A. College Advisory Council

Teti handed out meeting notes from the last College Advisory Council. Discussion ensued regarding Trustee Marks's proposed changes to the Board Policy Manual.

## **IX. Adjournment**

Council adjourned at 5:06 P.M.

Respectfully submitted,

Melinda L. Weil, Academic Senate Secretary

# Communications Committee

## Minutes of January 30, 2007

*Editor's Note: On February 27, 2007 the Communication Committee approved the January 30, 2007 minutes.*

Minutes of the Communication Committee

January 30, 2007

### AGENDA

#### 1. APPROVAL OF MINUTES

Minutes from the December 2006 meeting will be approved at the next meeting.

#### 2. OLD BUSINESS

##### A. DIEGO RIVERA BUSINESS CARDS

The use of supply funds or requisitions is not allowed when ordering the Diego Rivera business cards. The cards are expensive compared to the traditional CCSF business cards. Individual faculty/staff/administrators must use personal funds to purchase these cards. The committee reviewed the ordering instructions which do not state that the cards can only be purchased with personal funds. The ordering sheet was unclear as to the acceptable methods for ordering. The committee will investigate whether the Purchasing website is accepting supply funds.

##### B. MARKETING & PUBLIC INFORMATION REPORT

The Office of Marketing and Public Information has made great efforts for the College's Spring Semester during Fall 2006 and January 2007. Print advertisements were included in 26 ethnic and gay presses; high school recruitment in two Bay Area guides; over a dozen San Francisco neighborhood newspapers and the mainstream press, which consists of *The Examiner*, *San Francisco Bay Guardian* and the *San Francisco Chronicle*. Over 280 advertising spots on five radio stations ran from December 4th through January 13th as well as some 270 commercials appearing on seven local television channels. Out of state student recruitment efforts involved movie theater advertising in seven states on 146

screens between November 17 and December 14, 2006 via National CineMedia. Screenvision student recruitment ran ads on 31 screens at the Metreon in San Francisco and also in Honolulu between November 10th and December 8, 2006. Adspace in-Mall video advertising ran at the Westfield San Francisco Centre during December 1st to January 31, 2007. Also 115 MUNI transit posters advertised City College.

Marketing efforts have contributed to the increase in enrollment. An increase of twenty percent in new credit students and 3.3 % in credit student head count has been recorded. The number of out-of-state students has grown to 1,499. It was recommended that an article be written for *City Currents* outlining all of the efforts and the results of college marketing. It was also noted that the Enrollment Management Group meets monthly to strategize increases in enrollment and how to keep students in school.

##### C. WEB ADVISORY SUBCOMMITTEE

Beth Cataldo reported on an Information Technology Policy Committee (ITPC) meeting she attended which was focused on the website redesign project. An outside consultant has already indicated several problems with our current site: no branding; no index; inconsistent navigation; and broken links. Portal technology was suggested to facilitate internal/personalized access and to include student email accounts. The cost of this technology will be separate from the money already earmarked for the redesign project. Most likely, the college will need two RFPs; one for the portal technology and one for the designer. The ITPC and Communication committees will share the responsibility of the CCSF website redesign. This open-enrollment subcommittee will assist on outlining what needs to be done, how deep into the website the redesign will go, etc. The project must have a clear vision before RFPs are written.

##### D. EATV-CH27 UPDATE

Maureen Barend reported on the progress of EATV. The city is impressed with City College's ability to provide educational programming and has given the college another channel, channel 75 (EATV-2). Unfortunately, the college does not have the staffing to operate the second channel. Currently, EATV is working with KRON to access their archive to air. To keep the channel, the college must create more community-based programs. EATV has asked for a minimum of 25 additional staff hours to program and operate EATV-2.

Barend also shared a comparison of other Bay area community colleges and how they staff and operate access channels. City College operates one channel with 2.1 FTE staff and .5 FTE student interns. Peralta Community College operates one access channel with 6.0 FTE staff plus 20 hourly staff on call. Government Access in San Francisco operates two channels with 10 FTE permanent staff. Lastly, Public Access in San Francisco uses 9.5 FTE permanent staff. Clearly, these numbers show the City College EATV provides an outstanding channel with limited staffing. With additional funding, EATV would, undoubtedly, be able to increase their viewer base and create more publicity for the college.

Additionally, Comcast and the City have made an agreement for access channel upgrades. The upgrade will replace the college's current headend.

#### 3. NEW BUSINESS

##### A. WEB LINK UPDATES AND PROPOSALS

Nadine Rosenthal asked the committee to find a prominent place to link the new Title III Project – Basic Skills – Teaching and Learning web resource (<http://www.ccsf.edu/tl>). The committee agreed it should be listed on the

*Continued on Page 8*

# Academic Policies Committee

## Minutes of November 20, 2006

*Editor's Note: On February 26, 2007 the Academic Policies Committee approved the November 20, 2006 minutes.*

Minutes of the Academic Policies Committee

Monday, 2006 November 20

### I. Adoption of Agenda

The Committee adopted the agenda.

### II. Approval of Minutes

The Committee approved the minutes of 2006 October 23.

### III. Member Reports/Announcements

A. Chair Fred Teti reported that he is working on a draft charge for an Academic Senate Student Learning Outcomes task force.

B. Teti reported also on various resolutions passed by the State Academic Senate. Some of these, if implemented, will be referred to this Committee.

C. Madeline Mueller expressed interest in hearing more about the English Department's move away from reading fiction.

### IV. Unfinished Business

A. Using Upper Division credits toward a CCSF Associate Degree

The Committee reviewed a new proposal for using both Lower and Upper Division Transfer Coursework toward a degree.

The Committee expressed these concerns:

1. The former 12-unit maximum has been deleted. Is this because it is considered linked to the residency requirement?

2. How many students would benefit from the ability to apply upper-division units to a degree?

3. It must be clear that the course-equivalency process applies to both the specific program requirements and to the unit requirement.

4. What is the rationale for not allowing students to use upper-division work (that has gone through equivalency) to satisfy G.E. requirements?

5. In the description of the course equivalency process, the references to the departments and to the Office of A&R should be switched.

Teti will bring the first four to Articulation Officer Deanna Abma. Dean Leyba-Frank will work on the fifth with Dean Ellison.

### V. New Business

A. Registration and Enrollment Subcommittee Report

Darlene Alioto presented a recommendation from the Registration and Enrollment Subcommittee that would extend Spring 2007 online registration by four days. The District would hire people to work during the MLK holiday, and the class lists would be delivered on Flex Day. Vice Chancellor Griffin is prepared for the expense of holiday pay. If we enroll even 13 more students, the apportionment would pay for this expense. Faculty who must have their class lists earlier can download them from Web4 or the Scheduling Office's website.

**2006-10-23-01** That the Academic Policies Committee recommends the extended registration period for approval by the Academic Senate.

The Committee also commended Dean Leyba-Frank and her team for conducting a special registration for those 863 students who applied to CCSF for Fall 2006 but never registered for classes.

B. New Dean of Diversity and Student Equity: Advisory Committee proposal

The Committee reviewed a draft of the description of the proposed new Office of Diversity and Student Equity. There was much discussion of the proposed new Advisory Committee, which, in the draft, had members from both the Diversity Committee and the Student Equity committee, and reporting to Academic Policies. Since the Diversity Committee had not yet seen this draft, the Committee elected to take no action.

C. Academic Freedom Statement for the Catalog

Teti shared with the Committee some of the Senate's concerns about publishing Board Policy 6.06A in its entirety. He proposed publishing only the first four paragraphs, together with (1) a clear indication that this is not the entire policy, and (2) a reference to where a reader may find the entire policy.

**2006-10-23-02** That the Academic Policies Committee recommend publishing only the first four paragraphs of Board Policy 6.06, together with (1) a clear indication that this is not the entire policy, and (2) a reference to where a reader may find the entire policy.

### Outcomes

Item IV.A: Teti and Leyba-Frank will bring the Committee's concerns about the Lower and Upper Division Transfer Coursework proposal to Deanna Abma and to Dean Ellison.

Item V.A.1: We approved the extended registration period for Spring 2007.

Item V.C: We recommended to the Senate that the first four paragraphs of Board Policy 6.06 (and some explanatory information) be published in the Catalog.

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## Communications Committee Minutes 1/30/07

*Continued from Page 7*

Faculty/Staff Resources page.

A link to the college's Master Plan has been temporarily placed on the CCSF homepage bulletin board. The committee feels strongly that the CCSF homepage should remain student-centered.

Jesse Van Fleet, representing Student Organizations, spoke about the new Student Organizations website. The committee members gave advice on content and accessibility issues.

# Business Cards with Rivera mural images on the back

Here is how to order CCSF business cards with a “full color backer”, one of three images from the Diego Rivera mural.

**Please note that you must use your own personal funds to pay for these cards.**

1. Go to the CCSF Purchasing website:  
<http://www.ccsf.edu/Services/Purchasing>

2. Click on How to button

3. Click on Order business cards

4. Go to #6 and read carefully, note User name and Password

5. Go to the Bayside Printer website:  
<http://qnet.e-quantum2k.com/~bayside/cgi-bin/entry.cgi>

6. Company – leave blank; Cost Center – leave blank

User name: [citycollege@bayside1.com](mailto:citycollege@bayside1.com)

Password: citycollege

7. Enter your ccsf email address; Click on Continue

8. Click on Place Order

9. Change Ship Method to: Custom; enter shipping address for the cards

10. Click on Business cards (left side of the screen)

11. Select your card of choice. The cards with the “full color backer” display the image in low-resolution; the image on the printed card will be high-resolution.

12. Click on Select

13. Enter the text as it should appear on your card

14. Select your “full color backer” again

15. Click on Preview or Preview PDF

16. Order quantity = 1 (a box of 250 cards)

17. Click on Add to cart; Pop up window of Add to cart, Click on OK

You will see in red in upper right corner: “You have 1 item in shopping cart”

18. Click on Shipping Info tab to confirm information

19. Click on View Cart

20. Click on Checkout tab

21. Pull down Ship Via menu; select a shipping option; tax will be automatically calculated here also

22. FOAPAL – enter 0 (zero)

23. Req.# - enter 0 (zero)

24. Click on submit order

[If you decide to cancel at this point, click on Logout]

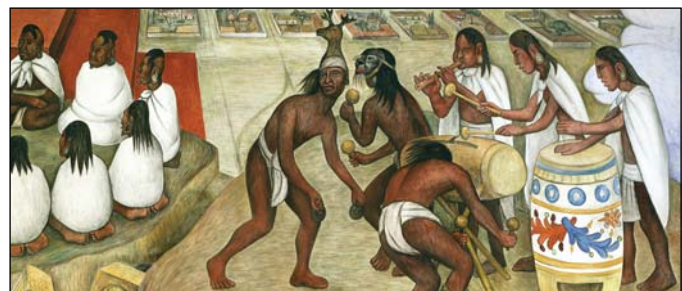
25. Print your confirmation page; Click on Logout

[Ignore the Charge To information]

26. Phone Kim at Bayside Printing 1-800-728-0665 with your credit card information. The cost of the cards is \$99 plus tax



*Images available are Frida Kahlo and Diego Rivera; Diver Helen Crlenkovich Over Treasure Island; and Yaqui Deer Dancers and Musicians from the Yaqui Tribe in Northern Mexico. You can view the images in color in the City Currents Online edition.*



# GRADUATION PARTICIPATION FORM



## FACULTY COMMENCEMENT CEREMONY PARTICIPATION & PURCHASE FORM

DATE & TIME: SATURDAY, MAY 26, 2007 AT 11:00AM

LOCATION: NOB HILL MASONIC AUDITORIUM, 1111 CALIFORNIA ST., SAN FRANCISCO, CA



**Order your Package by April 1st ➡ Guaranteed Available beginning May<sup>9</sup>**

**To Reserve your place at the CCSF Graduation Ceremony:**

↳ **1. Purchase your package in person at the CCSF Bookstore Annex**  
(methods of payment accepted - Cash, Check, Visa, Mastercard)

**OR**

↳ **2. Mail this form with payment\*\*. Must be postmarked by March 23rd to be available by May 9**

to: CCSF Bookstore Annex  
2007 Graduation Package Order  
11 Phelan Avenue  
San Francisco, CA 94112-1820

\*\*Check/Money order ONLY, make payable to "CCSF Bookstores."

**BOOKSTORE USE ONLY**

Date Ordered: \_\_\_\_\_  
Late Fee: \$ \_\_\_\_\_

**Personal Informator-** All Information is **Required** (Please PRINT Clearly)

**Name: Last** \_\_\_\_\_ **First** \_\_\_\_\_

**Extension:** \_\_\_\_\_ **Alt. Phone:** (\_\_\_\_) \_\_\_\_\_

**Email:** \_\_\_\_\_ **Mailbox:** \_\_\_\_\_

- I already own my graduation regalia. Please RESERVE MY SE**  
Please return this form by May 15<sup>th</sup>. You do not need to complete the remainder of this form.
- I would like to ORDER A RENTAL gown for the ceremo**  
Please complete "DEGREE DETAILS" and "RENTAL" sections only.
- I would like to ORDER A KEEPSAKE gown for the ceremo**  
Please complete "DEGREE DETAILS" and "KEEPSAKE" sections only.

**Degree Detail:** - All Information is **Required** (Please PRINT Clearly)

**Degree Title:**     Bachelor     Master     Doctorate     Juris Doctorate

**Discipline:** \_\_\_\_\_ **School Colors:** \_\_\_\_\_

**School Name & Location:** \_\_\_\_\_

**Height:** \_\_\_ feet \_\_\_ inches    **Weight:** \_\_\_ lbs    **Cap Size:** \_\_\_\_\_ OR Circumference of head in inches \_\_\_\_\_

**RENTAL Package Pricing-** Select (✓) the Package you wish to order

<input type="checkbox"/> <b>Bachelor Renta</b>	Item # 2611311 \$42.99 + tax \$3.65	<b>Total: \$46.64</b>
<input type="checkbox"/> <b>Master Renta</b>	Item # 2611312 \$44.99 + tax \$3.82	<b>Total: \$48.81</b>
<input type="checkbox"/> <b>Doctorate Renta</b>	Item # 2611313 \$49.99 + tax \$4.25	<b>Total: \$54.24</b>

**KEEPSAKE Package Pricing-** Select (✓) the Package you wish to order

<input type="checkbox"/> <b>Bachelor Keepsak</b>	Item # 2611302 \$59.99 + tax \$5.10	<b>Total: \$65.09</b>
<input type="checkbox"/> <b>Master Keepsak</b>	Item # 2611301 \$69.99 + tax \$5.95	<b>Total: \$75.94</b>
<input type="checkbox"/> <b>Doctorate Keepsak</b>	Item # 2611303 \$89.99 + tax \$7.65	<b>Total: \$97.64</b>

<b>Orders placed AFTER April 1st</b>
Available for pickup on or after May 16th - <b>\$5 Late Fee, includes S&amp;H</b>
<b>Orders placed AFTER May 9th</b>
Available for pickup on or after May 21st - <b>\$10 Late fee, includes S&amp;H</b>

**Have Questions? Call us 415.452.5210 or email us [bookstor@ccsf.edu](mailto:bookstor@ccsf.edu)  
Store Hours: Monday through Thursday - 7:45am to 7:00pm, Friday - 7:45am to 3:30pm**

**MARCH 12–16, 2007**

**BREAKFAST**

**TASTE BUDS - 7–9:50 A.M.**

**LUNCH**

**PCR - 11:15 A.M.–12:30 P.M.**

**CAFETERIA - 11 A.M.–1:15 P.M.**

In addition to the daily specials, freshly prepared pastas and salads, a la minute (cooked to order) entrees and home-made cakes and pastries are available at lunch and dinner.

**Monday, March 12** — Filet of Sole, Steamed Potatoes, Zucchini Fines Herbs, Corn O'Brien; Roast Beef, Buttered Noodles. Soup: Cream of Broccoli.

**Tuesday, March 13** — Catfish Saute with Diced Tomatoes and Mushrooms, Country Potatoes, Garlic Broccoli, Yellow Squash Provençale; Sesame Fried Lemon Chicken, Ginger Rice. Soup: Salmon Chowder.

**Wednesday, March 14** — Meat Loaf with Mushroom Sauce, Scalloped Potatoes, English Leaf Spinach, Cauliflower Polonaise; Stuffed Acorn Squash, Wild Rice Pilaf, Glazed Carrots. Soup: Black Bean Vegetable.

**Thursday, March 15** — Baked Chicken Enchilada Verde, Spanish Rice, Refried Beans, Sweet Corn on the Cob, Green Beans; Roast Leg of Pork. Soup: Roasted Carrot.

**Friday, March 16** — Grilled Red Snapper, Rissole Potatoes, Mixed Vegetables, Stir Fried Eggplant; Yankee Pot Roast, Buttered Noodles. Soup: Mulligatawny.

**DINNER – CAFETERIA**

**5-6:30 P.M.**

**Monday, March 12** — Beef Stroganoff, Buttered Noodles, Steamed Broccoli. Soup: Cream of Broccoli.

**Tuesday, March 13** — Chinese Style Steamed Fish with Ginger and Scallions, Steamed Rice, Stir Fried Bok Choy. Soup: Salmon Chowder.

**Wednesday, March 14** — Roast Turkey Breast with Gravy, Mashed Potatoes, Vegetable Medley, Rapini with Olive Oil and Garlic. Soup: Black Bean Vegetable.

**Thursday, March 15** — Coq Au Vin, Oven Roasted Potatoes, Sauteed String Beans. Soup: Roasted Carrot.

**Educated Palate theme dinners**

The Educated Palate restaurant at the Downtown Campus will have four themed dinners for Spring. Dinner will be served from 5:30 to 8 P.M. These special evenings feature three-course dinners with beverages included. They are:

- **Wednesday, March 14** — The wearin' o' the green starts early at this St. Patrick's Day-inspired event.
- **Wednesday, March 21** — Dine with Cousin Vinny and the "Goodfellas" as they feast on all their Mob-Movie Italian favorites.,
- **Wednesday, April 18** — Celebrate "April in Andalusia," a yearly festival from the region of Spain that gave us sherry and jamon.
- **Wednesday, May 2** — An evening inspired by the spirit, sounds and spices of New Delhi.

RSVP to (415) 908-7522. The Educated Palate is available for private parties, meetings and events. For booking information, call (415) 267-6512 or visit the web site [www.ccsf.edu/dtn/palate](http://www.ccsf.edu/dtn/palate).

The Educated Palate is open for lunch Monday–Friday, 11:30 A.M.–1:30 P.M.

Culinary Arts & Hospitality Studies presents  
**Spring buffet**

*Wednesday, March 14 — 11:15 A.M.–1:15 P.M.*

PIERRE COSTE ROOM

\$14 per person (tax included)

Roasted Salmon with Red Wine and Port Reduction, Mushrooms and Scallions; Chicken/Mushroom Cannelloni with Cream and Parmesan Cheese; Pork Loin with Leeks, Tomatoes and Garlic, Tofu with hoisin, Lime, Fuji Apples, Baby Bok Choy and Toasted Peanuts; Carving Station with Roast NY Strip with Horseradish Cream, Turkey Breast with Cranberry Sauce; Appetizers and Desserts

**Wok on the Wild Side**  
**Friday, April 27**

Kristen Sze of ABC7 TV News will emcee the Live Auction

Joey Altman of KRON TV's Bay Care will be the Roaming Chef

Fantastic Foods and Wines will be served at this fundraiser for the Culinary Arts and Hospitality Studies Department.

**Cost: \$75 per person**

**RSVP to (415) 239-3152**

# Master Calendar

## March 12 – April 6, 2007

Rev. 3/07/07 Subject to change without prior notice

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
<b>12</b> 2:15 – 3:30 p.m. Honor Issues (C-266)	<b>13</b> 2:30 – 4:00 p.m. Parking/Transport(C-339)	<b>14</b> 2:30 – 5:00 p.m. Academic Senate(JAD)  3:00 p.m. College Agenda Review (E-200)  8:30 p.m. <i>Cable-casting of the Board Meeting (EATV27)</i>	<b>15</b> 2:30 – 4:30 p.m. College Council (PCR)  5:00 p.m. <b>Board of Trustees Work Session (Gough)</b>	<b>16</b> 12:00 – 2:00 p.m. ITPC (E-200)  <i>End of Mid-Term Period</i>
<b>19</b> 2:00 – 4:00 p.m. Basic Skills (A-303)  2:30 – 4:30 p.m. Student Success (HC204)  3:00 – 4:30 p.m. Matriculation (C-334)	<b>20</b> 11:00 – 12:00 noon Transfer Issues (C-339)	<b>21</b> 1:30 p.m. Curriculum (C-334)  2:00 p.m. FRC (B-716)  3:00 – 4:00 p.m. CIPR (E-200)  8:30 p.m. <i>Cable-casting of the Board Meeting (EATV27)</i>	<b>22</b>	<b>23</b> 1:00 – 3:00 p.m. Works of Art (R-518)  2:00 – 4:00 p.m. PBC (E-200)
<b>26</b> 2:15 – 4:15 p.m. Academic Policies(A-314)	<b>27</b> 12:10 – 1:30 p.m. Communication Comm. (Artx-170)  3:00 – 5:00 p.m. Diversity Com. (E-200)  <i>Last day to submit mid-term grades on the Web</i>	<b>28</b> 2:30 – 5:00 p.m. Academic Senate(R-518)  8:30 p.m. <i>Cable-casting of the Board Meeting (EATV27)</i>	<b>29</b> 3:00-4:00 p.m. CAC (E-200)  <i>First day mid-term grades are available on WebSTARS</i>  <b>Board Meeting (Gough) Closed Session 5:00 p.m. Open Session 6:00 p.m.</b>	<b>30</b> <b>HOLIDAY CESAR CHAVEZ BIRTHDAY</b>
<b>April 2</b> <b>SPRING BREAK</b>	<b>3</b> <b>SPRING BREAK</b>	<b>4</b> <b>SPRING BREAK</b>  8:30 p.m. <i>Cable-casting of the Board Meeting (EATV27)</i>	<b>5</b> <b>SPRING BREAK</b>	<b>6</b> <b>SPRING BREAK</b>

Calendar is regularly updated by the Office of Shared Governance. To submit meeting notices call Attila Gabor at 239-3812  
 The Master Calendar is also available via Internet at [http://www.ccsf.edu/Offices/Shared\\_Governance](http://www.ccsf.edu/Offices/Shared_Governance)