

# CITY CURRENTS



A NEWSLETTER FOR THE CITY COLLEGE COMMUNITY

VOLUME XIX • ISSUE THIRTY

APRIL 18–24, 2005

## GOVERNOR'S GRANT OF \$779,067

# CCSF to develop stem cell certificate program

San Francisco Mayor **Gavin Newsom**, City College of San Francisco (CCSF) Board of Trustees President **Rodel E. Rodis** and Vice President Dr. **Natalie Berg**, Chancellor Dr. **Philip R. Day, Jr.**, and other City College representatives announced April 13 the receipt of a \$779,067 grant under the California Governor's Funding category, Growth Industries – High Wage, High Skill Job Training. This two-year grant will enable City College to create a Stem Cell Research Certificate program.

"San Francisco is providing clear leadership when it comes to stem cell research," said Mayor Newsom. "This program is part of a comprehensive strategy to ensure that we maximize the opportunities created by the Stem Cell Research and Cures Initiative."

"This is another example of the extraordinary efforts that City College of San Francisco is continuously making in ensuring that its programs reflect the need of the area that we serve," said Dr. Day. "Clearly, the SF Bay Area has the high-growth potential and amazing array of resources in biotechnology, life sciences and related fields."

**Phyllis McGuire**, CCSF Associate Vice Chancellor for Workforce Education, said, "San Francisco residents deserve access to the thousands of new jobs the Stem Cell Research and Cures Initiative will create. We can now provide them with the level of education and training employers such as UCSF will require in this lucrative and rapidly growing field. During the grant funding period we can anticipate training of at least 85 students in various parts of the program."

"City College will provide summer research training to our instructors at stem cell research institutions in order to ensure the highest quality of instruction in cutting-edge themes and techniques," explained Project Director and CCSF Biology Professor **Philip Jardim**. "This is an exciting opportunity for our faculty to train students who will be prepared for employment opportunities once funds are distributed from the \$3 billion Stem Cell Research and Cures Initiative passed by California voters last November."

Dr. **Chi Wing Tsao**, Dean, CCSF School of Math and Science, said, "I want to thank all of the members of the team that put this proposal together, including



Chancellor Day is interviewed by Channel 2.

Office of Research and Planning grant writer **Kristin Hershbell**, and **Philip Jardim**, Dr. **Elaine Johnson**, Dr. **Edie Leonhardt**, Dr. **Carin Zimmerman**, Dr. **Shane Oram** and Dr. **Carole Toebe**."

With the funding from the Governor's Office, CCSF will create a Stem Cell Technician Certificate program to provide participants with the advanced skills needed to find jobs in the lucrative and rapidly growing field of stem cell research. CCSF instructors will receive training in partnership with UCSF, Lawrence Berkeley Lab, Stanford University Hospital and local industry in cutting-edge techniques to help them create new courses for the program. Student internships provided by the grant will advance participants' skills sets and pave the way for future employment. Wrap-around services offered by SFWorks and the Private Industry Council will give further assistance in funding and maintaining employment. At the conclusion of CCSF's program, participants will be fully equipped to enter into a profitable career path in a high-growth industry.

## *Guardspan, etc., Guardspan Online* capture top honors in state contest

By **Paulette Bleam**

City News Editor, *The Guardsman*

City College's journalism students walked away with top honors at the state convention of the Journalism Association of Community Colleges held April 7-9 in Sacramento, capturing the coveted Pacesetter Award and General Excellence for *The Guardsman, etc.* magazine and *The Guardsman Online*.

*Continued on Page 2*

# CITY CURRENTS

*City Currents* is published weekly during the Fall and Spring semesters by the Marketing and Public Information Office of City College of San Francisco. It is distributed free to all faculty, classified and administrators through the regular campus mail system. It is also available on the College's website at [www.ccsf.edu](http://www.ccsf.edu)

**Communication Committee  
Advisory Board to *City Currents***

Attila Gabor • Joe Jah  
Martha Lucey • Andrea Niosi  
Francine Podenski

**External Advisory Committee  
to Office of Marketing and Public Information**

Joyce Aldana • Lorene Berlin • Sunny Chong  
Belva Davis • David Gin • Greg Giusso  
Glenn Gullmes • Paul Kozakiewicz  
Lorraine Mallare • Cherie M. Querol Moreno  
Mary Ratcliff • Sandra Thomas

**MARKETING AND PUBLIC  
INFORMATION OFFICE**

**Martha Lucey**

Dean of Marketing & Public Information  
Executive Editor of *City Currents*

**Stephen Kech**, Editor of *City Currents*, Public Relations Officer; **Maria Hyman**, Senior Clerk Typist; **Martin Kazinski**, Graphic Artist; **Monica Davey**, Photographer; **Hung Van Lam** and **Kevin Viard**, Student Lab Aides.

*City Currents* welcomes submissions from all members of the City College of San Francisco Community.

Please note that the deadline is 10 AM Monday one week prior to the issue date.

**To contact *City Currents***

Voice: (415) 239-3817

Fax: (415) 452-5150

Ocean Avenue Campus mail: Box S194

Email: [skech@ccsf.edu](mailto:skech@ccsf.edu)



BOARD OF TRUSTEES

Rodel E. Rodis, PRESIDENT

Dr. Natalie Berg, VICE PRESIDENT

Johnnie L. Carter, Jr. • Dr. Anita Grier

Milton Marks III • Julio J. Ramos, Esq.

Lawrence Wong, Esq.

Veronica Lawrence, STUDENT TRUSTEE

Dr. Philip R. Day, Jr., CHANCELLOR

# Guardsman staff, advisor win awards

*Continued from Page 1*

Individually, students picked up 26 awards in writing, photography, layout, headline writing, essay writing, advertising design, and editor's honor roll competitions.

The Pacesetter Award is comparable to the "Pulitzer" for journalists at the community college level and is awarded to the state's top newspapers. *The Guardsman* captured its first Pacesetter in 1998. "It was a tremendous feat for our students to sweep top honors," Journalism Department Chair **Juan Gonzales** said. "It was a testament to a year of hard work and dedication and a commitment to excellence in producing a quality newspaper that serves our campus community." *Guardsman* Managing Editor **Coleen Mackin** said the judges take into account two semester's worth of work. "It was finally our turn to celebrate," Mackin said.

The conference attracted some 45 schools from around the state. City College first place winners in the mail-in competition included **Francisco Fernandez** and **Coleen Mackin** for front page design, **Mark Folkman** for magazine news/feature, **Summers Henderson** for magazine profile and **Joseph Sharkey** for editorial cartoon. Mackin also won first place in the on-the-spot competition for tabloid layout, and **Adam Brody** took top honors for the bring-in essay.

Other on-the-spot contest winners included: **Coleen Mackin**, third place, headline writing; **Alexander Fong**, honorable mention, broadsheet layout; **Alexander Fong**, honorable mention, critical review; **Kathleen Donovan**, honorable mention, critical review; **Dan Powell** and **Nathan Weyland**, fourth place, team feature; and **Eli Milchman**, honorable mention, feature writing.

Other bring-in contest winners included: **Colleen Cummins**, **Marketa Kroupova**, **Coleen Mackin**, **Nathan Weyland**, first place, team photo story; **Colleen**

**Cummins**, **Marketa Kroupova**, **Coleen Mackin**, **Nathan Weyland**, second place, team photo story; and **Halie Johnson**, honorable mention, advertisement.

Other mail-in contest winners included: **Dante Mendoza**, second place, magazine illustration; **Philip Garcia**, second place, editorial cartoon; **Dan Sankey**, honorable mention, sports game story; **Hubert Huang**, honorable mention, sports game story; **Anthony Castellano**, second place, magazine photo essay; **Rosalind Kwan**, second place, feature photo; **Gennady Sheyner**, honorable mention, feature story; **Hubert Huang**, honorable mention, investigative news story/series; **Anthony Castellano**, third place, magazine news/feature; **Chris Stafford**, fourth place, magazine news/feature; and **Suzanne Brinkley**, second place, magazine profile.

Other honors went to faculty adviser **Juan Gonzales**, "Extra Mile Award;" **Colleen Cummins**, "Editor's Honor Roll," for work on *The Guardsman*; and **Lucy Kennedy**, "Editor's Honor Roll," for work on *etc.* magazine.

This year's convention attracted some 600 students who helped celebrate the organization's 50th anniversary.

TABLE OF CONTENTS

Events & Announcements. . . . .	3-4
Master Calendar . . . . .	8
Menus . . . . .	7
Reports. . . . .	5-7
Academic Policies Committee. . . . .	5
Concert & Lecture Series . . . . .	5-6
Info Technology Policy. . . . .	6-7
Recognition of Achievement. . . . .	2
Want Ads . . . . .	4

## Wok on the Wild Side

The 7th annual *Wok on the Wild Side* will be presented **Friday, April 22** by the Culinary Arts and Hospitality Management Department. The event will be from 6 to 9 P.M. in the Statler Wing on the Ocean Avenue Campus. **Tom Sweeney**, Head Beefeater Doorman of the Sir Francis Drake Hotel, again will be the Official Greeter. **Bruce Aidells**, Chef and Cookbook Author, will be the Roaming Chef for the evening. **Grace Ann Walden**, who writes "The Inside Scoop" column for the *San Francisco Chronicle*, will be the auctioneer at the Live Auction. Music will be provided by the City College Jazz Trio. Tickets are \$75 per person. Please make your check payable to "Culinary Arts and Hospitality Management," and send it to SW 156. Call (415) 239-3152.

## Asian Coalition Scholarship Dinner set

San Francisco Police Chief **Heather Fong** will be the guest speaker at the Asian Coalition Scholarship Dinner to be held **Friday, April 29** from 5:30 to 8 P.M. in the Cafeteria of the Ocean Avenue Campus, 50 Phelan Ave. *Saigon by Night* will be the theme of the evening which will feature a grand buffet of Vietnamese cuisine, cultural performances, silent auction and great friendship to honor the scholarship recipients and colleagues. Please purchase your dinner tickets by April 27. Tickets cost \$45 for nonmembers, \$40 for members who are administrators, full-time faculty and guests; and \$35 for members who are part-time faculty, classified and students. For further information, please contact **Maria Ma, Winnie Leong** or **Eva Cheng** at (415) 561-1094.

## 'Drawing the Shades' play is April 28

In observance of April as Rape Awareness Month, Project Survive will present *Drawing the Shades*, a play about four rape survivors – two women and two men. The play, by **April Elliott**, will be performed twice on **Thursday, April 28**. The first performance will begin at 10 A.M. and the second performance will start at 11:30 A.M., both in Room 305 of the Louise and Claude Rosenberg, Jr., Library and Learning Resource Center on the Ocean Avenue Campus. The event is free and open to the public. Cosponsors are Project Survive, the Women's Resource Center and Women United and Project Survive clubs, recognized clubs of the Associated Students. Call (415) 239-3899 for further details.

## Armenian, Russian music recitals

The Music Department and the Concert and Lecture Series offer two musical programs: *Sarine Balian: An Evening of Armenian Music and Jazz* will be held **Thursday, April 21** at 8 P.M. in Room 133 of the Arts Building on the Ocean Avenue Campus; *Anastasia Berezovskaya: Russian Romantic Songs* will be held **Wednesday, April 27**, at 8 P.M. in Room 133 of the Arts Building. Accompanying will be **Sandy Brassard** (guitar), and **Dimitri Sokolovsky** (bayan). Call (415) 239-3580 or email slyons@ccsf.edu.

## Join EATV-Ch 27 study group

The Communications Committee is establishing a study group focused on EATV-Ch27 programming and operations. The group will evaluate current programming, staffing and technology, explore ways to more fully utilize the channel, consider webcasting EATV-Ch27 to increase audience reach beyond San Francisco, explore acquisition and production of new and additional programming, and conduct public listening sessions. The first meeting has tentatively been set for **May 3**, in Art Ex 170 at 2 P.M. to orient members to the scope of the work to be done. The EATV-Ch27 Study Group will meet regularly during the 2005-2006 academic year. If you are interested in joining this project, please telephone **Tom Blair** at (415) 239-3030.

## Retirement party for Joe Estupinian

You are invited to join a two-hour brunch cruise on San Francisco Bay to celebrate **Joe Estupinian's** retirement from City College of San Francisco. The date is **Saturday, May 21**. Boarding for the cruise starts at 10:30 A.M. for the 11 o'clock cruise departure from the Hornblower Yachts dock, Pier 33. The cost of \$60 per person includes a complete brunch with champagne, tax and service. A cash bar also will be available on board. RSVP by Friday, April 29; send your check for \$60 (made out to Ben Macri) to **Ben Macri**, Department Chair, Automotive & Trade Skills, Evans Campus.

## Retiree party 5/11

The Faculty Association and the Chancellor, Dr. **Philip R. Day, Jr.**, cordially invite you to join the College Community in honoring the 2004-2005 retirees for their years of service to City College of San Francisco. The event will be held **Wednesday, May 11** from 3:30 to 6:30 P.M. in the Pierre Coste Dining Room. The presentation program will begin at 5 P.M. The cost is \$15 per person. RSVP by sending your check — made payable to The Faculty Association — to **Pat Wille**, Cloud Hall 106, 6y May 4. Proceeds support the Faculty Association Scholarship.

## Library open Sundays

Thanks to the generosity of **Louise and Claude Rosenberg, Jr.**, the Rosenberg Library will be open Sundays, effective **May 1** from 12 NOON to 3:45 P.M. The Saturday hours (9 A.M.-3:45 P.M.) will continue for all the service units in the Rosenberg Building — Library, Language Center, Learning Assistance Center and the Media Center. Please let your students know about this expansion of service, which will continue next fall also.

## Career Fair 4/27

Please let your students know that 28 employers are planning to have representatives at the 11th annual Spring Career Information Fair on **Wednesday, April 27** from 9 A.M. to 1 P.M. in the Student Cafeteria on the Ocean Avenue Campus. The fair is sponsored by the College's Career Development and Placement Center (CDPC), Extended Opportunity Program and Services (EOPS), and CalWorks. For more information, call (415) 239-3117.

## Water Festival

To celebrate the Burmese New Year, the Myanmar Student Club is hosting a Thingyan Water Festival **Friday, April 22**, from 11 A.M. to 1 P.M. in Ram Plaza on the Ocean Avenue Campus. Students will be wearing traditional costumes to display their pride of their colorful culture. Witness the ritual of the water pouring, which symbolizes the washing away of the old year and the welcoming of a clean slate for the new year.

### WANT ADS

**SEEKING SF APARTMENT** — Part-time teacher needs a quiet, affordable apartment centrally located with good transportation to Chinatown. Call (415) 846-4663.

**CAR FOR SALE:** Very reliable 1994 Honda Civic VX Hatchback. Car has 120,000 miles but runs great. Excellent gas mileage, new oil change, smog test. \$2800 blue book value obo. Lisa King at eking@ccsf.edu or (415) 239-3879.

**GRASS VALLEY HOUSE FOR RENT** — In historic gold country; 2 bedrm, 2 bath, futons, big deck, big trees, creek. Feels remote but is close to town. \$75 per night. Julia @ (415) 452-5494; 401-0700.

**APARTMENT FOR RENT** — Quiet one bedroom garden apartment close to Ocean Ave. Campus. Unit consists of small kitchen, bedroom and spacious living room opening onto private patio. Some utilities and cable tv included. \$975/mo. Lv. msg. (415) 239-3438.

**SANTA CRUZ TOWNHOUSE FOR RENT** — Spacious 1 bedroom with a gorgeous garden and redwood deck. In quiet cul-de-sac. Safe, desirable location only a few blocks to the Ocean or Town. Near everything. Reserve now for mid-June through August. Call Lin (415) 308-1462 or (650) 583-3834.

**ROOM FOR RENT** — Sunny 1 bedroom plus kitchen and bath near San Leandro. Newly renovated home with attic space for storage and easy parking. Rent: \$800/month. First month's rent and deposit required. Call Ann (415) 239-3304.

## City Currents' primary distribution to be online starting in Fall semester

### Message from Martha Lucey, Dean, Office of Marketing and Public Information.

*City Currents Online* will become the principal version available beginning with the **August 8** issue during Flex days. This implements a shared governance recommendation from the Communication Committee — and presented to the College Advisory Council — that City College should take advantage of technological changes which allow documents to be published electronically.

The hard copy version of *City Currents* will continue to be published in limited quantities for those who specifically request it. If you would like to continue to receive hard copies, fill out the coupon below (the coupon also will be published in the five remaining issues of *City Currents* for the spring semester) and mail it to **Steve Kech**, Editor, S-194.

There are a number of advantages to making *City Currents* principally an online publication:

- Extra issues for fast breaking news. There are critical new developments that just can't wait until the next regular issue.
- Ease of delivery. You will not need to wait for the mail. Just go to [www.ccsf.edu](http://www.ccsf.edu); click on "Community

Outreach," then "Public Information," and then "*City Currents Online*." Choose the issue date you want from the menu, including back issues.

- Speed of delivery. The online version will be available even before the hard copy has been sent to the printer. This means you can get *City Currents* at least as early as the Thursday before the publication date.
- Color. Photographs and highlighted sections can be seen in full color in the online issue; the hard copy version will continue to be published in black and white.
- Saving money. Publishing an online edition will reduce the amount of paper and ink consumed, along with the time required for production and distribution.
- Community access. Because *City Currents* is available online it can also be accessed via the internet by members of the community.

Please submit your notices and story information online to **Steve Kech**, Editor, at [skech@ccsf.edu](mailto:skech@ccsf.edu). The deadline for submission of articles will remain as Monday for the following Monday's issue. For example, if you have something for the May 2 issue, you would need to email your copy by April 25 at 5 P.M.

## City Currents: online or via mail?

We will be experimenting with an online *City Currents*. As you know, *City Currents* has been archived on the City College website since 2001. However, we are now looking at producing hard copies of *City Currents* through the DocuTech, but send them only to those employees who will indicate on the coupon below where it should be sent to them. Please mail the coupon to **Steve Kech**, Editor, S-194.

**YES, I would like to get a hard copy of *City Currents* each week.**

Name \_\_\_\_\_ Location \_\_\_\_\_

# Official Minutes of the CCSF Academic Policies Committee

2005 February 28, 2:15–3:45 P.M. — Ocean Avenue Campus, Room Arts 303

**Members Present:** Bonnie Gratch-Lindauer, Steven Glick, Lynda Hirose, Larry Klein, Lancelot Kao, Renato Larin, Jose Padilla, Pablo Rodriguez, Fred Teti, Wei (Cellina) Zheng

**Members Absent:** Robert Gabriner, MaryLou Leyba, Madeline Mueller, Jim Sauvé, Lynn Schneider, Bruce Smith

## I. Agenda.

No one objected to adopting the agenda.

## II. Minutes.

Committee approved the minutes from November 22 with a small phrasing change.

## III. Chair's Report

- The Committee welcomed new student member Jose Padilla.
- The Executive Council (in its capacity as a constituent of the Bipartite Committee on Graduation Requirements) will be looking at clarifying and expanding on the official descriptions of the graduation requirement Areas (A through H).
- The Executive Council approved the academic renewal waiting period change from two years to one year, and Dean Ellison's office has written the new policy into the draft of the 2005–2006 Catalog.
- Fred has asked that the Grading Policies and Transfer Issues Subcommittees work together to fashion a joint recommendation on a new Course Repetition Policy.
- The Board approved the 2005 Student Equity Plan last Thursday. The report was reviewed by Student Prep/Success and the Executive Council. Both bodies still had some concerns about the data and their presentation, and we hope to address these concerns in future Student Equity Plans.

## IV. Unfinished Business

### A.. Accreditation Update

Bonnie informed the Committee that the Accreditation theme teams are working on their essays and case studies.

### B. Information Competency Requirement Update

The Information Competency Work Group met last Tuesday, mostly to ensure that the members understood the group's charge. The work group will make explicit how the seven skill descriptions are changed, and what the waiver process will be.

## V. New Business

Fred reminded the Committee that the Chancellor had expressed in his Flex Day address concern about various Enhanced Self-Study recommendations languishing in Shared Governance. Three of these seem to be held up in our Committee.

### A. PRM6: Failing Students' Registration

We approved this on 2002 March 18, with some caveats. Fred will try to track down whether the recommendation ever went before the Executive Council.

### B. EMT7: Automated Attendance Reporting

On 2002 February 25, we tabled EMT7 and it seems never took it up again. Fred will agendize EMT7 for our March meeting.

### C. CLL5: Skills Across the Curriculum Advisories

The Committee debated this recommendation on 2002 October 21 but could not

reach consensus on good "benchmark" success percentages for setting an advisory. The Committee asked Fred to find out the benchmark figures used by the Assessment Office and the Curriculum Committee for setting prerequisites and advisories, and to ask about ESL advisories specifically. Fred will bring his findings to the March meeting.

## VI. Subcommittee Reports

There were no reports, but Fred shared some news.

- Transfer Issues may have concerns about the new CSU Written Communication Transfer Requirement.
- There may be a need to reactivate the K-12 Articulation Subcommittee. More details, if available, at next meeting

### Summary of Motions and Recommendations

- (Item V.A) Fred will look into whether the Executive Council ever considered ESS rec PRM6.
- (Item V.B) A.P. will consider ESS rec EMT7 next meeting.
- (Item V.C) A.P. will continue reviewing ESS rec CLL5 next meeting.

### Next Meeting

2005 March 21, 2:15–4:15, Arts 303, Ocean Avenue Campus.

# Concert and Lecture Series Committee

March 1, 2005 minutes

## I. Old Business

### A. Report on Events Held – February, 2005

Stephanie Lyons reported on the attendance at events held in February. The Dallas Black Dance Theater was the primary event and had a full house. The reception was very nice and the Dance Department sent a nice thank you note.

### B. Upcoming Approved Events Status Report

Stephanie reported that the Latino Music Club event will not take place, as the students have not had sufficient time to get organized. They may seek funding in the fall. The Crystal Children's Chorus program has been cancelled. The funding can be reallocated to the Tuesday Night Stage Band spring concert if a headliner is engaged.

*Continued on Page 6*

# Information Technology Policy Committee

## Minutes of February 25, 2005

**Present:** David Yee, Doug Re, Peter Goldstein, Donald Lind, James Hsiao, Don Griffin, Mamie How, Ophelia Clark, Joe Jah, James Rogers, William Beaver, Pam Mery, Robert Lam, Bob Gabriner

### I. Call to Order – David Yee

### II. Dates for the future meetings have been rescheduled as follows:

March 18, 2005

April 22, 2005

May 20, 2005

### III. Minutes

Minutes for December meetings were distributed and approved with some final changes.

### IV. Old Business

#### A. Banner 6 Conversion – James Hsiao

Banner 6 conversion was successfully implemented on February 22, 2005.

There were about 10 callers seeking assistance with the Banner Help Hotline

and all of the technical glitches were able to be solved on the same day.

Joe Jah wrote a script to view # of people logged on to INB servers, which prevents users overloading one server when the other server is available.

Doug Re pointed out that the success in this Banner upgrade is due to good communication with the non-banner group, Banner Help Hotline, and good testing plans for pre-conversion & post-conversion.

Peter Goldstein mentioned that there won't be any Banner upgrade allowed in less than 12 months.

#### B. GroupWise 6.5 Upgrade Update – Doug Re, Robert Lam

Doug Re reported that hardware for GroupWise 6.5 will be installed and tested for recoverability, functionality, and preparing for the spring break conversion either on 3/26 or 3/29, depending on the power outage schedule.

During conversion period (2-4 days), there will be no email accepted from outside and senders will receive message of CCSF not accepting email. Faculty and staff will have no access to their mailbox for 1-2 days.

Peter Goldstein suggested re-phrasing the message in order for senders to receive a message about the conversion.

Robert Lam reported Novell is no longer supporting GroupWise 6.0 and if we perform upgrade in the middle of the semester, we can set up trainings w/client upgrade for users while school is still in process.

Don Griffin and Bob Gabriner suggested changing method of communications to allow users to better understand how IT select time frame for technology upgrades, and a minimum of 3 months may provide sufficient amount of time for users to be prepared and understanding the upgrade process.

## Concert and Lecture Series

*Continued from Page 5*

### II. New Business

#### A. Proposals – require approval

Event: Nature and Nurture in Typeface Design; Sponsor: Amy Conger, Graphic Arts; Request: \$200; Notes: Hrant Papazian of Micro Foundry; Approval: Approved.

Event: Russian Folk Music; Sponsor: Judy Hubbell; Request: \$250; Notes: Second group (reallocation of funds). First group, Middle Eastern music, approved in February; Approval: Approved

Event; Vocal workshops; Sponsor: Dr. Helen Dilworth; \$300; Notes: Second workshop (reallocation of funds). Same as above.; Approval: Approved.

Event: Tuesday Night Stage Band; Sponsor: David Hardiman, Jr.; Request: \$500, Music Dept. to share cost; Notes: Reallocation of funds set aside for Crystal Children's Chorus, cancelled; Approval: Approved

Event: Piano Solo; Sponsor: Madeline Mueller; Request: Free; Notes: C/LS helping with publicity.; Approval: For information only

Event: Labor Chorus concert; Sponsor: Labor Chorus; Request: \$0; Notes: This is a fundraiser for the chorus; we have been asked to help with publicity; Approval: For information only.

Event: Chinese Opera Singer; Sponsor: Joshua Law; Request: \$150; Notes: Part of world music concert by students, faculty 4/9/05; Approval: Approved

#### B. CCSF 70th Anniversary and "Compelling Conversations" proposal:

Martha Lucey presented a postcard announcing this program at Bunker Hill Community College in Boston, MA. Dr. Day has asked that C/LS prepare a similar series of lectures by nationally known speakers as part of the celebration of the College's 70th anniversary, which will be celebrated throughout academic year 2005-2006. A history of the college will be published; other activities will take place. Discussion of possible events and sources of funding for this took place. The Committee agreed to discuss this further at the April and May meetings, along with a general look at planning events for the 2005-2006 academic year.

#### C. Issue Discussions

1. Spring committee meetings scheduled: Tuesday, April 5. The Committee also agreed to meet on May 3 in order to plan more specifically for the 2005-2006 academic year.

### III. Adjournment.

The meeting adjourned at 2 P.M.

Respectfully submitted,

Stephanie Lyons

*Continued on Page 7*

# Information Technology Policy Committee

## Minutes of February 25, 2005

*Continued from Page 6*

Robert Lam also suggested guidelines for upgrades should be added in the next agenda.

### V. New Business

#### A. Planned Power Outage – Doug Re

Power to the Ocean Campus will be turned off on 3/25 in order to perform maintenance, no computer services during this period. If 3/25 is not a holiday, it will be postponed to 3/28, Monday.

#### B. & C. VPN Usage Policy & Access – Doug Re

VPN is a device which provides security protection through connections (Broadband, DSL, etc) into databases from outside of CCSF network.

Future discussion topics will be rules & regulations for users at home, overtime issues, who should use VPN, and should CCSF provides home internet service to VPN users.

#### D. Request for Service Form – David Yee

David Yee handed out a form for feedbacks after upgrades, which will collect information from users regarding problems or service requests.

#### E. Computer Satisfaction Survey – David Yee

David Yee suggested leveling out users and providing training according to users' levels, getting an idea of how things are handled for different users.

In April - will discuss copy of the 2001 survey as sample, and pass to TLTR & ITPC to sign off on survey issues.

In May - needs data & results will post online.

### VI. Other Business

#### A. Web-Time Entry – Donald Lind

Donald Lind reported the Web-Time Entry will eliminate paper, printing cost, and storage and space issues. David Yee suggested that ITPC should discuss more before going to DCC. Peter Goldstein

advised Donald should bring up the Web-Time Entry issue to Labor Management Council before implementation.

#### B. Update Technology Plan – Bob Gabriner

Bob Gabriner mentioned that City College should have an updated technology plan; it will benefit accreditation for the College as well as organizations.

### VII. Area Reports

#### A. Director's Report – Doug Re

Success in Banner 6 Upgrade will be using as a model for GroupWise Upgrade.

In the next few weeks, Internet connectivity will be changing from 45mb to 1 Gig connection. End users will not notice the difference.

#### B. ETO Report – Mamie How

Pam Mery will create a survey on ETO programs reviews.

Instructional Computing Lab remodeling is processing on schedule.

#### C. Programming report – James Hsiao

Online parking permit had demo on 2/24/05, it needs some flow changes to modify the program, students can purchase parking permit online in Summer 05.

Library is using block grant to set up a server in the library, programming office is assisting in writing a program on collecting student data for the library learning center.

#### D. Administrative Application Group – James Hsiao

Expand Administrative Application Group beyond only Banner.

Create a group of people for ITPC to prioritize plans and software upgrades.

Next Meeting – March 18th (Friday)

11:30 AM – 1:30 PM

APRIL 18–22, 2005

### BREAKFAST

TASTE BUDS — 7:30–9:50 A.M.

### LUNCH

PIERRE COSTE ROOM (PCR)

11:15 A.M.–12:30 P.M.

CAFETERIA — 11 A.M.–1:15 P.M.

#### Monday, April 18

Veal Parmigiana, Buttered Noodles, Zucchini Saute, Cauliflower with Peppers; Roast Turkey with Stuffing, Glazed Turnips and Carrots. Soup: Chicken Noodle.

#### Tuesday, April 19

Chicken Teriyaki, Black Bean Noodles, Mexican Corn; Grilled Tombo Tuna with Tomato Mint Relish, Celery Root and Apple Salad. Soup: Potage Alexandria.

#### Wednesday, April 20

Baked Lasagna, Carrots Vichy, Broccoli Polonaise, Glazed Banana Squash; Paella Valencia, Sauteed Spinach. Soup: Vegetarian Split Pea.

#### Thursday, April 21

Chicken Saute Toscana, Rice Pilaf, Green Peas, Ratatouille, Spaetzle. Soup: Potage Dubary.

#### Friday, April 22

Fried Filet of Rock Cod with Tartar Sauce, American Fried Potatoes, Zucchini Provencale; Pork Tonkatsu, Steamed Rice. Soup: Boston Clam Chowder.

### DINNER

CAFETERIA — 5:45–7 P.M.

#### Monday, April 18

Fried Chicken with Country Gravy, Roasted Garlic Mashed Potatoes, Sauteed Mustard Greens. Soup: Chicken Noodle.

#### Tuesday, April 19

Stuffed Pork Chop with Brown Gravy, Corn Fritters, Sauteed String Beans. Soup: Potage Alexandria.

#### Wednesday, April 20

Coq au Vin, Dauphinoise Potatoes, Broccoli Polonaise. Soup: Vegetarian Split Pea.

#### Thursday, April 21

Snapper Dore with Lemon Buerre Blanc, American Rice, Buttered Peas. Soup: Potage Dubary.

# Master Calendar

## April 18 – May 13, 2005

Rev. 4/12/05 Subject to change without prior notice

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
<p><b>18</b></p>	<p><b>19</b> 1:30 p.m. Projects Subcom. (C-339)</p>	<p><b>20</b> 2:00 p.m. FRC (B-616)</p> <p>2:30 – 5:00 p.m. Academic Senate(R-518)</p> <p>8:30 p.m. Cable-casting of the Board Meeting (EATV27)</p>	<p><b>21</b> 2:30-4:30 p.m. College Council (PCR)</p>	<p><b>22</b></p>
<p><b>25</b> 2:00 – 4:00 p.m. Program Review (C-334)</p> <p>2:15 – 4:15 p.m. Academic Policies(E-303)</p>	<p><b>26</b> 11:00 a.m. Transfer Issues (R-206)</p>	<p><b>27</b> 1:30 p.m. Curriculum Com (C-339)</p> <p>8:30 p.m. Cable-casting of the Board Meeting (EATV27)</p>	<p><b>28</b></p> <p><b>Board Meeting (Gough)</b> <b>5:00 p.m.</b> <b>Closed Session</b> <b>6:00 p.m.</b> <b>Open Session</b></p>	<p><b>29</b> 11:00 - 12:30 p.m. ITPC (E-200)</p>
<p><b>May 2</b> 2:00 – 4:00 p.m. TLTR (R-518)</p>	<p><b>3</b> 12:10 – 1:30 p.m. Communication Comm. (Artx-170)</p> <p>1:00 p.m. Concert/Lecture (R-206)</p>	<p><b>4</b> 2:30 – 5:00 p.m. Academic Senate (Mis)</p> <p>8:30 p.m. Cable-casting of the Board Meeting (EATV27)</p>	<p><b>5</b> 3:00-4:00 p.m. CAC (E-200)</p>	<p><b>6</b></p>
<p><b>9</b> 1:00 – 2:00 p.m. Graduation Subc. (R-206)</p> <p>2:00 – 3:00 p.m. Grading Policies (E-107)</p> <p>2:00 – 4:00 p.m. Program Review (C-334)</p> <p>2:30 – 4:00 p.m. Basic Skills (A-303)</p> <p>3:00 – 5:00 p.m. Diversity Comm (E-200)</p> <p>Last day to select Faculty Web Final Grading</p>	<p><b>10</b> 1:30 p.m. Projects Subcom. (C-339)</p> <p>3:00 – 4:30 p.m. Parking/Trans. (R-206)</p> <p>3:00 – 5:00 p.m. PBC (R-518)</p>	<p><b>11</b> 2:00 p.m. FRC (B-616)</p> <p>2:30 p.m. College Agenda Review (E-200)</p> <p>8:30 p.m. Cable-casting of the Board Meeting (EATV27)</p>	<p><b>12</b></p> <p><b>5:00 p.m.</b> <b>Board of Trustees</b> <b>Work Session (Gough)</b></p>	<p><b>13</b> 1:00 p.m. Works of Art (R-206)</p>

Calendar is regularly updated by the Office of Shared Governance. To submit meeting notices call Attila Gabor at 239-3812  
The Master Calendar is also available via Internet at [http://www.ccsf.edu/Offices/Shared\\_Governanc](http://www.ccsf.edu/Offices/Shared_Governanc)