

CITY CURRENTS



A NEWSLETTER FOR THE CITY COLLEGE COMMUNITY

VOLUME XIX • ISSUE TWENTY-FIVE

MARCH 7–13, 2005

President Rodel Rodis and VP Natalie Berg take oath of office from Mayor Gavin Newsom



Photo by Monica Davey

Rodel E. Rodis, center, and Dr. Natalie Berg, left, take the oath of office for President and Vice President, respectively, from Mayor Gavin Newsom during a ceremony held February 22 at Yerba Buena Gardens in downtown San Francisco. Invited guests were welcomed by the percussion of CCSF Music Professor Kwaku Daddy's African Drumming Class. Dr. Philip R. Day, Jr., Chancellor, served as Master of Ceremony.

Committees help board members with details

Board of Trustees President **Rodel E. Rodis** has announced the appointment of Board members and staff to the following committees. Also listed below are the charges of the committees.

Finance Committee

Members: **Rodel E. Rodis**, Chair; **Dr. Natalie Berg**, **Veronica Lawrence**. Staff: **Peter Goldstein**. Oversees and approves the annual budget of the college; oversees and approves the continued refinement of the College's planning, budgeting and evaluation system; coordinates with the Facilities Committee in developing the five year and annual capital outlay programs of the District; coordinates with the Education Committee in assessing the bud-

get impact of the educational master plan and technology plan; and reviews and approves the College's strategic plan.

Personnel Committee

Members: **Dr. Natalie Berg**, Chair; **Rodel E. Rodis**, **Milton Marks III**. Staff: **Dr. Philip R. Day, Jr.**, **Peter Goldstein**. Provides oversight and coordination of the recruitment selection and hiring of the District's Chancellor; coordinates the annual evaluation of the Chancellor; advises and oversees the continued enhancement of the College's organizational structure and compensation/salary scheduling; advises and approves in coordination with the Diversity Committee the College's personnel/hiring documents

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CITY CURRENTS

City Currents is published weekly during the Fall and Spring semesters by the Marketing and Public Information Office of City College of San Francisco. It is distributed free to all faculty, classified and administrators through the regular campus mail system. It is also available on the College's website at www.ccsf.edu/Services/Public_Information.

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City Currents welcomes submissions from all members of the City College of San Francisco Community.

Please note that the deadline is 10 AM Monday one week prior to the issue date.

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Committee assignments

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and updates when appropriate; and reviews and approves changes in all relevant personnel policies based upon the recommendations of the Chancellor.

Education committee

Members: **Milton Marks III**, Chair; **Lawrence Wong**, Dr. **Anita Grier**. Staff: Dr. **Don Griffin**, Dr. **Robert Gabriner**. Oversees and reviews the development and update of the college district's educational master plan; reviews and approves recommendations and plans regarding matters related to the College's educational programs and services; identifies areas of needs that are currently not being addressed by the District; reviews and approves recommendations and plans regarding the use of technology and its role in the delivery of educational programs and services; reviews the Master Plan for conformity with state objectives; oversees, reviews, and guides the development of the college's institutional self-study for re-accreditation.

Facilities Committee

Members: **Lawrence Wong**, Chair; Dr. **Natalie Berg**, **Julio Ramos**. Staff: **Peter Goldstein**, **Jim Blomquist**. Reviews and approves the College's five year capital outlay plan; reviews and coordinates the integration of the long-range educational master plan with the Facilities master plan; oversees and reviews the local capital outlay bond initiative in conjunction with the Bond Oversight Committee; oversees and approves periodic reports and plans pertaining to the development of facilities throughout the district.

Diversity Committee

Members: Dr. **Anita Grier**, Chair; **Johnnie L. Carter, Jr.**, **Veronica Lawrence**. Staff: Dr. **Philip R. Day, Jr.**, Dr. **Don Griffin**. Oversees, approves and evaluates the District's Minority Business Enterprise/Women's Business Enterprise, Local Business policy and procedures; reviews the Chancellor's annual hiring report reflecting the results of new faculty hires; provides direction on the contin-

ued development and enhancement of the Board's policy and program of Diversity; reviews and approves the College's affirmative action program plan; reviews hiring policies for appropriate outreach and selection procedures to reflect diversity.

Legislative Committee

Members: **Julio Ramos**, Chair; **Milton Marks III**, Dr. **Anita Grier**. Staff: Dr. **Philip R. Day, Jr.**, **Peter Goldstein**, **Leslie Smith**. Reviews and approves the development of the District's Annual Legislative Action Plans; coordinates with the Chancellor the governmental relations agenda and contacts with state legislators and staff; complements as necessary the governmental relations activity at the local, state and federal level; works with the Chancellor and Board on the identification of specific legislative priorities for the District.

Community Outreach

Members: **Veronica Lawrence**, Chair; **Johnnie L. Carter, Jr.**, **Rodel E. Rodis**. Staff: **Martha Lucey**, Dr. **Alysson Satterlund**. Meets on a regular basis with a variety of organizations (i.e., business, CBO's, community/neighborhood, and faith-based) to discuss their needs and concerns as it relates to City College; obtains input from, and communicates with these constituencies about the

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Actions taken at February 24 meeting

The Board of Trustees of City College of San Francisco took the following actions at its regular meeting held on February 24, 2005 held at the Gough Street Administrative Offices.

- Approved Resolution B1 Capital Outlay Authorization to Enter into a Lease Agreement – Mobile Modular Management Corporation, not to exceed \$124,717.
- Approved Resolution B2 Capital Outlay Authorization to approve a construction contract, engaging Cupertino Electric, Inc., to provide an underground duct bank required by PG&E to bring new primary electrical service to the John Adams Gymnasium Remodel Project, at a cost not to exceed \$94,057.

- Approved Resolution B3 Capital Outlay Authorization to approve a construction contract, engaging Lewis Restoration and Consulting to repair the west elevation of the John Adams Campus Gymnasium Remodel project, not to exceed \$44,000.
- Approved Resolution B4 Capital Outlay Authorization to approve a construction change order(s) to ProVen Management, Inc. which causes the total of all change orders to exceed 10% of the original contract price Balboa Reservoir Berm Removal Project – Phase 2 - \$199,200.
- Approved Resolution B5 Capital Outlay Authorization for four (4) Contract Modifications totaling \$838,896 for Special Services contracts and construction Contracts.
- Approved Resolution B6 Authorization to modify existing Grants.
- Approved Resolution B7 Contract Authorization to Conduct a Study Abroad Program to Paris, France, Fall 2005, and to Contract with ACCENT International Consortium for Academic Programs Abroad, Ltd.
- Approved Resolution B8 Contract/Grant Authorization to Conduct a Study Abroad Program to Madrid, Spain, Spring 2006, and to Contract with ACCENT International Consortium for Academic Programs Abroad, Ltd.
- Approved Resolution B9 Contract/Grant Authorization to Conduct a Study Abroad Program to Florence, Italy, Fall 2005 – Spring 2006, and to Contract with ACCENT International Consortium for Academic Programs Abroad, Ltd.
- Approved Resolution C1 Equipment, Supplies & Services Procurement of Equipment, Supplies, Services, etc., in individual amounts of less than \$3,000.
- Approved Resolution C2 Equipment, Supplies & Services Procurement of Equipment, Supplies, Services, etc., in individual amounts greater than \$3,000.

- Approved Resolution C3 Grants Acceptance of Gifts of cash and equipment.
- Approved Resolutions G1-14 Academic Employees (Faculty) Credit Program/Noncredit Program District Funded City College of San Francisco.
- Approved Resolutions H1-3 Academic Employees (Faculty) Credit Program/Noncredit Program, Categorically Funded
- Approved Resolution N1 Academic Employees (Faculty) Community Service Classes.
- Approved Resolution S1 Special Adopting a Successor College Collective Bargaining Agreement between the San Francisco Community College District and the American Federation of Teachers, Local 2121, for the period January 14, 2005, through December 31, 2007, unless otherwise specified therein.
- Approved Resolution S2 Special Recommending a Salary Increase for Academic Management Employees Retiring in Fiscal Year 2004-2005 and an Adjustment in Salary for Academic Management Employees for Fiscal Year 2005-2006.
- Approved Resolution S3 Special Approval of Tenure Status for Selected Faculty Members: **Juan Aninao**, ESL; **Nathan Atkinson**, Graphic Communications; **Linda Bacon**, Biology; **Tim Berthold**, Health Sciences; **Morris Bibliowicz**, ESL; **Sheryl Blumenthal**, Counseling; **Greg Boyd**, CS; **Kathryn Brown**, DSPS; **Yolanda Chrystal**, Counseling; **Amy Conger**, Graphic Communications; **Karen Cox**, English; **Andre De Cordova**, Counseling; **Kathleen Duffy**, DSPS; **Michelle Gorthy**, English; **Lawrence Jackson**, Business; **Christopher Johnson**, Culinary Arts; **Richard Kappra**, ESL; **Barbara Kastner**, ESL; **Elizabeth King**, English; **Emilie Krustapentus**, ESL; **David Landes**, Social

Committee assignments

Continued from Page 2

College's mission, programs, services and future plans; hosts an annual meeting with the existing campus advisory committees (Mission, Chinatown/North Beach and Southeast) to discuss future development plans of the district and to solicit input.

Technology Committee

Members: **Johnnie L. Carter, Jr.**, Chair; **Lawrence Wong**, **Julio Ramos**. Staff: Dr. **Philip R. Day, Jr.**, **Doug Re**, Dr. **Denton Crews**. Oversees and reviews the development and update the college district's technology plan; reviews and approves recommendations and plans regarding matters related to the College's technology programs and services; identifies areas of needs in technology that are not currently being addressed by the District; oversees and approves periodic progress reports on technology implementation; reviews and approves policies related to technology for inclusion in the District Policy Manual; assists in communicating technology needs and recommendations to the Board of Trustees.

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February 24 actions

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Science; **Randall Laroche**, ESL; **Xue-Guang Lian**, Foreign Languages; **Sirous Monajami**, Library; **Arthur Nishimura**, Behavioral Sciences; **Maureen Noonan**, Nursing – Registered; **John Oakley**, Culinary Arts; **Jorge Perez**, Financial Aid; **Craig Persiko**, CS; **Dora Rodriguez**, DSPS; **Ira Rothstein**, Film Production; **Regina Rowland**, Graphic Communications; **Shaun Rowley**, Learning Assistance; **Andrea Sanelli**, English; **Lynn Schneider**, ESL; **Christopher Stellman**, Culinary Arts; **Darian Taha**, CNIT; **John Vanoncini**, PE& Dance; **Norma Villazana-Price**, CDEV; **Melinda Weil**, Astronomy; **Gloria Weinstock**, Theatre Arts; **Anne Whiteside**, ESL; **Terri Winston**, BEMA; **Sharyn Zoll**, Transitional Studies.

- Approved Resolution S4 Special Approval of new courses recommended by the College Curriculum Committee (09/22/04 – 12/08/04).
- Approved Resolution S5 Special Authorization for a Project labor Agreement related to the 2001 Bond Issue.
- Approved Resolution S6 Special Approval of the City College of San Francisco Student Equity Plan for submission to the State Chancellor’s Office, California Community Colleges.
- Approved Resolution W1 Real Estate Authorization to modify Board Resolution No 031204-W2 which accepted the bid and conditions to purchase the district property at 2550-2560 Mission Street offered by Gus Murad and Associates.
- Approved Resolution W2 Real Estate Authorization to approve additional costs for lease hold Improvements at the 3rd floor of 375 Alabama Street in the amount of \$600,000.

Information Technology Policy Committee

Minutes of the Information Technology Policy Committee’s December 10, 2004 meeting.

Dates for the future meetings have been rescheduled as follows:
 February 25, 2005
 March 18, 2005
 April 22, 2005
 May 20, 2005

Minutes

Minutes for October and November meetings were distributed.

Old Business

Banner 6 Conversion – James Hsiao

Banner will be upgraded on December, 23, 2004, at 5 P.M., through January 3, 2005, and Banner won’t be available during the conversion. **Don Griffin** expressed concern about the timeline was not reasonable from faculty’s point of view due to grade submission deadlines. After the conversion, testing will be done on 12/30/04. If successful, Banner 6 will be available starting on 12/31/04.

Computer Usage and Privacy – David Yee

Francine Podenski brought up the issue of social security numbers and suggested that the ITPC should take much stronger role to communicate this issue with Banner managers meeting and College Advisory Committee.

New Business

Proposed Anti-Spam Policy – Robert Lam

Robert Lam reported Barracuda has been working well. As of 12/9/04, it has processed 556,363 messages. With 45.24% (256,227) delivered to the user’s InBox, 8.98% (50, 877) tagged as Bulk, 37.84% (214,328) went into Quarantine, 5.4% (30,607) blocked because of virus, and 0.76% (4,324) blocked for per user’s settings. Each user receives one bulk tagged message per day with the remaining going to the quarantine area. In next

phase, he would implement blocking of definite spam and filtering of student mail.

Motion was passed to recommend that high scoring Spam be placed in Quarantine, not in Bulk.

Audit Report Update – Doug Re

The audit report for this year has been completed and no new negative finding were reported. In fact, at the exit interview, the managing partner said that ITS has made significant progress in fixing problems from the prior year.

Business Continuity Plan – Doug Re

Doug Re handed out an outline of the planning steps for developing business Continuity plan. It is anticipated that a plan will be developed starting in late Spring 2005 that will help to assure successful recovery from a verity of disasters.

Groupwise status – Doug Re

Doug Re reported that the new hardware for the email system is on order and that it will be installed in January. Once that is completed, testing of the new software will begin. Groupwise 6 will be upgraded to 6.5 tentatively at the end of March during Spring Break

Need for Plans for Major Projects/Upgrades – David Yee

David Yee suggested that in order to facilitate the management of projects, a timeline be developed as well as an evaluation be performed after the project is completed. Also, it was suggested that documentation be recorded of what was learned during the process, so that that information can be used in future projects.

Phase II Bond Project – Doug Re

Planning for the next bond is starting. It is anticipated that \$8-10 million will be allocated for technology. David Yee will contact Dr. Crews to get more information.

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Parking and Transportation Subcommittee minutes

November 11, 2004

1. Acceptance of the Minutes from 10/12/04

(Moved, seconded and approved)

2. Old Business

a) Update on reservoir project—About four more weeks to get the permanent traffic signals installed. Still deciding about the current entry way, whether to keep it, or close it and how decide the final entrances and exits.

b) The Committee voted unanimously to as Carl to e-mail **J. Blomquist** and let him know that the draft plan for a center turn lane, bike lanes, etc., for Phelan Ave. is objectionable. The Parking Committee thinks this is a bad idea for many reasons. It will close up traffic, and make the flow impossible.

c) Rewrite of Parking regulations—**Muriel Parenteau** asked **Carl Koehler** to rewrite the regulations so that they are clear and in larger, easier to read print. Recommendation to color-code the parking maps. New regulations should go online, be sent out with the stickers and be handed out in person.

d) Tickets boxes have been problematic. Power on and off burned out a printer.

They're up and running now, but Carl thinks until we resolve the electrical problems, we may still have occasional problems.

e) Bicycle "Boot" progress—New signs have been made, flyers will be given out by **Skip Fotch**. Smaller hangers will be given out by Carl's office.

Need a *Guardsmen's* article about the Bike Boots. The committee unanimously supports buying at least two bike boots.

f) Article for City Currents and Guardsman about "no Left Turn Signs" Carl and Muriel will work on this.

3. New Business

a) Suggested locations of additional Bike Racks—

- Put old rack between North and South Gym, and put new permanent racks between Arts Extension and Creative Arts. Need to talk to SuperCrown about putting a bike rack near the truck.

- Check out covered area in the courtyard of Visual Arts.

- Concrete some dirt area outside library and put bike racks there.

- More on first or second floor of Batmale after the construction is done.

- More racks outside first floor of library RJ will get new quote from Palmer on proposed new racks. AS, District will try to work together on paying for it, as they did the last time. **Rebecca Johnson** will take a count of all the bike "hoops" present on campus.

b) Traffic Accident

7-year-old boy coming across the street at the Bookstore. Grey van did not yield to pedestrian. Child seemed o.k. at the time. But it is an issue if people don't yield at pedestrian crosswalk. Many ways to correct. Most are expensive. A light would group pedestrians and give traffic a better flow.

Crossing guards, student lab aides are also options to be looked into about helping the situation in front of the Bookstore

c). Saturday Parking—A lot of cars without stickers on Cloud Circle. We need to be more vigilant on Saturdays, especially on non-football days.

d) A representative from City Car Share will be attending the December meeting to discuss the possibility of placing City Car Share pods on District campuses.

Next meeting 12/14 2:30—4 P.M.

Information Technology Policy

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Area Reports

ETO Report – Mamie How

Mamie How reported that the TLC is training Faculty on the use of the Web Template with five pilot instructors. The TLC has offered 71 different workshops such as Web Design, HTML, and use of Digital Cameras this semester. Do to the remodeling of ICL in Batmale Hall, the ETO will be placing 8 computers (6 PC & 2 Mac) in the Faculty/Staff Lounge, L422, for computer access during this period

Next Meeting – February 25th (Friday)
11:30 A.M. – 1:30 P.M.

CLASSIFIED SENATE

Heart & Sole has arrived for Spring 05

The Classified Senate is once again sponsoring the Heart & Sole Program. The program provides a donation of clothing or shoes to a child who attends one of the colleges' child care sites. The child care center which will be the recipient this semester is the Grace Child Development Center. To participate, please visit a bulletin board (listed below) to select a child's card, and then provide a donation. If you have questions, please telephone one of the coordinators – **Ernest Werts** at (415) 239-3423 or **Joanne Bilodeau** at (415) 452-5173.

Bulletin Board Locations

- Conlan Hall – 1st Floor (opposite E104)
- Batmale Hall – SEIU Bulletin Board (next to Duplicating Office)

Drop off Locations for Donations

- Visual Arts, V173 – **Joanne Bilodeau**
- Conlan Hall, E104 – **Susan Baker**
- Batmale Hall, L130 – **Anamaria Soto**
- Visual Arts, V163 – **Ernest Werts**

Accreditation Self Study update for Spring 2005

The second phase of the self study project is well underway with more than 55 participants serving on six committees engaged in the development of thematic essays. The content of the essays is informed by the information and analysis assembled by the standards committees last fall.

First drafts of the essays will be reviewed by the self study steering committee in March followed by a series of listening sessions in April where the college community will be invited to provide feedback for the final versions of the essays. For the first time in the history of accreditation at City College, thematic essays will be the focal point of the Self Study Report. City College is among one of only a few other California community colleges to attempt this new approach designed by the Western Association of Schools and Colleges (WASC), CCSF's accrediting body.

Each of the six committees assigned to write a reflective essay are led by two co-chairs. They are as follows:

Institutional commitment to high quality education (**Kristin Charles, Ray Gamba**)

Student learning outcomes and student achievement (**Bob McAteer, Bruce Smith**)

College dialogues promote institutional improvements (**Ophelia Clark, Bonnie Gratch-Lindauer**)

College planning and budget system promotes continuous improvement (**Bob Gabriner, Susan Lopez**)

Institutional resources support learning and student success (**Brian Ellison, Sharon Seymour**)

Institution demonstrates integrity and honesty to all stakeholders (**Kitty Moriwaki, David Yee**)

Everyone in the institution will have the opportunity to provide input. More information about the April Listening Sessions and Fall Flex Days will be forthcoming as arrangements are determined.

For more information about the self study project, please telephone **Ann Zinn** at (415) 239-3304 or email azinn@ccsf.edu.

ANNOUNCEMENTS

'Meet SF Judges' set for March 9th

Please let your students know that Judge **Lillian K. Sing** and Attorney **Leanna M. Dawydiak** will present "Meet Your San Francisco Judges" **Wednesday, March 9** from 6 to 8 P.M. at the Richmond Recreation Center, 251 18th Avenue. It is free of charge.

The Judicial Forum will include Assistant Presiding Judge **David L. Ballati**, Judge **Peter Busch**, Judge **Teri L. Jackson**, Judge **Thomas J. Mellon, Jr.**, Judge **Susan Breall**, Judge **Gail Dekreon**, Judge **Charlene Padovani Mitchell**, Judge **Julie Tang**, Judge **Patrick J. Mahoney** of Juvenile Court, **Cristina Llop**, Director of Access Program, and Commissioner **Frank Drago** (Traffic Court).

The judges will speak on a variety of topics including landlord/tenant, DUI, drug court, traffic issues, domestic violence, civil and criminal court, and the "Access" program which assists non-lawyers in filling out court forms when representing oneself.

The public will be able to participate in this open forum.

If you have questions, telephone **Dawydiak** at (415) 807-8297 or email LDawdiak@aol.com; or email Judge Sing at lilliansing@yahoo.com.

Vagina Monologues benefits Filipina victims

The Filipina Women's Network's all-Filipina performance of The Vagina Monologues will be performed at 7 P.M. on **Sunday, March 13** and **Monday, March 14** at the Herbst Theatre, San Francisco. **Edna Austria Rodis**, Registered Nurse, Kaiser Hospital, and wife of CCSF Board President **Rodel Rodis**, is among the sponsors of the fundraiser. Beneficiaries include Westbay's Gabay Kalinga Domestic Violence and Intervention Program, Filipina Women Against Violence, and the V-Day 2005 Spotlight on Women of Iraq: Under Siege. Tickets are \$35-\$100, and can be purchased online at www.city-boxoffice.com.

The Filipina Women's Network (FWN) is a non-profit association for women of Philippine ancestry. For membership information, call (415) 278-9410.

Notice to Faculty

Don Newton, Bookstore Manager, asks faculty, "Please inform your students that the CCSF Bookstores have started to return unsold textbooks to the publishers. Students who have not yet purchased all required books for this semester will need to do so in the next few weeks. Please let your students know about this.

"Publisher time limits for returns, cash flow, and uncertainty regarding new editions are the main reasons the bookstore returns books at this time. Late starting courses (Short-Term) and ESL Open Enrollment courses will not be affected."

You can telephone Newton at (415) 239-3690.

View the heavens on March 16th

The CCSF Astronomy Department invites the public to see telescope views of the moon, Saturn and Jupiter, many beautiful stars and a nebula where new stars are being born. It will be held **Wednesday, March 16** from 8 to 10 P.M. on the roof of the Science Building. If the weather is too cloudy to see clearly, there will be presentations on Jupiter, Saturn and Orion in Conlan Hall Room 101. For more information, email **Claia Bryja** cbryja@ccsf.edu or **Todd Rigg** at trigg@ccsf.edu or telephone the Astronomy Department at (9415) 452-5666. This event is sponsored by the Office of Mentoring and Service-Learning.

Tamayo to talk of ‘Careers in Law’

Careers in Law will be the topic of **William R. Tamayo**, regional attorney with the U.S. Equal Employment Opportunity Commission (EEOC), San Francisco District, on **Wednesday, March 16** from 12:30 to 2 P.M. in Conlan Hall, room 101, on the Ocean Avenue Campus. EEOC is the federal agency that investigates and litigates cases of employment discrimination against companies, labor organizations and state and local government. Tamayo directs EEOC’s legal and litigation program. The seminar is presented by the CCSF Career Development and Placement Center.

LSN Student Services Fair March 22

Please let your students know that the Latina/o Service Network invites them to a Student Services Fair on **Tuesday, March 22**, from 10 A.M. to 1 P.M. in Cloud Hall 364. This fair will have representatives from different programs at City College so that students can meet faculty of each program. Many of the programs are especially designed to help students to succeed in City College.

Forensics Team is full of surprises

The City College of San Francisco Speech and Debate team traveled to Stockton February 11-13, with Director **Michelle Gorthy** and Debate Coach **Ivan Oplanic** to compete at the Northern California Forensics Spring Championship Tournament. The CCSF team saw a few of its senior members retire from competition due to mid season university transfers, but it gained several new and enthusiastic team members that were ready to jump in and represent the City College Rams with pride. **Diamond Dave Whitaker, Skryr Ambrose, Judy Chea, Shady Alzayat, Nadia Conrad, Mark Schnapp** and **William Dwiggins** competed against representatives of 26 schools in events ranging from Oral Interpretation of Literature to Parliamentary Debate.

Ambrose and Dwiggins won five out of six debates in the preliminary rounds and went on to quarter finals. Ambrose received a second place overall Parliamentary Speaker Award in his division. Senior members Alzayat and Schnapp also made it to quarter finals in Junior Division Parliamentary Debate with a four to two win/loss record in the preliminary rounds. Alzayat showed his ability to think quickly on his feet by additionally taking a Finalist award in Impromptu Speaking. First time competitor Conrad received a Finalist award in Poetry Interpretation. Whitaker became wildly popular during his debut tournament and was regularly stopped by other competitors complimenting his performance. CCSF team members were so successful that they were honored with a fourth place Sweepstakes award in the Community College category.

“The team is now gearing up for the State Championship tournament in March. Please share your school support as you see them in class,” says Gorthy, adding that if any of your students are interested in joining the Speech and Debate team to telephone her at (415) 239-3146 for details on Speech 37 and 38 classes.

Suicide prevention forum topic

Please inform your students that there will be a panel discussion titled “Perspectives on Suicide: Education and Prevention” to be held **Thursday, March 24** from 11 A.M. to 12:30 P.M. in the Diego Rivera Theatre. It is sponsored by CCSF’s Disabled Students Programs & Services (DSPS) and Student Health Services, Mental Health Section. It is free of charge.

The panel, composed of a psychiatrist, parent, college student, suicide prevention hotline worker, disability counselor, and a campus mental health clinician, will discuss risk factors for suicide, suicide’s affect on family members, friends and associates, treatment interventions, prevention approaches, and the resources available to halt suicide.

“The intent of “Perspectives on Suicide: Education and Prevention” is to foster a dialogue among CCSF students, faculty, staff, and community members that leads to more informed ways in which to deal with suicidal thoughts and behavior,” says **Sunny Clark**, Clinic Director, City College of San Francisco Student Health Services

According to the National Institute of Mental Health (NIMH), in 2000, suicide was the 11th leading cause of death in the U.S with 10.6 out of every 100,000 persons committing suicide. Because there are suicide risk factors that vary with age, gender, culture, and race, and may even change over time, the subject is highly complex. Additionally, traumatic life events in combination with depression, use of certain medications, genetic predisposal and other risk factors, may lead to suicide and suicide attempts.

Vietnam Internship Program application deadline March 14

By **Janice Lee**

Internship Program Director

City College of San Francisco has a great summer internship program that provides students with the opportunity to go to Vietnam and learn about local business customs and management practices.

If you know of students at CCSF who are interested in international business, and particularly in working with/in Southeast Asia, I strongly recommend that you ask them to apply to this year's internship program.

I can make this recommendation with confidence for two reasons. One is that I was an intern in Vietnam last year and that experience has helped me define my own career and future goals. The other reason is that I am currently using my hands-on knowledge of the program to help develop this year's internship program.

I am **Janice Fung Chu Lee**, Internship Program Director for City College of San Francisco's Southeast Asia Business and International Education Center. After graduating from Mount Holyoke College in International Relations and Asian Studies, I went to City College of San Francisco (CCSF) to take management and international business classes. I applied for the internship with Pepsi in Vietnam, organized for the first time by City College of San Francisco and PepsiCo-Vietnam because I want to eventually work in an internationally-based company, learn about doing business between the United States and Asia, and eventually start my own import/export business.

Going to Vietnam, I hoped to gain an overview of all the business functions at Pepsi, to get firsthand experience in a successful international company, and to explore my own career path and interests.

Pepsico Vietnam created an internship program that rotated me across departments, giving me the opportunity to learn about how the company operates its business. I participated on projects such as analyzing Key Account Contract Requests and I analyzed and gave suggestions to improve the new sales and distribution system. I interned in Human Resource, Finance, Operations, Marketing, Customer Development, Sales and Key Accounts Department. In those departments, I spoke to managers about their role in the company, their work and their career path at Pepsico Vietnam. I learned how each function plays a role in supporting Pepsico Vietnam's business strategy.

Rotating across departments gave me an overview of all of the business functions in an international company and has given me a clearer direction in my own career. The skills that I have learned at Pepsi will help me in operating my own business and to work in a managerial position in an internationally-based company. Working at a successful business such as Pepsi has allowed me to bring all of my educational and work experience together and put it into practice. I have learned the different ways Vietnamese people do business compared to Americans. Most importantly, I realized that the workplace environment and having a good mentor are very important to success in one's career. Pepsi is a company that cares about each employee's career path. This internship is one of my best work experiences.

Please let your students know that they, too, can apply for a life changing experience. Applications are due **Monday, March 14** by 4:30 P.M. and can be downloaded online at www.ccsf.edu/vietnam If you have any questions regarding the internship program, do not hesitate to contact me at jflee@ccsf.edu.

CCSF Intensive English Program available

Please let your students know about City College's Institute for International Students, an intensive English language training program for prospective college students, professionals and the general public. Applications are being accepted for the following programs:

9-Week Session: **March 16–May 25**

Summer Session I: **June 6–July 1**

Summer Session II: **July 5–July 29**

Fall Semester: **August 17–December 20**

Students who do not have the required TOEFL scores to enter an academic program may apply to this intensive English program. For more information on these programs such as the curriculum, admission requirements and fees, go to www.ccsf.edu/iis. You may also contact **Louise Louie** at (415) 239-3895 or visit the office in Cloud Hall 208D.

Women artists group show at City Arts Gallery

The City Arts Gallery at City College of San Francisco will host a group exhibition of nationally exhibiting women artists, working in a variety of media. Titled *Artists/Friends/Dialogues*, the group show will be held through March 24 in City Arts Gallery, Visual Arts Building V119. A reception for the artists will be held **Thursday, March 10** from 3:30 to 6 P.M. in the gallery.

Works on display are by **Carole Beadle, Fredi Bloom, Lia Cook, Gail Caulfield, Mary Dekker, Wendy Goldberg, Marianna Goodheart, Marjorie Horton, Carol A. Levy, Marilyn MacGregor, Kay Russell** and **Helen Stanley**.

For more information, please call (415) 239-3157.

Official Minutes of the Academic Senate Executive Council

Alemany Campus, Room 103 — Wednesday, February 2, 2005 — 2:30-5 P.M.

Council Members Present: Loren Bell, Rosemary Brinson, Dominique Chapuis, Fred Chavaria, Ann Clark, Ophelia Clark, Sunny Clark, Mark Fan, Maria Franco, Darrel Hess, Christopher Johnson, Winnie Leong, Joshua Law, David Lisker, Susan Lopez, Madeline Mueller, Glenn Nance, John Odell, Denise Quinn, Pablo Rodriguez, Lisa Romano, Karen Saginor, Jane Sneed, Fred Teti, Pierre Thiry, Melinda Weil, Grace Yu

Council Members Absent: Lynda Hirose

I. Call to Order

Meeting called to order at 2:42 P.M.

II. Adoption of Agenda

Agenda adopted as written.

III. Announcements

A. President **Fred Teti** distributed a written copy of his announcements.

B. **Mark Fan** reminded faculty that February is Black History Month and CCSF has planned many great programs and activities.

C. **Susan Lopez** announced that AFT 2121 President Ed Murray is recuperating from an accident.

IV. Approval of Minutes

A. 2005 January 14 (Senate Plenary) minutes approved by consensus

B. 2005 January 19 minutes approved as corrected by consensus

V. Officers' Reports

A. President Fred Teti distributed a written copy of his report.

1. He reminded Council to prepare for the Bipartite Committee on Graduation Requirements by reviewing the G.E. areas.

2. The Board of Trustees elected **Rodel Rodis** as President and Dr. **Natalie Berg** as Vice President.

B. 1st Vice President **Lisa Romano** reported that President Teti, **Madeline**

Mueller, and she met with the co-chairs of Student Prep/Success to review the draft Student Equity report. See New Business, Item B.

C. 2nd Vice President **Sunny Clark** reported that

1. The Health and Safety Committee is looking into the issue that some people working at the new Mission Campus have reported that they are experiencing allergy symptoms. Their concerns are being taken seriously and an environmental safety firm has been delegated to investigate the concern.

2. There is a new dog policy for any person with a disability who is with a service animal. If the disability is invisible, other persons on campus have the right to ask for written verification that the dog is a registered special assistance animal. Sunny suggested that faculty call Campus Police at (415) 239-3200 to ask for assistance, if necessary. Except for assistance dogs, dogs are not allowed on campus at any time.

3. Contact campus police if you are experiencing difficulty at your site during the weekend. Campus police are the only personnel who work "24/7".

4. The traffic near the bookstore on Phelan Avenue has become dangerous to pedestrians. It was suggested that we continue to advocate for a pedestrian overpass.

D. Secretary **Jane Sneed** reported that she attended the SFUSD assembly on January 24 with **Kathleen White**, Teacher Prep Coordinator in the Child Development and Family Studies Department. Because of the No Child Left Behind Act, the paraprofessionals of SFUSD are being required to prove that they are "highly qualified" in order to keep their jobs in 2006. She invited all employees who wish to brush up their basic skills before taking the required examinations, or who wish to earn college credit or an associ-

ate's degree, to attend classes at CCSF.

VI. Committee Appointments [Romano]

1st Vice President Lisa Romano wrote on the board the names of the Shared Governance committee nominees as recommended by the Committee on Committees. Discussion ensued regarding appointments of faculty persons either as voting members or resource members of committees, the procedure and policies for limited vs. unlimited committees or subcommittees, and the eligibility of faculty members to serve if they are not in members in departments.

Resolution 2005.02.02.1: Shared Governance Committee Appointments

Resolved, that the shared governance nominees be approved.

Moved, Lisa Romano; seconded, **Rosemary Brinson**; approved unanimously.

VII. Unfinished Business (3:05)

A. Report on Accreditation Self-Study [O. Clark, S. Lopez]

Susan Lopez reported that the co-chairs will meet tomorrow and the steering committee will meet next week. **Ophelia Clark** reported that she visited Foothill College where they were discussing the Themes during their Faculty Hour (daily from 12 NOON to 1 P.M.).

B. Update on Council Goal Working Groups [S. Clark]

1. Sunny Clark reported that the Communication Group is waiting until Francine Podenski presents her report at the next Council meeting. Susan Lopez reports that **Gary Tom** was the last known chair of the K-12 Articulation Committee which has not met for several years, reportedly because the mission of the committee was not clearly understood. CCSF has many individual pro-

Continued on Page 10

Academic Senate Executive Council — Feb. 2 minutes

Continued from Page 9

grams working with SFUSD, but there appears to be a need for an administrative-level institutionally-supported process of communication between the two institutions. It is our academic and professional responsibility to convene this committee. The issue was referred to the Academic Policies Committee.

2. **Winnie Leong** is the chair of the Committees Working Group and reported on those committees that she is investigating. Melinda Weil reports that Attila Gabor has been helpful to her in her inquiries.

C. Update on Chancellor's and Administrators' Evaluations [Teti]

Please encourage your faculty to participate in the Chancellor's evaluation before the deadline.

VIII. New Business

A. Approval of Council Nominations and Election Calendar [Teti]

The draft schedule for the 2005 elections was in the Executive Council packets. Discussion ensued about the rate of participation in the elections and the concern for the rate of spoiled ballots due to incorrect usage of the multi-envelope process.

Resolution 2005.02.02.2: Approval of Election Schedule and Materials

Be it resolved that the election materials, schedule and petitions for the 2005-2006 Executive Council of the Academic Senate be approved.

Moved: **Pierre Thiry**; seconded, **Fred Chavaria**; carried unanimously.

B. Consideration of the draft Student Equity Plan [Romano]

Lisa Romano reported that she, Fred Teti and Madeline Mueller met with **Sharon Nunley** and **Josephine Loo** to discuss the Student Equity Plan and pointed out some inconsistencies and concerns which will be discussed by the Committee for

Student Prep Success and reported to the Office of Research, Planning, and Grants.

C. Clarification of Status of "In Process" ESS Recommendations [O. Clark]

Ophelia Clark handed out the most recent list of the pending Enhanced Self-Study Recommendations. She has been exploring these pending recommendations in response to the Chancellor's Flex-Day speech during which he commented on his perception of the slow progress of these items. Council discussed the status of many of the recommendations. Ophelia Clark and Fred Teti will be updating the list. President Teti informed that Council that Chancellor Day stated to the Senate officers that recommendations and decisions that committees agree upon should be considered on their own merit; the associated funding issues are then discussed in the Planning and Budgeting Council.

IX. Committee Reports (3:50)

A. Academic Policies [Teti]

Three ongoing study abroad programs are going before the Board of Trustees. Although we do not have to approve the proposals, we can discuss at the next Council meeting sending the proposals with our blessings.

B. Curriculum [Odell]

The February 9th Curriculum Committee agenda is now posted on the web with 39 action items scheduled to be reviewed.

C. Staff Development [Nance]

There is a meeting coming up this week. **Glenn Nance**, a resource member on the committee, reminded us that all AB1725 funding is gone and the Chancellor's office is funding Flex at this point. Currently, Staff Development staff is processing Academic Senate Faculty Travel after Ophelia's review.

D. Student Preparation and Success [Romano]

Student Preparation and Success Committee will meet early February to review the draft of the Student Equity Plan.

E. Planning and Budgeting Council (PBC) [Teti, Lopez]

The Planning and Budgeting System Survey results are in, and Dr. **Robert Gabriner** reported the results. Susan Lopez reported on the discussion that ensued over the scope and intent of the comments section. The PBC again noted the limited time for studying the document, and also discussed why draft reports sometimes do not consistently reflect the data on which they are based. The PBC will vote on the revised draft at its Tuesday meeting. At the end of her report, Council applauded Lopez for her work in getting constituency input into the Planning and Budgeting System Survey Report.

X. Open Forum

- The CalWORKs counselor will be hired through Career Development and Placement Center.
- Vice Chancellor Griffin is working to have the Language Center faculty be hired through the Foreign Language Department.
- The Board will discuss the Faculty Hiring Document at its next work session. The Council discussed the issues of diversity in faculty hiring relating to the demographics of students and expressed strong desire to have a diverse pool of applicants. We welcome all opportunities to discuss ways to promote diversity in hiring.

XI. Adjournment

We adjourned with best wishes for **Ed Murray**'s speedy recovery.

Respectfully submitted,

Jane Sneed, Academic Senate Secretary

MENUS

MARCH 7-11

BREAKFAST

TASTE BUDS — 7:30-9:50 A.M.

LUNCH

PIERRE COSTE ROOM (PCR)

11:15 A.M.-12:30 P.M.

CAFETERIA — 11 A.M.-1:15 P.M.

Monday, March 7

Veal Parmigiana, Buttered Noodles, Zucchini Saute, Cauliflower with Peppers, Turnips, Carrots and Wild Mushrooms; Stuffed Cabbage. Soup: Cream of Tomato with Crouton.

Tuesday, March 8

Tequila Lime Chicken, Black Bean Ragout, Mexican Corn, Braised Celery; Grilled Tombo Tuna, Celery Root and Apple Salad. Soup: Chicken Noodle.

Wednesday, March 9

Baked Lasagna, Carrots Vichy, Broccoli Polonaise, Glazed Banana Squash; Chinese Pepper Steak, Steamed Rice. Soup: Southwest Corn Chowder.

Thursday, March 10

Chicken Saute with Artichokes and Mushrooms, Rice Pilaf, Green Peas, Ratatouille; Wiener Schnitzel, Herb Roasted Potatoes. Soup: Potage Dubarry.

Friday, March 11

Grilled Salmon with Ginger-Scallion Beurre Blanc, Parsley Potatoes, Mixed Fresh Vegetables, Green Beans Paysanne; Roast Leg of Pork, Apple and Almond Stuffing. Soup: Boston Clam Chowder.

DINNER

CAFETERIA — 5:45-7 P.M.

Monday, March 7

Roasted Loin of Pork with Leeks and Mustard Sauce, Au Gratin Potatoes, Carrots Batonnet. Soup: Cream of Tomato with Crouton.

Tuesday, March 8

Chicken Parmigiana, Baked Polenta, Sauteed Rapi. Soup: Chicken Noodle.

Wednesday, March 9

Korean Style Short Ribs, Steamed Rice, Stir-Fried Nappa Cabbage. Soup: Southwest Corn Chowder.

Thursday, March 10

Sole Joinville, Rice Pilaf, Sauteed Spinach. Soup: Potage Dubarry.

EVENTS AND ANNOUNCEMENTS

Fall Flex date: August 16

Proposal Deadline extended: to March 18, 2005

Professional Development Day (Flex) is scheduled for **Tuesday, August 16**. We are looking for committed professionals to share their ideas, tools and tips with our faculty and staff. If you are interested in hosting a workshop and/or would like to recommend a topic/presenter, please contact **Lety Sazo** at (415) 487-2443 or lsazo@ccsf.edu for a Workshop Proposal form by March 18, 2005.

Topics to be presented will include: Instructional Development; Diversity Awareness; Reading and Writing Across the Curriculum; Teaching Online and Plagiarism; the Art of Power Teaching; Calibrated Peer Review; Dealing with Challenging Students; Student Learning Outcomes; Learning Communities; Researching Technology in the Classroom; Testing the Critical in Critical Thinking; Great Teachers — Techniques and Tips; Learning Styles; and, Maximizing Outcomes.

AFT 2121 Bicycle Coalition rides set

The AFT 2121 Bicycle Coalition has announced a series of rides for Spring 2005. All rides start at 9:30 A.M. Dress in layers. Bring water and lunch. A helmet is required. Rain cancels events. The dates are:

Sunday, March 20, San Francisco to Tiburon.

Sunday, April 10, San Bruno to Woodside.

Sunday, April 24, Montara Beach to Half Moon Bay.

For additional information on directions please call **Carol Fregly** at (415) 239-3882 or **Renato Larin** at (415) 452-5009.

Parking update for March 10th

The Office of Outreach and Recruitment Services will host the Fourth Annual Spring Conference for High School and Community-based Program Counselors on **Thursday, March 10**. This means extra visitors will be on campus, from 7:30 A.M. to 1:30 P.M., so parking will be more limited than usual. Please make plans to arrive early to ensure your space.

Plan workshop for female survivors of violence

A *Self-Healing Workshop* for adult female survivors of sexual trauma and domestic violence will be held on **Saturday, March 12** on the Ocean Avenue Campus in the Student Union from 12:30 to 5 P.M.

This is a free community service program organized by CCSF faculty and students from Gay and Lesbian Studies, the Music Department, Student Health Center, the Business Department, Women's Studies and Project SURVIVE.

WANT ADS

APARTMENT FOR RENT — Sunny one-bedroom apartment suitable for single person or couple. Laundry facilities in the building and garage an option. Convenient shopping and 10 minute drive or easy access to public transportation to City College. Rent: \$1,200 per month. Move in March 15 or April 1. First month's rent and deposit required. No pets. Call manager at (415) 661-2064.

FOR RENT — 3 rooms plus kitchen and 1.5 bath near CCSF at Monterey/Foerester St. Rent \$1600/month. Another 1 bedroom plus kitchen & bath at Paris/Geneva St. Rent \$1000/month. Call Joe at (415) 386-3739.

OFFICE FOR RENT — Nonprofit run by CCSF instructor has 120 sq.ft. office for rent in SOMA. It's located on 5th St. a block from CalTrain. Carpeted with sliding glass door. Rent \$350, including utilities. Also desk for rent for \$150. Email jculp@ccsf.edu or call Jim (415) 777-1020. Pictures available.

Master Calendar

March 7 -- April 1, 2005

Rev. 3/02/05 Subject to change without prior notice

| MONDAY | TUESDAY | WEDNESDAY | THURSDAY | FRIDAY |
|---|---|---|--|--|
| <p>7 1:00 – 2:00 p.m. Graduation Subc. (R-206)</p> <p>2:00 – 4:00 p.m. TLTR (R-518)</p> | <p>8 3:00 – 4:30 p.m. Parking/Trans. (R-206)</p> <p>3:00 – 5:00 p.m. PBC (R-518)</p> <p><i>Last day to select Faculty Web Mid-Term Grading</i></p> | <p>9 1:30 p.m. Curriculum Com (C-339)</p> <p>2:30 p.m. College Agenda Review (E-200)</p> <p><i>8:30 p.m. Cable-casting of the Board Meeting (EATV27)</i></p> | <p>10 2:00-4:00 p.m. DCC (S-100)</p> <p><i>5:00 p.m. Board of Trustees Work Session (Gough)</i></p> | <p>11</p> |
| <p>14 2:00 – 3:00 p.m. Grading Policies (E-107)</p> <p>2:00 – 4:00 p.m. RPC (C-334)</p> <p>2:30 – 4:00 p.m. Basic Skills (A-303)</p> | <p>15 3:00 – 5:00 p.m. Diversity Comm(E-200)</p> | <p>16 2:30 – 5:00 p.m. Academic Senate(R-518)</p> <p><i>8:30 p.m. Cable-casting of the Board Meeting (EATV27)</i></p> | <p>17 2:30-4:30 p.m. College Council (PCR)</p> | <p>18</p> <p><i>End of Mid-Term Period</i></p> |
| <p>21 2:00 – 4:00 p.m. Continuing Ed. (Loc TBA)</p> <p>2:15 – 4:15 p.m. Academic Policies(E-303)</p> | <p>22 11:00 a.m. Transfer Issues (R-206)</p> <p>1:30 p.m. Projects Subcom. (C-339)</p> | <p>23 1:30 p.m. Curriculum Com (C-339)</p> <p>2:00 p.m. FRC (B-616)</p> <p><i>8:30 p.m. Cable-casting of the Board Meeting (EATV27)</i></p> | <p>24</p> <p>Board Meeting (SEC) 5:00 p.m. Closed Session 6:00 p.m. Open Session</p> | <p>25 11:00 - 12:30 p.m. ITPC (E-200)</p> |
| <p>28 SPRING BREAK</p> | <p>29 SPRING BREAK</p> | <p>30 SPRING BREAK</p> <p><i>8:30 p.m. Cable-casting of the Board Meeting (EATV27)</i></p> | <p>31 SPRING BREAK</p> | <p>April 1 SPRING BREAK</p> |

Calendar is regularly updated by the Office of Shared Governance. To submit meeting notices call Attila Gabor at 239-3812
The Master Calendar is also available via Internet at http://www.ccsf.edu/Offices/Shared_Governanc