

CITY CURRENTS



A NEWSLETTER FOR THE CITY COLLEGE COMMUNITY

VOLUME XIX • ISSUE NINE

OCTOBER 11–17, 2004

City College to sponsor a new tax-deferred savings plan for all certificated and classified employees

The District Board of Trustees confirmed TIAA-CREF as the District's 457(b) plan administrator at the September 30, 2004 meeting. All City College Certificated and Classified employees are eligible to participate in the Plan. The Plan allows for income-tax-deferred savings by payroll deduction for investment in funds administered by TIAA-CREF. Annual expense ratios on the TIAA-CREF funds vary based on the fund selected, but are in all cases less than one-half of one percent per year.

The Section 457(b) Plan will be administered "side-by-side" with the District's existing Section 403(b) Plan (the TSA Plan), and employees are eligible to participate in either or both of the Plans. The Plans have similar limits, so the addition of the Section 457(b) Plan essentially doubles the maximum amount of income that can be saved on an income-tax deferred basis.

Enrollment in the new 457(b) Plan can be done entirely on-line by following these instructions:

Log on to the TIAA-CREF Web Center at www.tiaa-cref.org

In the upper right corner, click **Open an Account**

Click **Retirement Plans**

Click **Apply Online Now!**

Insert this **Access Code: CANH53** and **follow the prompts (codes are case sensitive).**

Note: The online facility includes several model portfolios to help you choose a mix of allocations that seek to meet your goals and tolerance for risk. A prospectus con-

taining more information on the variable annuity accounts and mutual funds is available online and should be reviewed carefully before investing.

Eligible employees will be sent introductory materials, including instructions for enrollment, via U.S. mail, and TIAA-CREF representatives will conduct a series of introductory, educational presentations during the two weeks commencing **Monday, October 11, 2004**. The educational meeting schedule is shown on Page 2 of this issue of *City Currents*. Employees may contact TIAA-CREF at 1-800-842-2888 for additional information about the new Plan and the enrollment process.

The educational meetings will have two parts. The first part of each meeting will consist of a 40-minute presentation by TIAA-CREF Representatives and a 20-minute question and answer period. The second hour is reserved for individual consultations with the TIAA-CREF Representatives. Eligible participants may attend any of the presentations regardless of their worksite. The evening presentations on **Tuesday, October 11**, from 5 to 6 P.M. at the Downtown Campus, and on **Monday, October 18**, at the Ocean Avenue Campus from 5 to 6 P.M., will be conducted by a TIAA-CREF investment analyst, will focus specifically on investment issues, but will not be followed by an individual consultation period.

Continued on Page 2

Classified Employees 'Flex Day' Oct. 11

In cooperation with the leadership of the Classified Employees (SEIU and the Classified Senate), the Office of Staff Development and the Chancellor's Office, we are sponsoring a Classified Employee Flex Day on **Monday, October 11, 2004**. Several workshops and activities are being planned for most of the day. This is our sixth annual "Flex Day" and if it's anything like the preceding years' experience, I believe it will be another success story for the Classified staff and the college.

As always, I am requesting your support and assistance in encouraging your staff to attend. I'm not suggesting that you "close down" the campus for that day. Rather, I am suggesting that if you decide to stay open that you operate with a "skeletal staff," as you deem necessary. We want staff from the campuses to participate, but we also need to be mindful of the need to keep our doors open and to be of service.

Thanks for your help and assistance, if you have any questions or concerns please contact me directly.

Dr. **Philip R. Day, Jr.**, Chancellor

CITY CURRENTS

City Currents is published weekly during the Fall and Spring semesters by the Marketing and Public Information Office of City College of San Francisco. It is distributed free to all faculty, classified and administrators through the regular campus mail system. It is also available on the College's website at www.ccsf.edu/Services/Public_Information.

**Communication Committee
Advisory Board to *City Currents***

Elizabeth Brent
Attila Gabor • Joe Jah
Martha Lucey • Andrea Niosi
Francine Podenski

**External Advisory Committee
to Office of Marketing and Public Information**

Joyce Aldana • Lorene Berlin • Sunny Chong
Belva Davis • David Gin • Greg Giusso
Glenn Gullmes • Paul Kozakiewicz
Lorraine Mallare • Cherie M. Querol Moreno
Mary Ratcliff • Sandra Thomas

**MARKETING AND PUBLIC
INFORMATION OFFICE**

Martha Lucey

*Dean of Marketing & Public Information
Executive Editor of *City Currents**

Stephen Kech, *Editor of *City Currents*, Public Relations Officer; Maria Hyman*, *Senior Clerk Typist; Martin Kazinski*, *Graphic Artist; Monica Davey*, *Photographer; Hung Van Lam*, and **Kevin Viard**, *Student Lab Aides.*

City Currents welcomes submissions from all members of the City College of San Francisco Community.

**Please note that the deadline is 10 AM
Monday one week prior to the issue date.**

To contact *City Currents*

Voice: (415) 239-3817
Fax: (415) 452-5150

Ocean Avenue Campus mail: Box S194

Email: skech@ccsf.edu



BOARD OF TRUSTEES

Lawrence Wong, Esq., PRESIDENT
Milton Marks III, VICE PRESIDENT
Dr. Natalie Berg • Johnnie L. Carter, Jr.
Dr. Anita Grier • Julio J. Ramos, Esq.
Rodel E. Rodis
Veronica Lawrence, STUDENT TRUSTEE
Dr. Philip R. Day, Jr., CHANCELLOR

Participant Education Meeting Schedule

The following schedule is arranged in the order of Date Location Address Room Time

Monday, October 11, Admin. Office, 33 Gough St., HR Conf. Room, 10 A.M.-12 NOON.

Monday, October 11, Fort Mason Campus, Bldg. B., Room 200, 12 NOON-2 P.M.

Monday, October 11, Ocean Avenue Campus, 50 Phelan Ave., Rosenberg R304, 2- 4 P.M.

Tuesday, October 12, Southeast Campus, 1800 Oakdale Ave., Room 203, 10 A.M.-12 NOON.

Tuesday, October 12, Evans Campus, 1400 Evans Ave., Room 107, 2-4 P.M.

Tuesday, October 12, Downtown Campus, 88 Fourth St., Room 425, 5-6 P.M.

Wednesday, October 13, Chinatown/North Beach Campus, 940 Filbert St., Room 108, 2-4 P.M.

Monday, October 18, John Adams Campus, 1860 Hayes St., Room 202, 2-4 P.M.

Monday, October 18, Ocean Avenue Campus, 50 Phelan Ave., Rosenberg R301, 5-6 P.M.

Tuesday, October 19, Ocean Avenue Campus, 50 Phelan Ave., Rosenberg R305, 2-4 P.M.

Wednesday, October 20, Downtown Campus, 88 Fourth St., Room 425, 2-4 P.M.

Thursday, October 21, Alemany Campus, 750 Eddy St., Room 205, 1:15-3 P.M.

Thursday, October 21, Mission Campus, 106 Bartlett St., Room 226, 3-5 P.M.

APASS Open House October 15

Please note that the phone number for reservations to attend the Asian Pacific American Students Success Center Open House on **Friday, October 15** is (415) 452-5620. The reception will begin at 11 A.M. and continue through 1 P.M. in Batmale 208 on the Ocean Avenue Campus.

The Center is the culmination of volunteer work by a committee of students, counselors, instructors, administrators and classified led by chair Laurie Wu McClain during the spring and fall semesters of 2003.

APASS will focus particularly on Asian Pacific American students on academic probation, but will offer assistance to all students who seek it.

**Culinary Arts and Hospitality
Management Department**

**1st Annual
Harvest Brunch Buffet**

Sunday, October 24

10:30 A.M.-2 P.M.

Smith Hall Cafeteria

There will demonstrations, student
action stations and much more.

Adults \$45; Students & Seniors \$30;

Children under 6 Free

Contact: Kathleen Manning

(415) 239-3152; Fax (415) 239-3913;

kmanning@ccsf.edu

TABLE OF CONTENTS

Office of the Chancellor 2
Vice Chancellor
of Academic Affairs 3-6
Job Announcements
Classified Transfer Opportunity . . 6
Administrative Openings 6
Events & Announcements 7
Master Calendar 8
Menus 11
Want Ads 7

6 Myths in Using Technology—True or False?

By: Ana Wu
ESL Instructor

In my family, I am the one who doesn't know how to program the VCR and I can't figure out how to use my cell phone's panel. The first time I wrote an email was five years ago when I started my Master's program. At that time, I was constantly embarrassed to ask my younger sister, a successful IT professional, for help. Now, as an ESL instructor, I teach noncredit CALL (Computer-Assisted Language Learning) classes. I also use Calibrated Peer Review (CPR), an Internet-based software, in my writing class. And I recently have finished creating interactive online exercises using software called Hot Potatoes. I consider myself fairly knowledgeable in terms of computer use. I decided to write this article to share my experience and encourage teachers to use technology. Yes, you can do it! Yes, it can be fun!

MYTH #1: "I am too embarrassed to attend any Technology Learning Center (TLC) Workshops because I will be the only one who doesn't know how to use a mouse."

Faalsee! First, you are not alone. And, like everyone else, you need to start somewhere. I once read an article about a woman who teaches word processing, Internet searching, and basic computer skills classes to CEOs and executives in large corporations. She recalled one student who took the courage to ask how to scroll down a page. In the article, she mentioned that some of these executives are embarrassed to ask questions and that they request private classes. You don't need to hire a private teacher to ask your "primitive questions." Here at City College, the TLC offers periodic workshops for people who are "computer challenged." (Don't you just love the English language?) And if you need training in a specific area, they can offer "target workshops." Also, if you come to the



Photo by Patricia Delich

ANA WU

open faculty lab located in Batmale Hall, there is always a friendly lab aide willing to help. In my case, even though I have some knowledge of FrontPage (a software for creating web sites), if it weren't for **Flora** and **Hugh** (lab aides) or **Vic Fascio** (trainer), I wouldn't have been able to start my project.

MYTH #2: I have some computer skills; I prepare my handouts and exams using my computer, but I don't think I can create online exercises. In order to design web sites, one needs to know HTML, JAVA, PERL...

False! Thank goodness, no. Nowadays, many software applications are "user friendly." For example, FrontPage was designed for those who are comfortable using Microsoft Office and Internet Explorer. You can insert pictures, copy and paste, change fonts, open and save new pages, just like in any Microsoft document. If you know word processing, you will be fine, but you might need some help when publishing to the college's server (TMI and TLC are rolling out a new way for faculty to create web sites without learning Dreamweaver,

FrontPage, or knowing how to upload files to the college server).

On my web site, (<http://fog.ccsf.edu/~awu>), I have interactive online exercises I created using Hot Potatoes, a free application for educators. With Hot Potatoes you can create crossword puzzles, matching, quizzes, and cloze exercises. I did this by inputting my data using the same functions as any word processor. I learned how to use Hot Potatoes' specific functions in a one-hour online workshop.

MYTH #3: I don't want to create online exercises. There is no need to create a web site.

Okay, it's true. There is no "need." But you can still create a web site to post your course syllabus, a tentative schedule, assignments, or past exams. One ESL instructor I know told me her students need to read a book and then exchange their impressions online on a message board. In my non-credit CALL class, some students prefer to type than write. For them it's more interesting and fun to learn ESL using a computer. I believe that technology is an alternative—we give students another channel for learning. Just as we know there are visual and auditory learners, there are those who are motivated by using technology.

MYTH #4: Creating online lessons is very time consuming.

Well, yes, it's true, especially in the beginning of your project. But that's because you'll spend quite a bit of time becoming familiar with the new application or software. Also, it's true that computers crash, the computer system may not run properly, the connection can slow down, and once you master an application, a better one is on the block. Yes, it can be very, very frustrating. But I promise you, you'll get faster, better, and smarter through practice, and trial and error.

Continued on Page 4

English Eligibility Exam will be given four times

Please let your students know that the Fall 2004 English Eligibility Exam will be offered four times during the week of November 15-19.

Once a semester, the English Department gives the English Eligibility Exam for students who want to demonstrate reading and writing competency so they can skip a class or classes in the sequence. Some students also use this exam for initial placement.

Any student may take this exam, but only once per semester.

Students planning to use this exam to skip a class must also earn a grade of C or higher in their current English class.

Students can come at any one of the times listed. Test takers need to be on time, bring a Student ID and Photo ID, a dictionary and a pen.

Tuesday, November 16, 2-4 P.M., Creative Arts 303.

Wednesday, November 17, 3-5 P.M., Creative Arts 303.

Thursday, November 18, 7-9 P.M., Rosenberg Library 304.

Friday, November 19, 9-11 A.M., Conlan Hall 101.

For those who want more information before taking the exam, workshops will be held on **Wednesday, November 3** from 2:30 to 4:30 P.M., in Rosenberg 304; and **Tuesday, November 9** from 3 to 5 P.M., also in Rosenberg 304.

If you have questions, telephone **Joan Wilson**, English Eligibility Coordinator, at (415) 239-3574, or email her at jwilson@ccsf.edu.

TLTR Showcase

Continued from Page 3

In my writing class, my students practice paraphrasing using CPR, the Internet-based software created at UCLA. In this assignment, they proofread the writing of three randomly chosen peers. Using a list of guiding questions, they give a grade anonymously, and later proofread their own writing. It took me more than 10 hours to create my first assignment, and even with the help of another teacher, Lia Smith, who did the assignment with my students and gave me insightful feedback, I can still find room for improvement. Using my students' feedback, I am constantly editing my instructions, grading system, and samples.

MYTH #5: I don't want my students doing exercises using a computer. They'll forget how to spell and punctuate.

From a survey I conducted with my students, 38% said their spelling and punctuation improved using CPR. Some said they enjoyed using CPR because it forced them to be a more attentive reader and a better proofreader.

MYTH #6: It's cruel to make students spend time in front of a computer.

I get my most rewarding experience using technology in my non-credit CALL class. In this class, the students are asked to do a variety of tasks such as: create a daily schedule using charts, create resumes, search for tickets and hotels to plan for the vacation of their dreams, teach cook-

ing recipes, and use different fonts to create postcards. The projects are simple, but one can see how confident and proud they become by the end of the class. One student said she would have never imagined writing a poem in English using a computer. Whatever the assignments are, at the end of the day, I always conclude it was worthwhile using technology. Not all the students who used CPR enjoyed the assignments, but all of them said it was useful or that they learned something.

We all know that as teachers, we need to prepare lessons that are meaningful and challenging. It doesn't matter whether your exercises focus on researching, reading, writing, speaking, or listening skills; technology can improve assimilation and help teachers create interesting and intellectually stimulating learning environments.

Editor's Note: This is Article #9 in a series which showcases the various ways CCSF instructors use technology in the classroom. To access resources mentioned or to read past articles, go to the TLTR website <www.ccsf.edu/tltr>. If you'd like to write an article, contact Patricia Delich 415-452-5271 or pdelich@ccsf.edu.

TLTR (Teaching, Learning, and Technology Roundtable) recommends policies for the use of technology in instructional support and student services. Meetings are open to all.

Film to spark election talk October 26 at Southeast

The film *Unprecedented: The 2000 Presidential Election* will be shown **Tuesday, October 26** at the Southeast Campus, announces Dr. **Veronica Hunnicutt**, Dean. Accompanying the showing of the film will be a presentation by **R.D. and Gloria Cooper**, founders of the New Age Academy, discussing "Our Contract with America – the U.S. Constitution and What We Should Know as Citizens of the United States." The presentations and screenings will be from 11 A.M. to 1 P.M. and repeated from 6:30 to 8:30 P.M., all in the Alex Pitcher Community Room, 1800 Oakdale Ave. (at Phelps). The event is free of charge. For further information, telephone (415) 550-4347.

Laurie Wu McClain talks of 'My Bulgaria'

By Laurene [Laurie] Wu McClain

I selected Bulgaria as my top choice for a Fulbright Summer Seminar partly because City College was enrolling an increasing number of students from the former Soviet Union and Central and Eastern Europe, including Bulgaria, and I frankly did not know much about that region of the world. When I received word that I was awarded the Fulbright, I was elated. My enthusiasm for this trip only increased over time. The more reading I did, the more I wanted to see the country and to meet its people.

After a helpful orientation at the University of Texas in Austin, my Fulbright group of 10 women and four men took off for Bulgaria. We landed in Sofia on July 12, 2004. From that very first day, we were put in touch with some of the finest scholars and teachers in Bulgaria, as well as the Fulbright staff, at a reception held in our honor. I remember having fascinating discussions with many of them which only whetted my appetite for more. This was an exciting time to be in Bulgaria. The country had a very long history with successive cycles of conquests and freedom. One cannot help but admire Bulgaria's persistence in maintaining its unique culture in the face of one invasion after another. Yet, in 2004, it was making a transition from a socialist to a market economy, from a dictatorship to a democracy, from solely public schools to introducing private educational institutions, from repression in thought to open discussions and dissent, and from a system where a social safety net was available to a system where the individual was more dependent on her/his own resources. In addition, Bulgaria had only recently joined NATO and was looking forward to admission to the European Union in 2007. In its foreign policy, Bulgaria, once a loyal member of the Warsaw Pact, was now allying itself with the United States. All of these changes were taking place in the context of being one of the Balkan states.



Laurie Wu McClain, left, is pictured with Julia Stefanova, Executive Director of the Fulbright Commission in Bulgaria.

Every one of the speakers—Dr. **Ognyan Minchev**, Dr. **Todor Tagarev**, Dr. **Lyubov Mincheva**, Dr. **Kostadin Grozev**, Dr. **Plamen Tzvetkov**, Dr. **Tatyana Kalkanova**, Dr. **Anna-Maria Totomanova**, Dr. **Mira Tzvetkova**, Professor **Boyan Dobrev**, and Dr. **Vladimir Trendafilov** and his panel of writers—shed light on these topics. We were often given the opportunity to speak with these scholars informally as several of them joined us for meals after their talks. While these speakers fulfilled my interest in acquiring knowledge and a desire to analyze topics logically, we also had the opportunity to satisfy the emotional through song and dance led by Professor **Daniela Ivanova**. She showed us pictures taken in the rural areas of Bulgaria, had us feel the wool from which Bulgarian women made cloth, and taught us some basic dance steps. As it turned out, I used those dance steps on many an occasion in Bulgaria.

We had the opportunity to meet teachers based in Sofia and close by, at a Teacher Training Workshop which, along with other sessions with teachers in cities that

we visited, was a highlight of the program. Teachers, I believe, always have an immediate sense of rapport with each other, but even more so when we have had the opportunity to discuss curriculum and teaching strategies. I admire the Bulgarian teachers whom we met because despite their very low salaries, they were a very determined group who wanted to do best for their students. Since schools were in summer break, we did not have the opportunity to meet very many students in Sofia, but somehow, in Bourgas, we had a chance to meet with many high school and college students at an afternoon session. That meeting was absolutely wonderful with students asking questions and staying after to ask more.

After approximately 11 days in Sofia, with one day devoted to the spectacular Rila Monastery and another for a side trip to see the heritage town of Koprivshitsa, we hit the road to tour the sights—historic towns and cities, churches, the Madara horseman, museums, more monasteries, and Thracian and Roman ruins—that would make those

Continued on page 6

Classified Employment Opportunity

INTERNAL TRANSFER ONLY

Note: The in-house internal transfer process is a new process in accordance with the provisions of the SEIU Local 790 contract, and is subject to modifications and/or amendments on an as-needed basis.

Class: 1426 Senior Clerk Typist

Special Condition: Bilingual skill in at least one of the following A/PI languages: Mandarin, Cantonese, Vietnamese or Tagalog

Appointment type: Permanent

Work Schedule: One full-time (40 hrs/wk) position

Location: Asian Pacific American Student Success (APASS), 50 Phelan Avenue at Ocean.

For further information, and for application forms, contact the CCSF Human Resources Department, 33 Gough St., San Francisco, (415) 241-2246.

ADMINISTRATIVE OPENING

Interim Director of Latino Services Network

(DISTRICT APPLICANTS ONLY)

Application Deadline: 4 P.M., Friday, November 5, 2004

The job announcement and an administrative application form are available on the Human Resources Department website www.ccsf.edu/hr or by calling (415) 241-2246.

Hiring Committee Volunteers sought

Faculty and classified are needed to serve on the hiring committee for the above administrative position.

Interested faculty should contact **Fred Teti**, President, Academic Senate, at (415) 239-3611, Campus Mail E202.

Interested classified should contact **Dave Gallerani** at (415) 452-5452, Campus Mail R501.

ADMINISTRATIVE OPENING

Dean of Student Support Services

Application Deadline: 4 P.M., Friday, November 5, 2004

The job announcement and an administrative application form are available on the Human Resources Department website www.ccsf.edu/hr or by calling (415) 241-2246.

Hiring Committee Volunteers sought

Faculty and classified are needed to serve on the hiring committee for the above administrative position.

Interested faculty should contact **Fred Teti**, President, Academic Senate, at (415) 239-3611, Campus Mail E202.

Interested classified should contact **Dave Gallerani** at (415) 452-5452, Campus Mail R501.

‘My Bulgaria’

Continued from Page 5

historical facts learned in Sofia all the more meaningful. Throughout, we listened to Bulgarian music, and we had a chance to dance. I love the dances because they bring all generations—the young, middle-age, and older people—together in a circle for a joyous celebration of life. And yet, there are mournful tunes that, in my opinion, reflect a poignancy to Bulgaria’s history—that ever-present quest for freedom and autonomy in the face of foreign domination.

After traveling for about a week, we reached the resort town of Pomporovo in the beautiful Rhodope mountains for the 6th Fulbright Conference and the Fulbright International Summer Institute. The organized sessions throughout were informative, and we had the chance to meet with scholars and students from many areas of the world. Some of us took advantage of the cultural offerings of this area by seeing the excellent Smolyan history museum, meeting with performance artists who happened to be rehearsing close by, and attending an outdoor bagpipers’ competition. To my amazement, at the bagpipers’ competition, two Bulgarian television networks spotted me, a Chinese American woman dancing with a baseball cap on, and asked to interview me for their respective news programs. I felt honored.

I thank **Julia Stefanova** and her staff at the Fulbright Office for their outstanding planning, and Chancellor **Philip R. Day, Jr.**, former Dean **Sandra Handler**, and Department Chair **Darlene Alioto** for supporting my application for this Seminar. I take back to City College, very positive memories, a profound respect for the warm and generous people that I met, and a wealth of information—all of which I will share over and over, with my colleagues and students.

FACCC to look at intellectual property

“Whose Property Is Intellectual Property” will be the title of a presentation by the Faculty Association of California Community Colleges (FACCC) on **Friday, October 15** from 1 to 3:30 P.M. in Room 216 of the Creative Arts Building on the Ocean Avenue Campus. **Dave Megill** from FACCC will discuss statewide community college information and a current overview of the issues. AFT 2121 President **Ed Murray** will outline the new contract language on intellectual rights. The FACCC meeting is open to the public.

Note spring textbook order deadlines

This message comes from **Don Newton**, Manager, CCSF Bookstores.

Spring Textbook Information is needed!

Textbook information for CREDIT COURSES is needed in the bookstore by **Friday October 22**.

Spring 2005 forms have been delivered to all departments and faculty should now tell their department chairs what books their students will need for their spring courses. Be sure to tell your chair in enough time so that the information will be sent to the bookstore on time. Most faculty will need to tell their department chair or coordinator by October 15.

NONCREDIT information is needed in the store on your campus by **Thursday, October 28**. Most faculty will need to tell their department chair or coordinator by October 22.

Interesting Textbook fact: There are over 5,000 sections being offered at CCSF this semester. 3,600 of these sections use one or more of the 2,750 titles adopted by faculty.

Authors discuss bilingual children's literature at John Adams October 18

The John Adams Campus Library will present Jorge Argueta and Juan Felipe Herrera reading and leading a discussion on Bilingual Children's Literature as part of the City College of San Francisco observance of Latino Heritage Month. The free event will be held **Monday, October 18** from 6 to 7:30 P.M. in Room 202 of the 1860 Hayes St. (corner of Masonic) campus. Sponsors are the John Adams Campus Library, Child Development and Family Studies Department and the Concert and Lecture Series.

Jorge Argueta is a prize-winning poet and teacher. Born in El Salvador, Argueta came to San Francisco in 1980. He is active in the cultural life of the city and teaches poetry in the public schools. His book *A Movie in My Pillow* earned the 2002 Américas Award for Latin American Literature, the IPPY Award for Multicultural Fiction, and the Skipping Stones Honor for Multicultural & International Book. He lives in San Francisco.

Juan Felipe Herrera is a nationally recognized poet whose first children's book, *Calling the Doves*, won the Ezra Jack Keats Award. A sequel, *The Upside-Down Boy*, was a selection for the Texas Blue Bonnet Smithsonian Master List and a Notable Book for children. A third story, *My Grandma and Me at the Flea* came out in 2002 to rave reviews. Herrera also won the Latino Hall of Fame Poetry Award for 2000 and 2002. He lives with his family in Fresno.

Workshops from Continuing Student Counseling Dept.

Please inform your students that the Continuing Student Counseling Department has scheduled the following Educational Planning Workshops.

“Choosing a University,” **Thursday, October 21**, 12:30-2 P.M., Rosenberg Library 304.

“CCSF Graduation: Learn the Difference, Option A or B,” **Thursday, October 28**, 1-2:30 P.M., Rosenberg Library 304.

Call (415) 452-5249 to reserve a seat.

WANT ADS

FOR SALE — Que! CD-R/CD-RW external burner w headphone jack for Mac or PC. USB port. iMac or G3/G4 with OS 8.5 or higher or PC with Windows 98 or higher. Case, manual, all cords. \$30. Call M. Renner at (415) 255.8234.

FOR SALE — Armoire, mahogany, post-Victorian, 4'x7'x18". Sits on storage drawer 20" high that can be removed and used as window seat, etc. Photos avail. \$600. Call M. Renner at (415) 255.8234.

KITTY FOR ADOPTION — A wonderful, sweet and housebroken kitty looking for loving home. She is about 4-5 months old and gets along great with everyone, including my two beagles. If you would like to adopt Kitty please call (415) 239-3812.

DO YOU WANT TO BUY A HOME IN SAN FRANCISCO? — Searching for like-minded colleagues who love The City and wish to purchase a home here. Let's talk about buying a multi-unit building (with a garage). Please have at least 30K down payment and a great credit score. Interested? Call Muriel at (415) 452-5485.

HOUSE FOR RENT — 3 bedroom/2 bath house. 15 min. walk to San Francisco State or CCSF. Close to K and 29. Formal dining room, breakfast room, living room with fireplace, full basement with parking for two cars, and pleasant garden in back yard. Great view from breakfast room and upstairs bedroom. Washer, dryer, dish washer and microwave. \$2200. Call (415) 586-7418.

HANDCRAFTED JEWELRY — Crystal Creations will be on the Ocean Avenue Campus October 19 and 20. Local artist Aurora Yanez-Lee, from the Mail Service Department, will be selling handcrafted Swavorski Crystal and Semi-Precious Jewelry. Please stop by and visit to see her latest designs.

Master Calendar

October, 2004

Rev. 10/06/04 Subject to change without prior notice

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
<p>11 Faculty Day No Day/Evening Classes</p>	<p>12 2:30 – 4:00 p.m. Basic Skills (A-303)</p> <p>2:30 p.m. Parking & Trans. (R-206)</p>	<p>13 2:00 p.m. Scholarship (L-230)</p> <p>2:30 – 5:00 p.m. Academic Senate (JAD)</p> <p>8:30 p.m. Cable-casting of the Board Meeting (EATV27)</p>	<p>14 2:00 - 4:00 p.m. DCC (S-100)</p> <p>5:00 p.m. Board of Trustees Work Session (Gough)</p>	<p>15 12:30 – 2:00 p.m. ITPC (E-200)</p> <p>End of mid-term period</p>
<p>18</p>	<p>19 3:00 p.m. Diversity Committee (E-200)</p>	<p>20 1:00 – 3:00 p.m. International Ed. (C-229)</p> <p>1:30 p.m. Curriculum Com.(C-334)</p> <p>3:00 - 5:00 p.m. PBC (R-518)</p> <p>3:00 – 4:30 p.m. Staff Developmnt (R206)</p> <p>8:30 p.m. Cable-casting of the Board Meeting (EATV27)</p>	<p>21 2:30 - 4:30 p.m. College Council (PCR)</p>	<p>22 1:00 - 3:00 p.m. Works of Art (R-206)</p> <p>Mid-term grade sheets due</p>
<p>25 2:15 – 4:15 p.m. Academic Policies (A302)</p> <p>3:00 – 4:00 p.m. Self-Study Steering Committee (R-518)</p>	<p>26</p>	<p>27 2:30 – 5:00 p.m. Academic Senate (R518)</p> <p>8:30 p.m. Cable-casting of the Board Meeting (EATV27)</p>	<p>28</p> <p>6:00 p.m. Board Meeting (Gough)</p>	<p>29</p>
<p>November 1 3:00 – 4:00 p.m. Self-Study Steering Committee (R-518)</p> <p>First day mid-term grades available on STARS and WebSTARS</p>	<p>2 11:30 – 1:00 p.m. Communication (S-107)</p> <p>1:00 p.m. Concert/Lectures (R-206)</p> <p>2:30 – 4:00 p.m. Basic Skills (A-303)</p>	<p>3 1:30 p.m. Curriculum Com (C-334)</p> <p>2:00 p.m. FRC (B-616)</p> <p>8:30 p.m. Cable-casting of the Board Meeting (EATV27)</p>	<p>4 2:30 p.m. – 4:30 p.m. Continuing Ed (C-334)</p> <p>3:00 – 4:00 p.m. CAC (E-200)</p>	<p>5 1:00 p.m. – 3:00 p.m. Registration/Enrollment Committee (Loc TBA)</p>

Calendar is regularly updated by the Office of Shared Governance. To submit meeting notices call Attila Gabor at 239-3812
The Master Calendar is also available via Internet at http://www.ccsf.edu/Offices/Shared_Governanc