

# CITY CURRENTS



A NEWSLETTER FOR THE CITY COLLEGE COMMUNITY

VOLUME XIX • ISSUE THREE

AUGUST 30–SEPTEMBER 5, 2004

## Missing Students Project on display in Union Square



Taking a fresh look at the statues representing 175,000 missing community college students statewide prior to the statues going on display in downtown San Francisco's Union Square on August 20 are, left to right, Fred Teti, President, Academic Senate; Lawrence Wong, President, Board of Trustees; Leslie Smith, Dean, Government Relations; and Susan Lopez, Instructor, ESL Department.



Memorabilia from the the Missing Students Project display in Union Square includes several styles of t-shirts shown by, left to right, Skip Fotch, Associate Dean, Student Affairs; Rose Vela, President, Classified Senate; and Dana Galloway, Classified Senator. Other mementos being sold include note cards and replicas of the statues before customizing.



Laney College student Kin Kwok, one of the originators of the idea for the statues, speaks about how art students from throughout the California community colleges created the 120 unique works.

*Photos by Steve Kech*

CITY CURRENTS

*City Currents* is published weekly during the Fall and Spring semesters by the Marketing and Public Information Office of City College of San Francisco. It is distributed free to all faculty, classified and administrators through the regular campus mail system. It is also available on the College's website at [www.ccsf.edu/Services/Public\\_Information](http://www.ccsf.edu/Services/Public_Information).

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*City Currents* welcomes submissions from all members of the City College of San Francisco Community.

**Please note that the deadline is 10 AM  
Monday one week prior to the issue date.**

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Thoughts on 'Reflective Teaching'

By **Marvin L. Schwartz**

ESL Instructor, Downtown Campus

How is it that reflective teaching has not been a standard practice for several years? It makes such eminent sense to put 5 or 6 teachers together in a room on a monthly basis to use their combined wisdom, experience and skills to help their colleagues work on issues of importance. It's such a simple concept for a school wanting to support and improve the work of faculty:

- Create a group of teachers who want to assist each other with teaching issues;
- Give them a framework and a process with which to work;
- Let them rotate bringing in issues they would like the group to address;
- Let the meetings begin.

After an academic year of such monthly meetings, I am truly impressed by what I have seen. The teachers in my group have been able to bring delicate issues to their colleagues such as difficulties they have had with disruptive and inattentive students, group dynamics interfering with learning, and even the delicate subject of students having crushes on the teacher.

Think about it. These are just some of the many things you might want to hide if you were about to have your periodic official teaching evaluation. Well great! You'd probably manage to hide it, only to face it again at the very next class meeting.

Teacher evaluations tend to say, "Show us your best. We'll write it up and put it in your personnel file. Of course, we'll also give you a score page that will include those things that need improvement. We'll put that page in your file too." That last part can discourage even the most well intended teacher from allowing any "faults" to show.

When faults are noticed and written up during teacher evaluations, there is little more offered to help. At most, there might be a suggestion or two about what to do to correct them. This process services the need for teacher evaluation, but what does it do to improve teaching quality?

By contrast, reflective teaching focuses on and encourages discussion of the thorniest

problem issues in a supportive environment. It takes the time to sort out and understand a teacher's issues. This process goes way beneath the surface to explore what is really going on in any given situation. The teacher presenting the issues has a team of professionals (i.e., colleagues) analyzing the situation, looking for and working through the pros and cons of potential courses of action, and acting as a sounding board for any creative approaches.

The process allows us to sit in a circle of chairs, to listen to the presenting teacher's issues, to ask probing questions, to offer our individual analyses, and then to hear how what we have said has struck the presenter. A month later, we are often treated to a review of what happened when the presenting teacher returned to the classroom to try out new approaches inspired by the reflective teaching group. In my group, there was improvement, or at least valuable insight, every time.

A reflective teaching session feels to me like therapy and healing whereas an evaluation feels to me like performance and judgment. It looks to me like the process chosen drives the result, and it is clear to me that the result of reflective teaching is to improve the performance of the teacher.

I feel privileged that I have had the opportunity to participate in this process, and I recommend that it be made available to all teachers who would like to try it.

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# Library research skills workshops changes listed

By **Bonnie Gratch-Lindauer**  
Reference Librarian

Rosenberg Library has increased the number of research skills workshops and made some changes. At several meetings last spring librarians discussed ways to improve both the content and the procedures for students. The overall result is that now there are five (instead of four) workshops, some of which are offered every week from September 8 through December 15th, including evenings and Saturdays (see schedule at right):

## Content change

The C Workshop, "Using the Web for Research," will be divided into two separate workshops:

- **Workshop C "Internet Basics,"** concentrating on such fundamentals as understanding the components of a Web address; concepts such as links, HTML, web browser, webmaster, URL domains; the difference between search engines and subject directories; and basic search techniques.

- **Workshop W "Web for Research: Critically Evaluating the Web"** will focus on critically evaluating Web pages/documents and more advanced search techniques for narrowing and finding more relevant results. This is being done to make it clearer to students and faculty what the learning outcomes are so that students can select a level that better matches their needs.

## Policy clarification: Proof of attendance slips

These signed slips certify that a student has both attended the workshop AND completed the assignment sheet provided in the workshop. We keep a file of these slips for two years so that students who take another course that requires or recommends the workshop can make a copy of the slip and submit it to the other instructor. Effective this fall, students are required to show ID and librarians will re-sign and re-date the copy, so that fac-

ulty can be assured that the student has not misrepresented anything. Of course, if instructors want to require students to retake the workshops that is their prerogative. However, we will no longer distribute workshop assignment sheets to students who have not re-taken the workshop. Instead, we want to encourage course instructors who choose not to

accept the "proof of attendance slip" to develop a different assignment that relates more closely to the specific learning goals for that class. The librarian who is liaison to that department/program will work with instructors to develop the assignment. In fact, we have already developed one for a Health Science instructor.

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## LIBRARY RESEARCH SKILLS WORKSHOPS – FALL 2004

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**A Workshop** covers the use of the library online catalog to find books, videos and more. 50 minutes

**B Workshop** teaches the use of several periodical databases to find, print, or e-mail magazines and newspaper articles. 50 minutes

**C Workshop** covers basic Internet concepts and basic search techniques using Web subject directories and search engines. 50 minutes

**W Workshop** emphasizes more advanced search features for search engines and evaluating and citing Web pages. 50 minutes

**D Workshop** teaches research paper skills, including narrowing a topic, finding suitable sources, citing sources and preparing the bibliography. Only for student who have required papers/projects. Bring a copy of your research assignment and your topic. 90 minutes Prerequisite: Workshop B, C or W completed before D  
Bold dates and times indicate workshops scheduled 5 P.M. or later and Saturdays. All workshops are located in Rosenberg Library, Room 414.

Wednesday, September 8, 10:10-11 A.M., B  
Wednesday, September 8, 11:10-12 NOON, A  
Thursday, September 9, 11:10-12 NOON, C  
Thursday, September 9, 12:10-1 P.M., W  
Tuesday, September 14, 2:10-3 P.M., W  
**Tuesday, September 14, 6:10-7 P.M., B**  
Wednesday, September 15, 1:10-2 P.M., B

Friday, September 17, 12:10-1 P.M., A  
Friday, September 17, 1:10-2 P.M., C  
Monday, September 20, 11:10-12 NOON, W  
Tuesday, September 21, 1:10-2:30 P.M., D  
Wednesday, September 22, 2:10-3 P.M., A  
Wednesday, September 22, 3:10-4 P.M., B  
Friday, September 24, 2:10-3 P.M., W  
Friday, September 24, 3:10-4 P.M., C  
**Saturday, September 25, 11:10-12 NOON, B**  
Tuesday, September 28, 12:10-1 P.M., B  
Tuesday, September 28, 1:10-2 P.M., W  
Tuesday, September 28, 3:10-4 P.M., A  
Wednesday, September 29, 12:10-1 P.M., C  
**Wednesday, September 29, 5:10-6 P.M., W**  
Thursday, September 30, 11:10-12:30 P.M., D  
Thursday, September 30, 1:10-2 P.M., B  
Thursday, September 30, 2:10-3 P.M., A  
Monday, October 4, 11:10-12 NOON, A  
Monday, October 4, 12:10-1 P.M., B  
Wednesday, October 6, 1:10-2 P.M., W  
Wednesday, October 6, 2:10-3 P.M., B  
**Thursday, October 7, 5:10-6 P.M., A**  
Friday, October 8, 11:10-12 NOON, B  
Friday, October 8, 12:10-1:30 P.M., D  
Tuesday, October 12, 1:10-2 P.M., W  
Tuesday, October 12, 2:10-3 P.M., A  
Wednesday, October 13, 12:10-1 P.M., B  
**Thursday, October 14, 6:10-7 P.M., C**

*Continued on Page 4*

# Your proposals sought for Flex

The Office of Professional Development (OPD) and the Staff Development committee would like to thank presenters and participants for the success of Fall Flex (August 17) which was very well attended.

The Spring 2005 Professional Development Event is scheduled for **Friday, January 14, 2005**. The Office of Professional Development is accepting workshop proposals as well as teaching tools and tips. Do you want to build your resume? Would you like to do a presentation? Do you have a topic that you would like the college community to hear about? Submit a workshop proposal to OPD. Staff

members are looking for workshops focusing on growth and leadership, technology, diversity awareness, and institutional and instructional improvement.

Please complete a workshop proposal form and submit it to [mrusali@ccsf.edu](mailto:mrusali@ccsf.edu) or fax it 415-241-2334 by **Friday, October 15**. A major part of the institutional goal is to improve and enhance classroom instruction as well as motivate and encourage students to learn.

If you have a proposal and/or teaching tools and tips to share during flex, please send them to **Mia Nguyen Rusali**, email [mrusali@ccsf.edu](mailto:mrusali@ccsf.edu), fax: 415-241-2334, or

call 415-241-2356. Successful tools and tips will be published in the upcoming flex booklet as well as on the OPD website: [www.ccsf.edu/staffdev](http://www.ccsf.edu/staffdev).

## Human Resources Dept. website updated

Applications for any position (administrative, faculty or classified) can be filled out online, printed and saved in your own computer. A printed copy may then be signed and submitted to the Human Resources Department with all other necessary materials. Visit [www.ccsf.edu/hr](http://www.ccsf.edu/hr).

## ACADEMIC AFFAIRS

### Library research skills workshops

*Continued from Page 3*

Friday, October 15, 2:10-3 P.M., A  
 Friday, October 15, 3:10-4 P.M., B  
 Monday, October 18, 2:10-3 P.M., B  
 Monday, October 18, 3:10-4 P.M., C  
 Tuesday, October 19, 1:10-2:30 P.M., D  
 Thursday, October 21, 12:10-1 P.M., W  
 Thursday, October 21, 2:10-3 P.M., B  
 Friday, October 22, 1:10-2 P.M., A  
 Friday, October 22, 2:10-3 P.M., W  
**Saturday, October 23, 11:10-12 NOON, C**  
 Tuesday, October 26, 10:10-11 A.M., B  
 Tuesday, October 26, 11:10-12 NOON, C  
 Wednesday, October 27, 2:10-3 P.M., W  
 Thursday, October 28, 1:10-2 P.M., B  
 Friday, October 29, 11:10-12 NOON, W  
 Friday, October 29, 2:10-3:30 P.M., D  
 Tuesday, November 2, 2:10-3 P.M., A  
 Tuesday, November 2, 3:10-4 P.M., B  
 Wednesday, November 3, 10:10-11 A.M., C  
 Wednesday, November 3, 11:10-12 NOON, W  
**Wednesday, November 3, 5:10-6 P.M., B**  
 Friday, November 5, 11:10-12 NOON, B  
 Friday, November 5, 12:10-1 P.M., W  
**Tuesday, November 9, 6:10-7 P.M., W**

Wednesday, November 10, 12:10-1:30 P.M., D  
 Wednesday, November 10, 2:10-3 P.M., B  
 Thursday, November 11, 1:10-2 P.M., B  
 Tuesday, November 16, 11:10-12 NOON, A  
 Tuesday, November 16, 12:10-1 P.M., C  
**Tuesday, November 16, 6:10-7:30 P.M., D**  
 Thursday, November 18, 1:10-2 P.M., A  
 Thursday, November 18, 2:10-3 P.M., W  
 Friday, November 19, 10:10-11 A.M., B  
 Friday, November 19, 12:30-2 P.M., D  
**Saturday, November 20, 11:10-12 NOON, W**  
 Tuesday, November 30, 1:10-2 P.M., A  
 Tuesday, November 30, 2:10-3 P.M., B  
 Thursday, December 2, 11:10-12 NOON, C  
 Thursday, December 2, 12:10-1 P.M., A  
 Thursday, December 2, 1:30-3 P.M., D  
**Saturday, December 4, 11:10-12 NOON, A**  
 Wednesday, December 8, 1:10-2 P.M., W  
 Wednesday, December 8, 2:10-3 P.M., A  
 Friday, December 10, 1:10-2 P.M., B  
 Friday, December 10, 2:10-3 P.M., A  
 Monday, December 13, 11:10-12 NOON, W  
 Monday, December 13, 12:10-1 P.M., B  
 Wednesday, December 15, 1:10-2 P.M., B

### Students can prepare for 2005-6 NSEP competition

Please let your students know that once again (11th year) the National Security Education Program is offering scholarships of up to \$20,000 for a year's study abroad in countries outside of Western Europe, Canada and Australia/New Zealand. Interested students, who are US citizens, who have at least an overall GPA of 3.6 and who have an interest in foreign language and culture, should try to attend one of the four workshops offered by **Sue Light**, the NSEP Faculty Advisor.

Workshops will be held **Monday, August 30** at 12 NOON and 1 P.M. in Cloud Hall 334, and will be repeated **Tuesday, August 31** at 12 NOON and 1 P.M. in Cloud Hall 334.

Attendance is not mandatory and all the information may be found on-line: [www.iie.org/nsep](http://www.iie.org/nsep)

For further details, telephone Sue Light at (415) 452-7396 or email [laurasue12@juno.com](mailto:laurasue12@juno.com). Additional contacts include: **Jill Heffron** (Study Abroad advisor) at (415) 239-3778; and **Tom Blair** (Chair of Foreign Languages) at (415) 239-3030.

# Financing Your Education: College, Make It Happen

By **Jorge Bell**, Dean, Financial Aid, EOPS, CALWorks and Scholarships

We had 152 students/parents who attended our conference on “Financing Your Education: College, Make It Happen,” which was held August 21 in the Student Union Building on the Ocean Avenue Campus. We were able to give out eight \$250 scholarships to students. All of the scholarships were donated by the lenders. I am planning to bring the “College, Make It Happen” caravan to all the other campuses.



Photo by Enrique Mireles

Staffing the reception table in the Student Union on August 21 are CCSF Financial Aid staff members (left to right) Gloria Saucedo, Michael McPartlin and Gwynn Leong.



Photo by Enrique Mireles

Financial services organizations donated eight \$250 scholarships which were given to students in attendance. Pictured left to right are John Vacanti, Bank of America; Sara Lynn Gomez, Chela Education Financing; Maria Peña and Janice Leong of CCSF Financial Aid; and Ross Chang, Citibank. Not pictured is Stephen Donnelly from Washington Mutual.

## WANT ADS

**SF FORTY-NINER TICKETS** — Two tickets and main lot parking pass to most 49er home games; will sell individual games or the group for cost. Section 62 Upper Box. Call Lindy at (415) 239-3006.

**FOR RENT** — Lovely garden studio in-law apartment in Westlake. \$850 with all utilities paid. Please call (650) 994-5344.

**FOR RENT** — Near CCSF at Monterey/Foerester St. Another at Paris/Geneva St. Both Full 5. Monthly rent \$1600. Call PK @ (415) 337-9646 voice mail.

**COMPUTER CERTIFICATE** — \$100 off the purchase of a new Dell Laptop or Desktop computer. I have a certificate that expires November 6, 2004. If you plan to buy a Dell this Certificate is yours free for the asking. Muriel P. (415) 452-5485.

**SIX MONTH SUBLET** — \$1000 a month spacious 1-bedroom apartment close to Mission Campus. Available mid-October to mid-April. Some flexibility on start/end dates. Possible extension. Call (415) 282 5964 or email paulamar99@earthlink.net.

**SEND IN YOUR WANT AD** — *City Currents* publishes want ads from faculty, classified and administrators. Ads are free of charge and run four times unless you request your ad to be stopped sooner. Just write it down and email skech@ccsf.edu; fax (415) 452-5150; or mail to City Currents, S-194.

## EVENTS AND ANNOUNCEMENTS

### 2nd Annual Student Services Fair

Please invite your students to attend the Second Annual Student Services Fair to be held **Wednesday, September 8**, from 10 A.M. to 1:30 P.M. in the cafeteria on the Ocean Avenue Campus. More than 20 student services departments will be represented. Students will learn about the different Counseling Departments, tutoring, special programs and the many other services available to students on Ocean Avenue and other campuses. There will be raffles, prizes and lots of information about student services. For more information, please contact **Tessa Henderson-Brown**, Fair Coordinator, at (415) 239-3530.

### New selection process for nursing program

Please let your students know that in an effort to be fair to all Registered Nursing Program applicants, the selection process for Spring 2005 has been changed from a “First Come, First Served” system to a “Lottery” system. The lottery will apply to qualified applicants only. Applications can be picked up in Room C340, Cloud Hall. The deadline for submission of the applications is **Monday, September 20, 2004** at 4 P.M. Official transcripts are due by **Wednesday, October 20, 2004** no later than 4 P.M.

### Downtown Bookstore opens

The Bookstore on the first floor at the Downtown Campus has been remodeled and is now open for business. The entrance is at 84 Fourth St. For hours of operation, please call (415) 267-6586.

### Finals schedule published on Page 6

Due to an error in the Fall 2004 Time Schedule relating to evening classes, the complete Final Exams Schedule for Fall 2004 is published on Page 6 of this issue of *City Currents*.

**FINAL EXAMINATION SCHEDULE ♦ FALL 2004**  
**DAY CLASSES ONLY \* DECEMBER 14 – DECEMBER 21**

**NOTE:** A class that meets at more than one of the times on this final examination schedule will take the final examination according to the *EARLIEST TIME* scheduled in the regular week.

**DAY AND EVENING CLASSES**  
 All Accounting 1 & Accounting 2 sections will take the final examination on Saturday, December 18, 2004 from 9 am to 12 noon.

Time and Day of Regular Class Meeting	Time of Final Examination	Time and Day of Regular Class Meeting	Time of Final Examination
<b>TUESDAY, DECEMBER 14</b>			
12:00 DAILY	8:00 - 12:00	8:00 DAILY	8:00 - 12:00
12:00 MWF	8:00 - 10:00	8:00 MWF	8:00 - 10:00
12:00 TR	10:30 - 12:30	8:00 TR	10:30 - 12:30
12:30 TR	10:30 - 12:30	8:30 TR	10:30 - 12:30
4:00 DAILY	1:00 - 5:00	12:00 WEDNESDAY ONLY	1:00 - 3:00
4:00 MWF	1:00 - 3:00	DAILY	1:00 - 5:00
4:00 TR	3:30 - 5:30	MWF	1:00 - 3:00
4:30 TR	3:30 - 5:30	1:00 TR	3:30 - 5:30
10:00 FRIDAY ONLY	1:00 - 3:00	1:30 TR	3:30 - 5:30
12:00 FRIDAY ONLY	3:30 - 5:30	1:00 FRIDAY ONLY	1:30 - 3:30
<b>WEDNESDAY, DECEMBER 15</b>			
7:00 DAILY	8:00 - 12:00		
7:00 MWF	8:00 - 10:00		
7:00 TR	10:30 - 12:30		
Special Examinations, e.g., Chemistry, Physics, Tech 109A, 109B and ESL Composition Test. Check with instructor for time.			
<b>THURSDAY, DECEMBER 16</b>			
10:00 DAILY	8:00 - 12:00		
10:00 MWF	8:00 - 10:00		
10:00 TR	10:30 - 12:30		
10:30 TR	10:30 - 12:30		
8:00 FRIDAY ONLY	1:30 - 3:30		
9:00 FRIDAY ONLY	3:30 - 5:30		
11:00 FRIDAY ONLY	3:30 - 5:30		
<b>FRIDAY, DECEMBER 17</b>			
<b>MONDAY, DECEMBER 20</b>			
<b>TUESDAY, DECEMBER 21</b>			

**EVENING, SATURDAY & SUNDAY CLASSES ONLY**

**WEDNESDAY, DECEMBER 15**  
 Last session and final examinations for Wednesday (W) and Monday/Wednesday (MW) evening classes.  
 .....

**THURSDAY, DECEMBER 16**  
 Last session and final examinations for Thursday (R) and Tuesday/Thursday (TR) evening classes.  
 .....

**SATURDAY, DECEMBER 18**  
 Last session and final examinations for Saturday (S) classes.  
 .....

**SUNDAY, DECEMBER 19**  
 Last session and final examinations for Sunday (SU) classes.  
 .....

**MONDAY, DECEMBER 20**  
 Last session and final examinations for Monday (M) classes.  
 .....

**TUESDAY, DECEMBER 21**  
 Last session and final examinations for Tuesday (T) classes.  
 .....

# MENUS — WEEK OF SEPTEMBER 6–10, 2004

## BREAKFAST – TASTE BUDS — 7:30–9:50 A.M.

Eggs • Breakfast Meats • Pancakes • Waffles • French Toast • Cereals • Pastries • Juices • Coffee • Tea

## LUNCH — PIERRE COSTE ROOM (PCR) — 11:15 A.M.–12:30 P.M.

### STARTERS

#### Soup of the Day

**Tossed green salad** – Mixed greens, tomatoes, cucumbers, olives and your choice of dressing

### ENTRÉE SALADS

**Salad Trio** – Grilled shrimp, haricot verts, sweet corn and tomatoes; smoked chicken and wild rice; waldorf with red grapes and fuji apple

**Heart of Romaine** – Heart of romaine topped with gorgonzola, candied pecans and walnut vinaigrette

**Louisiana Chicken** – Grilled Cajun-spiced chicken, Andouille sausage, dried cherries, toasted pecans & mixed greens with spicy ranch dressing

**Baby Spinach** – Baby spinach and frisee tossed with roasted chicken, grilled red onions, mushrooms and bell peppers in sesame-tahini dressing

**Poached Salmon** – Salmon fillet over mixed greens with red potatoes, tomato, roasted corn, scallions, fried leeks and creamy dill dressing

### SANDWICHES

**Grilled Tuna & Tricolor Roasted Pepper** – Served medium on housemade foccacia with parsley and red onion “salsa”

**Vegetarian Sampler** – Cucumber and mint with cream cheese on white toast; Hummus and grilled mixed vegetables wrapped in lavash; Grilled Fontina and pear with caramelized onions on sourdough

**Western BLT** – Bacon, lettuce, tomato and avocado with spicy western mayonnaise

**Roasted Turkey & Cheddar** – Turkey breast and cheddar topped with tomatoes and cranberry dressing

**Mediterranean Chicken**– Roasted chicken, ricotta, grilled zucchini and tomato topped with fresh basil on housemade foccacia

### ENTREES

**Pan-Sautéed Pork Medallions** – Served with polenta squares with zucchini and pear-raising chutney

**Grilled Garlic Rosemary Breast of Chicken** – Basted with roasted garlic rosemary butter; served with cous cous and green beans

**Roasted Sea Bass** – Served with soy bean succotash, Yukon Gold potatoes and lemon-chive beurre blanc

**Seared Garlic and Ginger Tofu** – Served over Jasmine rice with bok choy, green beans, Fuji apple, fried peanuts, star anise and Hoisin sauce

**Grilled salmon** – Salmon fillet served over sautéed spinach and creamy grits topped with mushrooms and crisp bacon

## LUNCH — CAFETERIA — 11 A.M.–1:15 P.M.

*Please check out the freshly prepared specials at the A la Minute Station*

### Monday, September 6

HOLIDAY — Labor Day observed. College closed. No foodservice.

### Tuesday, September 7

Sweet Italian Sausage with Peppers and Onions • Rigatoni with Fresh Tomatoes and Basil • Cauliflower with Brown Butter and Nutmeg  
Roast Shoulder of Veal • Herb Potatoes • Zucchini • Soup: Cream of Broccoli

### Wednesday, September 8

Roast Chicken Grand Mere • Rice Pilaf • Creamed Spinach • Carrots with Dill  
Pork Tonkatsu • Jasmine Rice • Soup: Potage Dubarry (Cauliflower)

### Thursday, September 9

Snapper Dore • Herb Cous Cous • Tomato Persillade • Steamed Broccoli  
Lamb with Roasted Leek, Mint Pesto and Jus Lie • Pommes Boulanger • Soup: Cream of Tomato

### Friday, September 10

Meat Loaf with Tomato Sauce • Buttered Potatoes • Peas with Mint  
Cornish Game Hen • Roasted Root Vegetables • Quinoa Pilaf • Soup: Lamb Barley

## DINNER — CAFETERIA — 5:45–7 P.M.

A la Carte Salad Bar available Monday through Thursday evening

### Monday, September 6

HOLIDAY — Labor Day observed. College closed. No foodservice.

### Tuesday, September 7

Pork Cutlet with Tonkatsu Sauce • Steamed Japanese Rice • Stir Fried Nappa Cabbage • Soup: Potato Cheddar

### Wednesday, September 8

Yankee Pot Roast • Buttered Noodles • Mashed Butternut Squash • Soup: Roasted Carrot

### Thursday, September 9

Seafood Newburg in Patty Shells • Carrots Batonnet • Steamed Broccoli • Soup: Tomato Orange

# Master Calendar

## August 30 – September 24, 2004

Rev. 08/24/04 Subject to change without prior notice

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
<b>30</b>	<p><b>31</b> 2:30 – 4:00 p.m. Basic Skills (LOC. TBA)</p> <p>3:00 p.m. Diversity Committee (E-200)</p> <p>Last day to reduce units in order to qualify to 100% enrollment fee and non-resident tuition fee refund for full term length classes</p>	<b>1</b>	<p><b>2</b> 3:00 – 4:00 p.m. CAC (E-200)</p>	<b>3</b>
<p><b>6</b>  Labor Day (Holiday)</p>	<p><b>7</b> 3:00 – 4:00 p.m. Self-Study Steering Committee (R-518)</p> <p style="text-align: center;"><b>Census Day</b></p>	<p><b>8</b> 1:30 p.m. Curriculum Com(C-334)</p> <p>2:00 p.m. FRC (B-616)</p> <p>8:30 p.m. <i>Cable-casting of the Board Meeting (EATV27)</i></p>	<p><b>9</b> 2:00 - 4:00 p.m. DCC (S-100)</p> <p>3:00 – 5:00 p.m. Student Success (E-200)</p> <p>5:00 p.m. <b>Board of Trustees Work Session (Gough)</b></p>	<p><b>10</b> Last day to add full-term credit classes or to change sections in person. Last day to drop credit classes. No notation will appear on the student's permanent record. Last day to withdraw or reduce course work in order to qualify for 50% non-resident tuition fee refund. Last day for students to fulfill requirements to remove an Incomplete grade received in previous semester.</p>
<b>13</b>	<b>14</b>	<p style="text-align: center;"><b>15</b></p> <p>8:30 p.m. <i>Cable-casting of the Board Meeting (EATV27)</i></p>	<p><b>16</b> 2:30 - 4:30 p.m. College Council (PCR)</p>	<p style="text-align: center;"><b>17</b> 1:00 - 3:00 p.m. Works of Art (R-206)</p>
<p><b>20</b>  Last day to request credit/no credit (CR/NC) grading option.</p>	<p><b>21</b> 3:00 p.m. Diversity Committee (E-200)</p>	<p><b>22</b> 1:30 p.m. Curriculum Com(C-334)</p> <p>3:00 - 5:00 p.m. PBC (R-518)</p> <p>8:30 p.m. <i>Cable-casting of the Board Meeting (EATV27)</i></p>	<p><b>23</b> 2:30 – 4:00 p.m. Basic Skills (LOC. TBA)</p>	<p style="text-align: center;"><b>24</b></p> <p>Last day for instructors to turn in Removal of Incomplete forms. Last day to file a petition to receive the A.A. or A.S. or A.T. Degrees, Award of Achievement or Certificate of Completion</p>

Calendar is regularly updated by the Office of Shared Governance. To submit meeting notices call Attila Gabor at 239-3812  
The Master Calendar is also available via Internet at [http://www.ccsf.edu/Offices/Shared\\_Governance](http://www.ccsf.edu/Offices/Shared_Governance)