

CITY CURRENTS



A NEWSLETTER FOR THE CITY COLLEGE COMMUNITY

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CCSF community a big part of March in March II



Photo by Steve Kech

Students, faculty, classified, administrators and trustees traveled to the state capitol in Sacramento on March 15 to petition the Governor and members of the Legislature for fairness and equity in all budget matters pertaining to the California community colleges. Standing in front of the crowd, estimated at 12,000 people, were more than 100 mannequins decorated by community college art students and standing in for the nearly 175,000 students believed to have been deterred from entering community colleges this year because of previous budget cuts and fee increases. Clockwise from above are marchers along the Capital Mall, protesters at the rally on the West Steps of the Capitol, 'Missing Student Project' mannequins on display in the Visual Arts quad on the Ocean Avenue Campus, and protesters boarding buses in front of Conlan Hall on the Ocean Avenue Campus. Through March the Missing Students statues will be on display in the Louise and Claude Rosenberg, Jr., Library and Conlan Hall on the Ocean Avenue Campus, and at 33 Gough St.



Photo by Steve Kech



Photo by Monica Davey



Photo by Monica Davey

CITY CURRENTS

City Currents is published weekly during the Fall and Spring semesters by the Marketing and Public Information Office of City College of San Francisco. It is distributed free to all faculty, classified and administrators through the regular campus mail system. It is also available on the College's website at www.ccsf.edu/Services/Public_Information.

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City Currents welcomes submissions from all members of the City College of San Francisco Community.

Please note that the deadline is 10 AM Monday one week prior to the issue date.

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Shared governance update: College Advisory Council

Minutes of the College Advisory Council's February 5, 2004 meeting.

Reports from the Committee Chairs

Communication Committee (Francine Podenski – Committee Chair)

CCSF Website: Francine Podenski informed the Council that the Communication Committee, at the request of the Council, reviewed the CCSF Homepage to make it more user friendly for the public. Since the process would require additional funds, the matter was put on back burner, for now.

EATV 27: Francine Podenski also provided an update on the upcoming EATV contract and the role of the CCSF within the contract. The Communication Committee suggested that there should be about three listening sessions to get feedback from the community.

Intellectual Property Rights: This issue, with the use of the Internet, is becoming an increasingly important legal issue. There will be a collective meeting with the members of the Communication Committee and the ITPC that will address this issue and how to proceed.

ITPC (Bill Beaver – Committee Chair)

The new phone system roll out started today, on February 5, reported Bill Beaver, the chair of the ITPC.

College Diversity Committee (Don Griffin)

Transgender usage of bathrooms is an issue to which the college would like to be pay more attention. The college will provide a unisex bathroom in every building to resolve the issue.

Asian-American/Pacific Islanders retention program is another concern that the College Diversity Committee working on. Approximately 40% of all students on probation are Asian-Americans or Pacific Islanders. The program would require

location, administrative and staff support, 10 full time counselors and about 20 peer mentors.

Shared Governance Program Review (Robert Gabriner)

At the March 4 meeting of the CAC, the Council will review the shared governance program review recommendations from the various constituent groups. The recommendation should be sent to the Office of Research and Planning by February 23. To assure adequate time for discussion of the program review, the March 4 meeting will be two hours long, starting at 2:30 P.M.

2004/2005 Budget (Dr. Philip R. Day, Jr.)

The Chancellor gave a presentation on the budget that our college is facing. However, the final budget will greatly depend on the outcome of the propositions at the March 2, election, after which we would have a better idea what kind of budget are we facing at the 2004/2005 fiscal year.

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League for Innovation in Community Colleges conference focuses on accountability and growth

By David Lisker

ESL Instructor, Alemany Campus

Chancellor **Philip R. Day, Jr.**, kicked off this year's League for Innovation in the Community College conference at San Francisco's Hilton Hotel with a light-hearted appeal to the audience that given the unique one-half percent sales tax passed by the voters of SF expressly for CCSF, they should go out and spend as much money as they could while here to support the college. He also announced that by special arrangement with City Hall, the waiting list for anyone who wanted to get married (man or woman) while visiting San Francisco would be waived. "I'm not kidding" he deadpanned to the uproarious crowd. The mood turned serious however as keynote speaker **Kay McClenney** from the University of Texas at Austin made her way to the podium and offered a sobering but promising look at the state of the nation's community colleges. In her remarks, she referred to the community college system as the nexus point of access and transition for America's secondary schools, universities, and workforce. Its mission tied to the country's future, Ms. McClenney empha-

sized that "accountability" was the watchword and "accountability is here to stay."

She continued that as 80% of today's jobs require an associate degree or skill certification (30% require a BA), the demand for community college services has never been greater. State and federal expenditures however, unable to keep pace with inflation have forced community colleges to make cuts in both course offerings and personnel. Students suffer, too, she went on, as many cannot afford to pay increased tuition fees while others discover to their dismay that there are not enough class offerings to accommodate them. All in all, some 250,000 prospective community college students have found themselves shut out of the system.

Mrs. McClenney spoke of the problems resulting from the increase in the number of remedial courses at the community college level. Despite plans to reduce these (degree and certificate incompleteness rates corresponded directly to the number of remedial courses taken by students – the more remedial courses they take, the less likely they are to graduate), 63% of students who attend community college are still enrolled in at least one remedial course while at four year college it is 40%.

In a series of presentations held at the conference by members of the "College and Career Transitions Initiative" (CCTI) team, a pilot program created in cooperation with the League, the U.S.

Department of Education and the Office of Vocational and Adult Education, presenters introduced their project whereby through clearly articulated curriculum requirements agreed upon by secondary schools, community colleges, universities and workforce partners, mutual organizational needs are met.

Through CCTI, high school students as early as ninth grade are identified as possessing the necessary potential and interest needed to participate in the program

and enter one of five "career streams."

These students (whose progress is tracked throughout the program and beyond) then enroll in college prep courses at their high schools (thereby avoiding any remedial courses at the college level) as well as in courses relative to their chosen career stream. Thus, students as young as fifteen, as part of the "Education and Training" stream, are taking college courses in teacher training while still in high school!

The pilot program has already met with great success among CCTI's model schools, and its results have created quite a stir in the community college field prompting some college Presidents to shift their emphasis away from college graduation statistics to building more successful relationships with secondary schools, this move, successful at both ends. Not only will more high school students be better prepared for community college thus lessening the need for large numbers of remedial classes, but more of these students will graduate from two and four year institutions. (To hear a description of the CCTI initiative, visit the "iStream" audio link at the League's website at www.league.org.)

Although as with any conference, there were far more workshops than one could ever hope to attend, two deserve special note. One was the series of demonstrations on how to create online or hybrid (part in class, part online) courses. (Note to "Roundtable Techies:" A special League Conference on IT will be held in Tampa, FL, November 7th. Don't miss out!) And finally, the many thought-provoking staff development workshops, the best of these perhaps presented by Georgian College in Ontario, Canada, whose "reflective" approach to staff development efforts is based on the popular "Open Space Technology" model. (For more information visit www.ncacsi.org/jsi/2002v3i2/technology.)

Jack Wilde explains DSPS to high school students

Dr. **Jack Wilde**, DSPS counselor, made a presentation at Lick-Wilmerding high school on March 2. He addressed a group of Bay Area private high school counselors to explain disability services that students are entitled to at private educational institutions. By explaining the differences between secondary and post-secondary institutions disability education requirements, he also provided updated information on state and federal legislation that mandates reasonable accommodations for students.

Castro Valencia Brochure, Diversity PSA and Catalog are 1, 2, 3 at Community College Public Relations Organization awards

City College of San Francisco was recognized with three awards at this year's California Community College Public Relations Organization (CCPRO) annual meeting held in Sacramento March 14–16. Some 220 entries were submitted for these awards.

First prize in the Brochure Category went to the publication detailing the Castro Valencia Campus. It is part of a series of CCSF campus brochures developed by the Office of Marketing and Public Information.

It was a collaboration of Dr. **Bruce Smith**, Dean, Castro Valencia Campus and the School of Liberal Arts and the Dean of Marketing and Public Information. The brochure is designed to acquaint the immediate neighborhood surrounding Castro/Valencia with the many programs and services available at this campus. It is the latest in a series of City College of San Francisco campus brochures.

In second place was a Public Service Announcement for television created to promote diversity as a major goal of the California Community Colleges. The PSA was produced by Crocker/Flanagan Advertising firm.

The Promoting Diversity PSA was developed for a statewide project co-chaired by Dr. **Robert S. Gabriner** and **Martha Lucey**. Two years ago, the Office of the Chancellor, California Community Colleges, commissioned City College of San Francisco to conduct a project to research and promote best diversity practices in the state's community colleges. The project was funded by the Board of Governors of the California Community Colleges. One of the objectives of the project was to produce a PSA that could be used by all 108 community colleges to interact with their local communities in ways that affirm the colleges' commitment to diversity.

The third prize in the Catalog category went to City College's 2003-2004 edition.

Under the auspices of the CCSF Communications Committee, The Catalog Project Group, chaired by **Tom Blair**, met weekly last year to review and revise the CCSF catalog. Core members of the Catalog Work Group include **Brian Ellison, Kim Nacion, Deanna Abma, Michele Gorthy, Karen Cox, Lisa**

King, and **Martha Lucey**. Photos for this year's award-winning catalog were provided by City College's Photography students. The cover was designed by graphic artist **Martin Kazinski** of the CCSF Office of Marketing and Public Information. For the first time, the Catalog was done in-house by **Kim Nacion** of the Office of Instruction.

Edie Leonhardt, Pamela Lyau honored by occupational education association

City College of San Francisco was honored with several awards March 4 by the California Community College Association of Occupational Education. Titled "Building Bridges to Innovation," the organization singled out CCSF's **Edith Leonhardt** for the Outstanding Faculty award and City College's Pamela Lyau for the Excellence in Leadership award.



Photo by Wing Tsao

Dr. Edie Leonhardt

The program noted, "Dr. **Edie Leonhardt** has invested time, energy and innovation to make the City College of San Francisco's Bridge to Biotech program an overwhelming success. Recognizing that many students lacked the skills to begin the program, she developed a program titled 'On-Ramp to the Bridge.' This program builds the necessary foundation though three integrated courses (biotechnology, language and mathematics) and provides practical laboratory experiences for students. She also serves as co-director of the Northern California Biotechnology Center, has co-authored inquiry-based, integrated biotechnology instructional materials and has taught

biotechnology at several colleges. Dr. Leonhardt serves as a teacher and mentor for students and other faculty. Dr. Leonhardt earned her Ph.D. in Genetics from UC Davis.

"**Pamela Lyau** has made a significant contribution to the contract education programs of the Bay Area Consortia. She developed a successful telemarketing campaign to promote 26 Bay Area colleges. The campaign resulted in nine proposals totaling approximately \$150,000 and 100 requests for information or services from Bay Area businesses. She coordinated four regional trade shows which targeted human resource professionals, created a regional marketing brochure and enhanced the regional website with a new leads classification capability and terminology. Her initiative, leadership and creativity resulted in a 134% increase in executed contracts and a 190% increase in contract education revenue for Bay Area Colleges."

In addition, **James B. Lewis**, Coordinator, of Bridge to Biotech received Nominee Recognition in the Outstanding Program category. City College of San Francisco in partnership with San Francisco Works received Nominee Recognition in the Excellence in Partnership category.

City College of San Francisco is finalist in MetLife Foundation Community College Excellence Awards

By **Kristin Hershbell**, Associate Dean,
Grants & Resource Development

City College of San Francisco (CCSF) and six other institutions across the country have been selected as finalists for the 2004 MetLife Foundation Community College Excellence Award. Each finalist combines determined leadership, innovative programming, and attention to outcomes throughout the college, leading to demonstrable improvements in meeting the varied learning needs of low-income, first-generation, immigrant, and working students.

In addition to CCSF, the finalists for the prestigious award are Albuquerque Technical Vocational Institute (Albuquerque, New Mexico), Bunker Hill Community College (Boston, Massachusetts), Community College of Denver (Denver, Colorado), San Jacinto College North (Houston, Texas), San Juan College (Farmington, New Mexico), and Tallahassee Community College (Tallahassee, Florida).

MetLife Foundation Community College Excellence Awards bring national attention to community colleges that, throughout the institution, promote educational and economic advancement for underserved youth and adults.

The two winners of the 2004 MetLife Foundation Community College Excellence Awards will be announced on April 26 at the annual convention of the American Association of Community Colleges in Minneapolis. Each winning institution will receive \$30,000.

CCSF's application for this award focused on the ways in which its faculty and staff meet the diverse needs of immigrant students through an abundance of credit and noncredit courses, programs and community partnerships. Recently, representatives from this initiative conducted a site visit at CCSF, which took place

under the leadership of a team consisting of Chancellor **Philip R. Day, Jr.**, Dean of ESL and International Education **Joanne Low**, ESL Department Chair **Sharon Seymour**, Dean of Research and Grants **Robert Gabriner** and Associate Dean of Grants and Resource Development **Kristin Hershbell**. The site visit was a huge success, largely due to the participation of the following individuals: Dean of Financial Aid **Jorge Bell**, **Camilla Bixler**, **Brenda Brown**, **Elma Cabahug**, **John Carrese**, **Marcia Chan**, Dean of Matriculation and Assessment **Nicholar Chang**, **Eva Cheng**, **Patty Chong-Delon**, Mission Campus Dean **Carlota Del Portillo**, **Erika Delacorte**, **Dr. Jose Ramon Fernandez Pena**, Vice Chancellor of Student Development/Academic Affairs **Don Griffin**, **Sara Jacobson**, **Philip Jardim**, **Dennis Johnson**, **Mary Kapp**, **Elizabeth Kuizenga**, **Pennie Lau**, Associate Vice Chancellor of Workforce Development **Phyllis McGuire**, **Elsa Mayorga**, **Pam Mery**, **Brenda Storey**, **Jane Sneed**, **Jeannie Spingola-Connolly**, **Steve Spurling**, **Alexandra Teague**, Dean of School of Health and Physical Education **Linda Squires-Grohe**, **Laura Walsh**, **Denise McCarthy**, **Denise Quinn**, **Nadine Rosenthal**, **Nadia Scholnick**, **Dr. Mo-Shuet Tam**, **Sue Lim Yee** and **Jana Zanetto**. Community partners who also participated in the site visit include: **Felix Fuentes** (Local 2), **Henry Lau** (Self-Help for the Elderly), **Doris Mei** (Charity Cultural Services Center), **Gail Weinstein** (San Francisco State University), and **Jeanne Zarka** (Department of Human Services). Additional individuals who supported this effort include **Dr. Alysson Satterlund**, **Josefina De Lara**, **Anna Harvey**, **Letha Higgins**, **Elsie Lee**, **Tannis Reinherz** and **Brian Tom**. A large number of credit and noncredit students also participated in focus groups to communicate the ways in which CCSF supports their educational and training needs.

MetLife Foundation, established in 1976 by MetLife, supports health, education, civic, and cultural programs throughout the United States. The Foundation has contributed more than \$90 million to education programs that facilitate change and cultivate effective learning environments at school and at home. For more information about the Foundation, please visit the Web site at www.metlife.org.

Elisa Shore hosts Language Culture Exchange Day

Elisa Shore, ESL Instructor at the John Adams Campus, hosted the second "Language Culture Exchange Day" at the 1860 Hayes St. Campus on March 17. The event joins fluent-English speakers and ESL students for an hour of community-building, English language conversation, and singing. Light refreshments and snacks were served.

LETTER TO THE EDITOR

Amber Straus thanks donors

Dear Editor:

Thanks to all of the generous book contributions made by CCSF Faculty and Staff, I was able to bring over 500 multicultural books into the SF County Jail. The books were shared and enjoyed by many incarcerated CCSF students. This semester, I am no longer teaching in jail, so I am no longer collecting books. If you have books to donate, The Northern California Service League (415) 552-9250 will distribute books to prisoners if you drop them off at 850 Bryant Street, Room 116. Thank you,

Amber Straus
astraus@ccsf.edu

Please complete employee survey on CCSF services

City College of San Francisco needs your input to evaluate and improve its services for all employees. A survey is currently underway via email.

Comparison of Spring 2004 responses to Fall 2000 responses will reveal where improvements are taking hold and where more improvements are needed. In addition, Spring 2004 results are crucial to the College's upcoming re-accreditation effort. Go online to fill out the survey at

<http://research.ccsf.edu/Survey/Employee.asp>

Many services are listed. You do not need to rate every service! Evaluate only those services you used during the last academic year. In addition to providing ratings, you can respond via comment boxes if you so choose.

Please respond by the end of the day **Friday, March 26**. Don't forget to hit the submit button at the bottom of the survey! Your responses are anonymous.

If you cannot complete the online version, you can have a paper version mailed to you. For such a request, or if you have any questions, call the Office of Research, Planning and Grants at (415) 239-3014 or email pmery@ccsf.edu

Faculty Association Retirement Party

May 12 — 3:30–6 P.M.

Pierre Coste Room

TICKETS \$15.

MAIL CHECK TO PAT WILLE, C106.

If you are interested in becoming a member of the Organizing Committee for Faculty Association events, contact co-presidents Cynthia Dewar-Kudsi at cdewar@ccsf.edu or Tannis Reinhertz at treinher@ccsf.edu.

CCSF Speech Team ranks third at the Spring Championship Tournament

The Forensics Speech and Debate Team began the Spring Semester season with a huge success. **Shady Alzayat, Mark Schnapp, John Richmond, Brad Sweet, Rachel Forsmann** and **Lynx Wheeler** traveled with Director **Cynthia Dewar** and Debate Coach **Michelle Gorthy** to the NCFCA Championship tournament at the University of the Pacific on February 27-29.

Senior member Lynx Wheeler showed his theatrical side by taking first place in Junior Level Poetry and balanced it with his logical brilliance by placing second in Impromptu Speaking. Rachel Forsmann and Shady Alzayat battled with words in Parliamentary Debate and moved up to Octofinals at their first tournament.

Two debaters were additionally honored with individual speaker awards for exceptional debate delivery. Rachel Forsmann took sixth place in Novice Division and Lynx Wheeler placed 10th in Junior Division Parliamentary Debate.

The City College Speech team received a third place Sweepstakes Award in the Small School category out of 31 community colleges and universities in attendance.

If you are interested in joining the team, please contact Cynthia Dewar at (415) 239-3101 or Michelle Gorthy at (415) 239-3146 for details on Speech 37 and 38 classes.

CCSF librarians join City librarians to restore vandalized books

In 2001, staff at the San Francisco Public Library began discovering books shoved under shelves that had been vandalized, most of them on gay, lesbian, bisexual and transgender topics. Eventually 600 badly damaged books were found. Most beyond repair, they were withdrawn from the Library's collection. The offender was eventually caught and charged with a hate crime. Vandalized books were also found at the Chinatown Branch, and when CCSF librarian **Kate Connell** went to get a book to alter she realized that some CCSF library books had been cut in the same manner.

Jim Van Buskirk, director of the collection, decided to release the damaged books to artists and interested community members in hopes of creating art out of this destructive act. "The staff felt strongly that discarding the lost items would only complete the vandal's crime, so we engaged in Reversing Vandalism as a project of tolerance and outreach," noted or said **Susan Hildreth**, San Francisco City Librarian.

Instructor **Amy Conger** from Graphic Communications, librarian **Kate Connell** at the Louise and Claude Rosenberg, Jr., Library and Learning Resource Center and library technician **Mary Marsh** at John Adams Campus Library also altered books that are in the Reversing Vandalism exhibition now on display at the San Francisco Public Library. The 200 works on display vary widely in concept and form.

The exhibition runs through May 2, 2004, at the San Francisco Main Library, 100 Larkin Street (at Grove), Lower Level, Jewett Gallery, Third Floor, Hormel Center and Grove Street Entrance

Mary Marsh will participate in a panel discussion with other book artists on Saturday, April 10, at the Main Library, Koret Auditorium, from 1 to 2:30 P.M.

Check the San Francisco Public Library web site at www.sfpl.org for more information.

CCSF Human Resources plans special hours for benefit sign-up

Fiscal Year July 1, 2004 – June 30, 2005

The Health Service System's (HSS) 2004 Open Enrollment for health benefits begins Monday, April 19th and ends Friday, April 30th. HSS will send to your home address the Open Enrollment packet, including the enrollment form, in late March.

Due to the upcoming Spring Break and for your convenience, City College of San Francisco Human Resources Benefits Unit will start accepting the HSS enrollment forms two weeks prior to the HSS open enrollment period from March 29th to April 2nd (8 a.m. – 4:30 p.m.).

If you DO NOT wish to make changes to your existing health plan, you DO NOT

need to participate during open enrollment. If you are planning to make any changes you MUST complete the HSS enrollment form, attend the HSS open enrollment at City Hall or drop off the form at the Human Resources Benefits Unit at 33 Gough Street by/before the HSS deadline, April 30, 2004. If you do not make the deadline, you will have to wait until April 2005 to make changes to your health plan.

Additionally, please remember to update your address and/or beneficiary. For assistance, please contact **Mark Kenny** at 241-2358 or **Angela Morgan** at 487-2448

You MUST participate, if you are planning to: Choose a different medical plan; Add or drop dependents or a domestic partner to/from coverage; Enroll or re-enroll in the Health Care and/or Dependent Care Flexible Spending Accounts (must re-enroll each year for pre-tax dollars)

HEALTH BENEFIT OPEN ENROLLMENT

3/29/04 – 4/2/04, 8 A.M. – 4:30 P.M., Gough Street, Human Resources Benefits Unit ONLY!

4/5/04 – 4/9/04, Gough Street, Human Resources Benefits Unit closed for Spring Break

4/12/04 – 4/30/04, 8 A.M. – 4:30 P.M., Gough Street, Human Resources Benefits Unit

4/19/04 – 4/30/04, 8 A.M. – 4 P.M., City Hall Basement (HSS)

Spring semester dance calendar

The City College of San Francisco Dance Calendar includes the following events.

Saturday, March 27 — Ballroom Dance Party, North Gym Dance Studio, Ocean Avenue Campus. 7-10 P.M. Cost \$5 per person.

Saturday, April 17 — Swing City Dancers Club will present Mystic Ball at the John Adams Campus, corner of Grove and Masonic Streets. Live music will be provided by the Mystics. Dance lessons for beginners and intermediates begin at 7 P.M. Dancing starts at 8 and continues through 11 P.M. Cost is \$8 in advance; \$10 at door.

April 23–May 2 — National Dance Week. Drop in to classes at various CCSF campuses. Free.

Saturday, April 24 — Milonga, featuring Argentine Tango and Vals will be held in the North Gym Dance Studio, Ocean Avenue Campus. Free lesson for beginners at 8 P.M. Party follows from 9 to 11:30 P.M. Cost is \$5 per person for party.

Sunday, April 25 — Blossom Folk Dance Festival will take place in the North Gym Dance Studio, Ocean Avenue Campus. A concert begins at 1 P.M. Dancing is from 2 to 5 P.M. Free of charge.

Saturday, May 1 — Folk and Ballroom Dance Concert and Party will be held in the North Gym Dance Studio, Ocean Avenue Campus. Special guests are Los Decanos de Stanford. A concert begins at

7:30 P.M., followed by dancing from 8:30 to 10 P.M. Cost is \$4 per person.

Sunday, May 2 — Salsa Party will be held in the North Gym Dance Studio, Ocean Avenue Campus. A lesson for beginners will start at 4:30 P.M. Dancing will begin at 5 and continue through 8 P.M. Cost is \$5 per person.

Thursday, May 6 — Low Tech Concert will begin at 7 P.M. and continue through 9 P.M. in the North Gym Dance Studio, Ocean Avenue Campus. Free of charge.

Saturday & Sunday, May 8 & 9 — Working 7 Concert begins at 8 P.M. in the North Gym Dance Studio on the Ocean Avenue Campus. Tickets are \$10 per person.

Thursday, May 13 — Working/Informal is the title of a concert starting at 6 P.M. in the North Gym Dance Studio on the Ocean Avenue Campus. Free of charge.

Saturday, May 15 — Swing City Dance Club presents Swing dance workshops in the North Gym Dance Studio, Ocean Avenue Campus. Call (415) 553-8680 for times, prices and details.

Saturday, July 17 — Swing City Dance Club will present a Dance Party in the North Gym Dance Studio, Ocean Avenue Campus. There is a 7 P.M. lesson, followed by dancing from 8 to 11 P.M. Cost is \$5 per person.

For further information on the above dance dates, call (415) 452-5353.

Trading with Vietnam Free Speaker Series

Wednesday, March 24, 4 – 6 P.M.

City College of San Francisco

Downtown Campus

800 Mission Street (at Fourth)

Room 821

RSVP to bengland@ccsf.edu

CCSF to host @ONE Summer Institute

City College of San Francisco will host the @ONE Summer Institute, a Chancellor's Office funded workshop series for CCC faculty and staff, June 1- June 5, 2004. The four workshops will be held at the Ocean Campus in the Cloud Hall Business Department computer labs. Cost for the workshops is \$50, and limited grant funding is available. CCSF employees should register with @ONE first, and then apply for reimbursement, since enrollment is limited. Grant application information and forms are available on the Technology Learning Center website at: www.ccsf.edu/tlc/atone.htm.

Each workshop will offer you a chance to apply concepts directly to your own work and to share experiences with your peers. Workshops are taught by expert faculty, designed with Community College needs in mind, and include resources to extend your learning experience outside the Summer Institute. Class size is limited to 24 students to guarantee high-quality instruction, so enroll quickly! Enroll for one session only.

Introduction to Computers and Microsoft Office for Educators –

increase your confidence with the computer and master the fundamentals of Microsoft Word, Excel, and PowerPoint. This will be held **Wednesday, June 2 – Friday, June 4, 9:30 A.M.– 3:30 P.M.**

Mastering Digital Photography - learn how to take crisp, clear photos, alter them in Adobe Photoshop, and use your images in websites, PowerPoint presentations, Word documents, and handouts. This will be held **Wednesday, June 2 - Friday, June 4, 9:30 A.M.–3:30 P.M.**

Implementing and Supporting Microsoft Windows XP Professional “special five day course” using Microsoft Official Course 2272. Learn how to automate installation, configure hardware, use profiles to control desktop customization, and support remote users. This will be held **Tuesday, June 1 - Saturday, June 5, 9 A.M.– 4 P.M.**

Managing a Microsoft Windows Server

2003 Environment “special five day course” using Microsoft Official Course 2274. Learn how to manage accounts, access to network resources, printers, Active Directory, and Group Policy. This will be held **Tuesday, June 1 - Saturday, June 5, 9 A.M.–4 P.M.**

For full details, visit the @ONE website <http://one.evc.edu/handsOnInstitutes.htm> @ONE is sponsored by the Chancellor's Office of the California Community Colleges.

Sue Light offers NSEP workshops

Please let your students know that workshops are scheduled this spring for the National Security Education Program (NSEP) Study Abroad Scholarships for undergraduate students interested in studying abroad outside of Western Europe in non-anglophone countries. Winners will be funded up to \$20,000 for a year of study.

The next competition opens in September for the academic year 2005-6. Please alert any interested of the date and time of the meetings. There are four. All are held in Cloud 334. The days and times are:

Thursday, March 25 at 12 NOON and again at 1 P.M.

Friday, March 26 at 12 NOON and again at 1 P.M.

If students cannot make these times please contact the advisor, **Sue Light** via email at laurasue12@juno.com or to go to the Study Abroad Office, Cloud 212, to pick up the materials.

Panel talks of gay marriage

The CCSF Queer Alliance will sponsor a panel discussion on the topic of gay marriage on **Tuesday, March 30 at 7 P.M. in the Diego Rivera Theater. The event is free and will be taped for broadcast by KPFA-FM 94.1.**

TLC offers on-site training

The Technology Learning Center offers training specific to the needs of your department, committee, group, or campus. Recent on-site training sessions were held at the Chinatown Campus, Gough Street, and the Language Center. Other departmental training sessions are in the planning stages. Topics covered in the past include Word Basics, Excel, the GroupWise Calendar, PowerPoint, ESL Laptop Activities, and much more. Please call the TLC at (415) 239-3554 to set up training for your department. Should your department have training needs that cannot be met by CCSF, Technology Block Grants are available. Please contact the TLC for an application.

Check the recently reorganized TLC website at www.ccsf.edu/TLC to access the current training calendar as well as links to online training and resources. Also online are many of **Vic Fascio's** helpful handouts for using Word, the GroupWise email client, CCSF laptops, and much more.

What you can do about email spam

Did you know that 70% of all the email that arrives at CCSF is identified as spam and is blocked out before we even see it in our mailboxes? In spite of these Herculean efforts, many of us have been receiving more and more unsolicited email; that is, spam. The Technology Learning Center is sponsoring a workshop to both educate the CCSF community about the measures ITS has taken to cut down on this modern day plague and to find out what we can do to help. Join **Vic Fascio** (TLC) and **Shirley Barger** (ITS) in Rosenberg 210, on **Thursday, April 1** from 2 to 4 P.M. to learn what is currently being done at CCSF to fight spam and what can and can't be done to clean up our inboxes.

FIRST VICE PRESIDENT FRED TETI REPORTS:

The role of the Academic Senate in governance

There is a little-known document that lives in the Academic Senate Office (Conlan Hall, Room E202, on the Ocean Avenue Campus) entitled “Responsibilities of Senate Officers.”

The First Vice President’s duties include, but are not limited to, chairing the Academic Policies Committee (at the Committee’s pleasure, of course), attending Board meetings, and taking on special projects assigned by the President. The latest of these “special projects” is to give an exegesis of the CCSF Shared Governance System in one *City Currents* article.

The CCSF Shared Governance System comprises three Councils, each having at least three standing Committees, most of which have various standing Subcommittees. The most stunning example is the Academic Policies Committee, which rides herd on 14 standing subcommittees (one of which is a soi-distant “Roundtable,” but its chair eschews any suggestion to play the Camelot soundtrack during meetings). All in all there are more than forty Shared Governance groups. On each of these sit appointees from among the administrators, faculty, classified staff, and students. These representatives weigh in on the myriad policy issues facing the District, to an extent determined partially by A.B. 1725 and partially by the SFCCD’s own 1993 Shared Governance Agreement.

A scant 700 words in the District’s weekly news bulletin hardly seems equal to the task of conveying the System’s structure. Instead, this article shall follow the path of one fairly recent recommendation that ran the Governance gauntlet during 2003 and is now implemented: the new Late Add policy.

Once upon a time, in an age fueled by indignation and moral outrage rather than tempered by compassion, it was felt that students needing to add a class after the deadline should suffer the ignominy

of ferrying their petitions hither and yon about the District, pleading their cases to the Powers That Be, collecting signatures in exchange for their dignity, until finally the Registrar’s Office processed the completed form. Sometime after the Millennium, a small beam of enlightenment hit City College, and what was once thought of as a character-building exercise for the shiftless began to strike our colleagues as unnecessarily punitive.

The Registrar’s Office (a.k.a. the Office of Admission and Records, or “OAR”) found itself open to the possibility of relaxing the late-adding students’ burden. This would entail a change in District policy, however, and so by law the OAR must consult collegially with other members of the District. As it happens, the OAR has its own advisory group, the Registration and Enrollment Subcommittee. Indeed, most administrative Offices in the District have advisory Shared Governance groups serving them.

In Spring 2003, the Registration and Enrollment Subcommittee entertained a proposal to modify the Late Add Policy, making it easier not only on the students but also on all parties involved. After some discussion of the details, the Subcommittee drafted a recommendation.

Late in the spring of 2003, delegates from the Registration and Enrollment Subcommittee brought their recommendation to its parent Committee, Academic Policies. The Academic Policies Committee wished to study the recommendation further (mostly to discuss details of how to route the petitions through channels once the students were

done with them). By early Fall 2003, the Academic Policies Committee approved the recommendation for consideration by its parent body, the Academic Senate Executive Council. The Executive Council also wanted some time to deliberate the proposed new policy, but did eventually vote for approval during Fall 2003.

Registration issues fall within the list of ten items on which the Board must by state law rely primarily upon the advice of the Senate, but, for purposes of collegiality and sunshine, the Executive Council passed the recommendation laterally to the College Advisory Council. This second Council also voted its approval of the recommendation (after some consultation with the Department Chairs and the School Deans). The Board quickly followed suit, and CCSF now has a new Late Add policy.

Perhaps this example has served to illustrate how the Shared Governance process can work, and work well. CCSF employees wishing to learn more about the structure of the Governance System can browse the CCSF Shared Governance website, accessible from the “Faculty/Staff Resources” page of the CCSF website. In a future column, we will explore the fascinating aspects of the faculty Shared Governance appointment process, rivaled only by Papal elections and Argentine juntas for its arcane glamour.

Collegially yours,

Frederick Teti

Academic Senate First Vice President,
factotum, and general busybody

NOMINATIONS FOR EXECUTIVE COUNCIL EXTENDED

See Form on Page 10 of this issue of *City Currents*.

ACADEMIC SENATE

ONE WEEK EXTENSION PERIOD FOR ADDITIONAL NOMINATIONS

THE DUE DATE FOR NOMINATION PETITIONS IS EXTENDED TO NOON, FRIDAY, MARCH 26, 2004.

PETITION FOR NOMINATION

The undersigned Senate member nominates (please print full name of nominee) _____ to serve as a member of the Executive Council of the Academic Senate for a two-year term commencing at the end of spring term, 2004. Only one signature is required during this one-week extension to the nomination deadline.

Nominator:

PRINT NAME

SIGN NAME

Nominee:

I agree to be a candidate for the Executive Council of the Academic Senate and to serve if elected.

(Signed)

Date _____

Department _____

Box Number/Campus _____

E-Mail Address _____

Office Phone _____

Home Phone _____

Candidate's Statement (25 words or less; longer statements will be edited):

RETURN THIS FORM TO:

ELECTION COMMISSION, ACADEMIC SENATE, E-202

ADMINISTRATIVE POSITIONS OPEN

Vice Chancellor of Academic Affairs

Application Deadline:
4 P.M., Friday, May 14, 2004

Job announcement and administrative application form are available at Human Resources website www.ccsf.edu/hr or by calling (415) 241-2246.

Hiring Committee

Faculty and classified are needed to serve on the hiring committee for the above administrative position. Interested faculty should contact **David Yee**, President, Academic Senate, at (415) 239-3611, Campus Mail E202. Interested classified should contact **Dave Gallerani** at (415) 452-5452, Campus Mail R501.

Vice Chancellor of Student Development

Application Deadline Extended to:
4 P.M., Friday, April 16, 2004

Job announcement and administrative application form are available at Human Resources website www.ccsf.edu/hr or by calling (415) 241-2246.

Hiring Committee

Faculty and classified are needed to serve on the hiring committee for the above administrative position. Interested faculty should contact **David Yee**, President, Academic Senate, at (415) 239-3611, Campus Mail E202. Interested classified should contact **Dave Gallerani** at (415) 452-5452, Campus Mail R501.

MENUS — WEEK OF FEBRUARY 2–6, 2004

BREAKFAST – TASTE BUDS — 7:30–9:50 A.M.

LUNCH — PIERRE COSTE ROOM (PCR) — 11:15 A.M.–12:30 P.M.

LUNCH — CAFETERIA — 11 A.M.–1:15 P.M.

Please check out the freshly prepared specials at the A la Minute Station

Monday, March 22

Italian Meat Balls • Mostaccioli Bolognese • Green Peas • Spinach Saute
Fillet of Sea Bass with Papaya Relish • American Fried Potatoes • Soup: Corn Chowder

Tuesday, March 23

Pork Chow Mein • Carrots • Broccoli au Beurre
Smothered Chicken Leg • Dirty Rice • Soup: Brown Ox-Tail

Wednesday, March 24

Chicken Enchilada Vera Cruz • Spanish Rice • Refried Beans • Cauliflower Polonaise
Veal Fricassee Jardiniere • Egg Noodles • Soup: Mexican Tortilla

Thursday, March 25

Broiled Salisbury Steak with Onion Rings • Mousseline Potatoes • Corn on the Cob • Ratatouille
Chili Verde • Rice and Beans • Soup: Navy Bean

Friday, March 26

Hawaiian Fish Brochettes with Sweet and Sour Sauce • Ginger Cilantro Rice • Zucchini and Onions • String Beans
Old Fashioned Beef Stew • Buttered Noodles • Soup: New England Clam Chowder

DINNER — CAFETERIA — 5:45–7 P.M.

A la Carte Salad Bar available Monday through Thursday evening

Monday, March 22

Beef Stroganoff • Buttered Noodles • Tomato Clamart • Soup: Corn Chowder

Tuesday, March 23

Pork Cutlet a la Marsala • Risotto Milanaise • Zucchini Batonnet • Soup: Brown Ox-Tail

Wednesday, March 24

Chicken Pot Pie • Whipped Potatoes with Gravy • Glazed Carrots with Poppy Seeds • Soup: Mexican Tortilla

Thursday, March 25

Snapper Dore with Remoulade • Tomato Pilaf • Buttered Peas • Soup: Navy Bean

Master Calendar

March 15 – April 9, 2004

Rev. 3/01/04 Subject to change without prior notice

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
15 2:00 p.m. Program Review	16 1:00 – 2:00 p.m. Projects Subcommittee (C-339)	17 2:00 – 4:00 p.m. Facilities Review (B616) <i>8:30 p.m.</i> <i>Cable-casting of the</i> <i>Board Meeting (EATV27)</i>	18 2:30 – 4:30 p.m. College Council (PCR)	19 <i>End of Mid-Term Period</i>
22 2:15-4:15 p.m. Academic Policies (A311)	23	24 2:30 – 5:00 p.m. Academic Senate (ALE) <i>8:30 p.m.</i> <i>Cable-casting of the</i> <i>Board Meeting (EATV27)</i>	25 3:00 – 5:00 p.m. Student Success (E-200) 6:00 p.m. Board of Trustees Open Session (SEC)	26 12:30 – 2:00 p.m. ITPC (E-200) 1:00 – 3:00 p.m. Works of Arts (R-206) <i>Mid-Term Grade Sheets</i> <i>Due, Hard Copy</i>
29	30 <i>Last day to submit mid-term grades on the Web</i>	31 <i>8:30 p.m.</i> <i>Cable-casting of the</i> <i>Board Meeting (EATV27)</i>	1 3:00-4:00 p.m. CAC (E-200) <i>First day mid-term grades are available on STARS</i>	2 <i>Print Instructor Initiated Withdrawal Sheets</i>
5 SPRING BREAK	6 SPRING BREAK	7 SPRING BREAK <i>8:30 p.m.</i> <i>Cable-casting of the</i> <i>Board Meeting (EATV27)</i>	8 SPRING BREAK	9 SPRING BREAK

Calendar is regularly updated by the Office of Shared Governance. To submit meeting notices call Attila Gabor at 239-3812

The Master Calendar is also available via Internet at http://www.ccsf.edu/Offices/Shared_Governance