

CITY CURRENTS



A NEWSLETTER FOR THE CITY COLLEGE COMMUNITY

VOLUME XVII • ISSUE TWENTY-SEVEN

MARCH 8–14, 2004

Students, faculty, classified, administrators and friends are welcome to participate in March 15 march in Sacramento

Editor's note: Dr. Philip R. Day, Jr., Chancellor, has issued the following guidelines concerning the March 15, March on Sacramento. There is a sign-up form on Page 7 of this issue of City Currents.

City College students along with other community college students in the State are organizing a march on Sacramento on March 15 to protest the proposed hike in tuition and overall budget reduction.

We are strongly encouraging everyone in the college and friends in the community to join the students in this statewide effort so our voices and concerns can be heard by the Governor and the legislators.

For students who approach you about participating that day, we encourage you to be as flexible as possible in your absence policy for that day, with special attention to the scheduling of exams, due dates for reports, etc.

For faculty who wish to attend, you will have to apply for a personal necessity leave. The leave is charged to your sick leave. The "Short Term Leave Request Form" (118SF) is a form which you will need to complete 5 days in advance for your department chair's approval.

Administrators can either apply for personal necessity leave or a vacation day.

Classified staff can apply for a vacation day or other forms of paid leave. Please remember to complete the proper form for your supervisor's approval. You may also use your accrued RWW time with appropriate supervisor's approval.

We have been advised by legal counsel and the State organizing committee that teachers taking students to the capitol as a field trip is not an acceptable activity.

There will be buses at the various campuses of City College of San Francisco to take people to Sacramento. This would make it possible for teachers and students

to travel together. Plan to be at your campus no later than 7:45 A.M. and we will return to San Francisco by 5 P.M.

This March is very important for the future of community colleges. We hope we can count on your participation to ensure a huge turnout.

'Missing students' were centerpiece of press conference on Props. 57, 58



Photo by Alan Fontanilla

California State Controller Steve Westly was flanked by mannequins customized as "missing students" by City College art students as he conducted a press conference in the Visual Arts Building on the Ocean Avenue Campus to campaign for Propositions 57 and 58 which voters approved in the March 2 election, along with the school bond measure Proposition 55. Westly pointed out that the "real" students at the March 1 rally risked becoming "missing students" if the two issues failed. The statues are part of the Missing Student Project, a collaborative effort of community colleges across the state to draw attention to the 175,000 students who were unable to attend classes this year because of cuts to community college funding as well as an increase in fees to \$18 per unit.

CITY CURRENTS

City Currents is published weekly during the Fall and Spring semesters by the Marketing and Public Information Office of City College of San Francisco. It is distributed free to all faculty, classified and administrators through the regular campus mail system. It is also available on the College's website at www.ccsf.edu/Services/Public_Information.

**Communication Committee
Advisory Board to *City Currents***

Elizabeth Brent
Attila Gabor • Joe Jah
Martha Lucey • Andrea Niosi
Francine Podenski

**External Advisory Committee
to Office of Marketing and Public Information**

Joyce Aldana • Lorene Berlin • Sunny Chong
Belva Davis • David Gin • Greg Giusso
Glenn Gullmes • Paul Kozakiewicz
Lorraine Mallare • Cherie M. Querol Moreno
Mary Ratcliff • Sandra Thomas

**MARKETING AND PUBLIC
INFORMATION OFFICE**

Martha Lucey

Dean of Marketing & Public Information
Executive Editor of *City Currents*

Stephen Kech, Editor of *City Currents*, Public Relations Officer; **Maria Hyman**, Senior Clerk Typist; **Martin Kazinski**, Graphic Artist; **Monica Davey**, Photographer; **Hung Van Lam**, Student Lab Aide.

City Currents welcomes submissions from all members of the City College of San Francisco Community.

Please note that the deadline is 10 AM Monday one week prior to the issue date.

To contact *City Currents*

Voice: (415) 239-3817
Fax: (415) 452-5150

Ocean Avenue Campus mail: Box S194

Email: skech@ccsf.edu



BOARD OF TRUSTEES

Lawrence Wong, Esq., PRESIDENT
Milton Marks III, VICE PRESIDENT
Dr. Natalie Berg • Johnnie L. Carter, Jr.
Dr. Anita Grier • Julio J. Ramos, Esq.
Rodel E. Rodis
Gloriamarie Caluen, STUDENT TRUSTEE
Dr. Philip R. Day, Jr., CHANCELLOR

Classified Staff Development Day

Editor's Note: Chancellor Philip R. Day, Jr., emailed the following memo on February 26 on the subject of Classified Employees Flex Day for March 31.

In cooperation with the leadership of the Classified Employees (SEIU and the Classified Senate), the Office of Staff Development and the Chancellor's Office, we are sponsoring a Classified Employee Flex Day on **Wednesday, March 31, 2004**. Several workshops and activities are being planned for most of the day. I believe it will be another success story for the Classified staff and the College.

As always, I am requesting your support and assistance in encouraging your staff

to attend. I'm not suggesting that you "close down" the campus for that day. Rather, I am suggesting that if you decide to stay open that you operate with a "skeletal staff," as you deem necessary. We want staff from the campuses to participate but we also need to be mindful of the need to keep our doors open and to be of service. Please note, though the schedule indicated the campus is closed on March 31st, we are open for business! We apologize for the misprint in the Spring schedule.

Thanks for your help and assistance, if you have any questions or concerns please contact me directly.

Chancellor Day expanded his comments on the Classified Staff Development Day with this memo emailed March 2, 2004:

March 31, 2004 is a negotiated calendar holiday for CCSF faculty, in honor of **Cesar Chavez**. Faculty will not be holding classes on this day. However, the campus offices and student support services will be open for business. Specifically, the campus will be open to allow classified staff the opportunity to participate in the Classified Staff Flex Day activities. I have asked that supervisors work with staff members in order to allow maximum participation in the Classified Staff Flex Day while also keeping campus offices open to the public.

MEMORIAL SERVICE

Leonard Sanazaro

A memorial service for longtime City College of San Francisco English teacher **Leonard Sanazaro** will be held **Friday, March 26** starting at 3 P.M. in the Diego Rivera Theatre.

Administrators, faculty, staff, students, family and friends are invited to honor Leonard Sanazaro. If you are interested in speaking or reading a selection, please contact **Carol Fregly**, (415) 239-3882 or cfregly@ccsf.edu.

Anyone wishing to contribute written material (poems, essays, biographical anecdotes) to publication in the memorial service program, please send print-ready items to **Louise Nayer**, L126, telephone (415) 239-3843 or email lnayer50@aol.com.

A scholarship fund, which will be established in Leonard Sanazaro's name, will be supported by donations made at the memorial service. Anyone wishing more information on the scholarship fund may contact **Jessica Brown** (415) 239-3484 or jjb_sf@yahoo.com.

TABLE OF CONTENTS

Academic Senate	4-6
Nomination explanation.	5
Petition for Nomination Form . . .	6
President's Column	4
Office of the Chancellor.	2-3
Announcements.	4
Master Calendar	8
Menus	7
Sign up Form for March 15 march in Sacramento . .	7

Student Financial Resources

Editor's Note: Please let your students know that Dr. Philip R. Day, Jr., Chancellor, emailed the following message about Financial Aid Resources dated March 2, 2004.

It is the goal of City College of San Francisco to keep the doors open to all students no matter what their economic background. Last August, the State dramatically increased the tuition for all California community college students from \$11 to \$18 per credit. As we prepare for the 2004-2005 budget year, the Board of Trustees and I believe it is imperative that we encourage students to seek all funding avenues available to them.

Dean **Jorge Bell** and his staff continue to organize extensive outreach programs to increase awareness around the various funding options available to students. With these efforts in mind, I am asking you to remind students you teach or work with to attend one of the financial aid workshops being hosted across the District. Please remind students that the first deadline for Cal Grant processing was March 2, with the second being **September 2, 2004**. However, the sooner students submit their state and federal applications, the better.

The EOPS Office, on the Ocean Avenue Campus, is conducting the following one-hour-long Financial Aid workshops:

Wednesday, March 10, 10 A.M., R304.

Tuesday, March 23, 1:30 P.M., EOPS Office.

Wednesday, April 14, 9 A.M., R301.

Wednesday, April 21, 8 A.M., R301.

Thursday, April 29, 9:30 A.M., EOPS Office.

Friday, May 7, 2 P.M., R301.

Wednesday, May 12, 10 A.M., R301.

Monday, May 17, 2 P.M., EOPS Office.

The Counseling Offices are hosting workshops at the following campuses:

John Adams Campus, Mondays 9 A.M. to 12 NOON; Wednesdays 1:30 to 5 P.M.

Chinatown Campus: Wednesdays 1:30 to 5 P.M.

Downtown Campus: Tuesdays, 9 A.M. to 12 NOON; Thursdays 9 A.M. to 12 NOON and 1:30 to 5 P.M.

Alemany Campus: Wednesdays, 9 A.M. to 12 NOON.

Mission Campus: Wednesdays, 7:30 A.M. to 1 P.M. and 4:30 to 8 P.M.

Evans Campus: Thursdays, 11 A.M. to 2:30 P.M. and Fridays to 9 A.M. to 12 NOON.

The Financial Aid Office on the Ocean Avenue Campus is located in Cloud 324. The office is open Monday through Thursday from 7:30 A.M. to 5 P.M. and Friday from 9 A.M. to 4 P.M.

The **Scholarship Office** is located in Batmale Hall, Room 366 and is open Monday and Tuesday from 8 A.M. to 7:30 P.M. and Wednesday through Friday from 8 A.M. to 5 P.M.

The **EOPS Office** is located behind Smith Hall. For an appointment with a counselor, please call (415) 239-3561.

The **CalWORKS** program is located in Bungalow 609. For more information on this program, please call (415) 452-5700. Information about all of these programs is also available in the CCSF web site www.ccsf.edu.

Please encourage your students to explore these funding opportunities and remind your students that there is financial assistance available to them. I appreciate your support in informing students of the financial aid programs available across the District.

ADMINISTRATIVE OPENING

VICE CHANCELLOR OF STUDENT DEVELOPMENT

Application Deadline Extended to: 4 P.M., Friday, April 16, 2004

Job announcement and administrative application form are available at the Human Resources Department website www.ccsf.edu/hr or by calling (415) 241-2246.

Health benefits enrollment set

Fiscal Year July 1, 2004 – June 30, 2005

The Health Service System's (HSS) 2004 Open Enrollment for health benefits begins **Monday, April 12** and ends **Friday, April 23**. HSS will send you the Open Enrollment packet, including the enrollment form, in late March.

Due to the upcoming Spring Break and for your convenience, City College of San Francisco Human Resources Benefits Unit will start accepting the HSS enrollment forms two weeks prior to the HSS open enrollment period: **from March 29 to April 2 (8 A.M. – 4:30 P.M.)**.

If you DO NOT wish to make changes to your existing health plan, you DO NOT need to participate during open enrollment. If you are planning to make any changes you MUST complete the HSS enrollment form, attend the HSS open enrollment at City Hall or drop off the form at the Human Resources Benefits Unit at 33 Gough Street by/before the **HSS deadline, April 23, 2004**. **If you do not make the deadline, you will have to wait until April 2005 to make changes to your health plan.**

For assistance, please contact **Mark Kenny** at (415) 241-2358 or **Angela Morgan** at (415) 487-2448.

You MUST participate, if you are planning to: Change to a new Health Insurance Provider/Plan; Add/remove a Dependent; Continue/open new Flexible Spending Account; Continue/open new Dependent Care Account

OPEN ENROLLMENT

3/29/04 – 4/2/04, 8 A.M. – 4:30 P.M., Gough Street, Human Resources Benefits Unit ONLY!

4/5/04 – 4/9/04, City College Human Resources Benefits Unit Closed for Spring Break.

4/12/04 – 4/23/04, 8 A.M. – 4:30 P.M., Gough Street Human Resources Benefits Unit.

4/12/04 – 4/23/04, 8 A.M. – 5 P.M., City Hall Basement, (HSS).

From the President's Desk

By David Yee

President, Academic Senate

This is the first Spring 2004 column from the CCSF Academic Senate President's desk. The purpose is to keep *City Currents* readers informed of important Senate issues. The other Senate officers (First Vice President, Second Vice President, and Secretary) will sometimes contribute to the column.

If what I have seen around the college is an indicator of the enrollment, I am sure that all of you must be very busy. Even as the number of sections is decreased and the number of new students rises, CCSF is trying to accommodate increasing demands from our continuing students. On this issue, the Chancellor called an emergency meeting of the college leadership on September 2 to discuss the Spring 2004 class schedule. The decision was made to keep the schedule at the same number of sections as in the Spring 2003 schedule. For further details see the minutes for the September 10, 2003 Executive Council meeting.

There are many issues that will affect the faculty. I mentioned some of them in my report to the Academic Senate during our spring Flex Day Plenary. In this first column, I would like to write about the Academic Senate. The Academic Senate is defined in the California Code of Regulations (Title 5) and in the Education Code (as modified by AB1725). Specifically, the Academic Senate is the organization whose primary function is to make recommendations on "academic and professional matters." The Senate represents the faculty, but only in academic matters. The faculty union, AFT2121, represents the faculty in labor matters. When faculty issues involve both labor and academic matters, the Senate and the Union collaborate.

What are academic and professional matters? Title 5, Section 53200 defines them in the oft-quoted "10-plus-1" list:

1. Curriculum, including establishing prerequisites.

2. Degree and certificate requirements.
3. Grading policies.
4. Educational program development.
5. Standards or policies regarding student preparation and success.
6. College governance structures, as related to faculty roles.
7. Faculty roles and involvement in accreditation processes.
8. Policies for faculty professional development activities.
9. Processes for program review.
10. Processes for institutional planning and budget development.
11. Other academic and professional matters as mutually agreed upon.

The Education Code empowers the Academic Senate to be involved with items such as: Waiver of Minimum Qualifications & Equivalency, Hiring Criteria, Administrative Retreat Rights, Tenure Evaluation, Faculty Evaluation Procedures, and Faculty Service Areas.

The California State Education Code gives local districts much latitude in deciding how best to structure its academic senate. Here at CCSF, the role of the Academic Senate and many of its rules are mandated by our Constitution. Let

me summarize some of the key points for you.

1. All faculty at CCSF are members of the Academic Senate.
2. There is an Executive Council of the Academic Senate.
3. The Executive Council consists of 29 members elected at large for a two-year term.
4. The Executive Council members serve a maximum of two consecutive terms.
5. The Executive Council cannot have more than three members from a single department except ESL, which may have six

Why is this important to you? The Academic Senate Executive Council will be holding elections this semester. Fifteen of the 29 seats will become available, and, as always, the Executive Council welcomes all faculty to stand for election. Although the time commitment may seem daunting (Council meets every other week for two-and-a-half hours), the insight gained from seeing issues unfold District-wide is tremendously valuable. I encourage all interested faculty to run for an Executive Council position. Look for the nomination form on pages 5 and 6 in this issue of *City Currents*.

ANNOUNCEMENTS

Health Competency Exam scheduled April 16

Please let your students know that the Health Competency Examination will be held **Friday, April 16** in Conlan Hall, Room E101. The exam will begin promptly at 1:30 P.M. Students must be currently enrolled at CCSF, show a photo ID and have a number 2 pencil with eraser. Students who pass this exam will satisfy Area G1 of the CCSF graduation requirement. Further information is available in the Health Science Department C363, Nursing Department C340 and the Testing Office E203, all on the Ocean Avenue Campus. Preregistration is not necessary. This test may be taken only once.

March 14 deadline to apply for Asian Coalition scholarships

Friday, March 14 is the deadline to apply for six scholarships to be awarded by the Asian Coalition of City College of San Francisco. The six scholarships in the amount of \$400 each will be presented to deserving students of Asian and Asian Pacific Islander ancestry at the Asian Coalition Dinner to be held in late spring. For further information, please contact **Mabel Lee Michelucci** at (415) 239-3280.

Nominations for Executive Council requested

MARCH 1, 2004

To: ACADEMIC SENATE MEMBERS
From: Academic Senate Election Commission

Subject: NOMINATIONS FOR EXECUTIVE COUNCIL

Nominations are now open for the 2004-2006 term of office on the Executive Council of the Academic Senate. There are fifteen (15) vacancies, each of which is for a two-year term. Note: if any of the fifteen (15) members whose terms expire in Spring 2005 (see "Council Staying On" below) resign, their term(s) will be completed by the runners up in this election, starting with the person ranked 15th in number of votes received and proceeding in order of decreasing vote number until all the vacant positions are filled, and in accordance with any limits in the Constitution and Bylaws.

Nominations for Council membership are made by petition (see over for Petition form). Each petition must be endorsed by three (3) members of the Senate and must include the signed acceptance of the nominee. In addition to the petition, each nominee may include a statement of NO MORE than 25 words to be included with the ballot. **Longer statements will be edited or omitted.**

Council Staying On

Rosemary Brinson (1/1)
Frederick Chavaria (1/1)
Ann Clark (1/1)
Ophelia Clark (1/1)
Sunny Clark (1/1)
Maria Franco (1/1)
Christopher Johnson (1/1)
Joshua Law (1/1)
Winnie Leong (1/1)
Madeline Mueller (1/1)
Glenn Nance (1/2)
John Odell (1/1)
Pablo Rodriguez (1/1)
Frederick Teti (1/1)

Council Eligible to Run

Gonzalo Castro-Gonzales
Dominique Chapuis
Shama Hasib
Darrel Hess
Lynda Hirose
Camille Hoffman
Lisa Romano
Louis Schubert
Elisa Shore
Jane Sneed

Council Who Must Sit Out

Christopher Kox
Barry Lynch
Francine Podenski
Chris Shaeffer
David Yee

(1/2) = Year Term, e.g., Glenn Nance is serving the first year of his second term; Madeline Mueller is serving the first year of her first term.

Candidates should be aware of the following provisions of the Constitution.

ART III (Constitution): The Council shall consist of 29 members elected at large, subject to the following provision: that no more than three Senate members from a department, as defined in the Bylaws, shall serve on the Senate at one time, except ESL, which shall have no more than six.

ART IV (Constitution): A candidate for membership on the Council must be nominated by written petition of three Senate members and must accept the nomination in writing on the petition. For public information, petitions will be posted at the Academic Senate office on the day they are received. The balloting must be completed at least four weeks before the end of the semester.

If by March 19 (the close of nominations), the number of candidates does not equal twice the number of vacancies to be filled, the Council or the Election Commission shall postpone balloting one week; during which time, additional candidates may be nominated upon the written petition of one Senate member and the written acceptance of the candidate. The postponed balloting shall then take place regardless of the number of candidates.

PETITIONS AND CANDIDATES' STATEMENTS
MUST BE RECEIVED BY NOON, FRIDAY, MARCH 19, 2004
(OVER FOR PETITION FORM)

ACADEMIC SENATE

PETITION FOR NOMINATION

The undersigned Senate members nominate (please print full name) _____ to serve as a member of the Executive Council of the Academic Senate for a two-year term commencing at the end of spring term, 2004. Three signatures are required.

PRINT NAME

SIGN NAME

I agree to be a candidate for the Executive Council of the Academic Senate and to serve if elected.

(signed)

Date _____
Box Number/Campus _____
Department _____
Office Phone _____
Home Phone _____

Candidate's Statement (25 words or less; longer statements will be edited):

RETURN THIS FORM TO:
ELECTION COMMISSION, ACADEMIC SENATE, E-202

COMPLETED NOMINATION PETITION MUST BE RECEIVED BY NOON FRIDAY, MARCH 19, 2004.

Keep the Doors Open!

Rally in Sacramento for Community Colleges

Monday, March 15 — 10 A.M. to 2 P.M.

If you would like to march on March 15, please sign-up in advance for yourself as well as all other people you are bringing. Please fill out the following information and send by campus mail to Bungalow 307 (Classified); Academic Senate, E-202 (Faculty); Office of Government Relations, E-201 (Administrators); or Associated Students, SU205 (Students).

Name(s) _____ Department _____

Address/email _____ Phone _____



MENUS — WEEK OF MARCH 8–12, 2004

BREAKFAST – TASTE BUDS — 7:30–9:50 A.M.

Eggs • Breakfast Meats • Pancakes • Waffles • French Toast • Cereals • Pastries • Juices • Coffee • Tea

LUNCH — PIERRE COSTE ROOM (PCR) — 11:15 A.M.–12:30 P.M.

LUNCH — CAFETERIA — 11 A.M.–1:15 P.M.

Please check out the freshly prepared specials at the A la Minute Station

Monday, March 8

Broiled Teriyaki Chicken 'Sesame' • Steamed Rice • Stir-Fried Vegetables • Fresh Spinach Saute
Baked Meatloaf with Mushroom Sauce • Boiled New Potatoes • Soup: Old Fashioned Split Pea

Tuesday, March 9

Meat Loaf with Country Gravy • Mashed Potatoes • Corn O'Brien • Green Peas and Pearl Onions
Sunfish Filet 'Meuniere' • Brown Rice with Vegetables • Soup: Chicken Noodle

Wednesday, March 10

Italian Lasagna • Zucchini Fine Herbs • Glazed Sliced Carrots • Brussels Sprouts
Chile Colorado • Rice and Beans • Soup: Pasta and Fagioli

Thursday, March 11

Chicken Pot Pie • Green Peas • Cole Slaw • Italian Style Lima Beans
Veal Piccata • Fusilli Napoletana • Soup: Corn Potato Chowder

Friday, March 12

Calamari Steak with Remoulade Sauce • Southern Fried Potatoes • Mixed Vegetables • Braised Celery
Roast Leg of Pork Au Jus • Corn Bread Stuffing • Soup: Manhattan Chowder

DINNER — CAFETERIA — 5:45–7 P.M.

A la Carte Salad Bar available Monday through Thursday evening

Monday, March 8

Linguini with White Clam Sauce • Garlic Bread • Sautéed Italian Squash with Garlic and Tomatoes • Soup: Old Fashioned Split Pea

Tuesday, March 9

Pot Roast of Beef • Buttered Noodles • Glazed Root Vegetables • Soup: Chicken Noodle

Wednesday, March 10

Broiled Chicken Breast with Mustard Crust • Scalloped Potatoes • Steamed Broccoli Branch with Lemon Butter • Soup: Pasta and Fagioli

Thursday, March 11

Braised Chinese Spare Ribs with Black Bean Sauce • Steamed Rice • Stir-Fried Bok Choy • Soup: Corn Potato Chowder

