

CITY CURRENTS



A NEWSLETTER FOR THE CITY COLLEGE COMMUNITY

VOLUME XVII • ISSUE TWENTY-TWO

FEBRUARY 2–8, 2004

Ocean Avenue Campus telephone conversion planned February 5 & 6

By **Tim Ryan**
Network Manager

The Louise and Claude Rosenberg, Jr., Library and Learning Resource Center, and the Downtown, Southeast, Evans and Mission Campuses have been successfully converted to the new City College telephone system. The Ocean Avenue Campus conversion is scheduled for February 5 and 6.

The main campus number, 415-239-3000, will be converted on Thursday evening, February 5 and will function normally throughout the day on February 6. The Campus Police will also continue to be accessible at x3200 throughout the conversion. All new telephones have a speed dial button labeled "CCSF Police" which can be used in the event of an emergency.

What to expect as part of the Ocean Avenue conversion:

- New telephones have been placed throughout the Ocean Campus and are already available for outbound calling.
- A conversion of inbound calling, from old telephones to new ones, is tentatively scheduled to begin on the evening of February 5 and continue through the day on February 6. This is contingent upon confirmation by SBC-PacBell. We will distribute a college-wide email and also post updates to the telephone system website (www.ccsf.edu/nps) with any changes to this information.

The telephone extensions will be converted in numerical order. Inbound calls originating outside CCSF will not be received on February 6 until the conver-

sion for each number range is completed. Inbound calls originating within CCSF will be received on the new telephones throughout the day and outbound calling will continue to operate.

Important action: All existing voicemail messages must be removed by 5 P.M. on February 5. Messages not removed by 5 P.M. will be erased and will not be recoverable.

Important preparation: Additional training classes on operation of the new telephones will be held in R210 on February 2, 3, 4, 5, 6, 9, 10 at 1 P.M., 3 P.M. and 5 P.M. A reservation can be made by contacting the Telephone Help Desk.

Important suggestion: Please modify your voicemail greeting at the beginning of the week to let your callers know we are planning a telephone conversion on February 6 and they may not be able to reach you during that day.

For individuals receiving virtual telephone numbers, which will generally be in the 452-7000 range, the number can be programmed to ring on a desktop telephone if desired prior to going to a voicemail box. Please contact the Telephone Helpdesk to request this change.

The existing Work Order process will remain in place for telephone additions, moves and changes. All questions regarding the conversion or requests for clarification can be directed to the Telephone Help Desk at 452-5770.

Upcoming Planned Conversions:
Gough Street
John Adams/Alemany/Chinatown
Ft. Mason/SFO.

February is African American Heritage Month

Among the activities planned for African American Heritage Month are:

Author **Ishmael Reed** will appear **Wednesday, February 4** at 9 A.M. in Room 821, Downtown Campus, 800 Mission St.; 11 A.M. in the Alex Pitcher Community Room, Southeast Campus, 1800 Oakdale Ave.; and 1 P.M. in R304, Louise and Claude Rosenberg Library and Learning Resource Center, Ocean Avenue Campus.

The Dance Department will offer a free master class by the Dallas Black Dance Theatre on **Thursday, February 5** from 11 A.M. to 1 P.M. in the North Gym Dance Studio on the Ocean Avenue Campus. For further details, call (415) 452-5353.

The Theatre Arts Department will stage a free performance of *The Meeting* on **Tuesday, February 17** at 11 A.M. in the Diego Rivera Theatre on the Ocean Avenue Campus. This one-hour-long play is a fictionalized account of which might have happened if **Martin Luther King** and **Malcolm X** had met.

Jump Start: Hype on Youth Activism Making Change in the Bay Area is the theme of an exhibition **February 10–May 7** in the second floor gallery of the Louise and Claude Rosenberg, Jr., Library and Learning Resource Center on the Ocean Avenue Campus and the second floor of the John Adams Campus Library, 1860 Hayes St. As part of this exhibit, Youth Speaks will perform **Wednesday, February 18** at 12 NOON in Room 304 of the Rosenberg Library, and on **Wednesday, February 25** at 11 A.M. in the third floor auditorium of the John Adams Campus Library.

CITY CURRENTS

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City Currents welcomes submissions from all members of the City College of San Francisco Community.

Please note that the deadline is 10 AM Monday one week prior to the issue date.

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Science Hall window replacement planned to begin on February 9th

Editor's Note: In a memo dated January 16, 2004 to Science Building Faculty, Staff and Department Chairs, Dr. Philip R. Day, Jr., Chancellor, stated,

"In our efforts to keep you up-to-date on the facilities projects that will soon be underway, I wanted to take a moment and share some information with you. I know that keeping you informed will help to manage the 'bumps in the road.' I also want you to know that I have been working closely with campus administrators and our facilities staff to keep construction projects moving forward in much more timely and effective manner. With this in mind, one of our first projects — which impacts you directly — is on schedule to begin in the next few weeks and involves replacing all of the windows in Science Hall (finally!!!).

"The Science Hall Window Replacement Project will begin on **February 9, 2004**. I have been assured that classrooms and offices will be completely accessible during the window replacement project. A majority of the work will occur from 10 P.M. to 6 A.M., allowing staff and faculty access to their offices. However, each evening, all office supplies, computers and other office materials will be covered in plastic sheeting. At the end of each evening's work period, the construction teams will remove the plastic sheeting. Therefore, it is recommended that faculty and staff located in the construction area remove any window adornments, office plants, or other fragile items located in their work spaces. I am currently working with **Terry Hall, Wing Tsao, Jim Blomquist** and **Steven Fields** to confirm a project schedule that will enable you to adequately prepare for the construction. In the very near future, I'll be calling together these people and the Department Chairs (Science Building) to discuss and clarify the upcoming project schedule and work. You can expect

another communication after that meeting.

"As always, I appreciate your flexibility and your patience. If you have questions or concerns, please do not hesitate to contact my office directly."

Chancellor Day's Flex address to air on EAtv

Chancellor Philip R. Day, Jr.'s welcoming address on Flex Day, January 14th, will be cablecast on Educational Access Television Channel 27 this week. Air times are as follows:

- Monday, February 2, 10 P.M.
- Wednesday, February 4, 9 A.M.
- Friday, February 6, 4 P.M.

EAtv Channel 27, operated from Broadcast Media Services on the Ocean Avenue campus, is jointly programmed by City College and the San Francisco Unified School District. It reaches approximately 190,000 Comcast cable subscribers in San Francisco.

TABLE OF CONTENTS

Office of the Chancellor 2-4
Vice Chancellor of Academic Affairs 5-9
Master Calendar 12
Menus 11
Obituary 9
Recognition of Achievement 4
Want Ads 10

Shared governance update

Academic Policies Committee, October 27 minutes

The committee approved the Sept. 22, 2003 minutes with minor edits.

Committee chair **Fred Teti** reported on the following topics:

1. Mathematics Graduation Requirement Equivalency Task Force Update: The membership of the Task Force still lacks administrator and student appointments. Committee discussed whether the Bipartite Committee on Graduation Requirements expects the Task Force to produce a list of courses from other colleges that incoming students may use to satisfy the math requirement. Teti will propose that the Task Force prepare an abbreviated list of such college courses for the Bipartite. The Task Force's next meeting is Thursday, Nov. 6th.

2. ESS Update: The Executive Council approved the ESS recommendation regarding "Follow-up on Student Absences." This will allow instructors to have the option of generating a mailing to students who have been absent from class for an extended period of time.

3. Written Composition Graduation Requirement Update: The various stakeholders will pursue more collaboration before a revised proposal comes to Committee. **Sharon Seymour**, Chair of the ESL Department, shared information about the ESL faculty's interest in having an ESL-level graduation course. She expects that the ESL faculty will bring a proposal to Committee later this year. In response to several questions, Seymour explained that ESL students would be best served by some type of ESL course parallel to English 96, as a graduation-level course. Articulation Officer **Deanna Abma** discussed the current Title 5 language, which states that the written composition graduation requirement course is "...not more than one level below the first transfer-level composition course, typically known as English 1A." (§55805.5(c)) Committee members

acknowledged the pattern of standards going up statewide, along with the need for community colleges to be prepared to respond.

Unfinished Discussion/Business

1. Honorary CCSF Associate Degree: Teti reported that he could not find any mention of an honorary degree process in Title 5, nor in other community college catalogs and posed the question of how the Committee wants to handle this issue. Committee members reviewed the ideas mentioned at the last meeting about the role of the CCSF faculty as grantors of the honorary degree and approved this recommendation:

That the Executive Council seek the following changes in the wording on the diplomas awarded to those honorary CCSF degree recipients who are nominated for the degree by the CCSF administration.

(1) Replace "Based on the recommendation of the faculty..." with "Based on the recommendation of the Chancellor and the Board of Trustees ..."

(2) Insert the word "honorary" before the word "degree."

(3) Replace "Associate of Arts" with "Associate of Humane Letters" and replace "Associate of Science" with "Associate of Humane Sciences" (or something similar).

2. Information Competency Degree Requirement Working Group Report: Committee member **Bonnie Gratch-Lindauer** briefly summarized the history and current status of the recommendation for an information competency graduation requirement for AA/AS and transfer degrees. After discussion about the need to identify a list of courses currently requiring a research paper/project and how to handle the honor's contract

issue, it was decided that Bonnie will meet with the Coordinator of the Honors Program, and with Committee member **MaryLou Leyba** to work out some of the implementation issues and bring back a revised recommendation with a complete list of courses to the November AP meeting for a vote. Within the revised recommendation, the list of courses thought to satisfy the requirement, as identified by department/program heads, will be updated with the results of the Spring 2003 department/program head survey. This list will be highlighted as an area to pursue further with Bipartite, should the recommendation be approved.

New Discussions/Business

1. Facilities Master Plan Draft: Teti explained that the Facilities Review Committee is seeking feedback from other Governance bodies about appropriate sections of the Draft Facilities Master Plan to ensure that it is "sufficiently supportive of academic endeavors." The discussion attempted to flesh out the criteria by which the Committee might do this and by what date. Teti will announce the Executive Council's official committee referral motion at the next meeting, and he will try to have complete copies of the Draft Plan available for review by the Committee members.

2. IGETC-Pattern Transfer Associate Degree revival: The Committee charged its Chair with informing the Student Health and the Physical Education Departments that the Committee will be revisiting the proposed IGETC-Pattern Transfer degree. Teti will try to learn whether these departments still have the concerns they expressed to Committee the last time the degree was on the agenda.

Continued on Page 4

Shared governance update

Continued from Page 3

Subcommittee Reports

- a. Basic Skills: The Basic Skills Subcommittee has grown this semester from three members to about 20. Its next meeting is Tuesday, November 4.
- b. CalWORKS Advisory: CalWORKS Coordinator **Vivian Calderon** has found a possible funding source. If it comes through, the Subcommittee may have something to do.
- c. Continuing and Contract Education: **Judy Teng**, Dean of Continuing and Contract Education, will report directly to the Executive Council on Wednesday, November 5.

Summary of Motions and Recommendations

Honorary CCSF Associate Degree – motion passed to recommend process for awarding honorary degrees.

Information Competency Graduation Requirement – recommendation will be revised after further work with Honor’s program coordinator and registrar’s office.

Facilities Master Plan Draft – Teti will try to have complete copies available for review.

IGETC-Pattern Transfer Associate Degree – Teti will contact Health and Physical Education Departments.

Affirmative action monitors

Linda Jackson, Associate Dean, Affirmative Action/ADA Coordinator, reports that her office is gearing up for an active hiring season this Spring and encourages Department Chairs and Administrators to volunteer for training as Affirmative Action Monitors. Call Jackson at (415) 241-2285.

SFPD praises CCSF employees

City College faculty, classified, police officers and administrators have been commended by the San Francisco Police Department.” SFPD Lt. **Louis A. Cassanego** in a letter to Dr. **Philip R. Day, Jr.**, Chancellor, pointed to the help SFPD received from **Cheryl Allen, Carmen Lamha, Ophelia Clark, Karl Mausey, Ann Morris, Doug Re, Stephen Rubin, Tim Ryan** and Community College Police Officers **Darryl Low, Michael Seligsohn and John Alfonso**.

“Beginning on November 15, 2003, a Balboa High School teacher received a series of terrorist threats from an internet subscriber. The suspect threatened to shoot a black student at the campus. Inspector **James Ramsey #924** of the San Francisco Police Department Night Investigations Unit determined the suspect was accessing City College computers to communicate his threats. The following members never hesitated to assist Inspector Ramsey. Because of their unwavering cooperation the suspect was taken into custody and now awaits prosecution.

Martin Kazinski earns ‘Nifty and Thrifty’ award from NCMPR

Martha Lucey, Dean of CCSF’s Office of Marketing and Public Information, announces that **Martin Kazinski**, Graphic Artist, has earned The Nifty and Thrifty award from the National Council for Marketing and Public Relations. “City College of San Francisco Is Working for You Despite Devastating State Budget Cuts” was the title of the postcard that City College sent to households in San Francisco instead of mailing each residence a complete schedule of classes. The cost of the postcard mailing was .017 cents each. Whether the award is for first, second or third place in the nationwide competition will be announced at the NCMPR annual conference to be held March 9 in Baltimore, Maryland.

Dan Sudran writes of San Andreas Fault

Dan Sudran of the CCSF Engineering Department has authored the article “Where the Faultline meets the Coastline” in the Winter 2004 issue of *California Wild*, published by the California Academy of Sciences. Sudran wrote about the Mussel Rock Beach area of the San Mateo County coast where the San Andreas Fault crosses into the Pacific Ocean. He uses the Mussel Rock area as a field study site for elementary, middle and high school students at Mission Science Workshop, which Sudran founded in 1991 at the College’s Mission Campus.

Veronica Hunnicutt in *Who’s Who*

Veronica Hunnicutt, Dean of the Southeast Campus of City College of San Francisco, has received word that she is listed in the 2004-2005 edition of *National Register’s Who’s Who in Executives and Professionals*. The publication states that it recognizes executives and professionals who have “reached a level of recognizable success in their field.”

Marvin LeGrier II has letter published

Marvin Michel Le Grier II, faculty member on leave, has had his letter about the College’s Diego Rivera Mural published in *San Francisco Weekly*. The paper had previously published an extensive article on the mural. Among the lines that Le Grier wrote are, “The mural explodes with passion! ...Let us unveil this hidden secret and direct the eyes of the art world to my favorite institute of learning, City College of San Francisco!”

Life After City College: Young Physician Makes Good

By **Roland Trego**
ESL Department

The road to becoming a physician in the U.S. has been a long haul for **Adolfo Romero-Duran**. And learning English was just his first obstacle. His story starts in a small town in El Salvador.

“My village, Delicias de la Concepción, was located in the foothills of the guerrilla stronghold. They used to fight with government forces all the time right in our village. I can remember my brother and me lying in the living room, flat on our stomachs, for hours at a time so we wouldn’t get hit by bullets. Our house still has bullet holes in the walls.”

In between the battles, everyday life went on, and Adolfo would see the victims and their suffering as he ventured out.

“They didn’t just kill people. It was mutilation — an arm here, a head there. That’s how I spent my youth. I know it sounds horrible, but I was young, and I was accustomed to it.”

A physician in the village, Adolfo’s father each day brought home lurid accounts of the war horrors he had encountered in his practice.

“I think seeing all this suffering on a daily basis would have hardened other people, but not my father. He had a big heart. He helped anyone who came in, even if they could not pay. And this did not help our family’s finances at all. But seeing how my father handled everything gave me strength in my life.”

These early-life experiences no doubt influenced Adolfo’s decision to follow in his father’s footsteps, and he attended medical school.

“Medicine in El Salvador is not as specialized as it is here, but basic care is free, and that’s very important. When I was in med school, I did a lot of community service, things like vaccination campaigns and education about TB and STDs. I also did a lot of prenatal care. And, if you can believe it, I delivered more than 300



ADOLFO ROMERO-DURAN

babies when I was a medical student! That’s a lot more than a typical medical student here.”

When he finished medical school, Adolfo decided to move to San Francisco, where he had family. I asked him why. Was it because of the war?

“Well, yes, I was sick of the war. And I did want something better, but — you’re going to laugh when you hear this — I had a dream that I got off a bus in the U.S. and won the lottery!”

You can’t help but like this guy....

The jackpot not yet in hand, Adolfo invested his energies in learning English, which he had only studied for a few weeks before coming here. Like countless other students, he took advantage of the free Noncredit ESL classes at City College.

“I tried to learn English as quickly as possible, because I wanted to move on with my life and get into the medical profession.”

Adolfo first showed up in my Level 3 ESL class in 1996, and I was immediately struck by his eagerness to learn. I noticed that he was carrying around a large stack

of texts every day, so I asked him what they were. It was then that I learned he was preparing to take his medical exams. He later confessed that, when he first started, it would sometimes take him six or seven hours to read a single page! But he would still go and do this every day. Before I knew it, Adolfo was in my Level 8. He was well liked by the faculty at the Downtown Campus, to whom he feels a debt of gratitude.

“Here, we [foreign students] are like babies; we don’t know anything,” he says. (I teach him the idiom like a babe in the woods.) “At City College the professors become more than just teachers. They help you know where to go to get information, to understand the culture.”

After he achieved fluency in English, he had a whole battery of tests to pass in order to qualify for a residency. To prove his proficiency in English, he had to pass numerous grammar, listening, and composition tests. A student with Adolfo’s motivation is any teacher’s dream, so I was more than happy to lend my expertise in these areas.

The tests of medical expertise were formidable, and Adolfo’s scores fell short a couple of times. Looking back, Adolfo realizes his problems with the tests were not mastery of the content, but his reading speed. He simply couldn’t read fast enough to finish. This problem took care of itself. The more he studied, the faster he could read.

For his final qualifying exam, Adolfo flew back to Philadelphia and was required to conduct real-life exams of patients, take their medical histories, and write up notes. It lasted five hours, and he was videotaped.

It was a glorious day when he was notified that he had passed. He then began his search for a medical residency. His excitement, however, soon dimmed. His first year of applications turned up no offers. The disappointment was hard to take, and he started to wonder if there

Continued on Page 6

Department block grant applications available at TLC

Funding is available for technology training that is not offered by the Technology Learning Center, the Office of Professional Development's Flex program, the Library or ITS. The Technology Block Grant proposal can be submitted by an individual, but must benefit the department by offering training for software or equipment that is used by the department. The training may be for a group or an individual, who then will train others in the department. The grant can be used to cover the costs of a trainer or purchase of tutorials or services that provide self-paced training. Funding may not be used to cover the costs of equipment, software and supplies other than self-paced tutorials.

Examples of previously awarded block grants include grants to the Film Department (training for faculty in software used in the curriculum), the PE Department (training for faculty in hardware/software used in the FitLinxx Fitness Center), ITS (training for staff in the Windows 2000 server), the CIS Department (development of Oracle databases and training of instructors), and Student Development (training in the electronic appointment system).

Grant information and applications are available in The Technology Learning Center [Batmale 312]. If you are interested in applying, or if you're not sure, but think that your department could benefit by such a grant, contact **Carol Reitan**, the

new TLC Coordinator, at (415) 239-3554 or creitan@ccsf.edu. Funding is available between now and July 1, 2004, only. **The deadline for applications is March 15, 2004.**

Technology Learning Center Workshop Schedule Online

Please check the Technology Learning Center website, www.ccsf.edu/TLC, for the latest technology workshop schedule for faculty and staff. The TLC will continue to offer the basic Windows XP and GroupWise, but has added several new titles. New workshop titles include: Computers Serving You (by **Terry Hall** from the Scheduling Office), Making Better Handouts in Word, and Making Better Quizzes and Exams in Word. Check the TLC website at www.ccsf.edu/TLC for times and locations.

Life After City College: Young Physician Makes Good

Continued from Page 5

was indeed a place for him here. He became very discouraged, and he was not getting any moral support from his family. At one point, he was told, "You're wasting your time. You just go to that library and study. You'll never pass those tests. I know someone who can get you a job as a bagger at Safeway. Get a job and do something useful."

Hearing this, of course, made my blood boil, but it also made me glad to be a teacher and be able to offer him encouragement.

"You know," Adolfo said, "it was five years from the time I came to the U.S. to when I finally got into a program. Believe me, I was tired of living on nothing — and having my applications rejected."

Adolfo noted the double message that is sent out by the medical education establishment. "You have news stories saying that the U.S. has a serious shortage of physicians to work with the Latino population. But most residency programs require a year of practical experience in an American medical institution just to get into a program! How was I supposed to get it?"

Adolfo was lucky enough to just happen to be working as a Spanish interpreter at San Francisco General. There he had the good fortune of meeting pre-eminent physicians who, recognizing his potential, gave him just the experience he needed and wrote him favorable letters of recommendation.

As an instructor, I see so many people like Adolfo, who come here with so much talent to offer. What else can be more satisfying than to help them get the skills they need so they can get meaningful jobs?

Dr. Adolfo Romero-Duran is now finishing his third year of residency in Family Practice in the U.C.-Davis program. He is enormously popular with his colleagues and comes with excellent letters of recommendation. Interviewing around the state, he is finding that Latino physicians are indeed in demand, and he is confident that he has a bright future. Thinking back to his dream of winning the lottery, I can't help but wonder if it hasn't already come true.

Women's Basketball Schedule

Wednesday, February 4, 7 P.M., Gavilan College, Gilroy.

Friday, February 6, 7 P.M., Chabot College, Hayward.

Wednesday, February 11, 5:30 P.M., DeAnza College, CCSF.

Friday, February 13, 7 P.M., Mission College, Santa Clara.

Wednesday, February 18, 5:30 P.M., Foothill College, CCSF.

Friday, February 20, 5:30 P.M., Gavilan College, CCSF.

Men's Basketball Schedule

Friday, February 6, 7 P.M., DeAnza College, CCSF.

Wednesday, February 11, 7 P.M., Chabot College, Hayward.

Friday, February 13, 7 P.M., Skyline College, CCSF.

Wednesday, February 18, 7:30 P.M., Foothill College, CCSF.

Friday, February 20, 7 P.M., Ohlone College, Fremont.

Transitional Studies high school students design and implement their own service learning project

By Kate Gougoutas

Transitional Studies Department

The Fall 2003 semester marked the realization of a goal I had set for myself over one year ago — to incorporate a service learning project into my high school class at John Adams. The Transitional Studies Department was extremely fortunate to have youth advocate **Tanya Alsberg** working with us as a Career Specialist from the Fall of 2002 through the Summer of 2003. Once the two of us expressed our mutual interest in service learning, the collaboration and planning fell into place.

Each Wednesday for eight weeks, Tanya and I co-taught my Career and Income Management class, and involved the class in planning for our service learning project. On that day, the students in the class became the City College of San Francisco Professional Association because of the lessons on professionalism that we covered. Furthermore, we wanted to give students a professional sounding membership association to put on their résumés.

From the beginning, students experienced a good amount of control over the planning of the project. We began each Wednesday with an icebreaker to develop



Tyrone Mullens tutors a student.

trust and partnership among the students. Students then took on active roles, such as note taker, public relations specialist, class facilitator, videographer and photographer. Eventually, by means of voting and discussion, students decided to present a study skills workshop to elementary school-aged children. Four students were nominated to present the

workshop to a group of students in the after school program at the Columbia Boys and Girls Club on Page Street in the neighborhood of Haight-Ashbury.

On Wednesday, October 22, the project reached its culmination as four presenters from our class acted out a comical study skills skit featuring “Joseph Do” and “Johnny Don’t.”

Each time the narrator called “Freeze!” a presenter would ask the children to call out which positive or negative study skill was being modeled. After the skit, the presenters gave out a study skills handout made by another classmate in the Professional Association. When the workshop was finished, the presenters stayed at the Boys and Girls Club to help the children with their homework.



Workshop presenters in front of the Boys and Girls Club.

Although the original plan was for the presenters to tutor for 30 minutes to an hour, all four of them chose to stay at the Boys and Girls Club for well over two hours, providing assistance and good company, and even shooting some hoops.

Back at John Adams, the Professional Association wrapped up our service learning project the following Wednesday with an awards presentation and food for all members. Anyone wishing to know more about our project can view the bulletin board outside of room 225 on the second floor of John Adams, or contact me, **Kate Gougoutas**, at (415) 561-1013.



Marcos Quintero listens to participants.

TLTR SHOWCASES TEACHERS USING TECHNOLOGY IN THE CLASSROOM

Lessons from online teaching

By Robert Gurney
Psychology Instructor

In the one in-class course I teach, Introduction to Statistics for the Behavioral Sciences (PSYC 5), I let my students use hand calculators and encourage them both to contact me by e-mail and to visit some helpful websites. As far as using high tech in this course goes, that's it. I don't plug anything into anything.

My experiences teaching the online General Psychology (PSYC 1) course, however, have led to important changes in how I relate to my in-class PSYC 5 students. In most cases, the lessons learned were lessons I had learned earlier (I've been teaching for over thirty years) but lessons that achieved heightened prominence from teaching online. An online course allows an instructor to meet ALL of the students in a way an in-class course does not. All of my students present a different picture than the one I get from the small subset of in-class students who talk to me.

I get this more representative picture because the format of my course requires all students to throw their two cents into class discussions and when, during the second half of the semester, they are working on group projects, I get transcripts of most of what they say to one another. This supplies an experience of the student learning process that is much richer than I have encountered with other courses. I list some of the conclusions from this experience that have affected my in-class teaching.

- If I'm sure I'm being clear, I'm almost certainly wrong. Students seldom fail because they are unable or unmotivated to understand the material. Some fail because they cannot fulfill the commitments they have made of their time but others fail from simple confusion. Students do find innumerable ways in

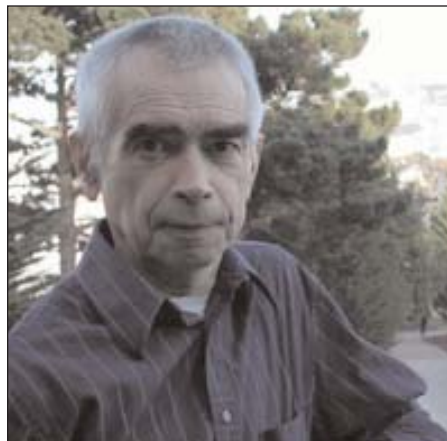


Photo by Patricia Delich

ROBERT GURNEY

which to hear or read instructions in a way other than that intended by the instructor.

- Say it again, Sam. Although I call myself "Kid" rather than "Sam," the line "You must remember this" of the *Casablanca* song helps me here. From my online course, I estimate that each time I refer to something previously written, about half the people who did not previously read it, finally read it. Because of absences and daydreaming, the proportion is probably less for in-class students. If the proportion is one half, I need to say something five times before 19 out of 20 students get it. Courses are like TV shows or websites. Attention to them is selective. The problem with continually repeating oneself, however, is that students who have already read or heard the material are likely to either decide the instructor is senile or tune out to more than just these repetitions. To prevent this it helps to preface the repetition with "As I earlier indicated."
- I'm not the only font of knowledge in which students bathe. If I've constructed a sensible course for the course's material (including choosing a good textbook), cleared up confusions about the course's requirements and made clear what is most important, most students will do

best if they involve themselves with the course and with other students. Involvement with other students either in study groups for an in-class course or in discussions or chats for an online course is especially valuable. Students have much to say that is valuable to other students. They also can help to mitigate the fears and anxieties any course generates among its participants. Some students do benefit from additional contributions from me but, bummer though it is to such an egotist as I am, quite few.

*Editor's Note: This is Article #7 in a series. The series showcases the various ways CCSF teachers use technology in the classroom. To access resources mentioned here and to read past articles, go to the TLTR website <www.ccsf.edu/tltr>. If you would like to write an article, contact **Patricia Delich** (415) 452-5271 or pdelich@ccsf.edu.*

Café Musée tour set

Café Musée will launch the Spring semester with two tours of the Renaissance collection (16th C.) at the Palace of the Legion of Honor: one on **Friday, February 6** (10 A.M.), and the other on **Sunday, February 8** (3 P.M.). Both will be conducted in the French language. Contact **Renee Morel** <rmorel@ccsf.edu>.

Neighborhood Clean-up

City College of San Francisco will participate in the Neighborhood Clean-up scheduled for **Saturday, March 6** from 9 A.M. to 12 NOON. "Our CCSF custodial and building and grounds staff are very much appreciated for their efforts to keep up with the littering and general detritus on campus. They deserve our help and our commitment to stop litter in its tracks," says **Stephanie Lyons** of Concert Lecture Series. Contact Lyons with ideas for helping support this effort. Telephone (415) 239-3580 or email slyons@ccsf.edu.

Workshops explore 'Achieving Success' for re-entry students

Please let your students know that the Re-Entry Program will present an eight-week workshop series titled "Returning to School: Steps to Achieving Success." All workshops will be held on Thursdays from 1:30 to 3 P.M. in Smith Hall, Room 106, on the Ocean Avenue Campus.

February 19 – Goal Setting. Why am I here? Defining and managing short to long term goals.

February 26 – Career Exploration for re-entry students. Where am I going? Learn ways to explore and define your career options.

March 4 – Using Resources at CCSF. How to get the most out of your education.

March 11 – Time Management. Learning how to balance it all.

March 18 – Financial Awareness. Adjusting to a student budget.

April 1 – Stress Management. Identify and practice techniques for reducing stress.

April 15 – Self-Esteem. Gain confidence in asserting yourself and achieving your goals.

April 22 – Wrapping it up. Assessing your progress thus far, and planning where to go next.

Students who attend all workshops have the option of earning one-half unit of credit as LERN 52A (CCSF degree and CSU applicable). Call (415) 239-3297.

WANT ADS

FOR SALE — Heavy worktable/workbench. Size 90"x33.5"x34". Has drawers and storage space. Solid and sturdy. Good for handyman or contractor. \$200 or best offer. Call (415) 386-0672.

SUMMER SUBLET WANTED — Manhattan or Brooklyn summer sublet or apartment sitting desired by CCSF faculty person. Can exchange for 3-bdrm. SF Condo or not. 4-6 weeks between June 1 and July 31. Call (415) 587-8974, email: mblindauer@earthlink.net

VAN FOR SALE — 1997 Ford Aerostar 4WD van with extended body, tinted windows, roof rack. 119,000 miles. \$2500. Call Stephanie at (415) 239-3971.

APARTMENT FOR RENT — Nice, clean 1-bedroom apartment. Private entrance. Very close to CCSF. Great location. Half block from J-Car, Muni #26. Call Denis @ (415) 939-2458 for further information or appointment.

UNIQUE ITALIAN RENTAL — Umbrian tower (La Torre di Guardia) in magnificent medieval hilltop town. Beautifully restored, antique furnishings, panoramic views. Dishwasher, washer and dryer. Centrally located: 40 mins. from Assisi, Gubbio. 1-1/2 hours from Florence. Call (510) 528-1331. Website: www.casamontone.com. Email siegelsm1@earthlink.net. \$775/week. References available. Local English-speaking manager.

APARTMENT FOR RENT — In-law apartment in nice Merced Manor area. For information or appointment, call Kathleen at (415) 664-0828; (415) 239-3512.

LONDON RENTAL — North London flat available for rent. A clean, quiet and comfortable one-bedroom flat in a convenient location. Two-minute walk to a Northern Line tube station, numerous bus lines, shops and a lovely park. All amenities provided. Approx. \$500 per week or \$75 per day (minimum of five days). For further information, contact Dorene Cotter at Londondig@earthlink.net

DINING ROOM SET FOR SALE — 1920s-1930s solid walnut dining room set. Old brass clamps, no extra leaf. Has 5 chairs and one host chair with armrests. No stains, burns but needs some minor repair. Solid and roomy, turned wood, elaborate appearance. Photos available. Located in a farm house in the Sacramento delta \$175 for the set Call (510) 339-9570.

Psychological disabilities topic of workshops

CCSF's Disabled Students Programs & Services (DSPS) and Student Health Services are joining together to present informational sessions on the topic of psychological disabilities. They will be held in Room 305 of the Louise and Claude Rosenberg, Jr., Library and Learning Resource Center on **Tuesday, February 3** at 3:30 P.M. and **Wednesday, February 4** at 11 A.M.

Dr. **John Wilde**, DSPS counselor, and Dr. **Marcia Van Dyke**, Psychological Services clinician, will offer a general overview of psychological disabilities: facts and myths, how psychological limitations may impact learning, strategies for classroom instruction/management and resources available both on campus and in the community.

This session is in response to research which suggests that the number of students with psychological disabilities on campuses across the United States has risen sharply over the last decade and continues to increase. City College has observed a similar trend. In an effort to be proactive by better understanding the needs of this growing campus population and to better meet the needs of all students, this presentation is recommended for all faculty and staff. It will be repeated twice in order to accommodate as many attendees as possible. CCSF students are welcome to attend.

Call (415) 452-5484 or 452-5451 (tty) for sign language interpreter or for more information.

Service Learning Conference

RSVP by **February 15** for a day-long workshop to be held **Friday, Feb. 27** to address "Service-Learning, Civic Engagement, Homeland Security and Domestic Preparedness." It will be held from **9 A.M. to 3 P.M. at the Evans Avenue Campus, 1400 Evans Ave.** The cost is **\$30 (\$20 for students)**. Call **Suzanne Korey** at (415) 550-4337.

O B I T U A R Y

Curtis Sessions

Curtis James Sessions, a cafeteria worker at City College of San Francisco for many years, passed away December 16, 2003 following heart attack. A few days earlier he had celebrated his 50th birthday.

Curtis was known to his friends and loved ones as "Lovie" for the way he made everyone smile. He was born to **Phillip and Willie Mae Session** on December 12, 1953 in San Francisco. He attended San Francisco public schools and received his education at Mission High School.

Surviving are four brothers, two sisters and numerous nephews and nieces.

A memorial service was held December 29 at Bethel Cathedral Church of God in Christ, San Francisco.

ANNOUNCEMENT

BUSINESS CARDS

The Graphic Communications Department is now accepting orders from City College employees for business cards. The type will be printed in black and CCSF logo or seal will be in red. There is a \$20.00 charge for 200 cards, to cover the cost of supplies.

Please note that these business cards are produced entirely by the students in GRPH 68. This project is repeated at the beginning of each semester, and is meant to be a learning experience for our students.

Please legibly print the necessary information on this form. Do not add lines or characters beyond what is indicated below. Send this form, with payment to Graphic Communications, Attn: Production Coordinator, Box V49, Ocean Campus. Please make check payable to Graphic Communications

Orders are due by Friday, March 5th and will be returned to you via campus mail on Monday, April 12th. Orders received after the March 5th deadline will be refused.

***Telephone conversion: Please verify your NEW phone and fax numbers before submitting.**



Jane "John" Doe
Instructor
Graphic Communications Department

City College of San Francisco
50 Phelan Avenue
Box V49, Office V103
San Francisco, California 94112

Tel: 415.239.3082
Fax: 415.239.3911
email: jdoe@ccsf.edu
web: fog.ccsf.edu/~jdoe

Please choose a delivery method:

- CCSF Mail
- Pickup
GRPH Office
Ocean Campus
V141

Please fill out the information indicated below. Bold items are mandatory; italic items are optional. All items you list will appear on your card. Again, please print very clearly, preferably in ink and all capital letters (except for email addresses; these must be printed exactly as you want it to appear on your card). Remember to indicate whether you want a seal or a logo.



NAME _____

TITLE _____

DEPARTMENT _____

CITY COLLEGE OF SAN FRANCISCO

CAMPUS _____

ADDRESS _____

BOX _____ OFFICE _____

SAN FRANCISCO, CALIFORNIA _____

WORK PHONE* _____ - _____ - _____ EXT. _____

FAX _____ - _____ - _____

HOME PHONE _____ - _____ - _____

EMAIL _____

WEBSITE _____

Sample Card.

This is how your card will look.
All cards are a vertical format.
Horizontal format is not available.

Note:

We will need your campus mail box for the purpose of delivery.
If you did not include it on your card, please put it here _____
We cannot list home addresses or outside work information on CCSF business cards.

MENUS — WEEK OF FEBRUARY 2–6, 2004

BREAKFAST – TASTE BUDS — 7:30–9:50 A.M.

Eggs • Breakfast Meats • Pancakes • Waffles • French Toast • Cereals • Pastries • Juices • Coffee • Tea

LUNCH — PIERRE COSTE ROOM (PCR) — 11:15 A.M.–12:30 P.M.

STARTERS

Pork and shrimp siu mai with soy-vinegar dipping sauce Hot artichoke, green chile and parmesan dip
Lentil and potato samosas with mango chutney Soup du jour
Tossed green salad – mixed greens, diced roma tomatoes, sliced cucumbers, black olives and your choice of dressing

SALADS

Thai-style crispy noodles – bean sprouts, broccoli, carrots, green beans, red bell peppers and scallions with peanut-soy dressing
Baby spinach and havarti cheese salad – fuji apples, herbed croutons, red onions and raisins with curry-ginger vinaigrette
Gorgonzola-pecan crunch salad – crisp bacon and mandarin oranges with hazelnut vinaigrette
“Carefree Arizona” grilled chicken salad – corn kernels, diced avocado, tomatoes, red onions and bell peppers with creamy chile dressing

SANDWICHES

Southwestern Chicken – chicken breast, tomatoes, red onions, red leaf lettuce, cilantro, jalapeno-lime mayonnaise and pepper-jack cheese
Roasted vegetable muffaletta – bell peppers, zucchini, yellow squash, eggplant, tomatoes, basil, black olive tapenade, mozzarella cheese
Hot brown – “You’ll need your knife and fork for this one!!!”
Tuna salad – classic tuna salad with red leaf lettuce, red onions and tomatoes
Club sandwich – sliced turkey, crisp bacon, mayonnaise, red leaf lettuce and tomatoes

ENTREES

Grilled 8 oz. pork loin chop with apple balsamic sauce – bleu cheese potato gratin, sauteed spinach
Chicken petaluma – parmesan polenta, sauteed artichokes and mushrooms
Seared garlic and ginger tofu – basmati rice, asian pears and steamed blue lake beans
Grilled mahi-mahi with papaya salsa – basmati rice baby bok choy
Grilled salmon with fire and ice relish – sun dried tomato and goat cheese grits

LUNCH — CAFETERIA — 11 A.M.–1:15 P.M.

Please check out the freshly prepared specials at the A la Minute Station

Monday, February 2

Italian Meat Balls with Mushrooms and Peppers • Mostaccioli with Fresh Tomatoes • Fresh Green Beans Amantine
Thai Curry with Tofu and Vegetables • Jasmine Rice • Soup: Turkey-Chili

Tuesday, February 3

Marinated Roast Leg of Lamb with Mint Pesto • Boulangere Potatoes • Cauliflower • Peas and Pearl Onions
Seafood Crepe • Buttered Noodles • Soup: Corn Chowder

Wednesday, February 4

Baked Greek Moussaka • Broccoli with Balsamic Olives • Buttered Yellow Squash
Grilled Top Sirloin • Baked Potato with Butter and Chives • Soup: Cream of Watercress

Thursday, February 5

Stuffed Chicken Leg • Parsley New Potatoes • Zucchini Provencale • Glazed Banana Squash
Veal Piccata • Risotto with Mushrooms • Soup: Vegetarian Minestrone

Friday, February 6

Baked Snapper with Lemon-Rosemary Vinaigrette • Fresh Mixed Vegetables
Braised Beef Brisket • Vegetables Rice Pilaf • Soup: Fresh Pea with Mint

DINNER — CAFETERIA — 5:45–7 P.M.

A la Carte Salad Bar available Monday through Thursday evening

Monday, February 2

Stuffed Leg of Chicken with Madeira Sauce • Scalloped Potatoes • Gingered Carrots • Soup: Turkey-Chili

Tuesday, February 3

Darne of Salmon with Hollandaise Sauce • Parsley Potatoes • Broccoli Branch • Soup: Corn Chowder

Wednesday, February 4

Lamb Curry Madras • Coconut Rice • Sauteed Spinach • Soup: Cream of Watercress

Thursday, February 5

Roast Leg of Pork with Corn Bread Dressing and Pan Gravy • Whipped Pumpkin Potatoes • Buttered String Beans
Soup: Vegetarian Minestrone

Master Calendar

February, 2004

Rev. 1/28/04 Subject to change without prior notice

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
2	3 11:30 – 12:00 p.m. Communication Com. (PCR) 3:30 – 4:30 p.m. <i>Presentation on</i> <i>Psychological Disabilities</i> (R-305)	4 11:00 – 12:00 p.m. <i>Presentation on</i> <i>Psychological Disabilities</i> (R-305) 1:30 – 3:00 p.m. Curriculum Com. (C-334) 8:30 p.m. <i>Cable-casting of the</i> <i>Board Meeting (EATV27)</i>	5 3:00-4:00 p.m. CAC (E-200)	6 9:00 – 10 00 a.m. Financial Aid Subcom (C-334) <i>Resolution(s) to Vice</i> <i>Chancellor's</i>
9 2:00 p.m. Program Review (C334) <i>Census Day</i>	10	11 2:30 p.m. College Agenda Review (E-200B) 2:30 – 5:00 p.m. Academic Senate (R518) 8:30 p.m. <i>Cable-casting of the</i> <i>Board Meeting (EATV27)</i>	12 2:00 – 4:00 p.m. DCC (PCR) <i>Last day to drop credit</i> <i>classes. No notation will</i> <i>appear on the student's</i> <i>permanent record. Last</i> <i>day to withdraw or</i> <i>reduce course work in</i> <i>order to qualify for 50%</i> <i>non-resident tuition fee</i> <i>fund. Last day to file a</i> <i>petition to receive the</i> <i>Associate of Arts or</i> <i>Associate of Science</i> <i>Degree, Award of</i> <i>Achievement and</i> <i>Certificate of</i> <i>Completion. Last day to</i> <i>remove Incomplete</i> <i>received in previous</i> <i>semester.</i> 5:00 p.m. Board of Trustees Work Session (Gough)	13 HOLIDAY LINCOLN'S BIRTHDAY
16 HOLIDAY WASHINGTON'S BIRTHDAY	17 <i>Census Sheets Due</i>	18 1:30 – 3:00 p.m. Curriculum Com.(C-334) 8:30 p.m. <i>Cable-casting of the</i> <i>Board Meeting (EATV27)</i>	19 2:30 – 4:30 p.m. College Council (PCR)	20 1:00 – 3:00 p.m. Works of Arts (R-206) 2:00 – 4:00 p.m. PBC (R-518) <i>Last Day to request</i> <i>credit/no credit (CR/NC)</i> <i>grading option</i>
23 2:15-4:15 p.m. Academic Policies (DTN) 3:00 – 5:00 p.m. College Diversity (E200)	24	25 2:30 – 5:00 p.m. Academic Senate (SEC) 8:30 p.m. <i>Cable-casting of the</i> <i>Board Meeting (EATV27)</i>	26 3:00 – 5:00 p.m. Student Success (E-200) <i>Faculty: Last day to</i> <i>submit Removal of</i> <i>Incompletes for Fall</i> <i>2003 School Term</i> 6:00 p.m. Board of Trustees Open Session (CH/NB)	27 12:30 – 2:00 p.m. ITPC (E-200)

Calendar is regularly updated by the Office of Shared Governance. To submit meeting notices call Attila Gabor at 239-3812
 The Master Calendar is also available via Internet at http://www.ccsf.edu/Offices/Shared_Governance