

# CITY CURRENTS



A NEWSLETTER FOR THE CITY COLLEGE COMMUNITY

VOLUME XVII • ISSUE TWENTY-ONE

JANUARY 26–FEBRUARY 1, 2004



Photo by Steve Kech

## Marching in memory of Dr. Martin Luther King, Jr.

Among the members of the City College of San Francisco community who participated in the Dr. Martin Luther King, Jr., Holiday March in San Francisco on January 19 were (left to right), Glenn Nance, Chair, African American Studies Department; George Donkor, Senior Management Assistant, Administrative Services, Gough Street; Dr. Anita Grier, President, Board of Trustees; Dr. Don Griffin, Vice Chancellor, Academic Affairs/Student Development; Ophelia Clark, Business Department Instructor; Carmen Lamha, Chair, Computer Networking and Information Technology Department; Raymond J. Berard, retired Faculty member; and Martha Lucey, Dean, Office of Marketing and Public Information. Not pictured is Dr. Philip R. Day, Jr., Chancellor. Nance, Clark and Berard are all former Presidents of the Academic Senate.

## Ishmael Reed to lead observance of Black History Month

Author, poet and lecturer **Ishmael Reed** will visit City College of San Francisco **Wednesday, February 4** to lead the observance of African American History Month with a series of readings, discussions and a book signing. Reed is the author of more than 20 books. He is a Harvard Signet Fellow and a Yale Calhoun Fellow.

Reed will begin the day at the **Downtown Campus**, with a reading and discussion from 9 to 10 A.M. The event will be held in Room 821 at the campus, 800 Mission St., at Fourth Street. For details, please call (415) 267-6505.

Next, Reed will offer a reading, discussion and attend a reception from 11 A.M. to 12 NOON in the Alex Pitcher Community Room at the **Southeast Campus**, 1800 Oakdale Ave. Please call (415) 550-4353 for further information.

At the **Ocean Avenue Campus**, from 1 to 2 P.M., Reed will offer readings, lead discussions and sign books in Room R304 of the Louise and Claude Rosenberg, Jr., Library and Learning Resource Center. For further information, please telephone (415) 452-5438.

Reed's visit is sponsored by the The Louise and Claude Rosenberg, Jr., Library and Learning Resource Center, CCSF Concert and Lecture Series, African American Achievement/Retention Program, African American Studies Department, Audiovisual Department, Black Student Union, CCSF Bookstore, Downtown Campus Associated Students, Ocean Avenue Campus Associated Students and Southeast Campus Associated Students.

**CITY CURRENTS**

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*City Currents* welcomes submissions from all members of the City College of San Francisco Community.

Please note that the deadline is 10 AM Monday one week prior to the issue date.

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***Dr. Day asks you to participate  
in preparation of Self-Study***

*Editor's note: Looking toward City College of San Francisco's next accreditation in 2006, Dr. Philip R. Day, Jr., Chancellor, outlined in a memo dated January 14, 2004 the process for the preparation of The 2006 Self-Study: A Dialogue on Student Success. The memo was sent via email all members of the CCSF Community and interested parties.*

After almost one full year since my last major communication piece on the upcoming self-study — and many conversations later, I am forwarding to you a copy of a paper entitled, "The 2006 Self-Study: A Dialogue on Student Success." Its intent is to provide you a focus for our self study and a structure and process that addresses both the four standards and the major themes WASC is asking us to address in the new self-study format.

In the near future, we will be forming the study groups for the self-study and moving forward with the other elements associated with the organizational phase, including orientation and reviewing each standard to determine the scope of inquiry. I invite you to review the document below and should you have any questions, please don't hesitate to contact me directly.

**The 2006 Self-Study: A  
Dialogue on Student Success**

Since the Self-Study and re-accreditation visit of 2000, City College has been engaged in the pursuit of a singular outcome: increased student success. Driven by its mission, the College initiated the Enhanced Self-Study, a college-wide dialogue which focused on the ways and means of improving student achievement and persistence. Involving over 170 faculty, staff and students in five teams, the Enhanced Self-Study generated 34 recommendations, many of which have been approved and implemented. Concurrently, with broad participation, the College undertook the development of a comprehensive strategic plan which provided a clear vision for the future and inspired the production of an educational master plan and subsequent annual and unit plans. As a result, the College was able to utilize the planning and budgeting system to select and prioritize key activities, formulate implementation and delivery strategies, and ensure timely investment of scarce resources. Given the intensive effort that has occurred over the past three years, City College is well positioned to document and celebrate substantial progress as an institution with a singular commitment and the capacity to stay the course through the upcoming self-study process.

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# The 2006 Self-Study: A Dialogue on Student Success

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## The WASC Mandate

The intent of the Western Association of Schools and Colleges (WASC) is to stimulate thoughtful consideration of institutional quality from two perspectives. The first perspective addresses the four accreditation standards — institutional mission and effectiveness, student learning programs and services, institutional resources, and leadership and governance — essentially the traditional self-study process. The second perspective addresses six new overarching themes, providing a more holistic view of the institution and its quality:

- a commitment to provide high quality education congruent with the mission of the College;
- an effort to evaluate, plan and improve programs and services for students;
- the development of student learning outcomes leading to improvement in all aspects of teaching and learning;
- the definition of an inclusive, informed, and intentional effort to define, support, and evaluate student learning;
- an engagement in inclusive, informed, and intentional dialogue about institutional quality and improvement to support continued improvement; and
- a demonstrated concern with honesty and truthfulness in its representation to all internal and external constituencies.

Underlying each of the four standards and the six themes identified by the Association is the concept of student success — that is, the extent to which the College, as an educational community, is actively engaged in identifying and improving its contribution to student learning and development at all levels and in all components of the institution.

## The City College Approach

During the last year, City College has reviewed both the process of self-study and the new standards and themes for accreditation. Two college-wide workshops on the topic of student learning outcomes were conducted, in the spring and the other in the fall, capitalizing on prior conversations regarding the identification, assessment, and utility of outcomes within selected departments. Last spring the Chancellor distributed a paper entitled “Addressing the Challenge of the New Accreditation Standards and Student Learning Outcomes at City College of San Francisco” which identified the need for further the dialogue on student learning in conjunction with the self-study process. Through these investigations, the College has begun to discover the rich variety of approaches that increase student learning in practice throughout the institution. Conversely, the College has realized the need to identify the gaps that still exist, preventing the institution from fulfilling its mission and achieving the intended level of quality. It is this dialogue that is to be fostered through the self-study process and the exploration of student learning.

Over the next two years, the Self-Study will serve as the focal point of the College community, engaging study teams in the examination of the four standards, encouraging a college wide dialogue on the six themes, and concluding with the preparation of a comprehensive Self-Study Report which addresses the four WASC standards and the institution’s assessment from the perspective of the six themes.

## Examining the Four Standards

The institutional examination of the four standards is the fundamental requirement of WASC, a process that will capitalize on the extraordinary level of planning and development that has occurred since the last accreditation. As such, the effort will consist primarily of documenting the current status of the College, emphasizing whenever appropriate the progress made in recent years. Through this analysis, remaining gaps will be identified, providing the opportunity to cite plans to be implemented and to develop additional recommendations for further action. Inherent in the approach, of course, will be the utilization of the six themes to assess the impact of achieving the standards at a high level. In this manner it is anticipated that the examination of the standards can be completed effectively and efficiently by the Self-Study Teams under the direction of the Steering Committee.

## Exploring the Six Themes

The review of the institution from the perspective of the six themes will be accomplished in two ways. First, the themes will be assessed during the examination of the standards by the Self-Study Teams themselves since the themes are referenced very clearly in the standards. Second, the six themes will provide the opportunity for a larger, college-wide dialogue in which the themes will serve as the lens for assessing the impact of the College’s manifold initiatives to achieve institutional quality and, therefore, student success. This augmentation of the traditional self-study process will be led by the Steering Committee and effected through college-wide dialogue using both the Flex Day opportunity and other venues for participatory assessment. With this approach it is anticipated that the combined perspectives of the College community can be incorporated into a collective assessment of institutional quality.

## Completing the Self-Study Process

The net result of the Self-Study process will be the production of the Self-Study Report containing documentation, analyses, and recommendations with the six WASC themes prominently framing the findings and recommendations. College-wide reviews of the report, utilizing the shared-governance system, will lead to the finalization and adoption of the report in preparation for the WASC visit to the College.

*Continued on Page 4*

## The 2006 Self-Study: A Dialogue

*Continued from Page 3*

### The Self-Study Structure and Timeline

With the start of the spring semester, 2004, a Self-Study Steering Committee will be appointed to oversee and coordinate the development and delivery of the 2006 Self-Study Report. Co-chaired by faculty members and administrators, the membership of the Steering Committee will be representative of all levels and components of the institution, with each member serving as a liaison for one of the four Self-Study Teams. During the semester, the Committee will produce a Self-Study Guide which outlines expectations and integrates each of the six themes into the inquiry for each standard, ensuring that each Self-Study Team conducts a thorough assessment of its topical area. In preparing the Guide the Steering Committee will also compile essential background information, ensuring that all members of the Teams as well as the college community have access to this information.

The four Self-Study Teams will be appointed, provided with an orientation using the Self-Study Guide, and convened later in the spring of 2004 to address the WASC standards: Institutional Mission and Effectiveness, Student Learning Programs and Services, Institutional Resources, and Leadership and Governance. Like the Steering Committee, the Teams will be co-chaired by faculty members and administrators and include representation from all levels and areas of the institution as well as the Steering Committee itself. In the fall of 2004, the Self-Study process will intensify as the Self-Study Teams conduct their analyses of the College's efforts to improve student success through the four standards, making assessments of the institution's efforts to support student learning and development and identifying the ways and means of intensifying these efforts. As their discussions

progress, the Teams will seek evidence to document the efforts of the institution and make their assessments of the impact on institutional quality. Throughout the process, the Steering Committee will monitor the progress of discussions generated by the four Self-Study Teams. These deliberations will provide the basis for the written report and shape the college-wide thematic dialogue on institutional quality which will occur during the January 2005 Flex Day activities. In the spring of 2005, the Self-Study teams will draft their respective components of the report, producing final copy by the end of the academic year for submission to the Steering Committee. Thereafter, the Steering Committee will assist in compiling and editing the document, preparing the summary based on the six identified themes in collaboration with the Co-chairs of the Self-Study Teams, and facilitating a college-wide review of the document in the fall. By the end of the calendar year the Steering Committee will make final adjustments to the document so that it can be disseminated to the members of the visiting team and assist in hosting the team visit in the spring of 2006.

### Conclusion

By the spring of 2006, virtually every member of the College community will have had the opportunity to participate in an intensive — perhaps provocative — discussion of student learning and development as the hallmark of institutional quality, identifying and extending the College's efforts to promote student success. Thus, the College will bring to culmination a cycle of dialogue and development which originated in the formulation of its mission, took shape in its strategic plan, continues in the self-study process, and reaches its zenith in the success of its students.

## *CCSF late add policy revised*

*Editor's note: Robert P. Balestreri, Dean, Admissions and Records, has announced that The College Advisory Council has reviewed and approved revisions to the Late Add policy. The revised Late Add Policy will be implemented commencing with the Spring 2004 School term.*

**Students petitioning to add a class late must complete and submit a Petition To Add a Class Late form to the instructor. The petition should explain in detail the unusual circumstances that prevented the student from adding the class on or prior to the last day to add classes. The justification should also be accompanied with verifiable documentation supporting the explanation.**

- If the instructor disapproves the petition he/she will return it to the student.
- If the instructor approves the petition he/she will deliver it to the department chairperson for his/her approval or denial.
- If the department chairperson denies the petition he/she will return it to the student.
- If the department chairperson approves the petition he/she will forward it to the appropriate school dean.
- The school dean will forward the approved petition to the Registration Center, Smith Hall, Room 118 for processing.

**All Petitions To add a Class Late must be received two weeks prior to the commencement of final examinations. This deadline date will be published on the Instruction Calendar for each school term. The deadline date for the Spring 2004 School Term is May 5, 2004. All petitions received after this date will be returned to the appropriate school dean.**

## Library Research Skills Workshops – Spring 2004

Please let your students know that research skills workshops will be given in the Louise and Claude Rosenberg, Jr., Library and Learning Resource Center on the following schedule. All workshops will be conducted in Room R414.

The **A Workshop** covers the use of the library online catalog to find books, videos and more. It is 50 minutes long.

The **B Workshop** teaches the use of several periodical databases to find, print, or e-mail magazines and newspaper articles. It is 50 minutes long.

The **C Workshop** is not for beginners to the Web. You will learn more advanced uses of search engines for academic research and how to evaluate websites. It is 60 minutes long.

The **D Workshop** teaches research paper skills, including narrowing a topic, finding suitable sources, citing sources and preparing the bibliography. It is only for student who have required papers/projects. They must bring a copy of their research assignment and their topic. It is 90 minutes long. Prerequisite: Workshop B or C must be completed before taking D.

Bold dates and times indicate workshops scheduled 5 P.M. or later. *Saturday workshops are in bold italics.*

Tuesday, February 3, 11:10-12 NOON, A  
 Tuesday, February 3, 12:10-1 PM, B  
 Wednesday, February 4, 11-12 NOON, C  
 Wednesday, February 4, 12:10-1 PM, B  
**Wednesday, February 4, 5:10-6 PM, A**  
 Thursday, February 5, 11-12 noon, C  
 Thursday, February 5, 12:10-1 PM, A  
 Friday, February 6, 12:10-1 PM, B  
 Friday, February 6, 1:10-2 PM, A  
 Monday, February 9, 12 NOON-1 PM, C  
 Tuesday, February 10, 12:10-1 PM, A  
 Tuesday, February 10, 1:10-2 PM, B  
**Tuesday, February 10, 6-7 PM, C**  
 Wednesday, February 11, 11:10-12 NOON, A  
 Wednesday, February 11, 12:10-1 PM, B  
 Thursday, February 12, 10-11 AM, C  
 Thursday, February 12, 11:10-12 NOON, A  
 Wednesday, February 18, 2-3 PM, C  
 Wednesday, February 18, 3:10-4 PM, B

Thursday, February 19, 2-3 PM, C  
 Thursday, February 19, 3:10-4 PM, A  
 Friday, February 20, 12 NOON-1:30 PM, D  
 Friday, February 20, 2:10-3 PM, B  
**Saturday, February 21, 11:10-12 NOON, B**  
 Monday, February 23, 10:00-11 AM, C  
 Monday, February 23, 11:10-12 NOON, A  
 Thursday, February 26, 1-2 PM, C  
 Thursday, February 26, 2:10-3 PM, B  
 Tuesday, March 2, 9:10-10 AM, B  
 Tuesday, March 2, 10:10-11 AM, A  
**Tuesday, March 2, 5:10-6 PM, B**  
 Friday, March 5, 1:10-2 PM, B  
 Friday, March 5, 2:10-3:40 PM, D  
 Monday, March 8, 11:00-12 NOON, C  
 Monday, March 8, 12:10-1 PM, A  
 Thursday, March 11, 1-2 PM, C  
 Thursday, March 11, 2:10-3 PM, B  
 Thursday, March 11, 3:10-4:40 PM, D  
 Friday, March 12, 11-12 NOON, C  
 Friday, March 12, 12:10-1 PM, B  
**Saturday, March 20, 11-12 NOON, C**  
 Monday, March 29, 11:10-12 NOON, A  
 Monday, March 29, 12:10-1 PM, B  
 Tuesday, March 30, 2:30-4 PM, D  
 Thursday, April 1, 10-11 AM, C  
 Thursday, April 1, 11:10-12 NOON, B  
 Wednesday, April 14, 12 NOON-1 PM, C

Wednesday, April 14, 3:10-4 PM, B  
 Friday, April 16, 12:10-1 PM, B  
 Friday, April 16, 1:10-2:40 PM, D  
**Saturday, April 17, 11:10-12 NOON, A**  
**Monday, April 19, 6:10-7 PM, A**  
 Tuesday, April 20, 1-2 PM, C  
 Tuesday, April 20, 2:10-3 PM, B  
 Wednesday, April 21, 11-12:30 PM, D  
**Wednesday, April 21, 5-6 PM, C**  
 Friday, April 23, 11-12 NOON, C  
 Friday, April 23, 12:10-1 PM, A  
 Wednesday, April 28, 10:10-11 AM, A  
 Wednesday, April 28, 11:10-12 NOON, B  
 Thursday, April 29, 11-12 NOON, C  
 Thursday, April 29, 12:10-1 PM, A  
 Friday, April 30, 1-2:30 PM, D  
 Monday, May 3, 12:10-1 PM, A  
**Monday, May 3, 5:10-6:40 PM, D**  
 Thursday, May 6, 1-2 PM, C  
 Thursday, May 6, 2:10-3 PM, B  
**Thursday, May 6, 6:10-7 PM, B**  
 Tuesday, May 11, 10:10-11 AM, A  
 Tuesday, May 11, 11:10-12 NOON, B  
 Wednesday, May 12, 11-12 NOON, C  
 Wednesday, May 12, 12:10-1 PM, B  
 Friday, May 14, 1-2 PM, C  
 Friday, May 14, 2:10-3 PM, B  
 Friday, May 14, 3:10-4 PM, A

## Biology lecture series begins February 6

*Bumblebees (Hymenoptera: Apidae) in San Francisco City Parks* will be the topic of **Quinn McFrederick**, Graduate Student, Department of Biology, San Francisco State University, on **Friday, February 6** from 12 NOON to 1 P.M. in Room 300 of the Science Building.

As more wild habitats become human-dominated, parks become more important as refuges for natural populations. Understanding how to manage urban parks to maximize diversity will provide insight into the future of landscape management. McFrederick has investigated the characteristics of urban parks that might influence bumblebee species richness and abundance. He sampled the bumblebee community in 18 urban parks and two larger nearby parks. Factors that might influence the bumblebee community were classified into two types: 1) local level factors, which are

park characteristics such as abundance and species richness of flowers, percent of the park that is "natural area," nest site availability, area, and age; and 2) landscape level factors, which are larger scale factors such as the density of the surrounding urban matrix and the distance to the nearest source population. Of the nine species of bumblebees previously recorded in San Francisco, four persist. Of the local level park factors measured to date, percent "natural area," size, and floral abundance explained a significant amount of the variation found in the abundance of bumblebees. Local level variables, including the size of the park, did not explain species richness.

For further information, contact **Carole Toebe**, Ph.D., (415) 239-3475 x1. The full list of speakers in this series will be published in a future issue of *City Currents*.

## 13th Italian Film Festival opens

Professor **Claudio Concin**, Italian instructor in the Foreign Language Department, has announced the 13th Italian Film Festival to be held from February through May at the Ocean Avenue Campus of City College of San Francisco.

The first film will be *Respiro* on **Tuesday, February 10** at 1 P.M. in Room 305 of the Louise and Claude Rosenberg, Jr., Library and Learning Resource Center. It is in Italian with English subtitles. Admission is free and open to the public.

The film welcomes you to Lampedusa, a Mediterranean island paradise as mysterious as it is beautiful, a tropical heaven where ocean waves pound deep mysterious caverns into the rocky seaside cliffs. **Valeria Golino** (*Frida*, *Rain Man*) is Grazia, a carefree mother of three who soon becomes the focus of her neighbors' gossip. While her fellow Lampedusians work and live hard, Grazia alone is courageous enough to blissfully embrace life's treasures. Her wild, sensual and free-spirited behavior reflects the unrivaled beauty of her seaside village. Will

she drive her friends and neighbors crazy or draw them into her topsy-turvy, wonderful world? Winner of the Critics Week Grand Prize at the 2002 Cannes Film Festival. Directed by **Emanuele Crialeso** 2002. Starring: **Valeria Golino**, **Vincezo Amato**. Running time: 95 mins.

Complete details about the other films in the series will be published in a future issue of *City Currents*.

For more information contact Prof. Concin at (415) 239-3221.

### Katie Balestreri will be on *Antiques Roadshow* Feb. 9

Last summer the *Antiques Roadshow* came to San Francisco and Katie Balestreri of the CCSF Contract Education Office was filmed with her Picasso-designed vase. The show will be aired on Monday, February 9, at 8 P.M. on KQED-TV, Channel 9. It is show #806, the third *Antiques Roadshow* filmed in San Francisco.

For full details, visit the web site [www.pbs.org/wgbh/pages/roadshow/series/tvschedule.html](http://www.pbs.org/wgbh/pages/roadshow/series/tvschedule.html)

## Ocean Avenue telephones switchover set

As part of the installation of a new telephone system at City College of San Francisco, the conversion to new instruments at the Ocean Avenue Campus is set for **Friday, February 6**.

At that time your new phone will be activated and your old phone will no longer function. Until then you will have two phones on your desk.

### Your Old Phone

- Fully functional for incoming and outgoing calls until February 6.
- Rings for all incoming calls until Feb. 6.
- Will be removed within two weeks after the conversion.

### Your New Phone

- Functional now for outbound calling both inside and outside City College.
- Can call within City College, but must dial 8 + the 4 digit extension to reach individuals still on the old phone system. (Presently, you must dial 8 + the 4-digit extension to reach individuals at Ocean Avenue, Gough Street, John Adams, Chinatown/North Beach, Alemany, Fort Mason and San Francisco Airport, but not Mission, Southeast or Downtown. As each campus converts, you will be able to stop dialing the 8 prefix for that campus., Before Conversion:

- The new phone forwards calls to your old phone. That is why the readout shows "Forward Im>External"
- Use the new phone to refamiliarize yourself with new features. A QuickStart card with summary instructions will be delivered via campus mail.
- Use the built-in keyboard to dial by name inside CCSF.
- Access the new voicemail system to record your name and personal greeting. For updates, please look at the Telephone Conversion web site at [www.ccsf.edu/Services/New\\_Phone\\_System/](http://www.ccsf.edu/Services/New_Phone_System/)

If you have any questions, please contact the Help Desk at (415) 452-5770.

## Asian Coalition scholarship deadline

Please inform your students that the Asian Coalition of City College of San Francisco will award six scholarships in the amount of \$400 each to deserving students of Asian and Asian Pacific Islander ancestry. Students must be currently enrolled in either credit or non-credit courses at any of the campuses of City College of San Francisco.

Established by Asian Coalition, five of the six scholarships honor the memory of John Yeehall Chin who served as one of the members of the first Board of Trustees in the San Francisco Community College District. The sixth scholarship honors the memory of **Victor Chow**, a former faculty member of the Biology Department at City College of San Francisco and co-founder of Asian Coalition.

The purpose of the scholarship is to acknowledge the struggles and sacrifices Asian and Asian Pacific Islander students encounter in pursuing their educational goals and to provide encouragement for their endeavors. Selection criteria include financial need, academic progress, classroom participation, school/community service, potential leadership skills, and evaluations (from teachers or counselors).

Applications are available through the Scholarship Office at the Ocean Avenue campus and the counseling office at each campus. Completed applications including the teacher evaluation must be returned to **Anna Q. Wong**, Scholarship Committee Co-chairperson, c/o Chinatown North Beach Campus and received by **Friday, March 12, 2004**. The awards will be presented at the Asian Coalition Dinner that will be held in late spring.

For further information, please contact **Mabel Lee Michelucci** at (415) 239-3280.

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## ANNOUNCEMENT

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# February 5 deadline to bid in Art Dept. Auction

The Art Department's annual silent art auction is underway. The works in the auction have been generously donated by the Art Department faculty. All proceeds go toward the operation of the CCSF gallery. This is an opportunity for you to buy works of art at great prices, and support the campus art gallery!

Auction items are on display in the showcases near the gallery in the Visual Arts Building and are clearly marked as "auction." (Please note that the art works on exhibit in the gallery are not part of the auction.) If you are interested in bidding, please follow these guidelines.

1. Take a numbered bidding card from the gallery (Visual Arts 117) or the Art Department Office (Visual Arts 118) if the gallery is closed.
2. Completely fill out both the top and the bottom portions of the bidding card with your name, address and telephone number.
3. Cut/tear the card in the middle, retain the top portion and return the bottom portion to the gallery (or to the Art Dept. Office if the gallery is closed.)
4. Bid on the artworks you want to win by filling in your bid amount on the

cards posted for each work on the bulletin board (next to the gallery). Be sure to put your individual bidding number to the left of your bid. Your bid cannot be lower than the minimum bid posted for the work. You can bid as many times as you wish until 3 P.M. on **Thursday, February 5.**

5. If you have the winning bid, you will be contacted by the Art Department after Monday, February 9 to pick up your purchase.

If you have questions, please telephone the Art Department at (415) 239-3157.

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## MENUS — WEEK OF JANUARY 26–30, 2004

### BREAKFAST – TASTE BUDS — 7:30–9:50 A.M.

Eggs • Breakfast Meats • Pancakes • Waffles • French Toast • Cereals • Pastries • Juices • Coffee • Tea

### LUNCH — PIERRE COSTE ROOM (PCR) — 11:15 A.M.–12:30 P.M.

### LUNCH — CAFETERIA — 11 A.M.–1:15 P.M.

*Please check out the freshly prepared specials at the A la Minute Station*

#### Monday, January 26

Roast Chicken Grand Mere • Roasted New Potatoes • Asparagus • Lima Beans Forestiere  
Roast Veal • Spinach Saute • Soup: Cream of Mushroom

#### Tuesday, January 27

Roast Airline Breast of Chicken with Lemon Capers • Roasted Yukon Gold Potatoes • Peas with Mushrooms • Yellow Squash  
Pork Adobo • Steamed Rice • Soup: Cream of Broccoli

#### Wednesday, January 28

Broiled Salisbury Steak with Bordelaise Sauce • Scalloped Potatoes • English Leaf Spinach • Cauliflower with Herbs  
Baked Snapper with Spicy Tomato Relish • Wild Rice and Wheat Berry Pilaf • Soup: French Onion

#### Thursday, January 29

Baked Chicken Enchilada • Spanish Rice • Refried Beans • Sweet Corn on the Cob  
Vegetarian Stuffed Acorn Squash with Roasted Tomato Sauce • Cous Cous • Soup: Tomato Orange

#### Friday, January 30

Baked Catfish with Cornbread Crumbs • Steamed Broccoli • Ratatouille  
Yankee Pot Roast • Buttered Noodles • Soup: Tomato Rice

### DINNER — CAFETERIA — 5:45–7 P.M.

A la Carte Salad Bar available Monday through Thursday evening

#### Monday, January 26

Linguini with Clam Sauce • Garlic Bread • Broccoli Branch with Lemon Butter • Soup: Potato Cheddar

#### Tuesday, January 27

Pork Cutlet Tonkatsu • Furikake Rice • Stir Fried Nappa Cabbage • Soup: Cream of Broccoli

#### Wednesday, January 28

Buttermilk Fried Chicken with Country Gravy • Mashed Potatoes • Buttered Peas • Soup: French Onion

#### Thursday, January 29

Baked Snapper with Spanish Sauce • Rice Pilaf • Sautéed Fresh Mixed Vegetables • Soup: Vegetarian Black Bean

# Master Calendar

## January 26 – February 20, 2004

Rev. 1/21/04 Subject to change without prior notice

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
<p><b>26</b> 2:15-4:15 p.m. Academic Policies (A311)</p> <p>3:00 – 5:00 p.m. College Diversity (E200)</p>	<p><b>27</b></p> <p style="text-align: right;"><i>First Day Class Lists Due</i></p>	<p><b>28</b></p> <p style="text-align: center;"><i>Last day to reduce units in order to qualify for 100% enrollment fee refund and non-resident tuition fee refund</i></p>	<p><b>29</b></p> <p style="text-align: center;"><b>6:00 p.m.</b> <b>Board of Trustees Open Session (Gough)</b></p>	<p><b>30</b> 12:30 – 2:00 p.m. ITPC (E-200)</p>
<p><b>February 2</b></p>	<p><b>3</b></p>	<p><b>4</b> 1:30 – 3:00 p.m. Curriculum Committee</p> <p style="text-align: center;"><i>8:30 p.m.</i> <i>Cable-casting of the Board Meeting (EATV27)</i></p>	<p><b>5</b> 3:00-4:00 p.m. CAC (E-200)</p>	<p><b>6</b> 9:00 – 10 00 a.m. Financial Aid Subcom (C-334)</p> <p style="text-align: right;"><i>Resolution(s) to Vice Chancellor's</i></p>
<p><b>9</b> 2:00 p.m. Program Review (C334)</p> <p style="text-align: center;"><i>Census Day</i></p>	<p><b>10</b></p>	<p><b>11</b> 2:30 p.m. College Agenda Review (E-200B)</p> <p style="text-align: center;"><i>8:30 p.m.</i> <i>Cable-casting of the Board Meeting (EATV27)</i></p>	<p><b>12</b></p> <p style="text-align: center;"><i>Last day to drop credit classes. No notation will appear on the student's permanent record.</i> <i>Last day to withdraw or reduce course work in order to qualify for 50% non-resident tuition fee fund.</i> <i>Last day to file a petition to receive the Associate of Arts or Associate of Science Degree, Award of Achievement and Certificate of Completion.</i> <i>Last day to remove Incomplete received in previous semester.</i></p> <p style="text-align: center;"><b>5:00 p.m.</b> <b>Board of Trustees Work Session (Gough)</b></p>	<p><b>13</b></p> <p style="text-align: center;"><b>HOLIDAY LINCOLN'S BIRTHDAY</b></p>
<p><b>16</b></p> <p style="text-align: center;"><b>HOLIDAY WASHINGTON'S BIRTHDAY</b></p>	<p><b>17</b></p> <p style="text-align: right;"><i>Census Sheets Due</i></p>	<p><b>18</b> 1:30 – 3:00 p.m. Curriculum Committee</p> <p style="text-align: center;"><i>8:30 p.m.</i> <i>Cable-casting of the Board Meeting (EATV27)</i></p>	<p><b>19</b> 2:30 – 4:30 p.m. College Council (PCR)</p>	<p><b>20</b> 1:00 – 3:00 p.m. Works of Arts (R-206)</p> <p>2:00 – 4:00 p.m. PBC (R-518)</p> <p style="text-align: right;"><i>Last Day to request credit/no credit (CR/NC) grading option</i></p>

Calendar is regularly updated by the Office of Shared Governance. To submit meeting notices call Attila Gabor at 239-3812  
The Master Calendar is also available via Internet at [http://www.ccsf.edu/Offices/Shared\\_Governance](http://www.ccsf.edu/Offices/Shared_Governance)