

CITY CURRENTS



A NEWSLETTER FOR THE CITY COLLEGE COMMUNITY

VOLUME XVII • ISSUE TEN

OCTOBER 13—19, 2003

Classified Staff Development Day is today

Dr. **Philip R. Day, Jr.**, Chancellor, has issued the following memorandum re the Classified Flex Day, **October 13, 2003.**

Dated October 2, 2003 and addressed to the College Community, the memo reads:

I wanted to remind everyone that there will be no classes on Monday, October 13, 2003 per the negotiated calendar with AFT 2121. Because of this and for the second year in a row, we have chosen this day as an ideal opportunity for holding our Classified Flex Day. There seems to be some confusion about our operating hours and schedule for the day. The previous communication I sent out district-wide was very clear on this matter, but for purposes of re-affirming our intent, we are operating our Classified Flex Day exactly the way we did it last year.

If supervisory staff has any questions regarding how they should operate in terms of campuses or offices being opened or closed, hours of service, etc., please contact Dr. **Don Griffin**, **Peter Goldstein**, the Campus Deans, or me.

SAVE THE DATE
City College
of San Francisco
GRADUATION
Saturday, May 29, 2004
10 A.M.
NOB HILL MASONIC CENTER

CCSF alumna Diana Spatz founded organization awarded \$115,000 in grants by the Ford Foundation

The organization founded by CCSF alumna **Diana Spatz** and four friends at UC Berkeley has been awarded \$115,000 in grants from the Ford Foundation as part of the 2003 Leadership for a Changing World awards. The organization, Low-Income Families' Empowerment Through Education (LIFETIME), had as its first project, organizing for the Family Resource Center in the Student Union at CCSF's Ocean Avenue Campus. Spatz earned the CCSF Chancellor's Friend of the College Award in 1998 for that project.

Spatz has high praise for City College for helping her realize the possibilities that were open to her. "I was at City College just to get a certificate for word processing. My first semester, I was a welfare mom and paid my own fees because I didn't know I could get a Board of Governors fee waiver," she tells *City Currents*. "I love City College of San Francisco. EOPS and the Latino Service Center gave me my start as a student. **Susan Rouder's** political science class gave me the skills and support I needed to be a founder of LIFELINE."

Spatz points out that welfare mothers are usually discouraged from pursuing education. LIFETIME has trained many parents who have fought successfully to have their higher education count as a welfare-to-work activity under California's state welfare program.

An awards dinner will be held for the 2003 LCW award winners on **October 21** in New York City.



City College alumna **Diana Spatz**, center, is pictured with the other founders of LIFETIME, recipient of \$115,000 in grants from the Ford Foundation. Pictured from left are **Heather E. Jackson**, **Anita Rees**, **Leilani Luia** and **Sylvia Cabrales**.

The LIFETIME leadership group that won the award include three members of LIFETIME's board of directors, **Leilani Luia**, Chairperson; **Sylvia Cabrales**, Vice Chairperson, and **Heather Jackson**, Secretary; as well as **Diana Spatz**, Executive Director; and **Anita Rees**, Program Director. All five women are single mothers who completed college degrees while raising their families on welfare, and who are committed to helping other low-income mothers and fathers accomplish the same.

The 17 individuals and groups that are recipients of the Ford Foundation award will each receive \$100,000 to advance their work and an additional \$15,000 for supporting activities over the next two years

For more information about the award go to www.leadershipforchange.org.

CITY CURRENTS

City Currents is published weekly during the Fall and Spring semesters by the Marketing and Public Information Office of City College of San Francisco. It is distributed free to all faculty, classified and administrators through the regular campus mail system. It is also available on the College's website at www.ccsf.edu/Services/Public_Information.

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City Currents welcomes submissions from all members of the City College of San Francisco Community.

Please note that the deadline is 10 AM Monday one week prior to the issue date.

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Administrators appointed to shared governance committees

The 2003/2004 Shared Governance Committee Appointments of Administrators have been announced.

Academic Policies: **Steven Glick, Lawrence Klein, MaryLou Leyba, Bruce Smith, Robert Gabriner.**

Bipartite Committee on Graduation Requirements: **Ted Alfaro, Rita Jones, Bruce Smith, Brian Ellison, Rod Santos, Linda Squires-Grohe.**

College Advisory Council: Dr. **Philip R. Day, Jr.**, Chair; **Peter Goldstein, Don Griffin, Joanne Low.** Resource: **Robert Gabriner, Martha Lucey.**

College Diversity: Dr. **Philip R. Day, Jr.**, Chair; **Don Griffin, Hank Augustine, Clara Starr.** Resource: **Veronica Hunnicutt, Ted Alfaro.**

Communication: **Martha Lucey, Elizabeth Brent.**

Community Services: **Judy Teng.**

Concert and Lecture: **MaryLou Leyba, Martha Lucey.**

Contract Education: **Judy Teng.** Resource: **Phyllis McGuire.**

CPAC: **Peter Goldstein, Clara Starr.**

CSU/UC Breadth: **Brian Ellison, Martha Lucey.**

Curriculum: **Nicholar Chang, Brian Ellison, Terry Hall, Veronica Hunnicutt, Rod Santos, Bruce Smith.**

Facilities Review: **Peter Goldstein, Terry Hall, Joanne Low, Skip Fotch.** Resource: **Hank Augustine.**

Financial Aid: **Jorge Bell, Rod Santos.**

FPAC: **Joanne Low, Don Griffin, Peter Goldstein, Clara Starr.** Resource: **Robert Gabriner.**

Grade and File: **Robert Balestreri, Linda Squires-Grohe, MaryLou Leyba.**

Grading Policies: **Robert Balestreri, Linda Squires-Grohe, Terry Hall.**

Graduation: **Martha Lucey, Rod Santos.**

Health and Safety: **Peter Goldstein, Gary Tom.**

ITPC: **Don Griffin, Peter Goldstein, Robert Gabriner.**

International Ed: **Joanne Low, Robert Balestreri, Judy Teng.**

Matriculation Advisory: **Nicholar Chang, MaryLou Leyba, Joanne Low, Veronica Hunnicutt, Brian Ellison.**

Noncredit Issues: **Leslie Smith, MaryLou Leyba, Phyllis McGuire, Carlota del Portillo, Linda Squires-Grohe.**

Parking/Transportation: **Steven Glick, Stephen Herman, Skip Fotch.**

PBC: Dr. **Philip R. Day, Jr.**, Chair; **Don Griffin, Peter Goldstein, Joanne Low, Carlota del Portillo.** Resource: **Stephen Herman, Robert Gabriner, James Kendrix, Steve Hale.**

Prerequisite Policies: **Robert Balestreri, Nicholar Chang, Brian Ellison, Wing Tsao.**

Program Review: **Robert Gabriner, Terry Hall, Clara Starr.**

Registration/Enrollment: **Robert Balestreri, Elizabeth Brent.**

Scholarship: **Kathleen Sullivan-Alioto, Skip Fotch.**

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SHARED GOVERNANCE UPDATE

Facilities Review Committee minutes

MINUTES OF THE FACILITIES
REVIEW COMMITTEES (FRC)
SEPTEMBER 3 MEETING.

**Subcommittees reporting to Facilities
Review Committee**

- Facilities Projects
- Parking & Transportation
- Safety & Health
- Works of Art

The Fall FRC meeting schedule is:

- 9/17: Facilities Master Plan by SOM
- 10/1: Five Year Facilities Plan
- 10/22: Strategic Plan & Accreditation
with Bob Gabriner
- 11/12: Next Bond Issue
- 12/10: TBD

SUBCOMMITTEE REPORTS

Works of Art

A proposal for a bas relief for the south
berm of the South Reservoir has been

Administrators appointed

Continued from Page 2

Sexual Harassment Prevention: **Linda
Jackson, Ron Lee, Mia Nguyen.**

Staff Development: **Brian Ellison, Ted
Alfaro, Mamie How, Clara Starr.**

Student Prep./Success: **Nicholar Chang,
Ted Alfaro, Hank Augustine, Kristin
Hershbell.**

Distance Learning Advisory: **Mamie
How.**

TLTR: **Nicholar Chang, Kristin
Hershbell, Mamie How, Bruce Smith.**
Resource: **Rita Jones.**

Transfer Issues: **Jorge Bell, Wing Tsao,
Robert Gabriner.**

Vocational Education: **Phyllis McGuire.**

Works of Art: **Lawrence Klein, Stephen
Herman, Rita Jones, Peyton Nattinger.**

received, reviewed, and recommended by
the Works of Art Committee. Student
Sarah Bostwick and her associate
Amanda Eicher have proposed an
abstract concrete bas relief to add visual
interest to the reservoir space. She under-
stands that the work will not be perma-
nent as the College will construct a
Performing Arts Complex on the site in
the near future. They would like to
schedule the installation during Spring
Break 2004. The middle berm of the
reservoirs will be removed just at the end
of the Spring semester.

The project has been seen, reviewed and
recommended by **Peter Goldstein**, for-
mer Chief **Gerry DeGirolamo, Tobin
Kendrick, Jim Keenan**, and Chancellor
Dr. **Philip R. Day, Jr.**

The FRC committee requested a viewing
of the model of the proposed work; Julia
will ask Sarah to attend the Sept. 17
meeting.

**Room Naming Proposal (Not from the
Works of Art Committee)**

Julia Bergman presented a recommenda-
tion to name the Rosenberg Library/LRC
Audio Visual Dept. Conference Room
(R306G) in honor of **Philip W. Paulsen**,
who retired in May, 2003 after 35 years of
service to the College. The recommenda-
tion is supported by the Library/LRC
staff, and by Chancellor Day.

The proposal was recommended by the
FRC. The Executive Council of the
Academic Senate will consider the pro-
posal at the Sept. 10, 2003 meeting.

**Peter Goldstein Update on Facilities
Projects**

1. "Biggest Pain in the Neck Project"
Various contract and insurance issues led
to delays of the remodeling and painting
of classrooms in the Creative Arts and
Visual Arts buildings. Classrooms were
not ready by the first day of classes and
faculty have been teaching in impossible

conditions. Lesson learned: if things are
not ready to go a week or two before
classes begin, the College will take the
financial hit and push the construction
project back to the next break in the
instructional calendar. PG quote of the
day: "this will never happen again".

2. Chinatown/North Beach

Space and program issues are being
resolved and the design team is moving
forward. The relocation of elderly and
low-income tenants in 17 of 21 apart-
ments has become a difficult issue. The
College has to contribute financially to
their relocation costs (rather than con-
structing new housing for the tenants).
The tenants will end up with better hous-
ing than they have now.

3. Mission Campus

Peter and the SFUSD Director of Real
Estate are meeting on 9/4 to discuss the
75 year ground lease. On 9/25 the Board
of Trustees must adopt an addendum to
the EIR for the Mission project.

The District is getting ready to put the
Giant Value store and the Old Mission
movie house on the market for \$2.5 mil-
lion. The movie house is worthless now
that it is on the Historic Landmark
Register.

4. Gough Street

The Gough Street facility became the
'deal breaker' during negotiations with
the SFUSD over the Mission campus site.
The SFUSD wants Gough Street. In 10
years the SFUSD can purchase Gough
Street from us whether we want to sell it
or not. We must decide what to do with
that property. The building is 50 years
old; it was a former warehouse and is not
appropriate as a classroom building.

5. Wellness Center

Design development is moving along.

6. Student Health

Will be located on Parking Lot E; the

Continued on Page 4

SHARED GOVERNANCE UPDATE

Technology Roundtable (TLTR) minutes

MINUTES OF THE TEACHING, LEARNING AND TECHNOLOGY ROUNDTABLE (TLTR), SEPTEMBER 8 MEETING.

The minutes of May 12, 2003, were approved as submitted.

Old Business:

Informational update on overhead projectors – Elmo costs

FRC Minutes 9/3/03

Continued from Page 3

project is moving along. The B300 bungalows will be torn down and classes relocated to the 10 classrooms on the second floor of the Student Health Center. Ground breaking might be March, 2004.

7. Child Care

Will be located on the western half of Parking Lot F; the project is moving along. Ground breaking might be Summer 2004.

Major concerns were expressed about the loss of faculty/staff parking. There is a proposal to relocate faculty/staff parking to the east side of the Balboa Reservoir, and possibly make those spaces reserved parking only. Many faculty carry lots of stuff to class and they should not have to schlep great distances. The College might add some 10-minute parking spaces near classrooms so faculty can drop off their materials.

If an instructor is late to class it's a big deal; this is not the case with other College employees.

Parking & Transportation Committee

There is a concern that some student workers have faculty/staff parking stickers. If true, this needs to be reviewed.

Construction workers are issued red guest parking passes and should not park in faculty/staff spaces, they should park in the reservoir.

Parking tickets are a big issue with part time faculty.

Alexander Valentine has made price comparisons on Elmos on the DEMCO website: Model HP-L11QLC, Deluxe Overhead with Lamp Changer, Single Lens = \$234.99 + Roll Attachment and Lamps = \$290.30 per machine; Model HP-L3550, Overhead Projector, Standard 14" Lens = \$289.99 + Roll Attachment and Lamps = \$350.42 per machine. Stands are needed and are an extra cost. It was questioned whether Elmos should be permanent in rooms or only be checked out. It was decided it depends on the room, so carts should be included in the cost estimate. The most economical Elmos were included in the estimate, but those of higher quality are also available. It needs to be determined which rooms have what type of equipment for inclusion in the plan for purchasing Elmos. Instructors prefer equipment to be already available in their rooms to avoid pushing carts across campus and because set up time in the classroom can be about 10 minutes. This discourages staff from using the technology, which is what the group wants to avoid. A suggestion is to train instructors on use of Elmos. What happens if the equipment doesn't work? Staffing for technical help is an issue, but it can be dealt with as it occurs. Science Room 5 is a model classroom. Smaller rooms are easier to configure, whereas lecture halls are shared and equipment can't be left unattended. There is no master plan for LCD projectors.

Database of classroom attributes

Terry Hall described the database as mainly for use of scheduling rooms, but it is also compatible with Banner and can keep a record of inventory. A possible use is to create a database of all the campus rooms, with the type of equipment and attributes they contain, i.e. lights, bulbs, switches, etc. It would also be helpful in the teardown of the Bungalows by keeping a pre-inventory of their contents. There is currently no money to buy the software.

Average costs for lecture courses, update

To determine the cost of lecture courses, it was suggested that we could take the total budget and divide it by course hours. There really is no way to determine these costs. Online courses incur costs for training and equipment but very little in buildings and overhead. It was decided that this issue no longer needed to be discussed.

Status of IPTV

If CCSF produced IPTV courses, it would need a broadcast room where a camera could be stationed, equipped with Elmos, and with good acoustics. Some bond money, received by **Francine Podenski**, is set aside for some funding. There is already video conferencing equipment in the Library and at the Downtown campus where a few classes might be held. Lancelot Kao has offered to teach one. The John Adams campus is in need of science courses for its nursing students so would benefit from IPTV classes being broadcast to them. Students overall have requested more flexible scheduling whether it be via online courses, telecourses, or another option. Traditional courses don't work for everyone. **Mamie How** suggested making a plan for teleclasses and distributing it at campus meetings. For further discussion, TLTR can establish a subcommittee which includes campus deans.

Update TLTR on the status of the Teach Act sub-group's work

Mamie How, Carol Reitan and **Morris Bibliowicz** will attend a meeting the afternoon of September 11, 2003.

Bonnie Gratch is sifting through examples of college and university copyright revisions and will present the information on a website for review and suggestions by all. There will be a copyright page with links on the main CCSF website, the Library's, and the ETO's. An

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CCSF community to take part in De Young 'topping off'

Everyone is invited to the New de Young Museum Topping Off! celebration on **Saturday, October 18** in Golden Gate Park. The events start at 12 NOON and continue through 4 P.M. City College Instructors **Rick Rodrigues, Fred Kling,**

and **Doug Restivo**, along with students from Rodrigues' CCSF Museum Drawing class will be drawing live costumed models in the theme of "Americana SF style" at the Music Concourse in Golden Gate Park.

The tradition of topping off began more than 1,000 years ago in Scandinavia. The completion of a building's skeleton was celebrated with the placing of a tree atop the new structure. Join the Fine Arts Museums' Trustees, Staff, and Members at Golden Gate Park's Music Concourse and celebrate the new de Young Museum with a day of performances, previews, and activities for the whole family. The de Young Topping Off is free to the public. Visitors are encouraged to use the free Golden Gate Park Shuttle.

Shared Governance update

TLTR Minutes 9/8/03

Continued from Page 4

issue to be decided is what to do about violations against copyright laws on campus. Materials don't violate if they are for students viewing only, for example on a portal. If they are posted on the CCSF website, then the publisher has a right to protest. Instructors aren't always clear on the rights; however, there is not enough staff to research and gain copyrights for instructors.

Open source student portal possibilities

Nick Chang stated there is a revived interest in web portals. Students can access lots of information on a portal, such as student records, educational planning, email, and useful CCSF and other links. **Mamie How** suggested it should be done with Web4 as students are already linked and know how to use it. For now an enhanced version of Web4 can be used, and in the future a real web portal could be funded. Privacy and philosophical issues were raised and so it was decided portals merit further discussion.

Announcement of award:

City College received a campus project Technology Focus Award for creation of Joyce Liou's online course CHIN 1A Elementary Chinese. The award was given by the Board of Governors of the California Community Colleges.

New Business:

Academic Senate Faculty appointments to TLTR

The composition of the committee is 10

faculty, 4 administrators, 4 Classified staff, and 2 students. New faculty appointments from the Academic Senate: **Carol Reitan, Tim Su, Bonnie Gratch, Suzanne Lo, Carmen Lamha, Denise Selleck, Debbie Picar, and Kitte Moriwaki.**

Janet Willett asked the group to omit the current language of the Academic Senate records specifying certain committees which must be represented and including the old 1997 Title 3 grant representatives. Motion to strike all Title 3 language and encourage all interested parties to join is approved.

Next meeting at Alemany Campus

Denise Selleck offered the Alemany Campus up for the next meeting. October 6th's meeting is changed to September 29th in consideration of a religious holiday.

TLC Update (Tabled)

Strategic Plan draft and implementation schedule

Various changes were suggested for the draft.

Meeting was adjourned at 4:05 P.M.

Fall Monday meetings: Mondays 2-4 P.M.

September 29, 2003: location Alemany 301

November 3, 2003: location TBA

December 1, 2003: location Rosenberg 518

RECOGNITION

Cheryl Jennings, John Odell elected to Silver Circle

City College alumna and KGO-TV anchor **Cheryl Jennings** and Broadcast faculty member **John Odell** are among nine Northern California broadcasters recently elected to the Silver Circle of the National Television Academy. The Silver Circle recognizes persons who have made a significant contribution to the television industry over a period of 25 years or more. The honorees, who are elected by the existing members of the Silver Circle, will be inducted at a luncheon on **Saturday, October 25th**. Among the other inductees are weatherman **Joel Bartlett**, consumer reporter **Tom Vacar**, and former *Evening Magazine* host **Jan Yanehiro**.

ANNOUNCEMENT

Combined Charities Campaign underway

City College of San Francisco is again participating in the Combined Charities Campaign. It offers a way to donate to your favorite cause or causes with a payroll deduction. Pledge forms need to be returned to the Office of Professional Development, 33 Gough St., by the end of October. If you would like a donation form, please contact **Wendy Carmody** in the Office of Professional Development at (415) 241-2346, or visit the website www.ccsf.edu/staffdev/.

Identifying and working with the troublesome student

By **Judy Kawamoto**, LCSW
Coordinator, Psychological Services
Student Health Services

In his energetic advocacy for the budget for City College and the Community College system, our Chancellor, Dr. Philip R. Day, Jr., has brought to public attention the degree to which so many of our City College students live heartbreakingly and dangerously close to the economic edge. In addition to the stress of local as well as global economic crisis, many students also feel the press of the nation's continued and expanded military actions abroad. At such a time, when there is a greater need to consider one's emotional and psychological well-being, our students often put these "on the back burner" in order to keep pushing through, to meet the increasing obligations of school, work and family.

When such demands finally outstrip the student's ability to cope, he/she may develop vague physical or behavioral symptoms signaling the need to seek help. The point of entry is typically the health care system—either a personal care physician, the emergency room (for lack of health insurance and a PCP), or local clinics—public health clinics, free clinics or the student health clinic. A psychologically astute health care practitioner, would, at this point, make a referral to a mental health practitioner for assessment and/or treatment.

At City College, all too often, faculty and staff are the ones who end up taking on the role of the "referring physician." A faculty member may note a change in behavior or performance and make a timely referral. In some instances, however, students are brought to our attention because they have already decompensated into either problematic or even destructive or violent behavior. When this happens, the instructor and the entire classroom are affected and must deal with the residue of negative feelings that have been generated, feelings as diverse as fear, disgust, anger and vengeance.

Sometimes this level of acting out can be prevented by a simple and timely intervention on the part of the faculty member. Students frequently give clues as to how they are doing. We are all familiar with the student who appears to be doing well and acts happy and in control of his/her life. But when a student starts to slide away, here are some things to look for:

- Withdrawal symptoms such as excessive absences, a change in class participation, continuous daydreaming, drowsiness or sleeping in class, vacant staring, disoriented responses when questioned, a change in appearance such as sloppiness or a decline in cleanliness.
- Agitation or Irritability such as compulsive speaking; frequent interrupting of or arguing with the instructor or other students; unprovoked crying, laughing or angry outbursts; frequent sarcastic or hostile remarks; the sudden appearance of a speech difficulty such as stuttering, difficulty in articulating or finding words, or any other newly acquired behavioral tic.
- Warnings in personal communication such as highly charged information revealed to you in written assignments, frequent emails or emails containing alarming information, such information revealed to you in student conferences or in conversations before or after class, or students who may come to you specifically to tell you their situation and ask for help.

With the indirect signals of withdrawal, it is fine to address the issue directly with the student. As the instructor, you can tactfully and gently let the student know that you have noticed a change and you are wondering if there is something going on for that student. If it seems appropriate, you can inform the student about our services and how to access us as a way of addressing the issues. If you are alarmed by what you hear, you can offer to walk the student over to our bungalow or get help from another student to do this. You are also welcome to call us at any point in

the process to consult with us about the student.

In the case of the student who is agitated, angry and/or hostile, it is important that you remain calm and in control of yourself, but let the student know that his/her behavior is not appropriate for the classroom. Of course, if at any time the student's behavior escalates into violence or becomes a danger to others or him/herself, the campus police should be called. For students in this category, it is extremely important that the instructor document his/her interventions with the student in a careful and timely manner.

If the student reveals sensitive information to you in written material or in a verbal exchange, it is fine to ask questions and find out more about the situation in the attempt to provide the right kind of help for the student. Again, you may want to refer him/her directly to Psychological Services for assessment, and as always, you are welcome to call us for a consultation regarding this student at any time in your process.

It is best to intervene early on with students who are both overtly troublesome or indirectly problematic. Early intervention can often circumvent the need for more intrusive interventions later on.

At Psychological Services we offer brief individual therapy, group therapy, crisis intervention and referrals for credit students who have paid their health fee. While we are not able to offer long-term individual therapy, we do offer students who visit us a thorough assessment, treatment on site if appropriate, or a referral to the right agency. Students are encouraged to make an appointment through **Donna O'Rourke**, (415) 239-3148, Bungalow 201.

Faculty and staff are welcome to call us for a phone consultation or make an appointment if you would rather consult in person. All contacts with Psychological Services are confidential with the exception of someone threatening harm to self or others.

Collaboration, creativity keys to 'Reflective Teaching'

By **Marcia Campos**

ABE instructor, Transitional Studies Dept., John Adams Campus

"The ability to reflect critically on one's experience, integrate knowledge gained from experience with knowledge possessed, and take action on insights is considered by some adult educators to be a distinguishing feature of the adult learner." (Brookfield 1998, Ecclestone 1996, Mezirow 1991)

During Spring 2003 at City College of San Francisco, nine instructors from both the ESL and the Transitional Studies departments of John Adams, Mission, Downtown campuses, and the Adult Learning Tutorial Center started a challenging journey of reflection by participating in the Reflective Teaching Project funded by the 231 Grant and facilitated by **Maria Rosales-Uribe** (Transitional Studies instructor) and **Bophany Hout** (ESL instructor).

The Reflective Teaching Project started at City College of San Francisco as a response to the ESL 2003 Program Review where instructors indicated the need for peer support. Bophany Hout, already involved with the SFSUD Teaching Knowledge Project developed by the School for International Training in Vermont, modeled the Reflective Cycle to train the nine CCSF participating instructors in the inquiry process.

The main purposes of the Reflective Teaching Project are:

- to assist teachers to focus on the learning process by being part of an inquiry group that discusses varied issues related to students and/or the teaching-learning process.
- to increase the participants' ability to work collaboratively and creatively with their colleagues.
- to get new perspectives on learning and their own teaching contexts.

Under the guidance of a mentoring facilitator, a focus teacher presents an impor-

Reflective Teaching facilitators Roland Trego, Debra Liu, Loren Edwardson, and Marcia Campos are pictured receiving training with the Teacher Knowledge Project/ALACASA, in August, 2003.



tant issue and the group, following the Inquiry Reflective Cycle, helps the focus teacher describe, analyze and reflect on the particular issue to find ways to address it. Through a three-steps process (Description of the problem, Interpretation and Intelligent Action), the inquiry group reflects on the issue by having in mind the knowledge, skills, awareness and attitudes related to the issue in question. Then, each member of the inquiry group articulates and proposes intelligent actions to the focus teacher. This reflective cycle offers the participants effective ways to improve their teaching techniques, and increase their awareness of the inter-relationships among teaching, learning and context.

About Facilitating an Inquiry Group of Teachers

The roles of a facilitator are varied and demanding. A facilitator has to engage in a series of actions and interactions that involve engaging in the right discourse, in this case, the discourse as a member of the Inquiry Group for Teachers.

Each different community and social group masters a home-based Discourse that integrates words, actions, interactions, values, feelings, attitudes, and thinking in specific and distinctive ways. Each such home-based Discourse is connected to a particular social group's way of being in the world, their "form of life",

their very identity, who they take themselves to be. (Introduction, Linguistic and Literacies: Ideology in Discourses, New York, Gee James, 1990).

This new discourse fosters a close rapport and effective communication within the members of the inquiry group and the facilitator.

Reflective Teaching Facilitators for Fall 2003–Spring 2004 include: **Roland Trego** (ESL, Downtown Campus); **Debra Liu** (ESL, Chinatown/North Beach Campus); **Loren Edwardson** (ESL, Mission Campus); **Curt Sanford** (ESL, Alemany Campus); **Shama Hasib** (ESL, John Adams Campus); **Bophany Hout** (ESL Reflective Teaching Coordinator); **Maria Rosales-Uribe** (Transitional Studies Department); and **Marcia Campos** (Transitional Studies Department).

Insights from some of the CCSF participants

"The inquiry process helped me to focus on another person. It trained me to listen carefully. We had a safe environment and support to help us look at problems. It was wonderful to hear and know other people's ideas".

"As the focus teacher, I felt that the process went very smoothly which allowed me to reflect on what the peer teachers were saying and focus on their input."

Volunteer for the Accreditation Self-Study

City College has begun to gear up for the 2006 accreditation team visit. Pending the approval of the College Advisory Council, there will be 11 ad hoc committees dedicated to the Accreditation Self-Study, and these will need representatives from all CCSF constituent groups.

The following are the self-study committees and the standards addressed. Please consult the ACCJC "Introduction to the Accreditation Standards" for the complete description of each sub-standard.

Mission

The institution has a statement of mission that defines the institution's broad educational purposes, its intended student population, and its commitment to achieving student learning.

Institutional Effectiveness

The institution demonstrates a conscious effort to produce and support student learning, measures that learning, assesses how well learning is occurring, and makes changes to improve student learning.

Instructional Programs

The institution offers high-quality instructional programs in recognized and emerging fields of study that culminate in identified student outcomes leading to degrees, certificates, employment, or transfer to other higher education institutions or programs consistent with its mission.

Student Development

The institution recruits and admits diverse students who are able to benefit from its programs, consistent with its mission.

Library

Library and other learning support services for students are sufficient to support the institution's instructional programs and intellectual, aesthetic, and

cultural activities in whatever format and wherever they are offered.

Human Resources

The institution employs qualified personnel to support student learning programs and services wherever offered and by whatever means delivered, and to improve institutional effectiveness.

Facilities

Physical resources, which include facilities, equipment, land, and other assets, support student learning programs and services and improve institutional effectiveness.

Technology

Technology resources are used to support student learning programs and services and to improve institutional effectiveness.

Finances

Financial resources are sufficient to support student learning programs and services and to improve institutional effectiveness.

Leadership

The institution recognizes that ethical and effective leadership throughout the organization enables the institution to identify institutional values, set and achieve goals, learn, and improve.

Governance

In addition to the leadership of individuals and constituencies, institutions recognize the designated responsibilities of the governing board for setting policies and of the chief administrator for the effective operation of the institution.

How to volunteer

- Anyone interested in volunteering for one or more of these committees should register with the appropriate appointing body.
- Specifically, faculty should use the Committee Interest Form printed in *City Currents* issue of September 29, 2003, and also available from the Academic Senate Office E202. If volunteering for Instructional Programs, please express a preference for Vocational Programs or Academic Programs.
- Please note: To accommodate the schedules of the many people needed to staff these ad hoc committees, it has been suggested that the meetings be held on Friday afternoons.

For further information, please telephone the Academic Senate Office at (415) 239-3611.

Science Week Book Sale

October 20–24

Friends of the Library Bookstore
Rosenberg Library 4th Floor

To donate books, bring them to:

Doug Love, Science 234 or the Rosenberg Library, 4th Floor Circulation Desk

FALL 2003 BOOKSTORE HOURS

Monday: 9 A.M.–12 NOON, 1–4 P.M.

Tuesday, Thursday, Friday: 9 A.M.–2 P.M.

www.ccsf.edu/FOL

CCSF is Reading

Benita Eisler. *Chopin's Funeral.*

New York: Alfred A. Knopf, 2003.

This cleverly-constructed, concise book is an engaging account of **Frederic Chopin's** relationship with the notorious **George Sand**. It begins with the Parisian funeral of the composer sans the presence of Sand herself. It then takes us back to Chopin's early days in Poland and his eventual exile to France in 1830 where he and Sand ultimately meet. The frail, consumptive artiste and the cigar-smoking matriarchal novelist prove that opposites really do attract. Together, and with George's two illegitimate children in tow, Chopin conquers the salons of Paris while George is busily writing her novels and keeping house. Ms. Eisler has managed to include the details of the Romantic-era couple while interpolating the specific times and settings in which Chopin wrote his various compositions. The book does not include a detailed analysis of Chopin's works. Instead, it inspires those who love the piano to dream about this rich time in music history and, perchance to pull out that Mazurka and start practicing. **Peggy Gorham**, Music Department.

Eric Schlosser. *Reefer Madness.*

Boston: Houghton Mifflin Company, 2003.

This study seems to me at least as important, if not more important, than Mr. Schlosser's *Fast Food Nation*. In this new study, Mr. Schlosser documents the underground economy of marijuana, pornography and illegal immigrants that comprises at least 10%, maybe more, of America's overall economy. I thought the underground economy was small — babysitting or undocumented tips — and I ignored it. How wrong I was. We can stop eating at McDonald's, but the underground economy is impossible to avoid and features torture and death. So, unfortunately, this heavily documented study (85 pages of notes, bibliography, index), reads as easily and quickly as a murder mystery. Mr. Schlosser not only tells whodunit, he suggests how to cure the problems. This is a must-read. **Ellen Wall**, English Department

William Langewiesche, *American Ground: Unbuilding the World Trade Center.*

New York: North Point Press, 2002.

Colson Whitehead, *The Intuitionist.*

New York: Anchor Books, 1999.

The first is the best book I've read on 9/11.

The second is a novel that I truly don't understand, but loved reading. Both are about the infra-structure of skyscrapers. Both made me wonder if big cities are worth the price. **Ellen Wall**, English Department

These book reviews are by and for the CCSF community. Send your review of 100–150 words (or so) to E. Wall, Box L183, (415) 239-3394, and/or ewall@ccsf.edu. Include your name and a way to contact you. **Deadline for the next edition: November 7.**

Escape to Serenity

The Posner Reading Room in the Louise and Claude Rosenberg, Jr., Library is available to faculty and staff during the hours the Library is open. Enjoy a room with a view away from shared office space and committee meetings where you may tranquilly read, write or reflect. Obtain a key at the East Reference desk.

Dance Calendar

SWING CITY: Saturday, October 18, 7–8 P.M. lesson, 8–11 P.M. dancing, \$5. *Lindy Meets West Coast Swing*, Ocean Avenue Campus, North Gym Dance Studio.

SALSA PARTY: Sunday October 19, 4–8 P.M.; 4:30-5 P.M. beginning lesson, \$5. Ocean Avenue Campus, North Gym Dance Studio.

MILONGA: Saturday, November 1, 8:15–9 P.M. Introductory lesson, 9–11:30 P.M. party, \$5. Argentine Tango, Vals, and Milonga. Ocean Avenue Campus, North Gym Dance Studio.

SWING MASTER CLASS: Friday, Nov. 7, 8–10 P.M. with **John Festa**. Free. Ocean Avenue Campus, North Gym Dance Studio.

SWING WORKSHOP: Saturday Nov. 8, 4–6 P.M. Intermediate plus level with John Festa. Donation. Ocean Avenue Campus, North Gym Dance Studio.

SWING CITY: Saturday, November 15, 7–8 P.M. lesson, 8–11 P.M. *Mystic Ball* dancing, \$8 in advance Live Band! John Adams Campus, Auditorium, Grove/Masonic. Tickets: 415.553-8680.

FOLK & BALLROOM DANCE CONCERT AND PARTY: Saturday, November 22, 7:30–8:30 P.M. dance concert, 8:30–10 P.M. general dancing, \$4. Live music by Slavonian Traveling Band, Ocean Avenue Campus, North Gym Dance Studio.

DANCE CONCERT: Friday & Saturday December 5 & 6, Diego Rivera Theatre, Ocean Avenue Campus. \$5 CCSF students in advance, \$7 at the door.

COMPOSITION CONCERT: Thursday, December 11, 11 A.M.–1 P.M. Free. Ocean Avenue Campus, North Gym Dance Studio.

WORKING/INFORMAL: Thursday, December 11, 6–7 P.M. Free. Ocean Avenue Campus North Gym Dance Studio

BALLROOM DANCE PARTY: Saturday, December 13, 7–10 P.M., \$5. Ocean Avenue Campus, North Gym.

For further information, please contact **Gail Barton**, Dance Coordinator, PE & Dance Dept., North Gym, telephone (415) 452-5353.

Renegade Voices of the '60s next play

The City College of San Francisco Theatre Arts Department will present *Renegade Voices of the '60s* **October 24, 25, 31 and November 1** at 8 P.M., and **November 2** at 2 P.M. in Bungalow 222 on the Ocean Avenue Campus.

Renegade Voices of the '60s is a journey through a period of protests, riots, sit-ins and love-ins. In this intimate production, the voices of the common people are juxtaposed with those of more famous individuals.

Tickets are \$10 general; \$5 for students and seniors. Call (415) 239-3100 for information or to reserve tickets.



H. Rap Brown, civil rights worker and revolutionary is one of the "Voices of the '60s" who will be featured in the City College production to be staged this fall.

James Torlakson exhibits artworks at City Art Gallery

An exhibit of watercolors, oils and aquatint etchings by **James Torlakson** of the Art Department faculty will be exhibited at the City Arts Gallery **October 14 through November 14**. A special reception will be held **Wednesday, October 22** from 12 NOON to 2 P.M.

City Arts Gallery is located in Room V117 of the Visual Arts Building on the Ocean Avenue Campus. Gallery hours are Monday through Friday from 10 A.M. to 3 P.M. Tuesday and Wednesday evening hours are from 6 to 8:30 P.M.

Sally Gatti documentary airs

CCSF Faculty member **Sally Gatti** notes that her documentary, *Starting Over in America, The Story of the Hungarian 56ers*, will be aired on KCSM, Channel 60 **October 23** at 11 P.M., **October 25** at 11 P.M. and 2 A.M., **October 27** at 4 A.M. and **October 30** at 12 MIDNIGHT.

WANT ADS

CAR FOR SALE — 92 Toyota Tercel. Reliable, runs well, well maintained, manual transmission (good mileage) 2 door, 139,000 miles, new paint/looks good. Lots of pep. \$1,800. Call (415) 587-6319 or email jnorris@ccsf.edu.

HELP WANTED — A gardener to weed, trim trees, cut off dead branches, etc. in a low-maintenance garden. Pay negotiable: per hour or per job. Please contact Tina at (415) 566-4508.

MEN'S BICYCLE FOR SALE — 15 speed, 23", wide tires, straight across handlebars, kelly green. Good cond. Call Jack (415) 239-3934.

TABLE AND CHAIRS FOR SALE — Powder blue vinyl-covered card table with three matching chairs; nearly new. \$25. Call Jack (415) 239-3934

FOR RENT — Painting studio for sublet, Nov. 1st. 390 sq. ft., \$359/mo. North light; near CCSF Ocean Avenue Campus. Call Keith Ferris (415) 239-4938 after 5 P.M. or leave a message at (415) 239-3882, press # and speak.

POINT REYES/INVERNESS HOUSE FOR RENT — Two bedroom home fully equipped on top of Inverness Ridge with view of Olema Valley for rent at \$100 per night. Weekly rate available. Call Bob Gabriner at (415) 239-3014 (o) or (415) 282-1935 (h).

Free for CCSF Faculty, Staff and Students

The Forgotten Holocaust
A Youth Conference and Mock Grand Jury
conducted by high school and college students

EMPEROR HIROHITO'S CRIMES AGAINST HUMANITY GUILTY OR NOT?

Friday, October 24, 2003

1:30 p.m. - 5:30 p.m.

City College of San Francisco - Ocean Campus,
Visual Arts V115

Co-Sponsors: Rape of Nanking Redress Coalition
Alliance for Preserving the Truth of the Sino-Japanese War
City College of San Francisco



Mail your registration to:
The Rape of Nanking Redress Coalition
268 - 12th Avenue, Suite 8
San Francisco, CA 94118
OR email your registration at:
info@nrnc.org
Coalition web address: www.nrnc.org
Phone: 415-374-8992

MENUS — WEEK OF OCTOBER 13–17, 2003

BREAKFAST – TASTE BUDS — 7:30–9:50 A.M.

Eggs • Breakfast Meats • Pancakes • Waffles • French Toast • Cereals • Pastries • Juices • Coffee • Tea

LUNCH — PIERRE COSTE ROOM (PCR) — 11:15 A.M.–12:30 P.M.

SALADS

Antipasto Chopped Salad: lettuce, chickpeas, cherry tomatoes, olives, artichoke hearts, provolone cheese, salami, red wine vinaigrette

“Thai Cobb:” tomatoes, chicken, char siu, Monterey jack, cucumbers, egg, ginger-mint dressing

Tossed Greens: cucumbers, cherry tomatoes, olives, choice of dressings

Mexican Chicken: marinated grilled chicken, jicama, corn, black beans, scallions, avocado dressing

Gado-Gado: Indonesian vegetable salad with peanut dressing

Marinated Steak: arugula and frisee, gorgonzola, toasted pine nuts, roasted bell peppers, balsamic vinaigrette

SANDWICHES

Chicken and roasted yellow bell pepper with cilantro-almond spread and spinach

Herbed goat cheese with grilled vegetables and tomatoes

Open face grilled tuna club with bacon, lettuce and tomato, lemon-basil mayonnaise

Smoked turkey with orange cranberry, onion dill relish and watercress

ENTREES

Grilled salmon with swiss chard and fennel, tomato-kalamata olive caper relish

Pan roasted chicken breast with fresh rosemary, shallots, garlic, sauteed spinach and polenta

Pasta of the day: ask your server for details

Grilled pork loin chop with tomatillo salsa, pickled onions, zucchini, Spanish rice

Sauteed seabass: with green and yellow wax beans, potato chive cake, ginger-scallion beurre blanc

Grilled top sirloin with roasted tomato salsa, new potatoes, sauteed green beans

LUNCH — CAFETERIA — 11 A.M.–1:15 P.M.

Please check out the freshly prepared specials at the A la Minute Station

Monday, October 13

HOLIDAY — NO FOODSERVICE

Tuesday, October 14

Turkey Scallopini • Delmonico Potatoes • garlic Spinach Saute • Yellow Squash with Tomatoes

Calamari Steak with Caper Tartar Sauce • French Fried Potatoes • Soup: Cream of Wild Mushroom

Wednesday, October 15

Chicken Hawaiian Style • Steamed Rice • Asian Stir-Fry • Cauliflower au Gratin

Ratatouille Crepe • Soup: Potage Alexandria

Thursday, October 16

Quiche Florentine • Grilled Tomato • Fresh Kale • Broccoli Saute

Braised Swiss Steam Jardiniere • Gnocchi Romano • Soup: French Onion au Crouton

Friday, October 17

Seafood Newberg Vol au Vent • Buttered Carrots • Zucchini Fine Herbs

Lamb Curry • Pimiento and Pineapple Rice • Soup: Shrimp Bisque

DINNER — CAFETERIA — 5:45–7 P.M.

A la Carte Salad Bar available Monday through Thursday evening

Monday, October 13

HOLIDAY — NO FOODSERVICE

Tuesday, October 14

French Lamb Stew • Rice Pilaf • Buttered Peas • Soup: Cream of Mushroom

Wednesday, October 15

Grilled Smoked Pork Chop with Pineapple Relish • Lyonnaise Potatoes • Fresh Steamed Broccoli • Soup: Potage Alexandria

Thursday, October 16

BBQ Chicken Leg • Grilled Polenta • Sauteed Repini • Soup: French Onion au Crouton

Master Calendar

October 13 -- November 7, 2003

Rev. 10/08/03 Subject to change without prior notice

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
13	<p>14 11:15 – 12:45 p.m. Communication Comm. (Pierre Coste)</p> <p>2:30 – 4:00 p.m. Parking Comm. (R-206)</p> <p>3:00 p.m. College Diversity (E-200)</p>	<p>15 1:30 p.m. Curriculum Comm. (C-334)</p> <p><i>8:30 p.m.</i> <i>Cable-casting of the</i> <i>Board Meeting (EATV27)</i></p>	<p>16 2:30 – 4:30 p.m. College Council (PCR)</p>	17
<p>20 2:00 - 4:00 p.m. Program Review (C-334)</p> <p>2:30 p.m. College Agenda Review (E-200)</p>	21	<p>22 11:00 – 12:30 p.m. Transfer Issues (R-206)</p> <p>1:30 p.m. Facilities Review (B-616)</p> <p>2:30 – 5:00 p.m. Academic Senate (Mission)</p> <p><i>8:30 p.m.</i> <i>Cable-casting of the</i> <i>Board Meeting (EATV27)</i></p>	<p>23 2:00 – 4:00 p.m. PBC (R-518)</p>	<p>24 12:30 p.m. ITPC (E-200)</p>
<p>27 2:15 – 4:15 p.m. Academic Policies (A311)</p>	28	<p>29 1:30 p.m. Curriculum Comm. (C-334)</p> <p>4:00 – 6:00 p.m. Shared Governance - Listening Session (JAD)</p> <p><i>8:30 p.m.</i> <i>Cable-casting of the</i> <i>Board Meeting (EATV27)</i></p>	<p>30 3:00 – 5:00 p.m. Student Success (E-200)</p> <p>6:00 p.m. Board Meeting (Gough)</p>	31
<p>November 3 1:10 – 2:00 p.m. Graduation Subcom. (R-206)</p> <p>2:00 – 4:00 p.m. TLTR (Loc. TBA)</p>	4	<p>5 2:30 – 5:00 p.m. Academic Senate (Ocean)</p> <p><i>8:30 p.m.</i> <i>Cable-casting of the</i> <i>Board Meeting (EATV27)</i></p>	<p>6 3:00 – 4:00 p.m. CAC (E-200)</p>	<p>7 1:00 – 3:00 p.m. Works of Art (R-206)</p>

Calendar is regularly updated by the Office of Shared Governance. To submit meeting notices call Attila Gabor at 239-3812
The Master Calendar is also available via Internet at http://www.csf.edu/Offices/Shared_Governance