

CITY CURRENTS



A NEWSLETTER FOR THE CITY COLLEGE COMMUNITY

VOLUME XVII • ISSUE EIGHT

SEPTEMBER 29–OCTOBER 5, 2003

Administrators to be evaluated annually under new process

New evaluation procedures for administrators are being implemented at City College of San Francisco. The first cycle in a two-year trial of the new process begins this fall and continues in spring 2004. This yearly evaluation is intended to be more streamlined and more open to broader input.

The schedule for individual evaluations is listed at the end of this story.

The purposes of the administrative evaluation are:

- To give accurate feedback to an administrator regarding his/her job performance from faculty, classified staff, administrators, and, where appropriate, students.
- To document an administrator's accomplishments during the period under review.
- To identify ways that an administrator can improve his/her job performance and thereby better serve all segments of the District community.

The process begins with the administrator submitting a brief self-evaluation. Next, the supervisor and the administrator develop a list of individuals to be asked to complete a confidential evaluation form.

Feedback will be sought from individuals working with the administrator, including faculty, administrators and classified

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Lt. Gov. Cruz Bustamante, U.S. Sen. Joseph Lieberman visit Mission Campus



Lt. Gov. Cruz Bustamante (at podium) tells the press assembled at CCSF's Mission Campus, "Community Colleges are the superhighways of opportunity. They give everyone a chance to cross the divide between low-wage, dead-end jobs and real economic opportunity. But more than 123,000 Californians are being forced out, just when they need help the most. It's time to roll back the fee increases and re-open the classrooms." Dr. Anita Grier, President, CCSF Board of Trustees, is pictured just to the left of Bustamante; and U.S. Sen. Joseph Lieberman is shown at far left.

Photos by Monica Davey



Graphic Arts Instructor Smiley Curtis (left) explains City College of San Francisco's printing trades program to US Senator Joseph Lieberman (center) and California Lt. Gov. Cruz Bustamante during a visit to the Mission Campus on September 22. Curtis pointed out that there are 443 students in the credit and noncredit graphic communications department. Bustamante has led opposition to the student fee increase, which raised costs from \$11 to \$18 a unit. Pictured at right of Curtis is Oscar Orantes, Mission Campus Associated Students President.

CITY CURRENTS

City Currents is published weekly during the Fall and Spring semesters by the Marketing and Public Information Office of City College of San Francisco. It is distributed free to all faculty, classified and administrators through the regular campus mail system. It is also available on the College's website at www.ccsf.edu/Services/Public_Information.

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City Currents welcomes submissions from all members of the City College of San Francisco Community.

Please note that the deadline is 10 AM Monday one week prior to the issue date.

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New administrator evaluation process

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staff who directly report to the administrator.

Faculty members may provide an assessment of the administrator's performance. Survey forms will be available in the Office of the Academic Senate, E202.

Students who have regular contact with the administrator over a period of time also may be asked to provide input.

Once the survey forms have been submitted, the supervisor will summarize the results, and write a draft evaluation report. Then, the supervisor and the administrator will discuss the survey forms submitted, review the draft evaluation, and develop a set of objectives for the next year.

The supervisor will prepare a final assessment report for review and comment by the Chancellor.

There is an Administrative Evaluation Oversight Committee which is an advisory committee to the Chancellor and will be responsible for ensuring that the evaluation process was followed, was conducted appropriately and that there was reasonable input by the constituencies described in the procedures. The Committee will consist of the Chancellor, each of the Vice Chancellors, the Administrators' Association Co-Chairs, the President of the Academic Senate, three faculty appointed by the Academic Senate, the Chair of the Department Chairs' Council or designee, the President of SEIU 790 (Classified Union); the Student Trustee or designee.

If the evaluation is "satisfactory" or higher, the administrator will have his/her appointment extended.

For a complete text of the Administrative Evaluation and Appointment Renewal Procedures, please visit the College's web site at www.ccsf.edu. Click on "Administration," then "Chancellor," and "news."

Administrators Evaluation Schedule for 2003–2004

OFFICE OF THE CHANCELLOR

Fall 2003: **Robert Gabriner, Don Griffin, Leslie Smith.**

Spring 2004: **Kathleen Alioto, Peter Goldstein, Ron Lee, Martha Lucey.**

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Fall 2003: **Bruce Smith, Carlota del Portillo, Lawrence Klein, Linda Squires Grohe, Rita Jones, Steven Glick, Terry Hall, Judy Teng.**

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Fall 2003: **Stephen Herman, Mamie How, James Kendrix, Clara Starr.**

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Chancellor asks all to participate in Classified Staff Development Day

MEMORANDUM

Date: September 17, 2003
 To: All Campus Deans
 From: Dr. Philip R. Day, Jr., Chancellor
 Re: Classified Employees Flex Day

In cooperation with the leadership of the Classified Employees (SEIU and the Classified Senate), the Office of Staff Development and the Chancellor's Office, we are sponsoring a Classified Employee Flex Day on **Monday, October 13, 2003**. Several workshops and activities are being planned for most of the day. This is our fourth annual "Flex Day" and if it's anything like the preceding year's experience, I believe it will be another success story for the Classified staff and the college.

As always, I am requesting your support and assistance in encouraging your staff to attend. I'm not suggesting that you "close down" the campus for that day. Rather, I am suggesting that if you decide to stay open that you operate with a "skeletal staff," as you deem necessary. We want staff from the campuses to participate but we also need to be mindful of the need to keep our doors open and to be of service.

Thanks for your help and assistance, if you have any questions or concerns please contact me directly.

You will need a ticket to obtain your free lunch

Classified Staff Development Day on **Monday, October 13** will feature a free lunch. However, you will need to obtain a lunch ticket which will be distributed following the keynote speaker's address. If you have questions, please telephone (415) 239-3920.

SF residents can vote at 4 CCSF sites

Four City College sites will be serving as polling places for the **October 7th, November 4th and December 9th** elections. They are John Adams, 1860 Hayes St., corner Masonic; Chinatown/North Beach, 940 Filbert St.; Southeast, 1800 Oakdale Ave., corner of Phelps; and the Diego Rivera Theater at the Ocean Avenue Campus, 50 Phelan Ave., near Judson.

Only the residents of those local precincts near the particular campuses may vote at the sites. However, anyone registered in the City and County of San Francisco may turn in their absentee ballots at any of these locations.

Please ask any of your students who are interested in working as poll workers on election day to contact **Matthew DeTessan** at the San Francisco Department of Elections at (415) 554-4395.

Observe Domestic Violence Awareness Month in October

October is Domestic Violence Awareness Month at City College of San Francisco. The Women's Studies Department, Project SURVIVE, the Women's Resource Center and Women United will sponsor the following events.

October 1-31 — The Clothesline Project will be available all day and evenings in the Smith Hall Cafeteria. T-shirts covered with writings and graphics which draw attention to the problem of domestic violence will be displayed along the eastern facing windows.

Saturdays, October 4-November 22, 11 A.M. -1 P.M., John Adams Campus, 1860 Hayes St. at Masonic — Self Defense Class with **Janet Gee**, noncredit course WOMN 9843.

Tuesday, October 28, 1-2 P.M., Smith Hall Cafeteria — *Speak Out on Domestic Violence*. You are invited to tell your survival stories at the Clothesline Project.

Tuesday, October 28, 2:30-4 P.M., Arts Extension 262 — Project SURVIVE conducts a workshop on *Promoting Healthy Relationships*.

All of the above events are free and open to the public. Unless otherwise stated, all events take place on the Ocean Avenue Campus.

Peer educators talk of stopping violence

Statistics show that the 15-24 year old population is most at risk for date rape and that physical violence occurs in approximately 20% of all relationships, both gay and straight. Project SURVIVE peer educators offer dynamic presentations on ways to prevent dating violence, strategies for getting out of an abusive relationship, and suggestions for identifying a healthy relationship. You can choose a 50- or 80-minute presentation consisting of a myths and facts discussion, a role play, and personal narratives. Please fill in the blanks below, and you will be contacted ASAP with the names of the peer educators who will present to your classes. Send completed forms to: **Leslie Simon**, S-55, Ocean Avenue Campus, or call Project SURVIVE at (415) 239-3899.

Name _____ Phone _____ Department _____

Date, Time, & Location of your classes:



Pictured at the Self Help Hard of Hearing scholarship presentation ceremony September 13 are left to right Wade Smith, scholarship winner; Ronda Bonati, President of SHHH-SF; Bee Lo, scholarship winner; and Theresa Troy-Dia, scholarship winner. The winners are holding congratulatory certificates sent to them by Assemblyman Mark Leno (D-SF).

Self Help for Hard of Hearing presents \$1000 scholarships to 3 CCSF students

Three \$1000 scholarships were presented to CCSF students **Bee Lo**, **Wade Smith** and **Theresa Troy-Dia** by Self Help for Hard of Hearing (SHHH). This is the first time the San Francisco chapter of SHHH has made scholarships available to City College students who are hard of hearing, says **Paul Johnson**, Chair, CCSF Disabled Students Programs and Services

Bee Lo is working toward a certificate in Child Development. Hard of hearing since the age of three, Bee's special challenge was that her first language is Hmong. She mastered both English and American Sign Language. She worked with hearing impaired pre-schoolers and also at the CCSF bookstore. Bee is the mother of a young daughter.

Wade Smith's goal is to become a DSPS counselor. He has been on the CCSF Dean's List twice and was a mentor to high school students with disabilities. Born with a learning disability in addition to his hearing loss, Wade learned to read as an adult and has overcome tremendous challenges.

Theresa Troy-Dia is studying international business and anthropology. She plans to transfer to UC Berkeley in the winter of 2004. She is a member of

Amnesty International and was on the CCSF Dean's List in 2002. She has a passion for better worldwide race relations and for a healthier planet for all. Her plans are to work in a third world country upon completion of her studies.

Self Help for Hard of Hearing (SHHH) is a national organization dedicated to opening communication to people who are hard of hearing through education, information, support and advocacy. The San Francisco chapter was especially interested in helping hard of students achieve their educational goals. **Sophia Pitt**, the vice president of SHHH-SF, worked with retired Dean **Sandra Handler** and DSPS Chair Johnson to develop the scholarship program which was available for the first time this year.

Johnson presented the awards. **Ronda Bonati**, president of SHHH-SF, presented certificates sent by Assembly-man **Mark Leno** (D-SF) to the winners.

Students interested in applying for next year's awards, should contact the CCSF Scholarship Office, Batmale Hall, Room 366; or the DSPS Office, Louise and Claude Rosenberg, Jr., Library and Learning Resource Center, Room 323, beginning in November.

CCSF sets Health Competency Exam for October 17th

Please inform your students that the Health Competency Examination has been scheduled for **Friday, October 17** in Conlan Hall, Room E101. The exam begins promptly at 1:30 P.M. Eligibility requires that students be currently enrolled at CCSF, show a photo ID and have a number 2 pencil with eraser. Students who pass this exam will have satisfied Area G1 of the CCSF graduation requirements. Information is available at the Health Science Department C363, Nursing Department C340 and the Testing Office E203. Pre-registration is not necessary. This test may be taken only once.

Cross County Schedule for Fall

Thursday, October 2, 3:30 P.M.— City College of San Francisco hosts the Lou Vasquez Invitational in Golden Gate Park, San Francisco.

Friday, October 10, 3:30 P.M. — Hartnell College hosts the Toro Park Invitational in Salinas.

Saturday, October 18, 3 P.M. — College of San Mateo hosts the Crystal Springs Invitational at Crystal Springs, Belmont.

Wednesday, October 29, time: TBA — College of San Mateo hosts the Conference Championships at Crystal Springs, Belmont.

Friday, November 7, time: TBA — Sierra College hosts the Northern California Championships at Rocklin.

Saturday, November 22, time: TBA — Fresno City College hosts the State Championships at Woodward Park, Fresno.

CCSF Cross Country Coach: **Tony Kauke**, telephone (415) 239-3488.

Career Success workshops for Fall

Please let your students know that the Learning Assistance Center will offer the following series of Career Success workshops throughout Fall 2003 in Room 217 of the Louise and Claude Rosenberg, Jr., Library and Learning Resource Center (LAC). All workshops are 50-minutes-long.

ENGL K, L, 9, 90, 92 and ESL 150 students may attend workshops for credit with instructor approval. Students not taking the above courses may receive 1/2 unit of credit in LERN 52A. They should ask for details at the LAC.

The schedule below is arranged by Workshop Topic, followed by dates.

Studying Your Textbook: A method for your madness, **Monday, October 6**, 12:10 P.M.; **Monday October 20**, 2:10 P.M.

Picking a Major: What's your major malfunction? **Monday, October 6**, 2:10 P.M.; **Monday, December 1**, 1:10 P.M.

Creating Effective Study Plans: Pathways to A's, **Monday, October 6**, 3:10 P.M.; **Monday, November 17**, 3:10 P.M.; **Wednesday, December 3**, 1:10 P.M.

Memory Tricks: Make it meaningful with memory aids, **Tuesday, October 7**, 2:10 P.M.; **Tuesday, December 2**, 2:10 P.M.

Math Anxiety: Tricks for Studying math, **Wednesday, October 8**, 11:10 A.M.; **Wednesday, December 3**, 11:10 A.M.

Test Taking: 'Twas the night before the test, **Thursday, October 9**, 11:10 A.M.; **Tuesday, November 18**, 11:10 A.M.; **Monday, December 1**, 2:10 P.M.

How To Start a Study Group: Strength in numbers, **Thursday, October 9**, 12:10 P.M.; **Monday, November 3**, 12:10 P.M.

Maintaining Motivation: The role of flexibility in your success, **Monday, October 20**, 12:10 P.M.; **Thursday, October 30**, 12:10 P.M.

Overcoming Procrastination: No more excuses, **Tuesday, October 21**, 11:10 A.M.; **Wednesday, October 29**, 12:10 P.M.

Scheduling Your Time: Manage your time wisely, **Tuesday, October 21**, 2:10 P.M.; **Tuesday, October 28**, 3:10 P.M.; **Tuesday, November 11**, 2:10 P.M.

Organizing Yourself: Get it all together, **Wednesday, October 22**, 1:10 P.M.; **Monday, October 27**, 2:10 P.M.

How To Ask Questions: Afraid to ask? **Friday, October 24**, 11:10 A.M.; **Thursday, November 20**, 11:10 A.M.

Turn Your Teacher into a Mentor: Friends not foes, **Monday, October 27**, 12:10 P.M.; **Thursday, November 13**, 12:10 P.M.

Making Career Choices: Career interest survey, **Monday, October 27**, 1:10 P.M.; **Wednesday, November 5**, 1:10 P.M.

Learn How To Learn: strategies to study smarter, **Wednesday, October 29**, 1:10 P.M.; **Friday, November 14**, 11:10 A.M.

Making Career Choices: Find career meaning in your education, **Monday, November 3**, 1:10 P.M.; **Monday, November 17**, 12:10 P.M.

Setting Goals: Dreaming awake, **Monday, November 3**, 2:10 P.M.; **Wednesday, November 12**, 11:10 A.M.

Textbook Notetaking: Read more actively to learn faster, **Tuesday, November 4**, 2:10 P.M.; **Friday, November 14**, 12:10 P.M.

Study Behavior Inventory: Learn your study strengths, **Tuesday, November 4**, 3:10 P.M.; **Tuesday, November 18**, 2:10 P.M.

Learning Style Inventory: Know how you learn: **Wednesday, November 12**, 1:10 P.M.; **Monday, November 17**, 1:10 P.M.

Notetaking in Class: Getting it all down, **Monday, November 17**, 2:10 P.M.; **Monday, December 1**, 12:10 P.M.

Maintaining Motivation: Build your own burnout box, **Friday, December 5**, 12:10 P.M.

Joan Garfinkle to present workshops for job seekers

Please let your students know that during October, Dr. **Joan Garfinkle**, Career Counselor at the City College of San Francisco Downtown Campus, will conduct five workshops designed to help job seekers. The free workshops will be held from 12 NOON to 1 P.M. in Room 821 at the Downtown Campus, 800 Mission Street, corner of Fourth Street. There is no pre-registration.

Wednesday, October 1 — *How to Market and Promote Yourself.* Among the topics to be explored are learning to write a résumé, how to interview and how to dress.

Wednesday, October 8 — *Learn about the Jewish Vocational Services and Learn About Jobs at University of California Medical Center.* The workshop will explore how jobs are posted and how to prepare a résumé.

Wednesday, October 15 — *Learn about How To Find a Job.* Various resources will be explored.

Wednesday, October 29 — *Learn How To Interview for a Job.* CCSF Career Counselor **Barbara Thomas** joins Dr. Garfinkle for this workshop.

If you have any questions, please telephone Dr. Garfinkle at (415) 267-6548.

Spring Flex proposal deadline extended to October 13

The Spring 2004 Professional Development Event is scheduled for Wednesday, January 14. The Office of Professional Development is now accepting workshop proposals focusing on growth and leadership, technology, diversity awareness, institutional improvement and instructional improvement. Please note that all workshops will be scheduled in the afternoon between 2 and 5 o'clock. If you are interested, please submit a workshop proposal form by Monday, October 13 to Mia Nguyen, Associate Director, Human Resources, 33 Gough St., telephone (415) 241-2356.

CCSF celebrates Latino Heritage Month

City College of San Francisco will celebrate Latino Heritage Month during October with the following series of events sponsored by the Latino American Studies Department, the Louise and Claude Rosenberg, Jr., Library and Learning Resource Center, the Concert and Lecture Series, La Raza Unida, and the Latino Services Network. All events are free of charge.

Thursday, October 2, 1–4 P.M., Rosenberg 305 — *Frida*, the film starring **Salma Hyak** as Mexican surrealist painter **Frida Kahlo**, is shown. Kahlo's tempestuous life with her unfaithful husband, muralist **Diego Rivera**, drives the story of *Frida*. Leading a discussion following the film will be CCSF's **Sirous Monajami**, **Will Maynez** and **Julia Bergman**.

Wednesday, October 8, 11 A.M.–12:30 P.M., John Adams Campus Auditorium, 1860 Hayes St., 3rd Floor — Poetry Reading. Well-known local poet **Alejandro Murguia** will be joined by up and coming poet **Leticia Hernandez-Linares** to present their work and discuss their craft. Murguia, who teaches at San Francisco State University, is a two-time winner of the American Book Award, most recently for "This War Called Love," published by City Lights Books. Hernandez-Linares works with youth, teaching writing and art. She has published in anthologies, magazines and most recently has published a chapbook, *Razor Edges of My Tongue*, by Calaca Press. For further details, please telephone (415) 561-1946. This program is sponsored by the CCSF Concert & Lecture Series, John Adams Campus Library, John Adams Student Council and John Adams Transitional Studies Department.

Wednesday, October 15, 1–3:30 P.M. — *Latinas: Transnational Migration, Sex and Work*, a lecture and discussion is presented by CCSF Latino Studies Department faculty members **Claire Van Zevern** and **Karina Cespedes**. The lecture details the

experiences of particular Latina populations and their negotiations of labor and gender identities as they migrate to and from Latin America.

Thursday, October 23, 12:30–2 P.M., Rosenberg 304 — The film *Women of Hope: Latinas Abriendo Camino*, is shown. CCSF Career Development and Placement Center Chair **Indiana Quadra** will introduce this half-hour documentary and preside over a discussion of the film afterwards.

Friday, October 24, 9–10 A.M., Rosenberg 305 — **Women's Movements and Conflict Resolution in Colombia**. Guest lecturer **Pascha Bueno Hansen** talks and

leads a discussion about a country that has been plagued with violence and instability that often impacts women in particular ways. Bueno recently returned from Colombia and her talk will illustrate the creative strategies utilized by Colombian women to resist and protest violence in their communities.

Thursday, October 30, 12:30–2 P.M., Student Union, Ocean Avenue Campus — *Day of the Dead Altar* event. CCSF Professor **Indiana Quadra** and her LAMS 10 class will create an altar in the Student Union in observance of the Day of the Dead. All are welcome to observe or participate in this cultural event.

Free for CCSF Faculty, Staff and Students

The Forgotten Holocaust
A Youth Conference and Mock Grand Jury
conducted by high school and college students

EMPEROR HIROHITO'S CRIMES AGAINST HUMANITY GUILTY OR NOT?

Friday, October 24, 2003

1:30 p.m. - 5:30 p.m.

City College of San Francisco - Ocean Campus,
Visual Arts V115

Co-Sponsors: Rape of Nanking Redress Coalition
Alliance for Preserving the Truth of the Sino-Japanese War
City College of San Francisco



Mail your registration to:
The Rape of Nanking Redress Coalition
268 - 12th Avenue, Suite 8
San Francisco, CA 94118
OR email your registration at:
info@nrcc.org
Coalition web address: www.nrcc.org
Phone: 415-374-8992

Friends of the Library seeks your support for 2003-04

Dear City College Community,

As I write my first letter requesting your support of the Friends of the Library, I would like to thank Mr. **James Cagnacci** past president of the FOL for his leadership, inspiration and dedication. The FOL Board will continue to benefit from his years of experience as he begins his new role as an emeritus board member.

During the past year, the FOL

- Sponsored two book sales,
- Oversaw the FOL bookstore,
- Co-sponsored special events held in the library, and
- Provided funding in excess of \$5,000 for the purchase of library materials and periodical subscriptions.

Let's think about the FOL bookstore, R404, a small room on the fourth floor of the Louise and Claude Rosenberg, Jr., Library and Learning Resource Center, staffed by student workers. Thousands of books which are donated every year find new homes. First, the library's Acquisition Department culls through the donations for additions to the library's curriculum-based collection. The remainder of the donations is sold through the FOL bookstore. Hardbacks are \$2, quality paperbacks are \$1, all other paperbacks are 50 cents, and textbooks are sold for \$5. All bargains for the campus community! Please stop by and buy a book, or think about donating your books that need new readers.

The Fall semester hours of operation are Monday 9 A.M.–12 NOON, 1 P.M.–4 P.M.

Tuesday 9 A.M.–2 P.M.

Wednesday closed

Thursday 9 A.M.–2 P.M.

Friday 9 A.M.–2 P.M.

A good library is a hallmark of an academic institution. At CCSF we are fortunate beyond many other community colleges' dreams. The excellence of our library's services and collections requires continu-

al growth and is supported by the work and generosity of many dedicated people. Please aid by joining the Friends of the Library! Annual memberships are \$10 and we are always grateful for any additional contributions. Please send your check to **Vinh Vuong**, FOL Treasurer, Box R403, CCSF, 50 Phelan Ave., San Francisco, CA 94112.

I am honored to serve as FOL president and look forward to bringing you more

news shortly about exciting developments. Please check out our website at www.ccsf.edu/fol.

Thank you,

Diana Lininger Markham
President, FOL

Marian Gallerani
Vice President/Secretary

Vinh Vuong
Treasurer

Filmmakers discuss their movies

City College of San Francisco Documentary Film Instructor **David L. Brown** will host two evenings of film screenings at which the filmmakers will be present to engage the audience in discussion. Both films are presented by the City College of San Francisco Concert and Lecture Series.

My Flesh and Blood will be shown **Wednesday, October 8**, from 7 to 10 P.M. in Rosenberg 305. It is a riveting and at times heartbreaking film that follows single mother **Susan Tom** of Fairfield, California, and her 11 adopted special needs children from back to school haircuts to school dances, from holidays to hospital visits and summer road trips at a time when one of her children is threatening to tear the family apart.

Following the screening, filmmaker **Jonathan Karsh** and principal subject **Susan Tom** will discuss this film which won Best Documentary, at the Sundance Film Festival in 2003.

John Cadigan's film *People Say I'm Crazy* will be screened **Wednesday, November 5** from 7 to 10 P.M. in Rosenberg 305. Cadigan says, "Welcome to my mind. My name is John Cadigan, and I'm an artist with schizophrenia. *People Say I'm Crazy* is my documentary about the world inside my head. It's a chaotic world filled with paranoia, creativity, fear and desire. A world in which I'm struggling every day, trying to figure out what is real what

is not real." This intimate, visual portrait is the first film on schizophrenia that was conceived of, photographed and directed by a person with the illness, and provides an empathetic entrée into John's hidden world. John Cadigan will be joined by **Katie Cadigan**, his sister and co-producer of the film, to discuss the film following the screening.

Discount tickets available for SF Symphony

Please let your students know that they can buy San Francisco Symphony 2003 season tickets at a 50 percent discount off the regular price. Students can choose from six series of six concerts at Davies Symphony Hall, plus one eight concert series held at Flint Center in Cupertino. Students who want to schedule their own concerts can pick eight Friday series for 25 percent discount.

Each student ID allows you to purchase two season packets at the student discount rate. You are also allowed one free ticket exchange voucher. Forms are available in Arts 213 on the Ocean Avenue Campus and on campus bulletin boards.

Minutes of the Academic Senate Plenary Session

Diego Rivera Theater — August 14, 2003, 8 A.M. – 9 A.M.

I. Call to Order

President Yee called the meeting to order at 8 A.M.

II. Adoption of Agenda

The agenda was approved by consensus.

III. Welcome and Introductions

President Yee welcomed all of the Faculty back for the Fall semester and introduced Council members.

IV. Officers' Reports

President Yee: Many issues will be coming up this Fall which will require faculty input and support, particularly in the areas of the AA/AS Graduation Requirement, and Accreditation process (the new "student learning outcomes"). Discussions of those and other important issues should be taking place at the local level with faculty within Departments and programs.

First Vice President Teti: Many Shared Governance Committee appointments are being made and faculty are urged to apply for these openings. We will need faculty input in the Accreditation Self-Study that is coming up.

Second Vice President Podenski: A Senate accreditation work group will be formed shortly to establish the process framework for the Accreditation Study.

Secretary Nance: The Faculty Intern/Mentor program is still looking for interested applicants, who either have a Masters Degree, or who have completed half of the work on a Masters.

V. Unfinished Business

A. Enhanced Self Study Recommendations: Mueller

Many of the recommendations have been approved to date. However, because of the need for additional information or because of possible funding problems, a few have been temporarily set aside.

B. Academic Policies Issues: Teti

Fred Teti may be Chair of Academic Policies (AP) Committee while Madeline Mueller is on sabbatical. Some of the issues being worked on are transfer to UC and to California State University, the Minimum Math Graduation Requirements Task Force, and the Information Competency Graduation Requirement.

C. Accreditation: Yee

The former Accreditation Standards have been reduced down to Four. New Standards have been approved for this Self Study. As they are written, the Standards are very vague. However, President Yee has a document that provides in-depth information about them. The decision has to be made as to whether this will be a "Top-Up" or "Bottom-Down" operation. T

he Faculty need to devise a structure to determine how we are going to address the four new standards.

VI. New Business

A. State Budget Update: Smith

As a result of the success of the Student March on Sacramento in March, the budget cuts were not too bad. State Community Colleges had an increase in tuition, but it was lower than the proposals. However, we are not out of the woods yet. The State Legislature still has to make more cuts. The pressure has to stay on them in regard to Community Colleges. Tim Killikelly is leading the student voter registrations drive to get students to vote in favor of keeping costs down.

B. Technology Update: Beaver

The computer roll-out of PCs is just about completed. Through the Fall '03 semester, Mac lap-tops and Apple computers will be rolled out. The new phone system roll-out will also begin this

Fall. The new phones have many features and training will be provided for them. If

you have any questions about the Computer or the phone roll-out, contact Bill Beaver.

C. Bond Projects: A. Clark

Design work is coming along on the Bond Projects. Committees are meeting and drawing up plans for the Wellness Building, Arts Complex, etc. The Campus Community will be kept posted about changes associated with these projects.

D. Report from AFT: Allan Fisher

Mr. Fisher informed the Council that it was going to be a difficult semester from the standpoint of dealing with the budget, restoring the frozen salary increases, and the Union depends on the faculty for support on this issue. There is a need for all of us to get involved in the October 7 election and oppose the recall of Davis and Proposition 54. Be sure to sign the Budget Accountability Initiative.

VII. Adjournment

The meeting was adjourned at 9 A.M.

Respectfully submitted,

Glenn Nance, Secretary

Mathematics Graduation Requirement Equivalency Task Force needs volunteers

The Academic Senate needs three faculty members from outside the Mathematics Department to serve on the new Mathematics Graduation Requirement Equivalency Task Force. The Task Force will meet every three weeks for three months. Its charge is to recommend to the Executive Council alternate means for students to meet the new minimum mathematics graduation requirement (e.g., placement and/or achievement test scores). Interested faculty should telephone the Senate Office at (415) 239-3611, or First Vice President **Frederick Teti** at (415) 239-3165, Box 2, or email Teti fteti@ccsf.edu.

Faculty urged to sign up for shared governance committees

The following committees and subcommittees have or will have faculty openings. Faculty interested in applying should complete the Faculty Governance Committee Interest Form on Page 10 of this issue of *City Currents* and mail it to the Academic Senate Office, E202, Ocean Avenue Campus. If you have questions, please contact **Fred Teti**, 1st Vice President of the Academic Senate, at fteti@ccsf.edu, or telephone him at (415) 239-3611.

COMMITTEE/SUB-COMMITTEE NAME	OPENINGS	DAYS	TIMES	FREQUENCY
Academic Policies	One	Monday	2:15–4:15 P.M.	Once a month
Administrative Information Advisory	One	TBA	TBA	TBA
CalWorks Advisory	Five	TBA	TBA	TBA
Classified Position Allocation	One	Wednesday	2:30–5 P.M.	Once a month
College Advisory Council	No Vacancy	Thursday	3–5 P.M.	Once a month
College Diversity Advisory	No Vacancy	Thursday	1–3 P.M.	Once a month
Communications	No Vacancy	Tuesday	11:30–1 P.M.	Once a month
Concert and Lecture	No Vacancy	Monday	2/3–5 P.M.	Once a month
Continuing Education	No Vacancy	TBA	3:30–5 P.M.	Once a semester
Contract Education	Three	TBA	3:30–5 P.M.	Once a semester
CSU/UC Breadth Requirements	No Vacancy	TBA	3:00–5 P.M.	Once a year
Curriculum	Three	Wednesday	1:30–3:30 P.M.	Bi-Weekly
Distance Learning	One	TBA	TBA	TBA
Equivalency	One	TBA	TBA	As needed
Facilities Review	One	Thursday	2–5 P.M.	Twice a month
Faculty Position Allocation	No Vacancy	Thursday	4–6 P.M.	Once a month
Financial Aid Advisory	Two	TBA	TBA	TBA
Grading Policies	Four	Wednesday	1–3 P.M.	Twice a month
Graduation Ceremony	One	Monday	1–2 P.M.	Once a month
Health and Safety	No Vacancy	TBA	1–3 P.M.	Once a month
Honors Issues	One	TBA	TBA	Once a semester
Information Technology Policies	No Vacancy	TBA	4–5 P.M.	Once a month
K–12 Articulation	Six	TBA	TBA	Quarterly
Matriculation Advisory	Eleven	TBA	TBA	Once a semester
Parking/Transportation	No Vacancy	Tuesday	2:30–4:30 P.M.	Once a month
Planning and Budget Council	One	TBA	TBA	TBA
Program Review	Two	Monday	2–4 P.M.	Once a month
Reassigned Time	Two	Friday	2–3:30 P.M.	Bi-weekly
Registration/Enrollment	Five	Friday	1–3 P.M.	Once a semester
Research	No Vacancy	TBA	TBA	TBA
Scheduled Maintenance	Two	Varies	2–4 P.M.	Five times a year
Sexual Harassment Prevention	Five	Monday	12:45–2 P.M.	Twice a semester
Staff Development	Two	TBA	TBA	Once a month
Student Complaint	Three	TBA	TBA	As needed
Student Equity	Six	TBA	TBA	TBA
Student Grade and File	One	Wednesday	3–5 P.M.	Once a month
Student Preparation/Success	Two	Thursday	3–5 P.M.	Second Thursday
Teaching/Learning Roundtable	Seven	Monday	2–5 P.M.	Once a month
Transfer Issues	Five	Varies	3–5 P.M.	Six times a year

The following committees have unlimited membership and always welcome faculty requests for appointment:

Administrative Information Advisory	TBA	TBA	TBA
Basic Skills	TBA	TBA	TBA
Facilities Projects	Monday	3–5 P.M.	Twice a month
International Education	Wednesday	12 NOON–2 P.M.	Twice a semester
Noncredit Issues	Monday	2:30–4:30 P.M.	1st Monday of the month
Scholarship	Thursday	1:30–3:30 P.M.	Twice a semester
Vocational Education	Friday	2–3:30 P.M.	Once a semester
Works of Arts	Friday	1–3 P.M.	Once a month

ACADEMIC SENATE

Faculty Governance Committee Interest Form

The Academic Senate Executive Council and its Officers (especially the First Vice President) thank you for volunteering to represent the City College faculty in the Governance system. Please complete this form and mail it to the Academic Senate Office, E202, Ocean Avenue Campus.

Name _____

Primary Campus _____ Mailbox _____ Phone _____

Please list the Governance committees that interest you. _____

What is the largest number of committees on which you are willing to serve concurrent terms? _____

The Senate is charged with ensuring that faculty representation on Governance committees is balanced and diversified. To that end, we may more easily make appointments if you choose to share the following information with us.

What is your primary division? _____ Credit _____ Noncredit _____

Are you fully on reassigned time (with no instructional load)? _____

Please check your Department. (You may indicate a split load with percentages if you choose.)

- | | | |
|---|--|--|
| <input type="checkbox"/> Administration of Justice | <input type="checkbox"/> Culinary Arts/Hosp. | <input type="checkbox"/> Library Info. Techn. |
| <input type="checkbox"/> Aeronautics | <input type="checkbox"/> DSPS | <input type="checkbox"/> Library Services ² |
| <input type="checkbox"/> African American Studies | <input type="checkbox"/> Earth Sciences | <input type="checkbox"/> Mathematics |
| <input type="checkbox"/> Architecture | <input type="checkbox"/> Engineering and Techn. | <input type="checkbox"/> Music |
| <input type="checkbox"/> Art | <input type="checkbox"/> English | <input type="checkbox"/> Nursing |
| <input type="checkbox"/> Asian American Studies | <input type="checkbox"/> ESL | <input type="checkbox"/> Older Adults |
| <input type="checkbox"/> Asian Studies | <input type="checkbox"/> Environmental Hort. | <input type="checkbox"/> Philippine Studies |
| <input type="checkbox"/> Astronomy | <input type="checkbox"/> EOPS | <input type="checkbox"/> Photography |
| <input type="checkbox"/> Automotive /Trade Skills | <input type="checkbox"/> Fashion | <input type="checkbox"/> Physical Ed. & Dance |
| <input type="checkbox"/> Behavioral Sciences | <input type="checkbox"/> Film | <input type="checkbox"/> Physics |
| <input type="checkbox"/> Biological Sciences | <input type="checkbox"/> Foreign Languages | <input type="checkbox"/> Radio./Imaging Techn. |
| <input type="checkbox"/> BEMA | <input type="checkbox"/> GLB Studies | <input type="checkbox"/> Social Sciences |
| <input type="checkbox"/> Business | <input type="checkbox"/> Graphic Comm | <input type="checkbox"/> Student Health Serv. |
| <input type="checkbox"/> Career Development PC | <input type="checkbox"/> Health Care Technology | <input type="checkbox"/> Theatre Arts |
| <input type="checkbox"/> Chemistry | <input type="checkbox"/> Health Sciences | <input type="checkbox"/> Transitional Studies |
| <input type="checkbox"/> Child Development FS | <input type="checkbox"/> Interdisciplinary Studies | <input type="checkbox"/> Vocational Nursing |
| <input type="checkbox"/> Computer Sci./Techn. | <input type="checkbox"/> Journalism | <input type="checkbox"/> Women's Studies |
| <input type="checkbox"/> Consumer Education | <input type="checkbox"/> Labor Studies/Apprentice. | <input type="checkbox"/> Special Assignment ³ |
| <input type="checkbox"/> Counseling Services ⁴ | <input type="checkbox"/> Latin American Studies | |
| <input type="checkbox"/> Dental Assisting | <input type="checkbox"/> Learning Assistance | |

The Senate Office will issue a memo acknowledging receipt of this form. Appointments are not official until a resolution is passed by the Academic Senate Executive Council.

¹ Reassigned faculty with no instructional load may be nominated for resource appointments only.

² Library services includes faculty who report directly to the Dean of Library Services.

³ If you have to ask, you're not on special assignment.

⁴ Counseling Services includes all new, continuing, transfer, and international student counselors.

MENUS — WEEK OF SEPTEMBER 29—OCTOBER 3, 2003

BREAKFAST – TASTE BUDS — 7:30–9:50 A.M.

Eggs • Breakfast Meats • Pancakes • Waffles • French Toast • Cereals • Pastries • Juices • Coffee • Tea

LUNCH — PIERRE COSTE ROOM (PCR) — 11:15 A.M.–12:30 P.M.

SALADS

Antipasto Chopped Salad: lettuce, chickpeas, cherry tomatoes, olives, artichoke hearts, provolone cheese, salami, red wine vinaigrette

“Thai Cobb:” tomatoes, chicken, char siu, Monterey jack, cucumbers, egg, ginger-mint dressing

Tossed Greens: cucumbers, cherry tomatoes, olives, choice of dressings

Mexican Chicken: marinated grilled chicken, jicama, corn, black beans, scallions, avocado dressing

Gado-Gado: Indonesian vegetable salad with peanut dressing

Marinated Steak: arugula and frisee, gorgonzola, toasted pine nuts, roasted bell peppers, balsamic vinaigrette

SANDWICHES

Chicken and roasted yellow bell pepper with cilantro-almond spread and spinach

Herbed goat cheese with grilled vegetables and tomatoes

Open face grilled tuna club with bacon, lettuce and tomato, lemon-basil mayonnaise

Smoked turkey with orange cranberry, onion dill relish and watercress

ENTREES

Grilled salmon with swiss chard and fennel, tomato-kalamata olive caper relish

Pan roasted chicken breast with fresh rosemary, shallots, garlic, sauteed spinach and polenta

Pasta of the day: ask your server for details

Grilled pork loin chop with tomatillo salsa, pickled onions, zucchini, Spanish rice

Sauteed seabass: with green and yellow wax beans, potato chive cake, ginger-scallion beurre blanc

Grilled top sirloin with roasted tomato salsa, new potatoes, sauteed green beans

LUNCH — CAFETERIA — 11 A.M.–1:15 P.M.

Please check out the freshly prepared specials at the A la Minute Station

Monday, September 29

Sweet and Sour Pork • Steamed Rice • Gai Lan • Brussels Sprouts with Bacon
Beef Stroganoff • Buttered Noodles • Soup: Navy Bean

Tuesday, September 30

Leg of Chicken with Stuffing • Broiled Half Tomato • Buttered Peas • Corn on the Cob
File of Sole Dore • Steamed New Potatoes • Soup: Roasted Pepper, Tomato, Corn and Spinach

Wednesday, October 1

Baked Cannelloni Milanaise • Zucchini with Garlic Butter • Carrots Saute
Turkey Piccata • Buttered Spaetzle • Soup: Leek and Wild Rice

Thursday, October 2

Chicken Saute Hunter’s Style • Rigatoni Napolitana • Green Beans • Broccoli with Garlic
Roast Stuffed Breast of Veal • Mashed Potatoes • Soup: Escarole and White Bean

Friday, October 3

Fish and Chips • Mixed Vegetables • Spinach Saute
Old Fashioned Beef Stew • Soup: Potage Alexandria

DINNER — CAFETERIA — 5:45–7 P.M.

A la Carte Salad Bar available Monday through Thursday evening

Monday, September 29

Roast Chicken with Orange Sauce • Boulangere Potatoes • Fresh Mixed Vegetables • Soup: Navy Bean

Tuesday, September 30

Hungarian Beef Goulash • Buttered Spaetzle • Brussels Sprouts with Candied Walnuts • Soup: Roasted Pepper, Tomato, Corn and Spinach

Wednesday, October 1

Broiled Trout with Herb Lemon Butter • Rice Pilaf • Glazed Carrots and Peas • Soup: Leek and Wild Rice

Thursday, October 2

Chicken Piccata • Risotto Milanese • Sauteed Rapini • Soup: Escarole and White Bean

Master Calendar

October, 2003

Rev. 09/24/03 Subject to change without prior notice

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
		1 1:30 p.m. Curriculum Comm. (C-334) 2:00 p.m. Facilities Review (B-616) 8:30 p.m. <i>Cable-casting of the Board Meeting (EATV27)</i>	2 1:00 – 2:00 p.m. Shared Governance - Listening Session (JAD) 4:00 – 6:00 p.m. Shared Governance - Listening Session (PCR)	3 1:00 – 3:00 p.m. Works of Art (R-206)
6 2:00 – 4:00 p.m. TLTR (Loc TBA)	7 1:30 p.m. Concert/Lecture (R-206)	8 2:30 – 5:00 p.m. Academic Senate (Ocean) 8:30 p.m. <i>Cable-casting of the Board Meeting (EATV27)</i>	9 2:00 – 4:00 p.m. DCC (S-100) 3:00 – 5:00 p.m. Classified Senate(B-307)	10
13	14 11:15 – 12:45 p.m. Communication Comm. (Pierre Coste) 2:30 – 4:00 p.m. Parking Comm. (R-206) 3:00 p.m. College Diversity (E-200)	15 1:30 p.m. Curriculum Comm. (C-334) 8:30 p.m. <i>Cable-casting of the Board Meeting (EATV27)</i>	16 2:30 – 4:30 p.m. College Council (PCR)	17
20 2:00 - 4:00 p.m. Program Review (C-334) 2:30 p.m. College Agenda Review (E-200)	21	22 11:00 – 12:30 p.m. Transfer Issues (R-206) 1:30 p.m. Facilities Review (B-616) 2:30 – 5:00 p.m. Academic Senate (Mission) 8:30 p.m. <i>Cable-casting of the Board Meeting (EATV27)</i>	23 2:00 – 4:00 p.m. PBC (R-518)	24 12:30 p.m. ITPC (E-200)
27 2:15 – 4:15 p.m. Academic Policies (A311)	28	29 1:30 p.m. Curriculum Comm. (C-334) 8:30 p.m. <i>Cable-casting of the Board Meeting (EATV27)</i>	30 6:00 p.m. Board Meeting (Gough)	31

Calendar is regularly updated by the Office of Shared Governance. To submit meeting notices call Attila Gabor at 239-3812
 The Master Calendar is also available via Internet at http://www.ccsf.edu/Offices/Shared_Governance