

CITY CURRENTS



A NEWSLETTER FOR THE CITY COLLEGE COMMUNITY

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JANUARY 14–20, 2002

Enhanced Self-Study and the Promise of Student Success

By **Kathe German,**

Coordinator,

Enhanced Self-Study Project

City College embarked on the Enhanced Self-Study a year ago. Since then, faculty, staff and students have been involved in an examination of our programs and services, our policies and practices, considering a variety of issues related to the success of our students. As a result, 32 recommendations have been generated, with 28 currently under discussion through the shared governance process. With these deliberations underway, it may be beneficial to pause and reflect on the impact that such initiatives might have on the student experience.

The recommendations related to pre-registration and matriculation primarily seek to expand access and opportunity:

- A comprehensive outreach and recruitment program will increase awareness of – and access to – City College throughout the neighborhoods that characterize San Francisco, expanding linkages with the public schools, as well as the private and non-profit sectors of the City. This initiative will promote the image of CCSF as the City's premier center for teaching and learning in keeping with the mission of the College.
- Potential students seeking admission to the College will find an institution that reaches out to them, accessible in person and on-line. Once admitted, students will complete a computerized assessment and placement process at their convenience, an effort that will lead to the development of a learning plan that links career goals with program and course selections and provides support services to students at risk upon entry. For all entering stu-

dents, this will be the first of many times they will be expected to confer with their counselors, depending on their progress and achievement.

- Orientation, long considered an essential component of the matriculation process, will be delivered over the course of the first semester, anticipating the needs of the students while not overwhelming them with information. With critical information provided during the entry process, students will complete a comprehensive orientation during their first semester, a learning experience that will not only acclimate them to the College, but also contribute to degree completion and transfer.

From the first semester on, a referral-based early alert system will help counselors intervene and support struggling students, while an ongoing monitoring system will ensure access to timely advice and counsel. Changes in registration procedures will allow failing students to re-enroll in challenging courses the following semester without delay, while timely notification of holds on registration allow students to address problems and continue with their studies.

As students new to the College receive increased information and support, so, too, will those students who require developmental study:

- Underprepared students will receive intensified counseling support through continuing interactions until they have successfully completed a number of developmental courses, while select non-credit students, too, receive increased mentoring faculty and staff. Meanwhile, increased coordination between the English Department and Learning Assistance will intensify the impact of the learning experience, and faculty development opportunities will assist with the expansion of teaching and learning strategies that improve the accessibility of general education course content for ESL students. Other initiatives, including the development of an innovative pilot program for underprepared students may, also, increase the impact of pre-college coursework, allowing increasing numbers of students to accelerate their learning and move successfully into college level study.

As students continue their studies at the

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Labor Heritage Festival and Dr. Martin Luther King, Jr. celebration

The 16th annual Western Workers Labor Heritage Festival will be held **January 18-20** at City College of San Francisco, 50 Phelan Ave. The festival honors the legacy of Dr. **Martin Luther King, Jr.**, with the theme *Solidarity in an Era of War, Racism and Hard Times*. A special Benefit Concert will be held Sunday at 7 P.M. in the Diego Rivera Theatre. The weekend of activities is sponsored at City College by the Music and Labor Studies Departments as well as SEIU 790 and AFT 2121. For details, call (831) 426-4940.

Dr. **Martin Luther King Jr.**'s birthday observance in San Francisco will begin with a Freedom March **Monday, January 21** at 11:45 A.M. starting at 4th & Townsend Streets, proceeding to Market Street & 4th Street and to the Bill Graham Civic Auditorium (Grove & Larkin Sts.). **City College faculty, staff and students are invited to march with the College's contingent.** For further information, call the Office of Marketing & Public Information at (415) 239-3680.

CITY CURRENTS

City Currents is published weekly during the Fall and Spring semesters by the Marketing and Public Information Office of City College of San Francisco. It is distributed free to all faculty, classified and administrators through the regular campus mail system. It is also available on the College's website at www.ccsf.org/Services/Public_Information.

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City Currents welcomes submissions from all members of the City College of San Francisco Community.

Please note that the deadline is 10 AM Monday one week prior to the issue date.

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Enhanced Self Study Update

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college level they will continue to find that City College invests in their success:

- A transfer associate degree will help students chart their course to the two primary transfer systems, CSU and UC, with the appropriate general education requirements. Counseling support at key points in the student's tenure with the College will continue to assist students in clarifying their choices and reviewing their progress. A collegewide office of student information will make sure that current and accurate information is distributed to all students through multiple media and modes, allowing students to take full advantage of the opportunities available throughout the institution.

Undergirding this experience is a robust infrastructure providing essential enrollment management tools:

- Students will increasingly access information, instruction, and learning resources and services on-line through the College's web portal. Using their ID smart cards, they will be able to log in and out of the learning environment and, potentially, make educational purchases with their financial aid. An electronic degree audit will provide timely reports on their progress toward their goal, while other development such as an alternative semester calendar, electronic waiting lists, pre-requisites in the time schedule, and faculty profiles increase course accessibility, appropriateness, and potential impact. A variety of measures to improve the noncredit experience from automated attendance and follow-up to increased course accessibility will help noncredit students enroll and persist to completion.

And, finally, a comprehensive outcomes assessment initiative will reinforce our perceptions that the student experience has, in fact, improved, and that they are succeeding with the attainment of their educational goals.

- An assessment forum charged with the development of a collegewide assessment plan will review student outcomes and

oversee the development of our assessment program. Meanwhile, a comprehensive staff development program will provide the time, training, and opportunity to explore the assessment of student learning and development more intimately within the learning environment. And new mechanisms allowing us to share data with local CSU's will help us examine the performance and progress of our students at the baccalaureate level.

While not an exhaustive examination of the potential of the effort, it does seem that the initiatives that have been recommended to this point show considerable promise – and there may be still more to come!

Campaign raises \$21,648

Mia Nguyen, Associate Director, Human Resources, and chair of the Combined Campaign, reports that this year's combined charity drive has been a great success. Thanks to all who have contributed, we have increased donations from \$12,216 to \$21,648. The raffles have officially ended. If you have won prizes, you should have been contacted by a member of the combined charity. You can also visit their website (<http://www.sfgov.org/charity/>) to see the names and prizes of the winners. Again, thank you to all for your generosity.

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CCSF Policy on Sexual Harassment

It is the policy of the San Francisco Community College District (SFCCD) to:

A. Prohibit any person in the work or academic setting from sexually harassing any other person in the work or academic setting. The District will not tolerate or condone sexual harassment by or towards its employees or by or towards its students. It is the intention of the district to take appropriate actions to prevent, correct, and if necessary, to discipline behavior which violates this policy.

B. Provide a work and academic environment free of sexual harassment.

C. Investigate allegations of sexual harassment in a timely and thorough way.

D. Take appropriate and timely corrective action with respect to information or allegations that employees or students are being subjected to sexual harassment in the work or academic environment.

E. Provide on-going education and awareness regarding sexual harassment. Sexual harassment is prohibited against members of the same sex as well as against members of the opposite sex.

F. Provide information about how to pursue claims of sexual harassment.

If someone at City College of San Francisco is making sexual advances towards you or is engaging in other forms of sexual harassment and you want that behavior to stop, you can contact one of the following for advice or information about your options:

• Associate Dean of Student Rights and Responsibilities (415) 239-3145

• Affirmative Action Office (415) 241-2281

Or you can file a complaint directly with:

• Affirmative Action Office, 31 Gough St., San Francisco, CA 94103, telephone (415) 241-2281.

The District now has a supply of Sexual Harassment, Employee Information brochures available in the Office of Affirmative Action. The brochures are printed in English, but soon will also be available in Spanish, Chinese, Tagalog and Vietnamese.

As a reminder, the District has a supply of Sexual Harassment, Student Information brochures available in the Office of Affirmative Action. The student information brochures are printed in English, Spanish, Tagalog and Russian.

The Sexual Harassment brochures also contain an insert listing Sexual Harassment Advisors. The function of Sexual Harassment Advisors is to provide information to students and staff regarding district policies and procedures and to immediately refer matters which come to their attention to the Office of Affirmative Action for appropriate response. If you are interested in being trained as a Sexual Harassment Advisor, contact the Office of Affirmative Action at (415) 241-2281 to reserve your space at the next training. There is a particular need for Sexual Harassment Advisors from campuses other than the Ocean Avenue Campus.

For more information, please contact the Office of Affirmative Action at (415) 241-2281.

CCSF's Equal Opportunity Statement

The San Francisco Community College District is committed to providing a workplace and an educational environment free of discrimination, harassment, intimidation, threats, or coercion based on a legally protected status. Therefore, it is the policy of the San Francisco Community College District to provide all persons with equal employment and educational opportunities in all of its programs and activities regardless of race, color, ancestry, national origin, ethnic group identification, religion, age, gender, marital status, domestic partner status, sexual orientation, disability or AIDS/HIV status, medical conditions, gender identity, or status as a Vietnam-Era veteran.

Further, the District does not tolerate retaliation against any employee or student for making a valid complaint or charges under the provisions of its nondiscrimination procedures, or for cooperating in an investigation.

The San Francisco Community College District complies with all applicable laws, including Titles VI and VII of the Civil Rights Act of 1964, the Age Discrimination in Employment Act, Sections 504 of the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, Title IX of the Education Amendments of 1972, California Government Code Section 11135 et. seq. and all applicable regulations, and with all applicable requirements related to receipt of federal and/or state funds.

The compliance officer/coordinator for purposes of this policy is the District Affirmative Action Officer, 31 Gough Street, San Francisco, CA 94103, (415) 241-2281. Information concerning the provisions of the applicable laws and complaint procedures is available from the District Affirmative Action Officer.

City Currents publishes CCSF's Equal Opportunity Statement and Policy on Sexual Harassment

Editor's note: To acquaint new faculty and staff members with CCSF policy, each semester City Currents publishes the CCSF Equal Opportunity Statement. City Currents also publishes an excerpt from the college's Policy on Sexual Harassment; for a copy of the complete policy, see the 2001-2002 CCSF Catalog.

Closed-Captioning Project needs faculty assistance

By **Paul Johnson**
Chair, DSPS

Very early in the spring semester all faculty will be receiving a copy of the Faculty Video Use Survey from the college's Alternate Media Specialist, **Tom Hetherington**, who works for the Disabled Students Programs and Services (DSPS).

DSPS is asking everyone to complete one of the forms for each video used in a class and return it to Tom in R323 on the Ocean/Phelan Campus early in the semester.

This will enable DSPS to continue with the closed-captioning project which aims to caption all regularly used video materials for persons with hearing impairments. At the same time DSPS also would like to make it known that future purchases of video materials should include the closed captioning.

Since 1991 Congress has required that all new television sets with 13" or larger screens be equipped with decoders that can display closed-captions for those with hearing impairments. Closed-captions are the typewritten words which reflect what is being spoken on the screen. Most of the video monitors at City College are capable of being set to show closed captions. However, closed captions cannot be displayed unless the video or DVD or broadcast has closed-captioning included.

Closed-captioning is required by Section 504 of the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990 to ensure equal access to educational opportunity. Through various studies the Chancellor's Office of the California Community Colleges recognized that the state needed to ensure that closed-captioning and other alternate media were more consistently available in the community colleges. Therefore, the Chancellor's Office sponsored legislation that funded a six-year project to work on captioning existing video materials and

to provide materials in other alternate formats.

By completing the Faculty Video Use Survey, you will help DSPS prioritize which materials are most used or in use in classes in which students with hearing impairments are enrolled. DSPS can then arrange to replace those materials with closed-captioned versions or arrange to have them closed-captioned.

In the future, when a department makes a video purchase, the video should include closed captions. If the video material is unavailable with closed captions or if the department is not sure if it is available, department personnel should call Tom Hetherington for advice at 452-5333.

How to access class lists online

Faculty can now access up-to-the-minute class lists over the web. You can choose to look at the information on line, or download the information onto your PC.

1. From the CCSF Web Page (www.ccsf.org), click on the large red WEB 4 button in the black bar mid-page on the right side. That brings up the Welcome page.
2. Click on the "Login to Secure Area" at the bottom of the page. That brings up the login page.
3. Login using your social security number and your birth date is the pin (mm/dd/yy). That should bring up the page with the list of services under Banner Web.
4. Click on FACULTY SERVICES for class lists.

Changes coming to CCSF publications

By **Tom Blair**
Coordinator,
CCSF Publications Working Groups

Working groups of the Communications Committee have been meeting over the past semester to make improvements in a number of CCSF publications. The first two groups to begin discussions were the Schedule Group, chaired by Jacquelyn Green of Foreign Languages, and the Catalog Group, chaired by Fred Teti of Mathematics. Students, staff, administrators and other faculty are also contributing to these ameliorations which aim to make our publications more user-friendly and informative. A group working on the student handbook will begin its deliberations this semester.

The schedule of classes will be the first to show the effects of these discussions with:

- Elimination of the convoluted "footnotes" to classes
- Better presentation of how to apply to CCSF and register for classes
- Clearer presentation of class listings
- Redesign of the Continuing Education section of the schedule

The Catalog Group is studying the first 90 pages of the Catalog to make these sections clearer and more navigable. The results of the Catalog Working Group's efforts will appear in the 2003-4 catalog in extensive ways.

The Publications Working Group welcomes your suggestions. Please send them to **Tom Blair** at tblair@ccsf.org who coordinates the overall project.

9th Italian Film Festival set for Spring semester

Claudio Concin, Italian instructor in the Foreign Language Department, is coordinating City College's ninth Italian Film Festival. It will be held during the Spring 2002 semester. Four movies, all in Italian with English subtitles, will be shown in Room 305 of the Louise and Claude Rosenberg, Jr., Library and Learning Resource Center on the 50 Phelan Avenue campus.

Il Ladro di Bambini (The Stolen Children) will be presented **Tuesday, February 12** at 1 P.M. In an immigrants' housing area on the outskirts of Milan, a young woman from Sicily is arrested and charged with abusing her 10-year-old

daughter, Rosetta, by forcing her into prostitution. Rosetta and her young brother, Luciano, are taken into custody and two carabinieri have to escort them to Civitavecchia, an orphanage north of Rome. Directed by **Gianni Amelio**, 1992. Starring: **Enrico Lo Verso, Valentina Scalici**. Running time: 108 minutes.

Malena, will be shown **Tuesday, March 5** at 1 P.M. In the latest triumph from **Giuseppe Tornatore**, the writer and director of the Academy Award-winning *Cinema Paradiso*, *Malena* is an utterly unforgettable story of a boy's journey into manhood amid the chaos and intolerance of World War II. In a sleepy Italian

village, the most beautiful woman in town, Malena (**Monica Bellucci**), becomes the subject of malicious gossip among the lustful townsmen and their jealous wives. But only her most ardent admirer, young Renato Amoroso, will learn the true story of the mysterious and elusive Malena. Nominated for two Academy Awards. Directed by **Giuseppe Tornatore**, 2000. Starring **Monica Bellucci, Giuseppe Sulfaro**. Running time: 92 minutes.

La Scorta (The Escort), will be screened **Tuesday, April 9** at 1 P.M. Based on actual events, this tense, suspenseful film gives us a disturbing look at the coalition that exists in Italy even today between government factions and organized crime. A new magistrate, Judge De Francesco, arrives in the city of Trapani, Sicily, to replace the late Judge Rizzo, who was gunned down by Mafia assassins. In a move to tighten security, De Francesco is assigned an escort of four bodyguards. *La Scorta* draws us into a labyrinth of corrupt politicians and ruthless Mafiosi. Directed by **Ricky Tognazzi**, 1997. Starring **Claudio Amendola, Enrico Lo Verso, Carlo Cecchi**. Running time: 95 minutes.

Mary Per Sempre (Forever Mary) will be viewed **Tuesday, May 7** at 1 P.M. Forever Mary tells the story of an idealistic school teacher trying to make a difference in a reform school in such a traditional, straightforward style that it is easy to overlook its freshness and imagination. Directed by **Marco Risi** with passion and grace, the film has the warmth and easy vitality that make Italian films so beguiling and it affords **Michele Placido** one of his richest roles. The film contains both humor and palpably erotic moments. Directed by **Marco Risi**, 1991. Starring **Michele Placido, Alessandro di Sanzo**. Running time: 100 minutes.

Understanding Iranian culture topic of film series in Rosenberg Library

This spring semester, the Louise and Claude Rosenberg, Jr., Library and Learning Resource Center will present a series of Iranian movies as part of a cultural diversity celebration at City College of San Francisco.

"In the past few years, Iranian movies have enjoyed a relatively wide distribution in the United States, introducing Americans to a largely unknown culture, says **Sirous Monajami** of the Library & Learning Resources Dept. who is coordinating the series. "These films represent the work of many talented Iranian directors, including **Abbas Kiarostami, Mohsen Makhmalbaf, Majid Majidi, Bahram Beizai** and **Dariush Mehrjui**.

"Iranian movies typically focus on ordinary people caught in harsh circumstances brought about by social, cultural and natural forces. Children often play a central role in the story and are shown as responsible individuals who are somehow able to defend their rights in society. Iranian directors are gifted storytellers, who successfully present often controver-

sial issues, despite the limitations on their expression imposed by the government," continues Monajami.

The four Iranian movies that will be shown this spring semester are:

1. *Where is My Friend's House?* (1987) Directed by **Abbas Kiarostami**. It will be shown **Thursday, February 7** at 12 NOON
2. *Bashu, The Little Stranger* (1989) Directed by **Bahram Beizai**. It will be shown **Thursday, March 14** at 12 NOON
3. *Hamoon* (1990) Directed by **Dariush Mehrjui**. It will be shown **Thursday, April 18** at 12 NOON
4. *Gabbeh* (1996) Directed by **Mohsen Makhmalbaf**. It will be shown **Thursday, May 2** at 12 NOON.

All screenings will be in Room 305 at the Rosenberg Library on the 50 Phelan Avenue campus. All movies will be shown in their original language (Persian) with English subtitles.

The film series is free and open to the public. For more information, please call (415) 452-5469.

Parking regulations highlighted

Gerald De Girolamo, Chief of Public Safety, has announced the following Spring 2002 Parking Regulations for Faculty, Staff and Students:

A parking permit is required to park on all City College campuses 24 hours a day, 7 days a week. Overnight parking is prohibited on all campuses.

STUDENT PARKING: Vehicles parked in student parking lots, shall display, by affixing, a current valid student parking decal inside the vehicle in a seven inch square area of the lower front windshield on the side opposite from the driver (passenger side). After 10:30 A.M. (Monday through Friday), students without a semester parking permit may park in student parking lots, on a space available basis, with the purchase of a daily \$1 parking permit purchased from a ticket vending machine. The one-day parking permits must be displayed, with date side up, on vehicle dashboard. Students may purchase a semester parking permit in E-104.

PERMANENT FACULTY/STAFF: The current Diego Rivera decal is valid. Please come to C-120 for a parking decal. Vehicle registration will be needed for permit issuance. Hours of issuance: Please call 239-3025. Faculty and staff will be limited to a maximum of 2 permits. If you have the old black and white decal, it is no longer valid.

TEMPORARY FACULTY AND CLASSIFIED STAFF will be required to obtain a new parking permit from the Campus Police, Chief's office C-120. New college I.D. cards are needed and your vehicle registration will be required when applying for your parking permit. Last semester, **Fall 2001, temporary faculty and staff parking permits will be valid through January 29, 2002.** Classified personnel will need to bring a current copy of their DBO-20 form to verify that they are working 20 hours or more per week. DBO-20 forms are issued from the Human Resources Dept. at 33 Gough St. A copy of this form also goes to your department head.

DAY SCHOOL parking enforcement for no permits, color zones and out-of-stall violations will commence on the first day of instruction for all student and faculty parking lots, and continue throughout finals.

NIGHT SCHOOL STUDENTS displaying a current parking permit may park in any lot except Lot E, Cloud Circle, Marston Rd. and Science Circle. Blue medical zones, red zones, yellow zones and out-of-stall parking will be enforced. Students without a semester parking permit will be required to purchase and display a daily parking ticket from the vending machine.

NIGHT SCHOOL FACULTY can obtain their parking permit in the Evening Division Office (Cloud Hall 310) between 5 and 7:30 P.M. (1-15 to 1-17 and 1-28-02).

SATURDAY SCHOOL STUDENTS displaying a current parking permit may park in any lot except Cloud Circle and Marston Rd. Red zones, blue zones, yellow zones and out-of-stall violations will be enforced. Students without a semester parking permit will be required to purchase and display a daily parking ticket from the vending machine.

VENDORS, MAINTENANCE & CRAFT permits are not due for renewal. If your parking permit is blue in color it is valid. Parking permits are issued in C-120.

PARKING CITATION fines are payable to Department of Parking and Traffic, 1380 Howard St., San Francisco, CA 94103. Telephone (415) 255-3900.

TOWING: Illegally parked vehicles may be towed at the owner's expense. For towed vehicles, call (415) 553-1235.

DISABLED PERSONS PARKING: Students, faculty and staff with permanent disabilities may park, in any student or faculty parking lot and blue zones on City College campuses only after obtaining a disabled person's placard from the Department of Motor Vehicles (DMV) and have registered their placard number with the Campus Police (C-119). Failure to display a valid DMV placard and CCSF disabled person parking permit will result in your vehicle being cited.

Blue Zones (Medical) are enforced at all times, 24 hours.

All parking questions should be directed to the Campus Police, Cloud Hall C-119, (415) 239-3200, 24 hours/day, 7 days/week.

Orientation set for hiring committee volunteers

Clara Starr, Dean of Human Resources, asks that all school deans, department chairs and program coordinators encourage all personnel who may serve on a faculty/administrative hiring committee during Spring and/or Fall 2002 to attend an orientation that has been scheduled for Monday, January 14 at 3 P.M. in Arts Extension 188.

The two-hour-long orientation session will be presented by Tutti Moreno of Human Resources and Horace Alexander of the Affirmative Action Office.

Attendance at this orientation presentation will satisfy the Human Resources Department and Affirmative Action Office's requirement to serve on a hiring committee.

Official Minutes of the Academic Senate Executive Council

Mission Campus, Room 108 — 2001 November 28

COUNCIL MEMBERS PRESENT:

Don Cate, Ophelia Clark, John Delgado, Matt Duckworth, Raymond Holbert, Sue Homer, Madeline Mueller, Emilie Krustapentus, Susan Lopez, Barry Lynch, Antonio Martinez, Glenn Nance, Jessica Nelson-Lundy, Marie Osborne, Karen Saginor, Frederick Teti, Diana Verdugo, David Yee

COUNCIL MEMBERS ABSENT:

Sunny Clark, David Doré, Mark Fan, Jennifer Hammer, Christopher Kox, Randall Laroche, Alliene Lawson, John Odell, Francine Podenski, Chris Shaeffer, Roland Trego

GUESTS:

Alice Muñoz-Shvarts

I. CALL TO ORDER

President Ophelia Clark called the meeting to order at 3:05 P.M.

II. ADOPTION OF AGENDA

The agenda was adopted as amended without objection.

III. APPROVAL OF MINUTES

The minutes of November 28, 2001 were approved without objection.

IV. ANNOUNCEMENTS

Council member Cate reported that the Theatre Arts Department will be presenting the Brecht/Weill musical “Happy End”, December 7-16, in the Diego Rivera Theatre. CCSF alumna Lee Meriwether will appear in a cameo role.

President Clark announced that the CCSF Rams will host the Fresno City College Rams on Saturday, December 1, for the Northern California Football Championships.

V. OFFICERS' REPORTS

A. President

President Ophelia Clark distributed a written report on her recent activities. Clark reported that she has been following the proposed changes in the Disciplines List being considered by the

State Senate Standards and Practices Committee. She met with Senate member Chris Bunn, Classified Senate member Maria Ma, and Terry Hall, Dean of Scheduling, to discuss strategies for the Alternative Calendar Working Group. Second Vice President Lopez, Council member Mueller, and President Clark attended a meeting convened by Sandra Handler, Dean of the School, of Behavioral and Social Sciences, to discuss proposed changes in the accreditation standards. A hearing on the accreditation standards will be held in San Francisco on Sunday, January 6.

B. First Vice President

No report.

C. Second Vice President

Second Vice President Susan Lopez reported that she has requested that the New Mission Campus Building Committee be convened in January to inform faculty of plans now that Proposition A has passed.

Lopez continues to follow the current Strategic Plan through its final year. She has pulled several unimplemented strategies for discussion at the next Planning and Budgeting Council meeting.

D. Secretary

No report.

VI. UNFINISHED BUSINESS

A. Resolution on Privileges of Emeritus Faculty

Council member Mueller described to Council the history of faculty and certificated emeritus status at the College. Council discussed the scope of the class of employees to be covered by the status.

2001-11-28-01 (Mueller/Martinez) MSU

Whereas, The most recent (1983) Senate resolution on Emeritus status states that “Emeritus status is to be granted regardless of the number of years of service, to all certificated employees who retire from City College” and that those with

“Emeritus status are entitled...to a library card” along with other benefits that seem now either too vague or no longer applicable; therefore be it

RESOLVED, That all previous Academic Senate resolutions regarding Emeritus status be rescinded with the exception of those in quotes above [“Emeritus status is to be granted regardless of the number of years of service, to all certificated employees who retire from City College” and that those with “Emeritus status are entitled...to a library card”]; and be it further

RESOLVED, that retirees gaining Emeritus status be given an Emeritus identification card which may make them eligible for further College benefits as appropriate and agreed upon.

B. Update on 2001-2002 Executive Council Goals

Second Vice President Lopez distributed drafts of a proposed “Mutual Interest” goal, that Council work more closely and more consistently with other CCSF groups on matters of mutual concern, and explore common interests. Council expressed particular support for the proposed goal of the officers’ meeting regularly with the leadership of the College’s other constituent bodies.

2001-11-28-02 (Lopez/Yee) MSU That Council adopt the Mutual Interest goal.

Council commended Second Vice President Lopez for her work on the Goals.

C. Resolution on Council Meeting Procedures

Second Vice President Lopez distributed a draft of proposed Efficiency Procedures intended to streamline Council procedures in accordance with previous Council discussions. Lopez agreed to incorporate various suggested amendments.

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Executive Council Minutes of November 28, 2001

Continued from Page 7

2001-11-28-03 (Lopez/Holbert) MSU

That Council adopt the Efficiency Procedures as amended.

VII. INTRODUCTION OF ALICE MUÑOZ-SHVARTS, PRESIDENT, CLASSIFIED SENATE

Academic Senate President Ophelia Clark welcomed Classified Senate President Alice Muñoz-Shvarts. The Classified Senate office is in Bungalow 307 on the Ocean Avenue Campus. Meetings are held on the third Tuesday of the month, 3 P.M. to 5 P.M., and the Senate body is exploring the possibility of meeting at other campuses. Classified Staff development days have been successful. The Classified Senate and the classified Union are sharing responsibility for recruiting Shared Governance committee members, but SEIU 790 still makes official appointments. She and Union President Athena Steff are working to educate the College community on the differences between the Senate and the Union.

VIII. NEW BUSINESS

A. Update on Enhanced Self-Study (ESS) Recommendations

President Clark reported that the ESS Ad Hoc Coordinating Committee will meet on Thursday, November 29. Two recommendations have gone to the Noncredit Issues Subcommittee, one has gone to both the Noncredit Issues Subcommittee and the registration and Enrollment Subcommittee. The Student Preparation and Success Committee has approved a recommendation on computer-based assessment testing. The entire Senate will vote on the Alternative Calendar and the Transfer Degree recommendations. Clark encouraged Council to read the text of the recommendations online.

B. Mathematics Graduation Requirement
Second Vice President Lopez and Secretary Teti reported that they continue to attend meetings of the Mathematics

Graduation Requirement Working Group. They described the history behind the College's re-examining its Mathematics Graduation requirement. They explained the nature of the recommendation that the Group plans to present in February to the Bipartite Committee on Graduation Requirements.

C. Holiday Event Co-Sponsorship

Council authorized President Clark to approach Richard Cantora, President of the Ocean Avenue Campus Associated Students Council, to discuss co-sponsoring an Associated Students holiday event.

IX. COMMITTEE APPOINTMENTS

2001-11-28-04 (Saginer/Verdugo) MSU

That Council approve the following Governance appointments, as recommended by the Committee on Committees.

Health and Safety Committee: Phil Pasquini (Art) [AFT 2121 representative]

Parking and Transportation Subcommittee: Carol Fregly (English)

2001-11-28-05 (Verdugo/Saginer) MSU

That Council approve the following Search Committee appointments, as recommended by the Committee on Committees.

Search Committee for the Director of The Small Business Institute: David Doré (Business), Bruce Leong (Business), Maria Franco (Counseling)

X. GOVERNANCE REPORTS

A. Academic Policies Committee

Council member Mueller reported that members of the Academic Policies Committee have been following those ESS recommendations that will come through that Committee to Council.

B. College Diversity Advisory Committee (of the College Advisory Council)

Senate member Rick Kappra reported that the Chancellor, Clara Starr, two students, other representatives from the College Diversity Advisory Committee, and he attended the Affirming Diversity Conference in Cincinnati. Kappra dis-

tributed notes from three sessions, and discussed selected topics from the conference.

C. Information Technology Policies Committee (ITPC, of the Planning and Budgeting Council)

First Vice President David Yee reported that the College will soon upgrade to Banner version 5. In accordance with the proposed new privacy policy, Social Security Numbers will no longer appear on mailers, and grade sheets will show only the last four digits of students' numbers. Generation of artificial ID numbers may start in March. Students may now pay fees by credit card and apply for financial aid when they register online

The rewiring of the Science Building is almost done. Work on the rewiring continues at the Alemany Campus. The College must decide soon whether to proceed with rewiring at the Chinatown/North Beach Campus.

ITS has started Help Desk usage-tracking. ITS plans to use the data collected to improve service. ITS is also working on a "network rollout"; this will involve standardization of hardware, software (e.g., operating systems), security measures, and end-user assistance.

XI. ADJOURNMENT

The meeting was adjourned at 5:00 P.M.
Respectfully submitted by
Frederick Teti,
Secretary

E V E N T

Gail Barton to judge ethnic dance auditions at SFSU

Gail Barton of the CCSF Physical Education and Dance Dept. faculty will again be a panelist for the San Francisco Ethnic Dance Festival Auditions. The auditions to be held at San Francisco State University's McKenna Theatre are open to the public and will be held from 12 to 6 P.M. on January 19; and from 9 A.M. to 6 P.M. on January 20, 26 and 27. The cost of admission for spectators is \$5.

DAY

**INSTRUCTIONAL CALENDAR - 2002-2003 ACADEMIC YEAR
CITY COLLEGE OF SAN FRANCISCO - ALL CAMPUSES**

	<u>S M T W T F S</u>	<u>INSTRUCTIONAL DAYS</u>	<u>SIGNIFICANT DATES AND HOLIDAYS</u>
July 2002	01 02 03 04 05 06 07 08 09 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	NONE	Jul. 4: Independence Day
August 2002	01 02 03 04 05 06 07 08 09 10 11 12 13/14 15 16/17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	10 (3)	Aug. 14, 15, 16: Flex Days Aug. 19: Fall Semester Day Instruction Begins.
September 2002	01 02 03 04 05 06 07 08 09 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30	20	Sep. 2: Labor Day
October 2002	01 02 03 04 05 06 07 08 09 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	22	Oct. 14: Faculty Day (A Holiday)
November 2002	01 02 03 04 05 06 07 08 09 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30	18	Nov. 11: Veterans Day Observance Nov. 27: Day classes only; no classes beginning after 3:59 p.m.; all classes must end by 5:15 p.m. Nov. 28-30: Thanksgiving Vacation
December 2002	01 02 03 04 05 06 07 08 09 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	15	Dec. 20: Fall Semester Day Instruction Ends. Dec. 21 - Jan. 12: Mid-Year Recess
January 2003	01 02 03 04 05 06 07 08 09 10 11 12 (13) 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	13 (1)	Jan. 13: Flex Day Jan. 14: Spring Semester Day Instruction Begins. Jan. 20: Martin Luther King, Jr.'s Birthday Observance
February 2003	01 02 03 04 05 06 07 08 09 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28	18	Feb. 14: Lincoln's Birthday Observance Feb. 17: Washington's Birthday Observance
March 2003	01 02 03 04 05 06 07 08 09 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	21	
April 2003	01 02 03 04 05 06 07 08 09 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30	17	Apr. 14 - 20: Spring Vacation
May 2003	01 02 03 04 05 06 07 08 09 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	17	May 23: Spring Semester Day Instruction Ends.
June 2003	01 02 03 04 05 06 07 08 09 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30	NONE	

FALL SEMESTER

TOTAL MONDAY CLASSES: **15**
 TOTAL TUESDAY CLASSES: **18**
 TOTAL WEDNESDAY CLASSES: **18 + (1)**
 TOTAL THURSDAY CLASSES: **17 + (1)**
 TOTAL FRIDAY CLASSES: **17 + (1)**
85 + (3)

SPRING SEMESTER

TOTAL MONDAY CLASSES: **15 + (1)**
 TOTAL TUESDAY CLASSES: **18**
 TOTAL WEDNESDAY CLASSES: **18**
 TOTAL THURSDAY CLASSES: **18**
 TOTAL FRIDAY CLASSES: **17**
86 + (1)

TOTAL: **175** (of which 4 days are Flex)

EVENING/WEEKEND

INSTRUCTIONAL CALENDAR - 2002-2003 ACADEMIC YEAR CITY COLLEGE OF SAN FRANCISCO - ALL CAMPUSES

	INSTRUCTIONAL DAYS	SIGNIFICANT DATES AND HOLIDAYS						
<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="text-align: center;">S M T W T F S</td> <td style="text-align: center;">01 02 03 04 05 06</td> </tr> <tr> <td style="text-align: center;">07 08 09 10 11 12 13</td> <td style="text-align: center;">14 15 16 17 18 19 20</td> </tr> <tr> <td style="text-align: center;">21 22 23 24 25 26 27</td> <td style="text-align: center;">28 29 30 31</td> </tr> </table>	S M T W T F S	01 02 03 04 05 06	07 08 09 10 11 12 13	14 15 16 17 18 19 20	21 22 23 24 25 26 27	28 29 30 31	NONE	Jul. 4: Independence Day
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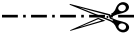
FALL SEMESTER

TOTAL SUNDAY CLASSES:	15
TOTAL MONDAY CLASSES:	15
TOTAL TUESDAY CLASSES:	18
TOTAL WEDNESDAY CLASSES:	17 + (1)
TOTAL THURSDAY CLASSES:	17 + (1)
TOTAL FRIDAY CLASSES:	0 + (1)
TOTAL SATURDAY CLASSES:	16
	98 + (3)

SPRING SEMESTER

TOTAL SUNDAY CLASSES:	16
TOTAL MONDAY CLASSES:	15 + (1)
TOTAL TUESDAY CLASSES:	18
TOTAL WEDNESDAY CLASSES:	18
TOTAL THURSDAY CLASSES:	18
TOTAL FRIDAY CLASSES:	0
TOTAL SATURDAY CLASSES:	16
	101 + (1)

You Are Cordially Invited To Honor
Martha Sosa
and
Celebrate Her Retirement from City College of San Francisco
Friday, February 1, 2002
Villa Hotel
4000 South El Camino Real
San Mateo, CA
650.341.0966
6 P.M.— No Host Cocktails
7 P.M.— Dinner
\$45 per person — Includes Gift



Martha Sosa's Retirement Dinner

Name _____ Telephone _____

Number of Guests _____ Name of Guests _____

Please choose your Entrée Section(s)

- _____ Chicken Jerusalem (Baked with sage dressing and topped with artichokes hearts mushrooms and sherry cream cheese)
- _____ Salmon Filet (Seasoned filet poached and topped with dill Berurre blanc)
- _____ Vegetarian (Vegetable penne pasta selection)

Enclosed is _____ to reserve _____ places

I cannot attend the dinner, however, I would like to contribute \$ _____ for Martha's retirement gift.

Please send the lower portion of the reservation along with a check made payable to Barbara Hendry, City College of San Francisco, 50 Phelan Avenue, E107, San Francisco, CA 94112, 415.239.3291 by January 28, 2002.

