

CITY CURRENTS



A NEWSLETTER FOR THE CITY COLLEGE COMMUNITY

VOLUME XV • ISSUE FOUR

SEPTEMBER 4-9, 2001



Photo by Monica Davey

STEPHANIE LYONS

Stephanie Lyons to head Concert and Lecture Series

Stephanie Mischak Lyons, the new Coordinator for the Concert and Lecture Series, is a native Californian, who graduated from Mercy High School, San Francisco, and was awarded her Bachelor's, Master's and teaching credential by San Francisco State University. She has taught in public and private high schools, and worked for the City and County of San Francisco for more than 22 years, primarily in human resources. She also owned Bookfriends bookstore and worked for Bill Graham Presents. She is married to writer **Michael Lyons** and has a son, **William**, in fourth grade. In her spare time, she writes murder mysteries set in San Francisco.

'Skip' Fotch named Associate Dean of Student Activities

C.H. "**Skip**" **Fotch** has been named the Associate Dean of Student Activities at City College of San Francisco.

He comes to CCSF from College of Marin where he served as the Director of Student Affairs and Health Center for more than 13 years. In that position he was the advisor for three student associations, the College of Marin Student Senate, inter club council and instructed a course in "Leadership and Governance." In addition, he supervised the Health Center, High School Outreach, and commencement and served as the 504/ADA Coordinator, Student Ombudsperson. Fotch was a member of the Management Council, Governance Review Committee, Professional Affairs Committee and district hiring committees.

Fotch is an officer of the California Community College Student Affairs Association. He has served this professional organization in the capacities of Secretary, Region III co-advisor, California Student Association of Community Colleges state advisor for two years. Fotch served on five statewide conference planning committees and presented workshops on "Leadership and Humor," "Facilitating from Chaos," and "Interactive Meeting Styles." In addition, he has presented workshops on "Clowning and Humor" throughout the country and has worked as a clown for 20 years.

Prior to joining College of Marin, Fotch was Chaplain and Coordinator of Student Activities at Manatee



Photo by Monica Davey

SKIP FOTCH

Community College in Bradenton, Florida. During his nine years in Florida, he taught general education classes in psychology, philosophy and religion.

Fotch is a graduate of Baldwin-Wallace College in Berea, Ohio, with a Bachelor of Arts degree in Sociology. He completed his Masters of Divinity at General Theological Seminary in New York City.

Fotch is married to **Sheila Dutton** and lives in Greenbrae. They have two daughters, two sons and five grandchildren. He serves as a Trustee of St. Mark's School in San Rafael. He is a voluntary assistant at St. John's Episcopal Church in Ross.

CITY CURRENTS

City Currents is published weekly during the Fall and Spring semesters by the Marketing and Public Information Office of City College of San Francisco. It is distributed free to all faculty, classified and administrators through the regular campus mail system. It is also available on the College's website at www.ccsf.org/Services/Public_Information.

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City Currents welcomes submissions from all members of the City College of San Francisco Community.

Please note that the deadline is 10 AM Monday one week prior to the issue date.

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**Seek ways to boost contributions to
CCSF Combined Charities Campaign**

August 27, 2001

Dear Colleague:

The 2001 Combined Charities Campaign provides us with a unique opportunity to help shape the kind of community we want to live in. It enables us to pause and reflect on those things we feel are essen-

tial in our community and our lives, and then take deliberate steps to ensure that those agencies and programs closest to our hearts survive.

Historically, City College has been a strong supporter of the San Francisco Combined Charities Campaign, with a participation rate that clearly reflected our size. Over the past two years, however, the College's cooperation rate has dropped to an all-time low, depriving numerous organizations of the kind of support many of them rely on.

As a result, I'd like to recommend that the College take a more "hands-on" approach to supporting this important program. Mia Nguyen will be organizing a special meeting on this topic with suggestions on how we can raise our contributions to better reflect our commitment to Combined Charities. Please keep your ears open for Mia's call.

Let's help make this year the best one yet!

Sincerely,
Dr. Philip R. Day, Jr.

Chancellor

**ADMINISTRATIVE
OPENING**

**Director,
Latino Services
Network**

**Application Deadline: 4:00 P.M.,
Monday, October 15, 2001**

**For job announcement and
administrative application form,
call Human Resources
Department at (415) 241-2246 or
download it from Human
Resources Department website at
<http://www.ccsf.org/hr>**

**Faculty, classified
sought for hiring
committee**

**Faculty and classified staff are
needed to serve on the hiring
committee for the above
administrative position.**

**Interested faculty should contact
Ophelia Clark, President,
Academic Senate immediately at
(415) 239-3611, Campus Mail
E202.**

**Interested classified staff should
contact Dave Gallerani
immediately at (415) 452-5452,
Campus Mail R501.**

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Department Chair changes

Vice Chancellor of Academic Affairs **Frances Lee** has announced new department appointments and changes:

Lorraine Leber, Graphic Communications Department chair, has returned from sabbatical.

Among the newly elected department chairs and the persons they succeed are:

Calvin Hom, Biology, who has taken over from **Edmund Bedecarrax**; **Mary Oldham**, Business, succeeding **Henry Hatcher** who retired; **Lorraine Wilner**, Consumer Arts and Sciences, who replaces **Judith Eben** who has retired; **Kurt Common**, Engineering and Technology (Welding) who succeeds **Thomas Angeloff**; **Juan Gonzales**, Journalism, taking over from **Suzanne Korey**; **Fred Chavaria**, Latin American Studies, replacing **Donald Ortez** who retired; **Chita Torres**, Nursing-Licensed Vocational, succeeding **Manual Silva**; and **Leslie Simon**, Women's Studies, replacing **Mary Lamattery**.

Acting department chairs include **Ben Macri**, Automotive/Trade Skills, for **Joe Estupinian** who is on sabbatical; **Sidney Lewin**, Environmental Horticulture and Floristry, for **Holly Money-Collins**, who is on sabbatical; **Caroline Blair**, Film Production, for **Phil Greene**, who is on leave; **Joe Thorn**, Interdisciplinary Studies (IDST), for **Barbara Cabral** who is on sabbatical; and **Araceli Resus**, Philippine Studies, for **Leo Paz** who is on sabbatical.

Help register students to vote
The Mobilizing Democracy campaign at CCSF is asking for volunteers to help students to register to vote. By taking a few minutes in their classes to register students, instructors can help students gain a voice in the political process. Please contact Timothy Killikelly, instructor in political science at (415) 239-3824, 2#.



Photo by Monica Davey

New tenure-track faculty members are pictured during a special all-day orientation session.

Names of new tenure-track faculty are announced

New tenure-track faculty members hired at City College of San Francisco this year include:

Juan Aninao, ESL; **Nathan Atkinson**, Graphic Communications; **Linda Bacon**, Biology; **Tim Berthold**, Health Science; **Caroline Blair**, Film; **Sheryl Blumenthal**, Counseling/Phelan; **Gregory Boyd**, Computer Science; **Kathryn Brown**, DSPS; **Yolanda Chrystal**, Counseling/Phelan; **Amy Conger**, Graphic Communications; **Karen Cox**, English; **Bob Davis**, Music; **Kathleen Duffy**, DSPS; **Diane Fredericks**, Transitional Studies; **Michelle Gorthy**, English-Speech; **Anne Katherine Gougoutas**, Transitional Studies; **Christopher Greger**, English; **Ni Hornor**, Mathematics; **Vivian Ikeda**, ESL; **Lawrence Jackson**, Business; **Christopher Johnson**, Hospitality; **Barbara Kastner**, ESL; **Elizabeth King**, English; **Emilie Krustapentus**, ESL;

David Landes, Social Sciences; **Randall Laroche**, ESL; **Xue-Guang Lian**, Foreign Language; **Rebecca Mauleon-Santana**, Music; **Vincent Meis**, ESL; **Sirous Monajami**, Library; **Arthur Nashimura**, Behavioral Sciences; **Maureen Noonan**, Nursing; **John Oakley**, Hotel and Restaurant; **Jorge Perez**, Financial Aid; **Craig Persiko**, Computer Science; **Dora Rodriguez**, DSPS; **Ira Rothstein**, Film; **Regina Rowland**, Graphic Communications; **Shaun Rowley**, Career Development and Placement Center; **Christopher Stellman**, Hotel and Restaurant; **Darian Taha**, Computer Science; **Marcia Van Dyke**, Student Health Services; **John Vanoncini**, Physical Education & Dance; **Norma Villazana-Price**, Child Development; **Melinda Weil**, Astronomy; **Gloria Weinstock**, Theatre Arts; **Terri Winston**, Broadcasting; **Sharyn Zoll**, Transitional Studies.

Sharon Fain wins poetry grant from Marin Arts Council

Sharon Fain, counselor at the downtown Campus, was recently awarded a \$4,000 poetry grant by the Marin Arts Council. Judges for the grant competition were poets **Myung Mi Kim** and **Jewelle Gomez**, both on the SFSU faculty, and publisher **Tom Christianson**. Fain's poetry has appeared in literary journals, including *Poetry Northwest*, *The Literary Review*, *Southern Poetry Review*, *Midwest Quarterly*, *Nimrod*, *Southern Humanities Review*, and *Americas Review*.

Darrel Hess co-authors *Physical Geography* textbook

Earth Sciences Department Chair and physical geography instructor **Darrel Hess** is co-author of the 7th edition of *Physical Geography: A Landscape Appreciation* to be published by Prentice Hall in 2002. He also wrote the companion study guide. The textbook comes with a CD-ROM containing virtual field trips, and has its own website: <http://www.prenhall.com/mcknight/>

Linda Jackson re-elected chair of AADEC-North

Linda R. Jackson has been re-elected to serve as Chair of the Affirmative Action Diversity & Equity Consortium - Northern Region (AADEC-North), for 2001-2002. Jackson, CCSF's Associate Director of the Office of Affirmative Action, also served as Chair of AADEC-North 1999-2000. AADEC is a consortium of California community colleges affirmative action officers (Northern Region and Southern Region) who work together to advise, make recommendations to and assist the Chancellor and Board of Governors of the California Community Colleges in the development and implement of an effective equal employment/affirmative action/staff diversity program.

Alfredo Jordan talks about Rivera mural in Spanish

Alfredo Jordan, who both teaches and studies at City College of San Francisco, gave a presentation on the **Diego Rivera** mural of *Pan American Unity* in the lobby of the Diego Rivera Theatre on May 19th. Although **Juan Calvo** and other



Alfredo Jordan is pictured in front of the *Pan American Unity* mural during his talk.

Spanish teachers have presented the mural to their classes, Jordan's was the first Spanish-language presentation on the mural given to the general community. It preceded a mural-awards ceremony sponsored by City College and Precita Eyes. Those attending Jordan's presentation were City College students, members of HELAS (Hablar Espanol con los Amigos), and other people from the community.

Jordan's presentation was met with appreciation and praise, and **Patricia Rose** of Precita Eyes said they hoped to incorporate this Spanish-language presentation of the mural into their mural awards ceremony next year. This year Rose and **Masha Zakheim** gave an English-language presentation.

Mike Ruiz exhibits sculpture at Mussi gallery in Berkeley

Mike Ruiz has his first bronze cast sculpture "Sensual Memories" on display at the Mussi Artworks Foundry and Gallery in Berkeley. "I am very pleased that they liked it well enough to display it in their upstairs gallery," says Ruiz. "The foundry is an interesting place displaying several intriguing sculptures. It is well worth the time to visit." The Mussi Artworks Foundry & Gallery is located at 729 Heinz Avenue in Berkeley, (510) 644-2735.

'Thank you' to CCSF volunteer affirmative action monitors

By **Linda Jackson**
Associate Director, Affirmative Action/ADA Coordinator

Although we expect hiring processes to continue to present challenges, the Office of Affirmative Action wishes to acknowledge the support of those volunteers who made it possible to provide monitors for hiring committees this past year.

While the overall total of hours spent with hiring committees monitoring the hiring processes was approximately 757 hours in 2002-2001, volunteer monitors covered approximately 122 hours. A special thank you goes out to all the volunteers who contributed to the success of last year's efforts.

Platinum Level Service (More than 20 hours of service): **Charles Collins, Gary Tom.**

Gold Level Service (10 to 20 hours of service): **Chi Wing Tsao, Bruce Smith.**

Silver Level Service (5 to 10 hours of service): **Gabriella Shultz, Sandra Handler, Bob McAteer.**

Bronze Level Service (Up to 5 hours of service): **Francine Podenski, Kathy Hennig, Steven Glick, Carlota del Portillo, Rod Santos, MaryLou Leyba-Frank.**

Administrators or Department Chairs interested in volunteering to assist in Affirmative Action monitoring should contact the Office of Affirmative Action at (415) 241-2281, and you will be notified of the next scheduled monitor training.

Official Minutes of the Academic Senate Executive Council

John Adams Campus, Room 202 — 2001 May 16

**2000–2001 Council members present
(including newly re-elected members)**

Ray Berard, Sylvia Buford, Ophelia Clark, David Doré, Mark Fan, Lauri Fried-Lee, Sue Homer, Craig Kleinman, Christopher Kox, Emilie Krustapentus, Randall Laroche, Alliene Lawson, Susan Lopez, Barry Lynch, Toni Mester, Francine Podenski, Frederick Teti, Roland Trego, Diana Verdugo, David Yee

**2000–2001 Council members absent
(including newly re-elected members)**

Don Cate, Jennifer Hammer, Joshua Law, Antonio Martinez, Elliott Osborne, Alvin Randolph, Karen Saginor, Chris Shaeffer

**2001–2002 Council members present
(newly elected only)**

John Delgado, Matt Duckworth, Raymond Holbert, Madeline Mueller, Glenn Nance, Jessica Nelson-Lundy, John Odell, Marie Osborne

**2001–2002 Council members absent
(newly elected only)**

Sunny Clark

Other Senate members present

Gary Ling

Guests

Anna Harvey, Sarah Yee

I. Call to Order

President Ophelia Clark called the meeting to order at 2:50 P.M.

II. Adoption of Agenda

The agenda was adopted as amended without objection.

III. Approval of May 2, 2001 Minutes

The minutes of May 2, 2001 were approved as amended without objection.

IV. Announcements

President Ophelia Clark congratulated Council members Laroche and Krustapentus for being selected for full-time ESL positions, and Council member Trego for his Long-Term Substitute position. She invited Council members to inspect the proofs of the Council photograph taken on May 2.

Council member Verdugo announced that CCSF is now an associate member of the Hispanic Association of Colleges and Universities and hence an official Hispanic-Serving Institution. Verdugo expressed concern for recruiting and retaining Hispanic students given the scarcity of Latino student services at the College.

V. Officers' Reports

A. President

President Ophelia Clark reported that she had participated in the Council on Black American Affairs Scholarship Dinner, the Lobby Day reception, the Asian Coalition Awards Dinner, the Faculty Association Retirement Party, CCSF Graduation 2001, and the Chancellor's Awards Ceremony.

The Enhanced Self-Study Coordinating Committee has approved six resolutions. Faculty can track the recommendation process on the shared governance website.

The officers are drafting a memo to Vice Chancellor Frances Lee and Vocational Education Dean Phyllis McGuire discussing Council's concerns about the VTEA rating criteria.

Vice Chancellor Peter Goldstein issued an electronic memo describing the May Revise of the Governor's proposed budget. The memo stated that, generally, funding for the Community Colleges remains intact, and that the Community Colleges will receive funds designated for energy costs.

The AFT 2121 officers are considering proposing new ways to count units for column movement and for initial salary placement. Interested faculty should call the union office.

Clark thanked Senate office secretary Anna Harvey for her work during the 2000–2001 academic year.

B. First Vice President

No report.

C. Second Vice President

Second Vice President Susan Lopez reported that there has been much discussion about the publication of the Fall schedule. Council expressed concern about the last-minute changes necessitating some unfortunate consequences. Martha Lucey, Director of Marketing and Public Information, has put measures in place to prevent such errors from ever recurring.

Lopez reported also that architects and preservationists are trying to reach a compromise on the new Mission Campus. The Building Committee and the architects plan to meet on May 30 at Mission Campus to show Campus faculty the designs under discussion and get their input.

Concurring with President Clark, Second Vice President Lopez emphasized the importance of the Enhanced Self-Study recommendations, which can be found at the Research and Planning website under "Plans and Planning Activities." She suggested that faculty inform themselves about the proposals at their leisure during the summer months.

D. Secretary

No report.

VI. Unfinished Business

A. Executive Council Goals Update

Second Vice President Susan Lopez distributed a summary of the goals adopted by Council in the Fall. Council has met Goal Number One (identify and review the implementation status of the various master plans). She encouraged Council to continue this process with the 2002 CCSF Annual Plan. Council expressed concern about the Building Users Groups as relating to the Facilities Master Plan.

Council has met Goal Number Two (enhance faculty-driven nature of CCSF through governance), in that administration is very much aware that proposals generally must be brought before

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Official Minutes of the Academic Senate Executive Council

John Adams Campus, Room 202 — 2001 May 16

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Council if they are to have faculty support.

Goal Number Three (be proactive) is an ongoing process. While this goal was not formally addressed, most points in the action plan for this goal have been implemented during the year, so it can be said that the overall goal has been achieved.

The remaining two goals are unmet. They can be reworked and carried over by the new officers. Second Vice President Lopez especially encouraged the future officers to promote the Academic Senate, with the support of the DCC, through the department meetings on Flex Days.

VII. New Business

A. Questia

Rita Jones, Dean of the Library and Learning Resources, and Council member Kox met with the vice president of Questia, an online resource of books and articles. Jones and Kox were uncomfortable about endorsing any commercial product or service, but in particular those products that had the potential for increasing the disparity of the digital divide. Both Kox and Dean Jones were therefore concerned that Questia was attempting to solicit subscriptions through the AGS Honor Society or the Honors Program, but not through such groups as the African American Achievement Program or EOPS.

B. Resolution on behalf of Elaine Mannon

2001-05-16-01 (Mester/Teti) MSU

Whereas, the awarding of scholarships is a necessary and important function of an academic institution, and

Whereas, the Academic Senate Executive Council is on record as supporting a 12-month schedule for the Scholarship Office, and

Whereas, the CCSF Scholarship Office has been run for many years in an exem-

plary manner by Coordinator Elaine Mannon, who has just announced her retirement, therefore be it

Resolved, That the Executive Council thank Coordinator Mannon for her outstanding dedication to the students of City College, her thorough professional work as Scholarship Coordinator, and her consistent support of participatory governance in dealing with scholarship issues, and be it further

Resolved, That the Academic Senate Executive Council urge the Chancellor to authorize the continuation of the Scholarship Office on a 12-month schedule, and to retain Elaine Mannon as Scholarship Coordinator until a new coordinator is in place and trained.

VIII. Seating of the 2001–2002 Executive Council

Elections Commissioner Gary Ling thanked the outgoing Council members for their efforts during the past year. Ling thanked also the Senate office secretaries Angela Donohue and Anna Harvey for their help with the election process. Ling announced the names of the newly-elected and newly re-elected Council members, and he officially seated the 2001–2002 Executive Council.

IX. Election of 2001–2002 Academic Senate Officers

Elections Commissioner Ling conducted the election of the Academic Senate Officers for the Year 2001–2002.

Ophelia Clark was elected President by acclamation.

David Yee was elected First Vice President by acclamation.

Susan Lopez was elected Second Vice President by acclamation.

Frederick Teti was elected Secretary by acclamation.

President Clark presented certificates of appreciation to outgoing Council mem-

bers Berard, Buford, Fried-Lee, Kleinman, and Mester.

2001-05-16-03 (Teti/Lopez) MSU That Council commend Senate member Gary Ling for his service as Election Commissioner.

X. Committee Appointments

2001-05-16-04 (Teti/Podenski) MSU That Council approve the following appointments, as recommended by the Committee on Committees:

- Maria Heredia, Academic Policies
- Patty Chong-Delon, Administrative Applications Advisory
- Dora Dye, Distance Learning
- Wen Yee C. Wong, Health and Safety
- Francine Foltz, Honors Issues
- Patrice Mulholland, International Education
- Leslie Pahl, International Education
- Betsy Strausberg, Sexual Harassment Free
- Les Yim, Vocational Education
- Dora Dye, Vocational Education

XI. Governance Reports

A. Academic Policies Committee (AP)
Council member Mueller, Chair of AP, mentioned that various Enhanced Self-Study recommendations will be brought before the appropriate Governance committees.

B. Communications Committee
Council member Podenski reported that the Communications Committee will form several ad hoc groups, collectively overseen by Senate member Tom Blair, to examine College publications, both online and in print; these publications include the Schedules, the Catalog, the Student Handbook, and the recruitment brochures. Podenski confirmed that the Committee intends to solicit broad student participation, in both credit and

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ACADEMIC SENATE

EXECUTIVE COUNCIL MINUTES —
MAY 16, 2001

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noncredit, and at all campuses. Interested faculty should contact Podenski at fpodensk@ccsf.org.

C. Planning and Budgeting Council (PBC)

First Vice President Yee reported that the PBC met on May 11. He discussed the 2001–2002 estimated resources. There is a projected \$662,000 shortfall for 2001–2002. One source of savings is to move some Departments' supply budgets from the general fund to block grants.

In case the financial scenario is better than projected, the PBC established priorities for use of extra funds. These uses included converting seasonal and part-time classified positions to year-round and full-time positions, and increasing FTES.

D. Information Technology Policies Committee (ITPC)

First Vice President Yee reported that the ITPC will meet on May 18. At this meeting it will review the Banner Web module prototypes for faculty, students, and employees. "Web For Faculty" will be activated by the Fall, and there will be workshops on Web for Faculty during Fall Flex. The Committee will continue to discuss online grading and online access to student addresses.

E. College Diversity Advisory Committee

Council member Homer reported that the Committee met with Jorge Bell, Associate Dean of Financial Aid, and Alvin Jenkins, Dean of EOPS and Financial Aid Service. They discussed various methods of improving outreach for financial aid, including hiring student outreach workers and promoting College-wide involvement during deadline periods.

XII. Adjournment

The meeting was adjourned at 5:00 P.M.

Respectfully submitted by

Frederick Teti,
Secretary

EVENTS AND ANNOUNCEMENTS

Last chance to submit recipes to CCSF Classified Senate cookbook

By Rita Grove
Secretary, Classified Senate

Kicking yourself because you never got that special recipe in for the Classified Senate cookbook, *Diverse Delights II*? Stop kicking, the deadline for submissions has been moved once again - but for the last time, I promise — to **September 15, 2001**. That should be plenty of time to send your recipe[s] to me, Rita Grove, in E107, so they can be

included in this Classified Senate fundraiser.

We currently have 76 recipes from classified employees, faculty, administrators and one trustee [so far]. The recipes range from appetizers [Florentine Dip] to main dishes [Tagliatelle with Sausage] to desserts [Scandinavian Apple Cake] to several miscellaneous concoctions just for fun. The cookbook will be on sale in November of this year.

DSP&S offers part-time employment to students

Please let your students know about these part-time on-campus jobs with the Disabled Students Programs and Services Department.

Students can earn \$7.50 an hour assisting students with disabilities. Workers can take notes, turn pages, scribe for in-class assignments, read books onto cassette, and other duties as requested. No experience is necessary.

Students need to be responsible, fluent in reading and writing English and enrolled in at least six units at City College. Day and evening positions are available.

Students should telephone **Muriel Parenteau** of DSP&S at (415) 452-5485 for an interview, or visit Room 323 in the Louise and Claude Rosenberg, Jr., Library and Learning Resource Center to fill out an application.

WANT ADS

OPERA TICKETS FOR SALE — Two *Meistersingers* in the front Balcony circle (aisle) \$82 each. Tuesday, October 16 at 6:30 P.M. Please call Sue Light's friend Sarah Gotch at (415) 664-1224 immediately.

APARTMENT FOR RENT — \$1450 Daly City. Nice 2 br. 1 ba. apartment. Garage, new carpet, remodeled kitchen. Near bus/bart. No pets. 650-296-7263.

RUGS FOR SALE — Two different lovely very large wool rugs. They're made in China to simulate old Azerbaijan sumak designs with strong muted colors in a reversible flat weave (knit/pearl sides). Thick but flexible. Size is more than 8x12. Email me for photos and more info. \$400 each is a real bargain. Contact 239-3903 or bhockman@ccsf.org

TABLE & SIX CHAIRS FOR SALE — Blond hardwood top & chair seat with painted white legs & back. Table is 60x35.5x29. Orig. set price was over \$600. bought in the Emporium. All for \$250. Email me for photos and more info. Contact 239-3903 or bhockman@ccsf.org

CAR FOR SALE - Saturn '97, SL2, 4-door sedan, automatic, AC, silver, 79K miles (fwy mi), new tires/brakes, good maintenance (all records), very clean, very good condition. \$7,800. Call (415) 241-2278 (day), (415) 841-8577 eve or wkend.

CURRICULUM COMMITTEE OPENINGS AVAILABLE

There are seven (7) openings on the Curriculum Committee. Membership is based on academic areas. Consideration is based on openings in your area. If you would like to serve, call Academic Senate President Ophelia Clark at (415) 239-3611.

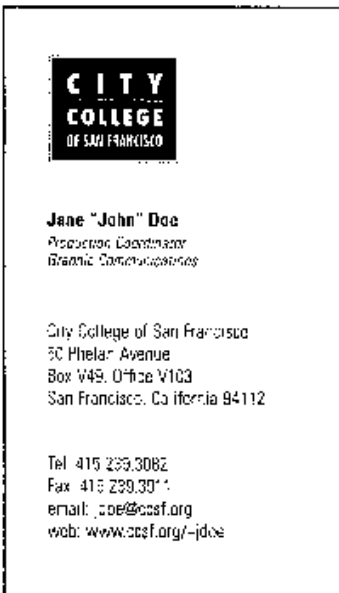
BUSINESS CARDS

The Graphic Communications Department is now accepting orders from City College employees for business cards. The type will be printed in black and CCSF logo or seal will be in red. There is a \$20.00 charge for 200 cards, to cover the cost of supplies.

If you are interested, please **legibly print** the necessary information on this form. Do not add lines or characters beyond what is indicated below.

Send this form, with payment to Graphic Communications, Attention Production Coordinator, Box V49, Phelan Campus. Please make check payable to **Graphic Communications** and include your social security number.

Orders are due by Friday, Sept. 21 and will be returned to you via campus mail by Monday, Oct. 29. **Orders received after the Sept. 21 deadline will be refused. Illegible orders will be returned with a request for you to resubmit your information.**



Sample Card.

This is how your card will look.

All cards are of vertical format.

Horizontal format is not available.

Note:

We will need your campus mail

box for the purpose of delivery.

If you did not include it on your card, please put it here. _____

We cannot list home addresses or outside work on CCSF business cards.

Please fill out the information indicated below. **Bold items are mandatory;** italic items are optional. Again, please **print very clearly, preferably in ink and all capital letters** (except for email addresses; these must be printed **exactly** as you want it to appear on your card). Remember to indicate whether you want a seal or a logo.



NAME _____

TITLE _____

DEPARTMENT _____

CITY COLLEGE OF SAN FRANCISCO

CAMPUS _____

ADDRESS _____

BOX _____ OFFICE _____

SAN FRANCISCO, CALIFORNIA _____ - _____

WORK PHONE _____ - _____ - _____ EXT. _____

FAX _____ - _____ - _____

HOME PHONE _____ - _____ - _____

EMAIL _____

WEBSITE WWW. _____

Join Friends of the Library (FOL)

As a new academic year begins, the Friends of the Library (FOL) are once again soliciting your membership in our organization. Membership includes faculty, staff, administrators, retirees and community members who recognize that a library is the heart of an academic institution and that, in the era, a library needs outside support if it is to serve its function.

The FOL supports the CCSF Library, at all its sites, in its mission to provide the entire CCSF community with the best of materials and services. The FOL assists in and augments the purchase of print materials, slide and tape collections, software and hardware not covered by existing budgets, as well as aiding in the acquisition of supplementary materials; it also provides monetary assistance when the library experiences emergencies or when special needs rise. For example, this past year, the FOL funded over \$5700 in purchases and payments. We spent over \$1000 on books for the Delancy Street telecourse program, over \$2500 on titles for the circulating collection, and about \$700 for the reference collection, and we paid for all interlibrary loan charges.

Where does this money come from? Most of it is raised from the \$10 membership fees and the added donations that frequently accompany those membership fees. The second major source of income comes from the used bookstore that the FOL maintains and operates in room 404 of the Louise and Claude Rosenberg, Jr., Library and Learning Resource Center on the Phelan/Ocean Campus. And the third source of income is the annual Spring Book Sale the FOL hosts on Level 1 of the Rosenberg Library.

Please complete the Membership Form below and return it with a check to the FOL Treasurer, Vinh Vuong, Box R403, CCSF, 50 Phelan Ave., San Francisco CA 94112. If possible, please include a donation with your membership. We rely on your generosity to help us support the library.

Jim Cagnacci
President, FOL

Marian Gallerani
Vice President/Secretary, FOL

Friends of the Library Membership Application

Name _____

Address _____ City, State, Zip _____

Home Phone _____ Office Phone _____

Please check one of the following:

- | | | |
|--|--|---|
| <input type="checkbox"/> Governing Board | <input type="checkbox"/> Student | <input type="checkbox"/> Faculty/Staff |
| <input type="checkbox"/> Administration | <input type="checkbox"/> Retired Faculty/Staff | <input type="checkbox"/> Community Friend |

Please make your check payable to: Friends of the CCSF Library

_____ \$10 Membership Fee

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City College of San Francisco
50 Phelan Ave., #R403F
San Francisco, CA 94112
Attn: Vinh Vuong, Treasurer

CITY COLLEGE OF SAN FRANCISCO

Request form for HIV/STD Prevention Presentations By Project SAFE Peer Educators

Please help stop the AIDS epidemic. Our student population is at extremely high risk for contracting HIV and other STDs. No doubt many of you already have HIV+ students in your classes or have lost friends, students and colleagues to AIDS

These dynamic presentations by CCSF peer educators are designed for CCSF's student population. These informational and skill building presentations last between 30 and 80 minutes, depending on your available time, and can be tailored for your class subject.

Fill in the information below and your request will be answered ASAP with names of the Peer Educators who will make presentations to your classes. If you would like to include specific questions the students would like answered during the presentation, please include them with this request. During the Fall semester, Peer Educators are available for presentations from **September 15 to December 1, 2001**.

Send or fax request to **Shawn O'Hearn**, Cloud Hall, Room 404, Phelan Campus
Phone 415-452-5202 Fax 415-452-5203

Date of Request _____

Instructor Name _____ Phone _____ Dept. _____

Title of class(es) and location, class time, building and room number, and number of students.

Title	Time	Location	No. of Students
1. _____			
2. _____			
3. _____			

Priority DATES & TIMES for Presentations:

1. _____
2. _____

Possible Alternative DATES & TIMES for Presentations:

1. _____
2. _____

Special requests or comments:

MENUS — WEEK OF SEPTEMBER 10–14, 2001

BREAKFAST – TASTE BUDS — 7:30–9:50 A.M.

Eggs • Breakfast Meats • Pancakes • Waffles • French Toast • Cereals • Pastries • Juices • Coffee • Tea

LUNCH — PIERRE COSTÉ ROOM (PCR) — 11:15 A.M.–12:30 P.M.

Monday, September 10

Luncheon Plate Du Jour: Baked Italian Lasagna • Zucchini Fine Herbs • Sliced Buttered Carrots
PCR Special: Cross Rib of Beef, au jus • Baked Potatoes • Fresh Fried Broccoli • Soup: Minestrone

Tuesday, September 11

Luncheon Plate Du Jour: Sesame Fried Lemon Chicken • Black-Eyed Peas and Corn Salad • Ginger Rice
PCR Special: Broiled Swordfish with Herb Butter • Oven Browned New Potatoes • Zucchini Julienne • Soup: Cream of Broccoli

Wednesday, September 12

Luncheon Plate Du Jour: Broiled Salisbury Steak with Bordelaise Sauce • Scalloped Potatoes • English Leaf Spinach
PCR Special: Grilled chicken Breast with Fresh Basil • Sliced Tomatoes and Goat Cheese • Soup: Cuban Black Bean

Thursday, September 13

Luncheon Plate Du Jour: Baked Chicken Enchilada • Spanish Rice • Refried Beans • Soup: Tortilla Soup Vera Cruz
PCR Special: Scallops of Veal with Porcini Mushrooms, Pine Nuts & Sundried Tomatoes • Buttered Noodles • Cauliflower with Roasted Peppers

Friday, September 14

Luncheon Plate Du Jour: Yankee Pot Roast • Buttered Noodles • Deep Fried Eggplant
PCR Special: Broiled Salmon with Canellini Beans and Portabello Mushrooms with Roasted Pepper Sauce • Soup: Manhattan Clam Chowder

LUNCH — CAFETERIA — 11 A.M.–1:15 P.M.

Please also check the A La Minute section of the Cafeteria for ethnic, vegetarian and salad specials prepared to order.

Monday, September 10

Baked Italian Lasagna • Buttered Carrots • Zucchini Fine Herbs • Pease Saute with Pearl Onions
Veal Marengo • Noodles • Soup: Minestrone

Tuesday, September 11

Sesame Fried Lemon Chicken • Ginger Rice • Black-Eyed Peas and Corn Salad • Yellow Squash Provençale
Catfish Saute with Diced Tomatoes & Mushrooms • Country Potatoes • Soup: Cream of Broccoli

Wednesday, September 12

Broiled Salisbury Steak with Bordelaise Sauce • Scalloped Potatoes • English Leaf Spinach • Cauliflower Polonaise
Fresh Vegetables and Mushrooms in Puff Pastry • Glazed Carrots • Soup: Cuban Black Bean

Thursday, September 13

Baked Chicken Enchilada • Spanish Rice • Refried Beans • Sweet Corn on the Cob
Roast Leg of Pork with Apricot Stuffing • Soup: Tortilla Soup Vera Cruz

Friday, September 14

Grilled Red Snapper with Mushrooms and Lime • Rissolle Potatoes • Mixed Vegetables • Deep Fried Eggplant
Yankee Pot Roast • Buttered Noodles • Soup: Manhattan Clam Chowder

DINNER — CAFETERIA — 5:45–7 P.M.

A la Carte Salad Bar available Monday through Thursday evening

Monday, September 10

Breaded Pork Chop with Country Gravy • Roasted Red Potatoes • Peas Saute with Peal Onions • Soup: Minestrone

Tuesday, September 11

Stir-Fried Chicken with Asparagus and Black Bean Sauce • Steamed Rice • Stir-Fried Baby Bok Choy • Soup: Cream of Broccoli

Wednesday, September 12

Baked Snapper with Spanish Sauce • Sauteed Pasta in Garlic and Olive Oil • Buttered Peas • Soup: Cuban Black Bean

Thursday, September 13

Roast Cross Rib of Beef with Pan Gravy • Garlic Mashed Potatoes • Sauteed Mixed Vegetables • Soup: Tortilla Soup Vera Cruz

LUNCH AND DINNER ALSO ARE SERVED IN THE EDUCATED PALATE DINING ROOM AT THE CCSF DOWNTOWN CAMPUS, 800 MISSION ST. (CORNER FOURTH STREET). TELEPHONE (415) 267-6509 FOR DETAILS.

Master Planning Calendar

September, 2001

Rev. 8/29/2001 (Subject to change without prior notice)

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
3 Labor Day	4 11:00 a.m. Communication Committee (Loc. TBA) Last day to reduce units in order to qualify for 100% enrollment fee and non-resident tuition fee refund	5 2:15 p.m. Transfer Issues (R-206) 2:30 p.m. A.S. (SU-208) 2:30 - 5:00 p.m. Academic Senate (R-518) 9:00 p.m. Cable casting of the Board Meeting (EATV 27)	6 2:00 - 3:00 p.m. Financial Aid Advisory (C334) 4:00 -5:00 p.m. College Advisory Council (E-200B)	7 Last day to add full-term credit classes or to change sections
10 1:00 - 2:30 p.m. Sexual Harassmt Prv R214 2:00 p.m. Concert Lecture (Loc TBA) 2:10 - 4:00 p.m. TLTR (R-518) 2:30 p.m. College Agenda Review (E200B) Census Day	11 2:30 - 4:30 p.m. Parking/Transportation (R206)	12 1:30 p.m. Curriculum Committee (C334) 1:30 - 3:30 p.m. CalWorks (R-206) 2:30 p.m. Facilities Review (B-616) 2:30 p.m. A.S. (SU-208) 9:00 p.m. Cable casting of the Board Meeting (EATV 27)	13 2:00 - 4:00 p.m. DCC (S-100)	14 Last day to drop credit classes. No notation will appear on the student's permanent record. Last day to withdraw to qualify for 50% non-resident tuition fee refund. Last day to remove an Incomplete grade received in previous semester. Last day to file a petition to receive the AS, Award of Achievement and Certificate of Completion
17	18	19 2:30 p.m. A.S. (SU-208) 2:30 - 5:00 p.m. Academic Senate (JAD-202) 9:00 p.m. Cable casting of the Board Meeting (EATV 27)	20 2:30 - 4:00 p.m. College Council (Pierre Coste) 3:00 - 5:00 p.m. Classified Senate (B-307) 5:00 p.m. Board of Trustees Closed Session (Gough) 6:00 p.m. Board of Trustees Open Session (Gough)	21
24 2:00 - 4:00 p.m. Program Review (C-334) 2:14 - 4:15 p.m. Academic Policies/Loc TBA Last day to request a CR/NC grading option	25	26 1:00 - 2:00 p.m. ESS Coordination Council (E-200) 1:30 p.m. Curriculum Committee (C334) 2:30 p.m. Facilities Review (B-616) 2:30 p.m. A.S. (SU-208) 9:00 p.m. Cable casting of the Board Meeting (EATV 27)	27	28 12:00 - 2:00 p.m. ITPC (E-200) 1:00 - 3:00 p.m. Works of Arts (R-206) 2:00 - 4:00 p.m. PBC (R-518)
30				

Calendar is regularly updated by the Office of Shared Governance. To submit meeting notices call Attila Gabor at 239.3812
 The Master Planning Calendar is available via Internet at http://www.ccsf.org/Services/Shared_Governance