To: Administrators, Department Heads, and Academic Employees

From: Certificated Payroll, 33 Gough

Subject: 2007-2008 Counseling / Hourly & Overload Timesheet Deadlines

Date: July 12, 2007

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<th>PAY PERIOD</th>
<th>TIMESHEETS DUE 12 NOON</th>
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NOTE: SCHEDULE IS SUBJECT TO CHANGE