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Published by City College of San Francisco through the joint efforts of the offices of the Provost and Public Information, with special thanks to Project Coordinator/Editor Jerry Dear.

Photographs used inside the catalog are by Staff Photographer Monica Davey.

All information in this catalog is subject to change without prior notice. Information is as of March 29, 1999. Consult other official campus publications for updates.
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Vision Statement for City College of San Francisco

City College of San Francisco will continue to be a leading center for teaching and learning. Students from all backgrounds and cultures will have access to affordable, high quality programs that meet their lifelong educational needs. The college will continue to build upon its commitment to educational excellence, service to our diverse communities and preparation for civic engagement.

Mission Statement

To fulfill our vision, City College of San Francisco provides educational programs for:

- Achievement of associate degrees of art or science.
- Transfer to baccalaureate institutions.
- Acquisition of the necessary career education and skills to successfully participate in the workplace and global economy.
- Promotion of economic development and job growth in the Bay Area region.
- Mastery of skills necessary for competence in English as a second language and for citizenship.
- Completion of the requirements for the adult high school diploma and GED.
- Cultural enrichment, lifelong learning and life skills.

To ensure that students reach their educational goals, the college provides academic and student support services, basic skills programs, continuing education programs, and training for workforce needs of public and private sector agencies and businesses.
New Opportunities for the 21st Century at City College of San Francisco,

The City College faculty, administration and staff join me in welcoming you to academic year 1999-2000. Whether you are continuing your studies with us or just starting on your college education, this school year is historic for a number of reasons. Never in recent history has the College put in place the resources to hire the number of faculty that we are currently undertaking. Our objective is to hire quality faculty who will ensure that your educational experience at City College is of the highest caliber.

The faculty are the "life-blood" of a college. Together with students, they represent the core effort of teaching and learning. City College's reputation for quality, dedication and successful student outcomes is among the best. The College's hiring of new faculty is about quality education for the 21st century. It is about preparing you, our students to function effectively in a global economy and increasingly diverse workplace. It is about developing in you the knowledge, skills, attitudes and qualities that lead to a great and rewarding career in the 21st Century. This is our legacy to you and the community that we serve.

I'm really pleased to be your Chancellor at the turn of the century! In my nearly three decades of service in community colleges on both coasts, I have made it my mission to be about student success. Your academic achievements are our measure of success at City College. Congratulations on commemorating the year 2000 by preparing for the jobs of tomorrow with quality education provided by the outstanding faculty of City College.

Sincerely,

Dr. Philip R. Day, Jr.

Photo credit: Monica Davey
Occasionally, City College of San Francisco receives requests from various entities or private persons seeking directory information on our students. These entities can be public, private or governmental in origin, e.g., private scholarship search companies, public and private colleges and universities, U.S. Military (Department of Defense and others.

"Directory Information" is defined as information contained in an educational record of a student which would not generally be considered harmful or an invasion of privacy if disclosed. It includes, but is not limited to the student’s name, address, telephone listing, date and any place of birth, level of education, major field of study, participation in officially recognized activities and sports, weight and height of members of athletic teams, dates of attendance, degrees and awards received, and the most recent previous educational agency or institution attended.

Directory information may be released at the discretion of the college; however, under Federal and State law, a student has the right to ask that City College of San Francisco withhold directory information about him/her. Once the request is made, directory information will be withheld from all entities. The college assumes no liability for honoring a student’s request that such information be withheld.

Students who believe that directory information (that includes courses of study such as Gay and Lesbian Studies, Ethnic Studies, etc.) may identify their race, ethnicity, sexual orientation or otherwise subject them to discriminatory treatment, should be aware they have the option of not having any confidential information released to any group, agency or organization.

A request by a student to withhold directory information must be directed to the Dean of Admissions and Records in writing. This formal request must be made within the first two (2) weeks of the beginning of the academic year. Students who enroll other than in the beginning of the academic year (fall semester) must submit their request within the first two (2) weeks of the onset of his/her enrollment. This request must be signed and dated by the student. Students may also come to the Office of Admissions and Records and complete a “Request to Withhold Directory Form.”

For further information, please contact Admissions and Records, Conlan Hall, Room E-107, telephone (415) 239-3285.

**EDUCATION CODE SECTION 66500 COMPLIANCE**

In compliance with Education Code Section 66500, information regarding the obligation of male students to comply with the federal Military Selective Service Act by registering with Selective Service will be attached to all financial aid applications. Additionally, Selective Service registration cards will be available in the office of Admissions and Records at the Phelan Campus.
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Website for City College of San Francisco  http://www.ccsf.cc.ca.us
City College of San Francisco is the largest multi-campus single community college district in the nation, educating more than 91,000 students annually.

CCSF offers Credit and Noncredit classes at 10 campuses and more than 100 sites throughout the city of San Francisco. The 10 City College campuses and their locations are: Alemany (Tenderloin), John Adams (Western Addition/Haight-Ashbury), Castro/Valencia, Chinatown/North Beach, Downtown, Evans (India Basin/Bayview), Mission, Southeast (Bayview/Hunters Point), Airport (SF International Airport), and the main campus at Phelan (Ocean View/Merced/Ingleside).

City College takes pride in providing innovative educational programs that are affordable and accessible.

These programs are designed to help students meet their general educational requirements for four-year colleges and universities; update their job skills; prepare for a career change; remove educational deficiencies; or pursue personal enrichment.

Our nearly 1,700 faculty members are dedicated to excellence and provide quality instruction in 150 academic and vocational programs. Course topics range from computers to health careers, to aircraft and automobile mechanics, to art, international business and foreign languages, plus many more.

The college confers Associate of Arts and Science degrees and grants Certificates of Completion to students enrolled in our vocational programs.
A GLANCE AT CITY COLLEGE

More than two million students have been served in the Louise and Claude Rosenberg, Jr. Library and Learning Resource Center on our Phelan Campus since it opened in 1996. It is the largest library on any community college campus in California. This learning facility provides students with interactive language labs, teleconferencing facilities and state of the art computer resources.

The Rosenberg Library overlooks City College's Rams Stadium, pictured at left, which was completely renovated in 1997.

City College of San Francisco encourages all students to reach their full potential. In addition to classroom experiences, the college offers an opportunity to participate in student government, listen to lectures and concerts by popular speakers and artists, join student activity groups, and try out for athletic teams, theatrical groups and special interest organizations.

More than one million students have received an education at City College of San Francisco since its opening in 1935. Our alumni are located throughout the world.
CCSF SEXUAL HARASSMENT POLICY

If someone at City College of San Francisco is making sexual advances towards you or is engaging in other forms of sexual harassment and you want that behavior to stop, you can:

1. Contact one of the following for advice or information about your options:
   Dean of Students, (415) 239-3145
   Affirmative Action Office, (415) 241-2281

2. Or you can file a complaint directly with:
   Affirmative Action Office
   31 Gough Street
   San Francisco, CA 94103, (415) 241-2281

Sexual Harassment can be

... as blatant as the offer of an "A" for sexual favors.
... as subtle as constant effort to change a professional relationship into a personal or social one.
... persistent and offensive sexual jokes and comments.
... unwanted physical contact such as touching, patting, or pinching.

San Francisco Community College District Policy

The text below contains sections I and II of District Policy on Sexual Harassment 5.08 for students.
The full text of the policy is printed under College Rules and Regulations.

I. District Policy

It is the policy of the District to:

A. Prohibit any person in the work or academic setting from sexually harassing any other person in the work or academic setting. The District will not tolerate or condone sexual harassment by or towards its employees or by or towards its students. It is the intention of the District to take appropriate actions to prevent, correct, and if necessary, to discipline behavior which violates this policy.

B. Provide a work and academic environment free of sexual harassment.

C. Investigate allegations of sexual harassment in a timely and thorough way.

D. Take appropriate and timely corrective action with respect to information or allegations that employees or students are being subjected to sexual harassment in the work or academic environment.

E. Provide on-going education and awareness regarding sexual harassment. Sexual harassment is prohibited against members of the same sex as well as against members of the opposite sex.

F. Provide information about how to pursue claims of sexual harassment.

II. Definitions

Sexual Harassment- For purposes of this policy, sexual harassment means unwelcome sexual advances, requests for sexual favors, and other verbal, visual, or physical conduct of a sexual nature, made by someone from or in the work or educational setting, under any of the following conditions:

A. Submission to the conduct is explicitly or implicitly made a term or a condition of an individual's employment, academic status, or progress.

B. Submission to, or rejection of, the conduct by the individual is used as the basis for employment or academic decisions affecting the individual.

C. The conduct has the purpose or effect of having a negative impact upon the individual's work or academic performance, or of creating an intimidating, hostile, or offensive work or educational environment.

D. Submission to, or rejection of the conduct by the individual is used as the basis for any decision affecting the individual regarding benefits and services, honors, programs, or activities available at or through the educational institution.

No person in a supervisory or authority position shall retaliate against an applicant, employee or student for opposing conduct prohibited by this policy.

No other person in any way affiliated or associated with the District shall retaliate against an applicant, employee or student for opposing conduct prohibited by this policy.

In addition to the District's sexual harassment policy, the District's nondiscrimination policy includes harassment based on a person's status in any other protected category such as race, color, ethnic group identification, ancestry, national origin, religion, sexual orientation, marital status, age, physical or mental disability, medical condition, or status as a veteran.

Complaint- A complaint is a formal, written allegation that sexual harassment has been experienced by an individual.
EQUAL OPPORTUNITY STATEMENT

It is the policy of the San Francisco Community College District to provide all persons with equal educational opportunities in all of its educational programs and activities regardless of race, color, ancestry, national origin, ethnic group identification, religion, age, sex, marital status, sexual orientation, physical or mental disability, medical condition, or status as a veteran.

The San Francisco Community College District complies with all applicable laws, including Titles VI and VII of the Civil Rights Act of 1964, Sections 504 of the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, Title IX of the Education Amendments of 1972, California Government Code, Section 11135 et seq. and all applicable regulations, and with all applicable requirements related to receipt of federal and/or state funds.

The compliance officer for purposes of this policy is the District Affirmative Action Officer, 31 Gough Street, San Francisco, CA 94103, (415) 241-2281.

San Francisco Community College District profesa como norma proporcionarle a todas las personas las mismas oportunidades de educación en todos sus programas y actividades educacionales, sin distinción de raza, color, origen nacional, identificación étnica, religión, edad, sexo, estado civil, orientación sexual, o cualquier impedimento físico o mental.

San Francisco Community College District cumple con el Título VI y VII del Acta de Derechos Civiles de 1964, con las Secciones 504 del Acta de Rehabilitación de 1973 y del Acta de 1990 de Americanos Incapacitados; con el Título IX de las Enmiendas a la Educación de 1972; con el Código de Gobierno de California, Sección 11135 y siguientes; con todas las reglas pertinentes y con todos los requisitos relacionados al recibo de fondos estatales o federales.

La persona encargada de que se cumpla esta norma es el "District Affirmative Action Officer," 31 Gough St., San Francisco, CA 94103, (415) 241-2281.

Политика Сан-Франциско Community College состоит в предоставлении любому человеку равных возможностей во всех видах образовательных программ и мероприятий вне зависимости от расы, цвета кожи, происхождения, национальности, этнической принадлежности, религии, возраста, пола, семейного положения, сексуальной ориентации, наличия физических или умственных отклонений, состояния здоровья, наличия статуса ветерана войны.


Ответственным лицом по реализации данной политики является Операционный Советник по Равным правам (District Affirmative Action Officer), 31 Gough St., San Francisco, CA 94103, (415) 241-2281.

Chủ trương của Khu Học Chính Văn Đại Học Cộng Đồng San Francisco là cung ứng cho tất cả mọi người những cơ hội bình đẳng về giáo dục trong tất cả mọi chương trình và sinh hoạt học vấn bất kể chủng tộc, màu da, nguồn gốc, quốc gia xuất phát, sắc dân, tôn giáo, tuổi tác, phái tính, tính trạng giới tính, khuyết hưởng tính dục, khuyết tật tâm thần hay thể xác, tình trạng sức khỏe, hoặc hiện trạng cụ của chính trị.


Co quản chức năng chịu trách nhiệm thi hành chủ trương này ở District Affirmative Action Officer, 31 Gough Street, San Francisco, CA 94103, (415) 241-2281.
ADMINISTRATIVE STAFF

OFFICE OF THE CHANCELLOR

Dr. Philip R. Day, Jr.
Chancellor

Robert Gabriner
Director of Research, Planning, Grants and Title III

Peter Goldstein
Chief Operating Officer

Linda Jackson
Associate Director of Affirmative Action

Frances Lee
Provost

Vacant
Director of College Development

Ronald Lee
General Counsel

Martha Lucey
Director of Public Information

Fran White
Executive Vice Chancellor

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Associate Director, Operations

Vester Flanagan
Director, Operations

Stephen Herman
Director, Administrative Services

Nicholas Hovland
Associate Director, Human Resources

Mamie How
Associate Director, Information Services

James Kendrix
Chief Financial Officer

Lawrence Klein
Director, Employee Relations

Daniel St. John
Management Analyst

Clara Starr
Director, Human Resources

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Executive Vice Chancellor

Robert Balestreri
Dean, Admissions & Records (Registrar)

Vacant
Associate Dean, Admissions & Records (Registrar)

Vacant
Dean, Financial Aid

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Provost

Jennifer Biehn
Associate Dean of Students, Dean of Student Activities

Bernice Brown
Dean of Workforce Education

James Cagnacci
Dean, Instruction/Curriculum/Tenure Review/Catalog

Nicolai Chang
Dean, Matriculation/Assessment Testing

Frank Chong
Dean of Student Affairs

Carlota del Portillo
Dean, Mission Campus

Steven Glick
Dean, Downtown Campus & School of Business

Don Griffin
Dean, Instruction/Scheduling, Faculty Support

Sandra Handler
Dean, School of Behavioral & Social Sciences

Veronica Hunnicutt
Acting Dean, Southeast Campus

Rita Jones
Dean, Library and Learning Resources

Suzanne Kory
Interim Dean, Castro/Valencia Campus

& School of Liberal Arts

Joanne Low
Dean, Chinatown/North Beach Campus

& School of International Education & ESL

Robert Manlove
Dean, School of Science & Mathematics

Anita Martinez
Dean of Students

Phyllis McGuire
Dean, Evans Campus

& School of Applied Science & Technology

Juanita Owens
Acting Dean, Counseling

Rodney Santos
Associate Dean of Students

Linda Squires Grohe
Dean, John Adams Campus

& School of Health & Physical Education

Judy Teng
Dean, Contract Education/Community Services

Gary Tom
Dean, Alemany Campus & Fort Mason Center
In accordance with federal law, City College of San Francisco is required to publish annually its "Student Right-To-Know" (SRTK) transfer preparation/graduation/completion and other transfers rates. These rates are determined by the California Community College Chancellor's Office and are based on a limited cohort of students. The rates are derived by tracking a Fall cohort of students over three years and dividing the number of students who successfully become transfer prepared/graduate/complete or actually transfer by the number in the initial cohort.

### Graduation/Completion and Transfer Rates of the 1995 Student Right-To-Know Cohort

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<thead>
<tr>
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<th>CCSF</th>
<th>Statewide</th>
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<tbody>
<tr>
<td>Number in Fall 1995 Cohort</td>
<td>259</td>
<td>36,461</td>
</tr>
<tr>
<td>Percent of Total Fall 1995 Enrollment</td>
<td>.5%</td>
<td>3%</td>
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<tr>
<td>Transfer Preparation/Graduation/Completion Rate</td>
<td>48.8%</td>
<td>34.3%</td>
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<tr>
<td>Other Transfers Rate*</td>
<td>13.6%</td>
<td>23.1%</td>
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The **Number in Fall 1995 Cohort** includes only first time, full-time, credit freshman who are not in the military, and indicate an AA, AS, Certificate, or transfer as their college goal on their application.

The **Transfer Preparation/Graduation/Completion Rate** includes students who receive an Associate's Degree, Certificate of Completion, or meet the UC guidelines for transfer eligibility.

The **Others Transfer Rate** includes any student that does not meet the graduation/completion/transfer preparation definition, but who does transfer to UC, CSU, or another California Community College.

1. The **other transfers rate** includes ONLY students who transferred but did not meet UC transfer preparation guidelines or earn a degree or certificate. Students who transferred and **did** meet UC transfer preparation guidelines or earn a degree or certificate are included in the transfer preparation/graduation/completion rate. For this reason, schools with a high transfer preparation/graduation/completion rate tend to have a low other transfers rate.

The **Percent of Total Fall 1995 Enrollment** demonstrates that SRTK rates reflect only a small portion (3% statewide, .5% at CCSF) of community college students, and provide a very limited picture of the diverse goals at City College and its success in accomplishing them.

**City College of San Francisco excels at many different missions. Specifically, CCSF:**

- Offers free noncredit courses (Fall 1995 enrollment: 29,359)
- Teaches English as a Second Language (Fall 1995 enrollment: 22,456)
- Provides vocational training (Spring 1998 enrollment: 24,000)
- Grants many degrees to non-traditional students. (In the three years in which the 1995 SRTK cohort earned just over a hundred degrees and certificates at City College, CCSF awarded over 5000 degrees and certificates total—many to older, returning, or part time students.)
- Offers over 100 programs of study
- Has one of the most diverse populations of students in the country
- Has special programs for disabled students, low income students, and other special populations