Airport Campus
San Francisco International Airport,
Building 928, San Francisco CA 94128
Credit Classes/Day & Evening Classes
(415) 239-3901
OVERVIEW OF THE COLLEGE

City College Offers You These Opportunities:

Associate in Arts or Associate in Science Degree
City College of San Francisco, a two-year college, confers the degrees of Associate in Arts or Associate in Science on students who satisfy the course and grade requirements for graduation.

Extensive Choice of Majors and Courses
The College offers you an extensive choice of majors and courses. Additionally, you may complete the first two years of training for a profession, satisfy freshman and sophomore requirements for transfer to baccalaureate degree-granting institutions; prepare for employment at the end of two years or a shorter period of training; take evening, Saturday, and summer courses; remove educational deficiencies; or get other special preparation.

Instructional areas include the following:

Program in General Education. An extensive selection of courses in the humanities, the arts, the natural and social sciences, and other fields are offered to enable students to enrich their educational background.

Transfer Program. Courses offered to satisfy lower-division requirements to enable students to transfer to baccalaureate degree-granting institutions as juniors.

Occupational Program. Training for employment in occupations normally requiring two years or a shorter period of specialized college preparation.

Non-traditional Studies. Courses directed specifically to the interest and educational objectives of major segments of the San Francisco community including African Americans, Chinese, Gays and Lesbians, Latin Americans, Asian Americans, and Filipinos.

Interdisciplinary Courses. Interdepartmental instruction in various aspects of the biological, physical, social, and behavioral sciences; humanities; and ethnic studies.

International Education Program. Courses abroad for credit and courses locally about Pacific Rim topics and issues.

Distance Learning Courses. Courses that are offered via television and through online instruction.

Foundation Courses. Basic courses in business, English, guidance, and mathematics.

Noncredit Courses. Mostly open-entry/open-exit courses, many emphasizing vocational education, leading to employment or job upgrading but also including courses in English as a second language, elementary-level and secondary-level skills, parent education, health and safety, home economics, citizenship for immigrants, and special courses for disabled persons and older adults.

Community Service Courses. Short-term classes and workshops serving community interests for which fees are charged because no tax support is available.

Accredited Curricula
The entire program offered by City College of San Francisco is accredited by the Western Association of Schools and Colleges, a nationally recognized accrediting agency. The accreditation evaluation report is available for examination in the Chancellor’s Office, Conlan Hall, Room 200. In addition, many occupational curricula the College offers have specialized accreditation by, or approval from, recognized national or state agencies. For further information, please see the catalog sections for the following departments: Aircraft Maintenance Technology, Administration of Justice, Culinary Arts and Hospitality Studies, Dental Assisting, Health Information Technology, Medical Assisting, Nursing (Registered), Radiology Technology.

Admission Open to High School Graduates and Others
City College has an open admissions policy. You are eligible to attend if you meet at least one of the following requirements:

- You will be 18 years old as of the first day of instruction,
- You are a high school graduate, or
- You are the equivalent of a high school graduate, i.e., you have passed the GED or a state high school proficiency examination.

Please note that the above requirements are general; other factors may determine if you are eligible.

Prospective students should apply for admission early to complete the matriculation process and to have the best chance of enrolling in preferred classes.

Conversion of Noncredit to Credit
You may, upon completion of some noncredit certificate programs, petition to have some units of credit assigned to your noncredit studies if you are entering a degree or credit certificate program.

College Education Close to Your Home or Work
All campuses of City College are within easy reach by car or public transportation. Credit and noncredit classes are offered at nine major locations throughout the City.

Student Development
City College offers you a wide variety of services which are designed to help make your educational experience successful and rewarding. The Scholarship and the Financial Aid Programs, the Student Health Service, Veterans Services, Disabled Students Programs and Services, the Extended Opportunity Program and Services, the Re-Entry to Education Program, the Childcare Service, the Peer Adviser Program, the Information Center, and other services are available to assist you as you work toward attaining your educational goals.

Counseling Services
As a student at City College, you receive individual counseling from a professional counselor. Your instructors also advise and help you. Through its counseling programs, the College helps you choose an occupation; plan a program of study based on your interests, abilities, and needs; develop educational plans; provide all types of educational counseling, including academic, career, transfer, and personal, and assist you with personal problems or other matters affecting your studies or your college career.
Career Development and Placement Center
As a CCSF student or alumni, you are entitled to all the career services provided by the Career Development and Placement Center. CDPC will assist you in making your career/job choices, setting your educational career goals, selecting your major and becoming job ready and seeking employment.

CDPC services include individual career counseling workshops, career success courses (LERN 40, 41, 42, 60 and 52A/B), job and internship placement/referrals (part-time, full-time, temporary, or permanent) and career contract/networking. The Career Center also maintains a career resources library/lab which features computerized, written, and audio-visual career and employment information to assist you in making informed career decisions, as well as planning your job search strategies. CDPC lists all jobs, campus and off campus on www.MonsterTrak.com. Job and internships binders are also available at the Center located in S127. Please visit our website (http://www.ccsf.org/Services/CDPC) to view our event calendar which includes a Career Fair, and various employers' recruitment throughout the school year. For all questions you should call 239-3117 or send e-mail to careerchat@ccsf.org.

Other Educational Services
To help you accomplish your educational goals, the College provides additional services, including those offered by the College Library, the Alice Statler Library, the Language Laboratory, the Media Center, the Reading Laboratory, the Writing Laboratory, the Write Place, the Instructional Computing Laboratories, the Mathematics Center, the Chemistry Study Hall, the Nursing Skills Laboratory, the Biology Auto-tutorial Laboratory, and a variety of other facilities throughout the City at satellite campuses. Occupational and general work experience are available to City College students.

Learning Assistance Center
The Learning Assistance Center offers a variety of programs and services designed to help you become a more efficient, independent learner and to make your educational experience at City College more successful. The Tutorial Center provides free tutoring in mathematics, business, social sciences, foreign languages, and other subjects. English and ESL instructors and tutors are available to help you in the Writing Laboratory and the Writing Success Project. The Reading Laboratory provides students with individual assistance in vocabulary, spelling, and reading difficulties. The Academic Computer Laboratory offers access to the Internet and e-mail, and to educational CD ROM and software programs. The Write Place Computer Laboratory offers word processing facilities with assistance from English instructors and tutors. The Computer Learning Lab offers drop-in computer skills workshops for students. College Success Courses and Career Success Courses are offered through the Learning Assistance Department, Interdisciplinary Studies Department, and Career Development and Placement Center.

Associated Students
Any student currently enrolled in a class at City College of San Francisco is a member of the Associated Students (AS). The AS Constitution sets up an Executive Board as a representative body for all CCSF campuses to facilitate communication, leadership, and advocacy. Each campus may adopt its own set of by-laws to guide local governance.

Each spring the Associated Students selects a student trustee to represent their interests on the San Francisco Community College Board of Trustees. Further, AS appoints all student participants for shared governance.

The AS funds such diverse programs as the bookloan program for low income students; an emergency student loan fund; developing a program of cultural events and activities; selecting student representatives on college-wide shared governance committees; Dr. Betty Shabazz Family Resource Center, the Women’s Resource Center and more than 60 clubs and campus organizations. There is a $5.00 voluntary Student Activity Fee, payable at registration, to help support these activities.

The Associated Students can be reached in the Student Union Building at the Ocean Avenue Campus or by contacting the main office at all other campuses.

The Inter-Club Council (ICC)
Recognized and funded by the Associated Students, the ICC consists of elected representatives from over 60 clubs. For more information about an existing club or about starting a new club, please stop by the Student Union and pick up a club packet.

Student Activities Office - Student Union
City College of San Francisco provides a program of student activities that encourages student leadership, participation in shared governance, and involvement in campus life. Information is available in the Student Union Building, Room 205, Ocean Avenue Campus.

The Student Union at the Ocean Avenue Campus is a place where recognized student organizations can meet, socialize, and sponsor events. It is also a place where individual students and small groups can study and relax. Other campuses are in the process of creating space for students to meet and organize.

Transfer to Universities and Colleges
To earn the Bachelor's or a higher degree, or to complete training for a profession, you may transfer from City College to a university or a college as follows:

If, when you enter City College, you have already satisfied the requirements for admission to a university or a college, you may transfer with full credit whenever you have completed the proper university courses satisfactorily. Because the College is accredited nationally and offers preparation for so many fields, you have a wide choice of schools at which to take advanced courses. Generally, to be eligible for transfer, you will need an average final grade not lower than C in all courses that you attempt.

If you need to make up high school courses or grades, you may remove your deficiencies while you take the university courses for which you are qualified. The courses and grades necessary for transfer and the number of semesters you will need to complete depend upon the requirements of the university or college at which you plan to continue your studies.

The section in this catalog entitled “Transfer Information” lists general transfer requirements for the University of California (all campuses), University of California, Berkeley (College of Letters and Science), and California State University (all campuses).

Articulation agreements which list detailed information concerning specific majors and which describe course transferability and applicability between City College of San Francisco and baccalaureate degree-granting institutions are available at the Transfer Center (Science Hall, Room 132) and online, www.assist.org.
Occupational and Continuing Education

DEGREE CURRICULA
(60 or more semester units)

Students may receive the Associate Degree with an Award of Achievement and normally qualify for employment after completing specialized courses and general education requirements in the following areas:

ADMINISTRATION OF JUSTICE
  Administration of Justice

AIRCRAFT-MAINTENANCE TECHNOLOGY
  (Options in Aircraft Powerplant
   Maintenance Technology; Airframe-Maintenance Technology;
   and
   Avionics-Maintenance Technology)

ARCHITECTURE
  Architectural Interiors
  Architectural Technology
  Construction Management
  Design Firm Management

AUTOMOTIVE TECHNOLOGY
  (Option in Automotive Body and Fender Repair; Option in Automotive Mechanics)

BUSINESS
  Accounting
  California Real Estate
  Finance
  Marketing
  Office Information Processing
  Paralegal/Legal Studies
  Travel and Tourism

CHILD DEVELOPMENT

COMPUTER SCIENCE
  Computer Science
  Computer and Information Science

CULINARY ARTS AND HOSPITALITY STUDIES
  Culinary Arts
  Food Services Management
  Hotel Management

DENTAL ASSISTING

DIAGNOSTIC MEDICAL IMAGING

ENGINEERING
  Engineering–General
  Electronics Engineering Technology
  Mechanical Engineering Technology

ENVIRONMENTAL HORTICULTURE AND FLORISTRY
  Commercial Cut-Flower and Greenhouse Production
  Landscape Gardening and Landscape Contracting
  Nursery and Garden-Center Operation
  Floristry

FASHION
  Fashion Merchandising

FILM PRODUCTION

FIRE SCIENCE TECHNOLOGY

FLORISTRY – See Environmental Horticulture and Floristry

GRAPHIC COMMUNICATIONS
  Graphic Design

Print Production

HEALTH INFORMATION TECHNOLOGY

HORTICULTURE – See Environmental Horticulture and Floristry

JOURNALISM

LABOR STUDIES

LIBRARY INFORMATION TECHNOLOGY

MEDICAL ASSISTING
  Medical Administrative Assisting
  Medical Office Assisting

NURSING

PHOTOGRAPHY

RADIATION ONCOLOGY TECHNOLOGY

CREDIT CERTIFICATE CURRICULA
(Normally 12 to 30 semester units)

Students may receive a Certificate of Completion after completing specific course requirements in the following areas listed under the department where they are offered:

ADMINISTRATION OF JUSTICE
  Administration of Justice
  Forensic Identification

AIRCRAFT-MAINTENANCE TECHNOLOGY
  Aircraft Powerplant Maintenance Technology
  Airframe-Maintenance Technology
  Avionics-Maintenance Technology

AUTOMOTIVE TECHNOLOGY
  Automotive Mechanics
  Automotive Metal Repair

BEHAVIORAL SCIENCES
  Introduction to Human Services

BIOLOGICAL SCIENCES
  Biomanufacturing
  Biotechnology

BROADCAST ELECTRONIC MEDIA ARTS
  Broadcast Journalism
  Digital Radio
  Sound Design and Production
  Video Production and Editing

BUSINESS
  California Real Estate
  Designated Specialist in Travel and Tourism
  Finance
  International Business
  Marketing
  Microcomputer Accounting
  Office Information Processing
  Paralegal/Legal Studies
  Retail Management
  Supervision and Business Management
  Travel and Tourism

CHILD DEVELOPMENT
  Administration
  Family Childcare
  General
  Infant/Toddler Care
  Professional Development and Advocacy
  School-Age Care
  Violence Intervention in Early Childhood

COMPUTER NETWORKING AND INFORMATION TECHNOLOGY
  Microcomputer User Support
  Routing and Switching (Cisco)
  Windows Networking
COMPUTER SCIENCE
- Computer Programming: C++
- Computer Programming: Java
- Computer Programming: Visual Basic with Database
- Unix/Open Systems

CONSUMER EDUCATION
- Nutrition Assistant

DENTAL ASSISTING

ENGINEERING TECHNOLOGY
- Air Conditioning and Refrigeration
- Drafting
- CAD/CAM
- Computer Aided Drafting
- Electronics
  - Analog Electronics and Communication
  - Digital Electronics
- Engineered Plumbing Systems
- Manufacturing and Metal Fabrication
- Personal Computer Repair Technology
- Total Quality Management

ENVIRONMENTAL HORTICULTURE AND FLORISTRY
- Commercial Cut Flower and Greenhouse Production
- Landscape Construction
- Landscape Design
- Landscape Maintenance
- Nursery Operations

FASHION
- Fashion Merchandising
- Image Consulting

FIRE SCIENCE TECHNOLOGY
- Fire Officer
- Fire Protection

GRAPHIC COMMUNICATIONS
- Digital Printing and Publishing Program
- Production Art
- Prepress
- Press and Finishing

HEALTH CARE TECHNOLOGY
- CVT/Echocardiography Technician
- EKG Technician
- Emergency Medical Technician
- Paramedic
- Pharmacy Technician

HEALTH INFORMATION TECHNOLOGY
- Health Information Clerk I & II
- Health Information Coding Specialist
- Health Information Technology
- Medical Transcription

HEALTH SCIENCE
- Community Health Worker
- Drug and Alcohol Studies
- Health Care Interpreter
- HIV/STD Prevention Education

HORTICULTURE – See Environmental Horticulture and Floristry

INTERDISCIPLINARY STUDIES
- Sexual Health Educator
- See also Multimedia Studies

JOURNALISM
- Editorial Management and Design
- On-line Research

LABOR STUDIES

MEDICAL ASSISTING
- Medical Office Assisting
- Medical Biller
- Medical Receptionist

MULTIMEDIA STUDIES
- Animation
- Image and Sound
- Performance Arts
- Programming
- Web Design and Graphics
- Web Production (Fast Track)
- Web Programming (Fast Track)

NURSING (Licensed Vocational)
- Home Health Aide/Nurse Assistant
- Vocational Nursing

PHYSICAL EDUCATION AND DANCE
- Dance Certificate

SPEECH COMMUNICATION

NONCREDIT CERTIFICATE PROGRAMS

City College offers many noncredit certificate programs, some of which meet required guidelines for student financial assistance. Some programs are vocational oriented. They provide training in entry-level, promotional, and new technological areas. Students may receive a Certificate of Completion upon successful completion of all required courses. Students interested in a certificate program listed below should contact the Women’s and Men’s Resource Center at 241-2316 for information or to make an appointment with a financial aid counselor.

ADULT BASIC EDUCATION – See Transitional Studies

ADULT SECONDARY EDUCATION – See Transitional Studies

BUSINESS
- Clerical Assistant
- Computerized Accounting
- Construction Administrative Assistant
- Microcomputer Business Applications
- Small Business
- Supervision and Business Management

CULINARY AND SERVICE SKILLS TRAINING

ENGINEERING TECHNOLOGY
- Combination Welding

ENGLISH AS A SECOND LANGUAGE (ESL)
- Vocational ESL Office Training

GENERAL EDUCATIONAL DEVELOPMENT (GED)
- See Transitional Studies

GRAPHIC COMMUNICATIONS
- Offset Printing Technology

HEALTH CARE TECHNOLOGY
- Unit Coordinator (Hospital)/Ward Clerk

HIGH SCHOOL PROGRAM – See Transitional Studies

LABOR STUDIES

NURSING (Licensed Vocational)
- Geriatric Home Aide

TRADE SKILLS
- Building Operation-Maintenance and Repair
- Business Machine Technology
- Construction Trade
- Electronics Technician
- Industrial Machinery

TRANSITIONAL STUDIES/HIGH SCHOOL PROGRAM
- Adult High School Diploma
- General Educational Development (GED)
NONCREDIT APPRENTICESHIP PROGRAMS

The City College of San Francisco in cooperation with the California Division of Apprenticeship Standards and local Joint Apprenticeship Committees offers "related training" apprenticeship programs in designated trades or occupations. Upon completion of an apprenticeship program, the State of California Department of Industrial Relations California Apprenticeship Council awards a Certificate of Completion of Apprenticeship in the trade. For more information, contact the Apprenticeship Program Office at 550-4382.

OTHER NONCREDIT PROGRAMS

These programs are designed for special groups of students. They do not offer a certificate.

DISABLED STUDENT PROGRAMS
OLDER ADULTS
PARENTING