

INVITATION TO BID

City College of San Francisco (the District), part of the California Community Colleges System (**a state agency and not part of the City and County of San Francisco**), and its Construction Manager, Bovis Lend Lease, Inc. (Bovis) will receive sealed bids for the Joint Use Facility being constructed on the Ocean Campus as part of the Balboa Reservoir Development for the following Bid Packages:

Bid Package Number	Bid Package Scope of Work	Contractor's License Classification	Approximate Value	SBE Participation Goal	BID DUE DATE / TIME
4.9	Toilet Partitions & Misc Specialties	C-61	\$260,000	100.00%	1:00 PM on 11/05/09

Bid packages will be opened publicly. **Bids shall clearly note the Bid Package Number and Name on the envelope. Late bids will not be accepted.** Bids are subject to the conditions described in the bid documents. The District and Bovis Lend Lease, Inc. reserve the right to reject any or all bid and to waive non-material irregularities in bids received.

BID DATE, TIME & LOCATION: Sealed bids for the above listed bid packages should be delivered to the following location at the date(s) and time(s) listed above:

CCSF Ocean Campus – Balboa Reservoir Construction Site, Bovis Lend Lease Jobsite Trailer near Bookstore Extension on Phelan Avenue (see Bid Package Section 00530, Exhibit L for trailer location)

Bidders are advised to arrive early to find parking. Parking is available on west of Ocean Campus on Phelan Avenue in the Reservoir Parking Lot. Parking tickets can be obtained from the parking pass machine and the cost is \$2. Please place the ticket on the dashboard of your vehicle to avoid receiving a ticket. See the CCSF Website (<http://www.ccsf.edu/>) for a map showing parking.

Facsimile (FAX) copies of the bid will not be accepted. Bid time will be based on the clock designated by CCSF at the bid location. Bidders are advised to arrive early to find parking. CCSF and Bovis Lend Lease, Inc reserve the right to reject any or all bids and to waive non-material irregularities in bids received.

NON-MANDATORY PRE-BID CONFERENCE: Bid Package 4.9 10/27/09 @ 8:00am .
All Conferences will be located at the CCSF Ocean Campus
Joint Use Jobsite Trailer @ 11 Phelan Ave.

SMALL BUSINESS ENTERPRISE BIDDER INCENTIVE: To encourage SBE bid package contractor participation in District projects, when any bid package contractor related to the CCSF Balboa Reservoir Development is fully executed with a bid package contractor that meets the SBE participation goals defined in the bid package, a contract deposit will be paid to the bid package contractor awarded each Bid Package. For contracts with values up to \$500,000, 10% of the contract amount shall be paid. For contracts \$500,000 and higher, the bid package contractor will be paid 10% of the first \$500,000 plus 5% of the remainder of the

contract value. This Incentive shall not increase the total subcontract amount. Any bid package contractor that meets the SBE participation goal will receive a bid discount of 5% up to \$50,000 off the lowest responsive bid.

BID DOCUMENTS: Bid Documents for all bid packages listed above are available at the following locations:

- At the Pre-Bid Conferences and Bovis Site Trailer
- At **Elite Reprographics**, Phone: (415) 957-1234 - <http://www.eliterepro.com>

Bovis Lend Lease Job Site Trailer 11 Phelan Ave San Francisco 415 452-4300

CONTACT INFORMATION: Contractors should submit all questions and correspondence regarding the above listed bid packages to:

Bovis Lend Lease, Inc.
Attn: John Tuttle
11A Phelan Ave, San Francisco, CA 94112
Phone: (415) 452-4305, Fax: (415) 452-4311
Email: john.tuttle@bovislendlease.com

Website for posting of information: <http://www.ccsf.edu/build>

SMALL BUSINESS ENTERPRISE: Prospective bidders and subcontractors are on notice that the Board of Trustees has adopted a policy to encourage and facilitate full and equitable business opportunities, specifically in the area of construction contracting for all small businesses wishing to do business with the District. As such, the District shall determine a minimum small business participation goal for each bid package on this project based on the scope of work included. It is anticipated that the goal will vary for each package. At the time of bidding of packages for the actual construction, the selected Construction Manager will seek small business participation. Please review the Small Business Enterprise Rules, Regulations, Requirements and Forms on the District's website <http://www.ccsf.edu/build> for more information on this contract requirement for construction bid packages. In addition qualified SBE firms are encouraged to bid as bid package contractors for the bid packages on this project. Accepted SBE certifications are the California Department of General Services and San Francisco Human Rights Commission.

RETENTION POLICY: The District will release retention upon 100% completion of the scope of work of any contract or subcontract.

HIRE LOCAL WORKERS POLICY: The Board of Trustees has adopted a policy intended to target employment opportunities created by the District's construction contracts to its qualified students, particularly graduates of its construction job training programs. In addition, bid package contractors bidding on this project are encouraged to recruit and hire qualified residents of the City and County of San Francisco for work created by this project, as feasible.

BID SECURITY: Bid Security in the amount of 10% of the Lump Sum Base Bid shall accompany each bid.

PREVAILING WAGES, PROJECT LABOR AGREEMENT: Bidder's attention is called to the requirements for payment of prevailing wages. Submission of a bid shall constitute acceptance of the District's Project Labor Agreement. The PLA may be viewed on the District's website at: <http://www.ccsf.edu/build>

City College of San Francisco and Bovis Lend Lease, Inc. are Equal Opportunity Employers.