



OFFICE OF FACILITIES PLANNING & CONSTRUCTION

50 PHELAN AVENUE • S142 • SAN FRANCISCO, CA 94112 • 415.239.3572 • FAX 415.239.3480

Welding Classroom Alteration
Evans Campus
October 23, 2009

Pre-Bid Meeting Minutes

1. Introductions were made.
There were six attendees, who were general contractors. Other attendees were Ron Wallace, Josh Wallace, and Ted Ordon-Yaussi from Mock Wallace Architects. City College Representative was Caroline SooHoo. David Liggett, Project Manager, was absent.
 2. Invitation to Bid
Items in the Invitation to Bid were reviewed, including cost estimate, contract duration, liquidated damages, procurement of bid documents from Planwell Ford Graphics, bid date, and location for submittal of bid.
 3. Anticipated Schedule
Bid date is November 13, 2009. After Board of Trustee's approval of lowest responsive responsible bidder, the Notice to Proceed will be issued. Notice to Proceed Date may be December 1, 2009. Contract time is 60 calendar days. Projected finish date is February 1, 2010.
 4. SBE subcontracting goal is 30%.
Additional information about the SBE program can be found in the bid documents. Further questions about the SBE program can be submitted to the City College project manager.
 5. Job Walk
Ron Wallace and the attendees walked to Room 112. Mr. Wallace highlighted the workscope, and encouraged the prospective bidders to arrange for another job site visit with their subs to familiarize themselves with the project conditions. Since the contractor will get a clear room to work in, Ron pointed out that a contractor would have to be able to move and set up the new welding units from the Automotive Shop space directly adjacent to Room 112. The contractor would have to be able to contend with the limitations imposed by the new ceiling height.
 6. ADA Work to be issued in Addendum 1.
Mr. Wallace showed the attendees the items to be modified for ADA; These were the modification of spray paint booth door threshold, installation of DigiLocks at 15 existing lockers, and possibly relocation of controls and disconnect switch at one hydraulic auto lift station.
 7. Questions from Bidders Due by November 4, 2009.
Any questions from bidders during the bid period must be submitted by 12 Noon on Wednesday, November 4, 2009. Please submit questions in writing to the Architect: Ron Wallace, Mock Wallace Architects; email: r.wallace@mockwallace.com

Answers via an Addendum will be sent by 1 PM, November 6, 2009 to all planholders of record. It is anticipated that only one addendum will be issued.
- i. There are holidays during the contract period. Can the contract duration be changed?



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It is the bidder's responsibility to be knowledgeable about the duration of work, and any long lead time items. If there is a problem, this should be brought to the Project Manager's attention during the bid period.

- ii. What is "fire safety adjustment" shown in the Invitation to Bid's Scope of Work?
This refers to fire sprinklers that must be relocated below the new ceiling.
- iii. Are permits required?
The project is under the jurisdiction of the Division of the State Architect. However, a separate fire sprinkler permit is required.
- iv. Will the new ceiling be a dropped acoustic ceiling?
The new ceiling system is attached to the bottom of the existing trusses.
- v. Are there any access panels in the ceiling? Are they rated?
Yes, refer to bid drawings. The ceiling is rated, and the access panel is rated.
- vi. Will there be fire sprinklers in the interstitial space?
Yes, there shall be fire sprinklers in the interstitial space to protect the existing trusses.
- vii. What size are the new doors? Are they hollow?
The size is given in the drawings. They are rated steel doors. Refer drawings and specifications.

End of Meeting. Minutes by C. SooHoo. If there are corrections to these minutes, please email changes to cbsoohoo@ccsf.edu by November 5, 2009. Otherwise, these become the record of the meeting.

Attachment: Sign-In List, dated October 23, 2009.

cc: David Liggett; All Attendees.

EVANS CAMPUS
Pre Bid Meeting
OCT. 23, 2009
3 PM

Welding Classroom
Alterations

List of Attendees

- | | name | firm | tel. | email |
|------------------|---------------------|-----------------------|---------------------------------------|--|
| 1. | DAVID HAHN | Avalon Construction | 415 522-0822 | avalonconst@gmail.com |
| Joe D. [unclear] | JOE CUMSKY | CUMSKY Const | (650) 591 2884
FAX (650) 591 2343 | |
| 2. | Michael Lombrozo | GECO Inc | (415) 8840710 | MILombrozo@yahoo.com |
| 4. | RICK NG | ETERNAL CONST., INC. | TEL 650-589-8327
FAX 650-589-8328 | sakylng@sbcglobal.net |
| 5. | JACK LE | VS CONSTRUCTION CO | TEL: 510-533-7407
FAX 510-533-1789 | VSBuilder@ADL.com |
| 6. | JOSEPH BADRA D.S.A. | BLUE FOX construction | | E-mail BLUE FOX@Pac Bell.net
PH: (415) 760-1959 |