

## INVITATION FOR BID

The City College of San Francisco will receive, and time stamp, sealed bids in the Reception Area at the Office of Facilities Planning and Construction, 50 Phelan Avenue, Science Hall #140, San Francisco, CA 94112 on:

**Wednesday, November 11th, 2009 at 1:00 PM for**

### **“A.D.A. Upgrades & Barrier Removal Project – Alemany Campus – Phase II”**

Bids will be publicly opened at 1:15 PM on the same day and at the same location.

**COST ESTIMATE:** \$65,000

**SCOPE OF WORK:** **A.D.A. upgrades within a 3 story building including but not limited to: demolitions of one existing classroom, construction of two new single-occupant restrooms including all plumbing and fixtures, accessories, associated electrical, fire alarm/life safety, finishes, doors/frames/hardware. Scope also includes minor casework modifications, handrail modifications, and adjustment of several existing door closers to comply with ADA requirements.**

**TIME OF WORK:** 90 Calendar Days from Notice to Proceed Date.

**LIQUIDATED DAMAGES:** \$1,000/Calendar Day

**BID DOCUMENTS:** Bid Documents can be obtained by purchasing from Ford Graphics, Plan Well Dept. 981 Mission St, San Francisco - (415) 537-2200,

- or -

By viewing on line at: [www.fordgraphics.com](http://www.fordgraphics.com), select “Northern California”, select “Plan Well” from the upper left corner, scroll down left margin and select “Public Planroom”, then search by project name.

- or -

Viewed (only) at the Office of Facilities Planning and Construction, 50 Phelan Avenue, Science Hall #140, San Francisco (415) 452-5275, between 8:30 AM and 3:30 PM.

**PRE- BID CONFERENCE:** **A Mandatory Pre-bid conference will be held Tuesday, October 27th, 2009 at 3:00 PM**, sharp. Meeting will be at the job site and begin outside the entrance lobby located at 750 Eddy St., San Francisco, CA 94109.

**SITE ACCESS:** The site is available for review during school hours, Monday through Friday. Check with project manager before scheduling a visit.

**BONDS REQUIRED:** Bid - 10 % of bids over \$15,000  
Performance & Payment - 100 % of bids over \$25,000.

**CONTRACTOR’S LICENSE:** Bidder must have a valid Contractor's license to bid work and must possess said license appropriate for the trade work being performed.

**SMALL LOCAL BUSINESS ENTERPRISES (SLBE):**

It is the policy of the San Francisco Community College District to encourage full and equitable business opportunities in the areas of construction and construction-related services for all small local business enterprises wishing to do business with the District. Prime contractors are encouraged to seek the participation of local small, minority and women owned firms as subcontractors for this project and all District public works projects. Local small, minority and women owned firms qualified to perform work on this project are encouraged to attend the pre-bid meeting to meet prospective prime/general contractor bidders for this work or to bid as prime contractors.

**SMALL BUSINESS ENTERPRISES (SBE):**

Prospective bidders and subcontractors are on notice that the Board of Trustees has adopted a policy to encourage and facilitate full and equitable business opportunities, specifically in the area of construction contracting for all small businesses wishing to do business with the District. As such, the District has determined that the minimum small business subcontracting participation goal on this project to be twenty-five percent (25%). Please review the Small Business Enterprise Rules, Regulations, Requirements and Forms section of this bid document for more information on how to comply with this contract requirement. In addition, qualified SBE firms are encouraged to bid as prime contractors for this project. For SBE qualified prime contractors, the District offers an incentive bid discount on all construction contracts greater than \$15,000 but less than \$5 million. The bid discounts is 5%, or a maximum of \$50,000 per project. Accepted SBE certifications are the California Department of General Services and San Francisco Human Rights Commission, which must be submitted at time of bid if the discount is to be applied for. Carefully read the S.B.E. Rules & Regulations, found elsewhere in this manual, for specific instructions and details.

**HIRE LOCAL WORKERS POLICY:**

The Board of Trustees has adopted a policy intended to target employment opportunities created by the District’s construction contracts to its qualified students, particularly graduates of its construction job training programs. In addition, contractors bidding on this project are encouraged to recruit and hire qualified residents of the City and County of San Francisco for work created by this project, as feasible.

**DISTRICT RIGHTS:**

The City College of San Francisco reserves the right to reject any or all bids and to waive any irregularities. District to forfeit the General or Prime Contractor’s bid security.

**PREVAILING WAGES:**

Bidder's attention is called to the requirements for payment of prevailing wages

**ADVERTISING DATES:** First: October 19, 2009 Second: October 26, 2009

**PROJECT MANAGER:** Demetri Gonzalez Phone: 415-452-5275