

Proposals - Community Service Course or Not For Credit Course			
Course Identifier (prefix & number/letter):		Implementation date (term, year):	
Category (check one box): <input type="checkbox"/> Community Service (third time offering) <input type="checkbox"/> Not For Credit			
Course Content Overlap Sign-off (Non-proposal department chair(s) sign as needed)			
Department	Chair initials	Department	Chair initials
Standards and Criteria - Title 5 Section 55002(d) Community Service Course			
Using the (proposed) official course description please verify that this course meets, at a <i>minimum</i> , the standards and criteria listed below, as required by Title 5.			
1. The course is conducted in accordance with a predetermined strategy or plan.		2. Content designed for physical, mental, moral, economic or civic development content appropriate for enrollees.	
Signatures			
Department Chair:	School/Division Dean:	Curriculum Chair (upon Committee approval):	
Submission Instructions			
Prepare 32 collated and stapled copies of: 1) this form and 2) proposed course plan, description or outline (the first/top copy must be an original signatures copy). Submit to the Curriculum Secretary in Cloud 308E.			

Curriculum Office / Office of Instruction (use only)		
Submission Date:	Agenda Number:	Banner/Catalog Entry Date: